

2012

LOCAL GOVT SERVICES  
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# Bayshore Regional Sewerage Authority Budget

Department Of



Community  
Affairs

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BY: .....

Division of Local Government Services

2012

# BAYSHORE REGIONAL SEWERAGE AUTHORITY BUDGET

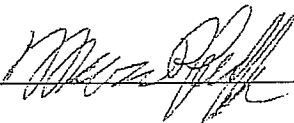
FISCAL YEAR: FROM January 1, 2012 TO December 31, 2012

*For Division Use Only*

## CERTIFICATION OF APPROVED BUDGET

*It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S. 40A:5A-11.*

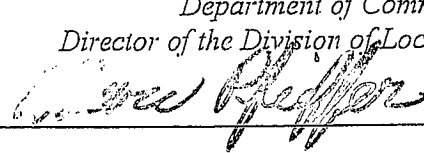
*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By:  Date: 12/4/11

## CERTIFICATION OF ADOPTED BUDGET

*It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

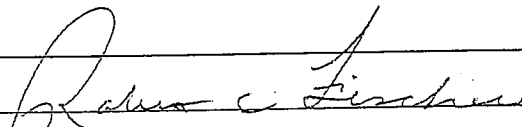
By:  Date: 03/09/2012

**2012 PREPARER'S CERTIFICATION**  
**BAYSHORE REGIONAL SEWERAGE**  
**AUTHORITY BUDGET**

**FISCAL YEAR: FROM January 1, 2012 TO December 31, 2012**

It is hereby certified that the Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that; all estimates of revenue are reasonable, accurate and correctly stated, all items of appropriation are properly set forth and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all Supplemental Schedules required are completed and attached.

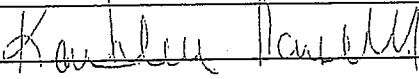
Preparer's Signature:			
Name:	Robert C. Fischer		
Title:	Executive Director		
Address:	100 Oak Street, Union Beach NJ 07735		
Phone Number:	732-739-1095	Fax Number:	732-739-2459
E-mail address	bfisch59@bayshorersa.com		

**2012 APPROVAL CERTIFICATION  
BAYSHORE REGIONAL SEWERAGE  
AUTHORITY BUDGET**

**FISCAL YEAR: FROM January 1, 2012 TO December 31, 2012**

It is hereby certified that the Authority Budget, including Supplemental Schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Bayshore Regional Sewerage Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 17<sup>th</sup> day of October, 2011.

It is further certified that the recorded vote appearing in the resolution represents a not less than a majority of the full membership of the governing body thereof.

Secretary's Signature:			
Name:	Kathleen Parsells		
Title:	Treasurer		
Address:	100 Oak Street, Union Beach, NJ 07735		
Phone Number:	732-739-1095	Fax Number:	732-739-2459
E-mail address	bfisch59@bayshorersa.com c/o Robert C. Fischer, ED		

# AUTHORITY INFORMATION SHEET

## 2012

Please complete the following information regarding this Authority:

<b>Name of Authority:</b>	Bayshore Regional Sewerage Authority		
<b>Address:</b>	100 Oak Street		
<b>City, State, Zip:</b>	Union Beach	NJ	07735
<b>Phone: (ext.)</b>	732-739-1095	<b>Fax:</b>	732-739-2459

<b>Preparer's Name:</b>	Robert C. Fischer, Executive Director		
<b>Preparer's Address:</b>	BRSA 100 Oak Street		
<b>City, State, Zip:</b>	Union Beach	NJ	07735
<b>Phone: (ext.)</b>	732-739-1095	<b>Fax:</b>	732-739-2459

<b>Chief Executive Officer:</b>	Robert C. Fischer		
<b>Phone: (ext.)</b>	732-739-1095	<b>Fax:</b>	732-739-2459
<b>E-mail:</b>	bfisch59@bayshorersa.com		

<b>Chief Financial Officer:</b>	Robert C. Fischer		
<b>Phone: (ext.)</b>	732-739-1095	<b>Fax:</b>	732-739-2459
<b>E-mail:</b>	bfisch59@bayshorersa.com		

<b>Name of Auditor:</b>	Michael R. Bart, CPA		
<b>Name of Firm:</b>	Bart & Bart, CPAs		
<b>Address:</b>	104 Main Street		
<b>City, State, Zip:</b>	Woodbridge	NJ	07095
<b>Phone: (ext.)</b>	732-634-5680	<b>Fax:</b>	732-602-1059
<b>E-mail:</b>			

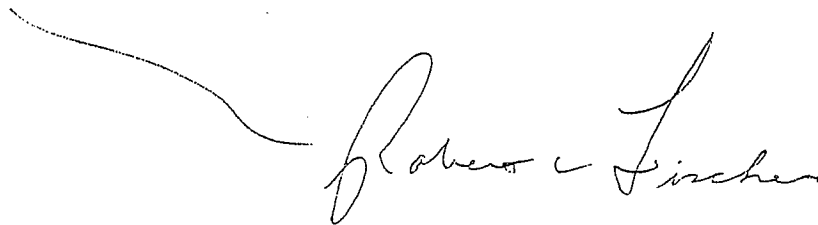
Membership of Board of Commissioners (Full Name)	Title
Louis Pisano	Chairman
Frank A. Wells	Commissioner
John Colligas	Commissioner
Kathleen Parsells	Commissioner
James DiNardo	Commissioner
David Cohen	Commissioner

NOTE TO BUDGET RESOLUTION:

The Budget Resolution included with the 2012 Budget submission incorrectly indicates revenues and appropriations of \$17,578,431. The actual figure is \$10,435,398.00 as indicated in the Budget document.

The difference, \$7,143,000.00, represents a Debt Service Payment which will be transferred from the Debt Service Reserve Fund.

The Authority will correct the Resolution at our November Board Meeting and resubmit same to the Division of Local Government Services.

A handwritten signature in cursive script, reading "Robert Lischer". The signature is written in black ink and is positioned to the right of a long, thin horizontal line that extends from the left margin towards the signature.

RESOLUTION

No.: (78/11)

WHEREAS, the Annual Budget and Capital Budget Program for the Bayshore Regional Sewerage Authority for the fiscal year beginning January 1, 2012 and ending December 31, 2012, has been presented for adoption before the Commissioners of the Bayshore Regional Sewerage Authority at its Open Public meeting of October 17, 2011 and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$17,578,431.00, Total Appropriations, including any Accumulated Deficit, if any, of \$17,578,431.00 and Total Unreserved Retained Earnings utilized of \$ 0.00

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$0.00 Total Unreserved Retained Earnings planned to be utilized as funding thereof, of \$0.00; and

WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulations or terms of contracts and agreements, and

WHEREAS, the Capital/Budget Program, pursuant to NJAC 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget must be granted elsewhere, by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

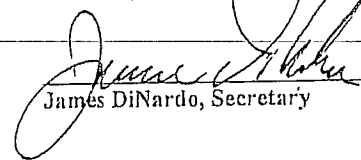
NOW THEREFORE BE IT RESOLVED, by the Commissioners of the Bayshore Regional Sewerage Authority, at an Open Public meeting held on October 17, 2011, that the Annual Budget, including appended Supplemental Schedules and the Capital Budget Program of the Bayshore Regional Sewerage Authority for the fiscal year beginning January 1, 2012 and ending December 31, 2012 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, terms, provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Bayshore Regional Sewerage Authority will conduct an Open Public Hearing and consider the Annual Budget and Capital Budget Program for adoption on December 19, 2011.

Governing Body Members:  
Recorded Vote:  
Chairman Pisano - Absent  
Commissioner Parsells Absent  
for vote  
Commissioner Colligas AYE  
Commissioner DiNardo AYE  
Commissioner Cohen AYE  
Vice Chairman Wells AYE

I hereby certify that the foregoing Resolution is a true copy of a Resolution duly adopted by the Bayshore Regional Sewerage Authority at its Regular Meeting on the 17<sup>th</sup> day of Oct. , 2011

  
James DiNardo, Secretary

RESOLUTION

No.: (8711)

WHEREAS, the 2012 BRSA Preliminary Budget Resolution (No. 78/11) as presented for approval on October 17<sup>th</sup>, 2011 requires an amendment to reflect the use of Unreserved Retained Earnings; and

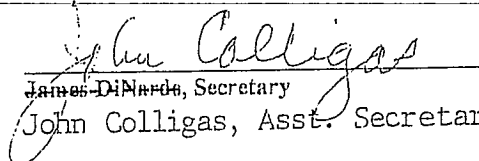
WHEREAS, the use of Unreserved Retained Earnings will lower the Total Net Appropriations to \$10,435,398 with a corresponding reduction in Revenues to \$10,435,398; and

WHEREAS, an Amended Preliminary Budget Resolution for 2012 for the Bayshore Regional Sewerage Authority for the fiscal year beginning January 1, 2012 and ending December 31, 2012 is hereby presented for approval before the Board of Commissioners of the Bayshore Regional Sewerage Authority at its Open Public Meeting on November 21, 2011; and

WHEREAS, the 2012 BRSA Annual Budget reflects Total Revenues of \$10,435,398, Total Appropriations of \$17,578,431 and Total Unreserved Retained Earnings of \$7,143,033 which reduces total net appropriations to \$10,435,398

**NOW THEREFORE BE IT RESOLVED**, the Commissioners of the Bayshore Regional Sewerage Authority, hereby approve the amended 2012 Preliminary Budget Resolution reflecting the use of Unreserved Retained Earnings in the 2012 Authority Budget package submitted on October 31, 2011 to the NJ State Department of Community Affairs, Division of Local Governments Services.

I hereby certify that the foregoing Resolution is a true copy of a Resolution duly adopted by the Bayshore Regional Sewerage Authority at its Regular Meeting on the 21<sup>st</sup> day of November, 2011

  
James DiNardo, Secretary  
John Colligas, Asst. Secretary

Recorded Vote:

Ayes: Commissioners Cohen, Colligas and Parsells, and Vice Chairman Wells (4)  
Absent: Chairman Pisano and Commissioner DiNardo (2)



**2012 Budget Message  
of the  
Bayshore Regional Sewerage Authority**

The 2012 Authority Budget of the Bayshore Regional Sewerage Authority (BRSA) is a cooperative undertaking with input from Authority Staff, Professionals, and Commissioners. The 2012 budget represents a significant decrease in treatment charges the contributing municipalities will be expected to raise. While the Authority Operating Budget is reduced slightly with a proposed 0.05 % decrease in appropriations, the authority will utilize \$7,143,033 of unreserved retained earnings to payoff our 1993 and 2002 bonds, leaving a single 2010 bond payment responsibility. Consequently, the contributing municipalities will be expected to raise \$2.5 million dollars less in 2012, which will result in an approximate 18% reduction in Sewer Fees.

Spending on chemicals, electricity, and insurance are expected to be lower in 2012 due in part to improving efficiencies, cooperative purchasing, and favorable loss ratios respectively. Salaries continue to stabilize with an average 1.75 % increase over the past 6 years. Benefits continue to increase at approximately 11% rate however; the recent Pension and Health Benefits Laws are expected to relieve this rate.

The Authority has visited all of the contributing towns in the Regional Sewerage System in the past and will continue the process of meeting with the Administration of each town to discuss the direction of the Authority and the short and long-term goals. The Annual Plant and Collection system infrastructure inspection, which our Consulting Engineers perform, is provided to the towns by way of a bound report during these meetings and a discussion of ongoing and future projects is discussed.

BRSA will continue to find ways of reducing costs, improving efficiency, and utilizing funds wisely as it strives to be one of the most efficient and effectively run Authorities in NJ.

## BUDGET MESSAGE 2012

### AUTHORITY BUDGET

FISCAL YEAR: FROM January 1, 2012 TO December 31, 2012

1. Complete a brief statement on the Bayshore Regional Sewerage Authority's proposed Annual Budget and make comparison to the current year's adopted budget. Explain significant increases or decreases, if any.
2. Complete a brief statement on the impact the proposed Annual Budget will have on Anticipated Revenues, especially service charges and on the general purpose/component unit financial statements. Explain significant increases or decreases, if any.
3. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program.
4. Describe the reasons for utilizing Unrestricted Net Assets in the proposed Annual Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc.
5. If the proposed Annual Budget contains an Accumulated Deficit either existing or anticipated, pursuant to N.J.S.A 40A:5A-12, then an explanation as to reasons for occurrence must be disclosed.

2012

**AUTHORITY BUDGET**

Wastewater Treatment Facility  
(OPERATION)

BAYSHORE REGIONAL SEWERAGE Authority

JANUARY 1, 2012 THROUGH DECEMBER 31, 2012

---ANTICIPATED REVENUES---

OPERATING REVENUES	CROSS REF.	2012 PROPOSED BUDGET	2011 CURRENT YEAR'S ADOPTED BUDGET
-----	-----	-----	-----
SERVICE CHARGES	* A-1 *	\$10,420,398 *	\$12,902,742 *
CONNECTION FEES	* A-2 *		\$250,000 *
PARKING FEES	* A-3 *		
OTHER OPERATING REVENUES	* A-4 *	\$15,000 *	\$15,000 *
<b>TOTAL OPERATING REVENUES</b>	* R-1 *	<b>\$10,435,398 *</b>	<b>\$13,167,742 *</b>

NON-OPERATING REVENUES	CROSS REF.	2012 PROPOSED BUDGET	2011 CURRENT YEAR'S ADOPTED BUDGET
-----	-----	-----	-----
OPERATING GRANTS & ENTITLEMENTS	* A-5 *		
LOCAL SUBSIDIES & DONATIONS	* A-6 *		
INTEREST ON INVESTMENTS AND DEPOSIT	* A-7 *		\$100,000 *
OTHER NON-OPERATING REVENUES	* A-8 *		
<b>TOTAL NON-OPERATING REVENUES</b>	* R-2 *		<b>\$100,000 *</b>

<b>TOTAL ANTICIPATED REVENUES</b>	* B-1 *	<b>\$10,435,398 *</b>	<b>\$13,267,742 *</b>
(R-1 + R-2)		=====	=====

2012

**AUTHORITY BUDGET**

Wastewater Treatment Facility  
(OPERATION)

BAYSHORE REGIONAL SEWERAGE Authority

JANUARY 1, 2012 THROUGH DECEMBER 31, 2012

---BUDGETED APPROPRIATIONS---

--OPERATING APPROPRIATIONS--

ADMINISTRATION	CROSS REF.	2012 PROPOSED BUDGET	2011 CURRENT YEAR'S ADOPTED BUDGET
SALARY & WAGES	* *	\$286,097 *	\$282,220 *
FRINGE BENEFITS	* *	\$151,376 *	\$140,313 *
OTHER EXPENSES	* *	\$369,867 *	\$326,800 *
<b>TOTAL ADMINISTRATION</b>	* E-1 *	<b>\$807,340 *</b>	<b>\$749,333 *</b>

COST OF PROVIDING SERVICES	CROSS REF.	2012 PROPOSED BUDGET	2011 CURRENT YEAR'S ADOPTED BUDGET
SALARY & WAGES	* *	\$1,986,824 *	\$1,966,500 *
FRINGE BENEFITS	* *	\$1,054,806 *	\$977,718 *
OTHER EXPENSES	* *	\$2,577,277 *	\$2,732,421 *
<b>TOTAL COST OF PROVIDING SERVICES</b>	* E-2 *	<b>\$5,618,907 *</b>	<b>\$5,676,639 *</b>
TOTAL PRINCIPAL PAYMENTS ON DEBT SERVICE IN LIEU OF DEPRECIATION	* D-1 *	\$10,853,586 *	\$6,643,540 *
<b>TOTAL OPERATING APPROPRIATIONS</b> (E-1 + E-2 + D-1)	* B-2 *	<b>\$17,279,833 *</b>	<b>\$13,069,512 *</b>

2012

**AUTHORITY BUDGET**

Wastewater Treatment Facility  
(OPERATION)

BAYSHORE REGIONAL SEWERAGE Authority

JANUARY 1, 2012 THROUGH DECEMBER 31, 2012

---BUDGETED APPROPRIATIONS---

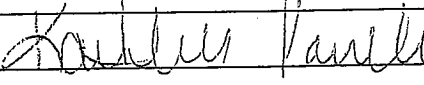
--NON-OPERATING APPROPRIATIONS--

	CROSS REF.	2012 PROPOSED BUDGET	2011 CURRENT YEAR'S ADOPTED BUDGET
TOTAL INTEREST PAYMENTS ON DEBT	* D-2 *	\$298,598 *	\$485,342 *
OPERATIONS & MAINTENANCE RESERVE	* *	*	*
RENEWAL & REPLACEMENT RESERVE(S)	* C-1 *	*	*
MUNICIPALITY/COUNTY APPROPRIATION	* *	*	*
OTHER RESERVES	* C-2 *	*	\$712,888 *
<b>TOTAL NON-OPERATING APPROPRIATIONS</b>	<b>* B-3 *</b>	<b>\$298,598 *</b>	<b>\$1,198,230 *</b>
ACCUMULATED DEFICIT	* B-4 *	*	*
<b>TOTAL OPERATING &amp; NON-OPERATING APPROPRIATIONS &amp; ACCUMULATED DEFICIT (B-2 + B-3 + B-4)</b>	<b>* B-5 *</b>	<b>\$17,578,431 *</b>	<b>\$14,267,742 *</b>
UNRESTRICTED NET ASSETS UTILIZED:			
MUNICIPALITY/COUNTY APPROPRIATION	* R-3a *	*	*
OTHER	* R-3b *	\$7,143,033 *	*
<b>LESS: TOTAL UNRESTRICTED NET ASSETS UTILIZED (R-3a + R-3b)</b>	<b>* R-3 *</b>	<b>*</b>	<b>\$1,000,000 *</b>
<b>NET TOTAL APPROPRIATIONS (B-5 - R-3)</b>	<b>* B-6 *</b>	<b>\$10,435,398 *</b>	<b>\$13,267,742 *</b>

2012 ADOPTION CERTIFICATION  
 BAYSHORE REGIONAL SEWAGE AUTHORITY  
 AUTHORITY BUDGET

FISCAL YEAR: FROM January 1, 2012 TO December 31, 2012

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Bayshore Regional Sewerage Authority, pursuant to N.J.A.C. 5:31-2.3, on the 19th day of, December, 2011.

Secretary's Signature:			
Name:	Kathleen Parsells		
Title:	Treasurer/Commissioner		
Address:	100 Oak Street, Union Beach, NJ 07735		
Phone Number:	732-739-1095	Fax Number:	732-739-2459
E-mail address	c/o bfisch59@bayshorersa.com - Robert Fischer, ED		

**RESOLUTION**

**No.: (102/11)**

**WHEREAS**, the Annual Budget and Capital Budget/Program for the Bayshore Regional Sewerage Authority for the fiscal year beginning January 1, 2012 and ending, December 31, 2012 has been presented for adoption before the governing body of the Bayshore Regional Sewerage Authority at its open public meeting of December 19<sup>th</sup>, 2011; and

**WHEREAS**, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

**WHEREAS**, the Annual Budget as presented for adoption reflects Total Revenues of \$10,435,398, Total Appropriations, including any Accumulated Deficit, if any, of \$17,578,431.00 and Total Unreserved Retained Earnings utilized of \$ 7,143,033; and

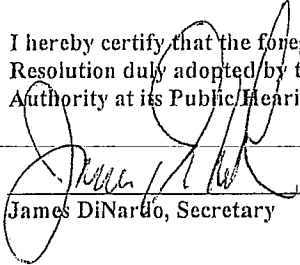
**WHEREAS**, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$0.00 and Total Unrestricted Net Assets planned to be utilized of \$0.00;

**NOW, THEREFORE BE IT RESOLVED**, by the governing body of Bayshore Regional Sewerage Authority, at an open Public Hearing held on December 19<sup>th</sup>, 2011 that the Annual Budget and Capital Budget/Program of the Bayshore Regional Sewerage Authority for the fiscal year beginning, January 1, 2012 and, ending, December 31, 2012 is hereby adopted and shall constitute appropriations for the purposes stated; and

**BE IT FURTHER RESOLVED**, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

Governing Body Member In Alphabetical Order:	Recorded Vote			
	Aye	Nay	Abstain	Absent
Asst. Treasurer David Cohen	✓			
Asst. Secretary John Colligas	✓			
Secretary James DiNardo	✓			
Treasurer Kathleen Parsells	✓			
Chairman Louis Pisano	✓			
Vice Chairman Frank A. Wells	✓			

I hereby certify that the foregoing Resolution is a true copy of a Resolution duly adopted by the Bayshore Regional Sewerage Authority at its Public Hearing on the 19<sup>th</sup> day of Dec., 2011

  
James DiNardo, Secretary

2012  
BAYSHORE  
REGIONAL  
SEWERAGE  
AUTHORITY  
CAPITAL  
BUDGET/  
PROGRAM

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# 2012 CERTIFICATION of AUTHORITY CAPITAL BUDGET/PROGRAM

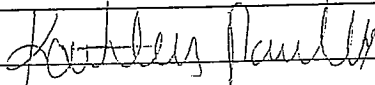
BAYSHORE REGIONAL SEWERAGE AUTHORITY

FISCAL YEAR: FROM January 1, 2012 TO December 31, 2012

[ ] It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the Bayshore Regional Sewerage Authority, on the 19<sup>th</sup> day of December, 2011.

OR

[ X ] It is further certified that the governing body of the Bayshore Regional Sewerage Authority have elected NOT to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason: ongoing projects.

Secretary's Signature:			
Name:	Kathleen Parsells		
Title:	Treasurer/Commissioner		
Address:	BRSA 100 Oak Street, Union Beach, NJ 07735		
Phone Number:	732-739-1095	Fax Number:	732-739-2459
E-mail address	c/o bfisch59@bayshorersa.com, Robert C. Fischer, ED		

## 2012 Capital Budget / Program message

In 2010 and 2011, the Authority undertook several capital projects to improve the efficiency of the treatment system, improve odor control, replace aging chemical storage tanks, and install wind power as a sustainable renewable energy project and various other smaller projects. Some of these projects are ongoing. Hence, the Authority will not be adding new capital projects for 2012.

# 2012 Capital Budget/Program Message

## Bayshore Regional Sewerage Authority

FISCAL YEAR: FROM January 1, 2012 TO December 31, 2012

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program?

2. Has each capital project/project financing been developed from a specific capital improvements plan or report; does it include full lifecycle costs, and is it consistent with appropriate elements of Master Plans or other plans in the jurisdictions served by the authority?

3. Has a long-term (10-20 years) infrastructure needs assessment or other capital plan with a horizon beyond six years been prepared?

4. Describe the projected impacts of the proposed capital projects, including impact on the schedule of rates, fees, and service charges and the impact on current and future year's schedules.

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan?

Add additional sheets if necessary.

2012

**AUTHORITY CAPITAL BUDGET**

Wastewater Treatment Facility  
(OPERATION)

BAYSHORE REGIONAL SEWERAGE Authority

JANUARY 1, 2012 THROUGH DECEMBER 31, 2012

PROPOSED YEAR'S CAPITAL IMPROVEMENT PLAN

PROJECTS	ESTIMATED TOTAL COSTS	NET ASSETS	FUNDING SOURCES		
			REPLACEMEN RESERVE	DEBT AUTHORIZATION	OTHER SOURCES
<b>A</b> Upgrade Sludge Incinerator	\$691,000	\$691,000			
Engineering	\$59,000	\$59,000			
<b>B</b> Niro Dome Replacement					
Engineering					
<b>C</b> Sludge Handling Improvements					
Engineering					
<b>D</b> Ash Basin Improvements					
Engineering					
<b>E</b> Roof Replacement Admin - O/Control					
Engineering					
<b>F</b> Plant Road Surface Improvements					
Engineering					
<b>G</b> Collection System Improvements					
Engineering					
<b>H</b> Pump Station Improvements					
Engineering					
<b>I</b> Upgrade Sludge Press 1 & 2					
<b>J</b> Replacement Truck for Plant & Road					
<b>K</b> SCADA at Raritan Valley Pump Station					
<b>L</b> Upgrade Network					
<b>M</b> Upgrade Lab Bldg HVAC					
Engineering					
<b>N</b> Upgrade Generator Enclosure					
<b>O</b> Plant Aeration System Improvements					
Engineering					
<b>TOTAL</b>	<b>\$750,000</b>	<b>\$750,000</b>	-----	-----	-----

2012

Wastewater Treatment Facility

**AUTHORITY CAPITAL PROGRAM**

(OPERATION)

BAYSHORE REGIONAL SEWERAGE Authority

JANUARY 1, 2012 THROUGH DECEMBER 31, 2012

5 YEAR CAPITAL IMPROVEMENT PLAN COSTS

PROJECTS ESTIMATED TOTAL COST 2012 2013 2014 2015 2016

PROJECTS	ESTIMATED TOTAL COST	2012	2013	2014	2015	2016
A Upgrade Sludge Incinerator	\$1,500,000			\$1,000,000	\$500,000	
Engineering	\$225,000			\$150,000	\$75,000	
B Niro Dome Replacement	\$100,000			\$100,000		
Engineering	\$20,000			\$20,000		
C Sludge Handling Improvements	\$500,000					\$500,000
Engineering	\$75,000					\$75,000
D Ash Basin Improvements	\$200,000					\$200,000
Engineering	\$50,000					\$50,000
E Roof Replacement Admin - O/Control	\$300,000				\$300,000	
Engineering	\$45,000				\$45,000	
F Plant Road Surface Improvements	\$250,000					\$250,000
Engineering	\$40,000					\$40,000
G Collection System Improvements	\$2,200,000		\$750,000	\$350,000	\$300,000	\$800,000
Engineering	\$280,000		\$120,000	\$60,000	\$55,000	\$45,000
H Pump Station Improvements	\$600,000				\$600,000	
Engineering	\$60,000				\$60,000	
I Upgrade Sludge Press 1 & 2						
J Replacement Truck for Plant & Road	\$104,000			\$32,000	\$34,000	\$38,000
K SCADA at Raritan Valley Pump Station	\$50,000			\$50,000		
L Upgrade Network	\$75,000			\$75,000		
M Upgrade Lab Bldg HVAC	\$75,000			\$75,000		
Engineering	\$10,000			\$10,000		
N Upgrade Generator Enclosure						
O Plant Aeration System Improvements	\$1,000,000		\$1,000,000			
Engineering	\$150,000		\$150,000			
<b>TOTAL</b>	<b>\$7,909,000</b>		<b>\$2,020,000</b>	<b>\$1,922,000</b>	<b>\$1,969,000</b>	<b>\$1,998,000</b>

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2012

Wastewater Treatment Facility

AUTHORITY CAPITAL PROGRAM

(OPERATION)

BAYSHORE REGIONAL SEWERAGE Authority

JANUARY 1, 2012 THROUGH DECEMBER 31, 2012

5 YEAR CAPITAL PLAN FUNDING SOURCES: From 2012 to 2016

PROJECTS	ESTIMATED TOTAL COST	FUNDING SOURCES			
		UNRESTRICTED NET ASSETS	RENEWAL & REPLACEMENT RESERVE	DEBT AUTHORIZATION	OTHER SOURCES
A Upgrade Sludge Incinerator	\$1,500,000			\$1,500,000	
Engineering	\$225,000			\$225,000	
B Niro Dome Replacement	\$100,000			\$100,000	
Engineering	\$20,000			\$20,000	
C Sludge Handling Improvements	\$500,000			\$500,000	
Engineering	\$75,000			\$75,000	
D Ash Basin Improvements	\$200,000			\$200,000	
Engineering	\$50,000			\$50,000	
E Roof Replacement Admin - O/Control	\$300,000			\$300,000	
Engineering	\$45,000			\$45,000	
F Plant Road Surface Improvements	\$250,000			\$250,000	
Engineering	\$40,000			\$40,000	
G Collection System Improvements	\$2,200,000			\$1,450,000	\$750,000
Engineering	\$280,000			\$160,000	\$120,000
H Pump Station Improvements	\$600,000			\$600,000	
Engineering	\$60,000			\$60,000	
I Upgrade Sludge Press 1 & 2					
J Replacement Truck for Plant & Road	\$104,000			\$104,000	
K SCADA at Raritan Valley Pump Station	\$50,000			\$50,000	
Upgrade Network	\$75,000			\$75,000	
L Upgrade Lab Bldg HVAC	\$75,000			\$75,000	
Engineering	\$10,000			\$10,000	
M Upgrade Generator Enclosure					
N Plant Aeration System Improvements	\$1,000,000				\$1,000,000
Engineering	\$150,000				\$150,000
	\$7,909,000			\$5,889,000	\$2,020,000

2012  
Bayshore Regional  
Sewerage Authority

SUPPLEMENTAL SCHEDULES

STATE OF NEW JERSEY

DIVISION OF LOCAL GOVERNMENT SERVICES

2012

Wastewater Treatment Facility

**AUTHORITY BUDGET**

(OPERATION)

SUPPLEMENTAL SCHEDULES

BAYSHORE REGIONAL SEWERAGE Authority

JANUARY 1, 2012 THROUGH DECEMBER 31, 2012

==== OPERATING REVENUES ====

----SERVICE CHARGES----	CROSS REF.	# UNITS	2012	#	2011
			PROPOSED ANNUAL COLLECTION		CURRENT YEAR'S ADOPTED BUDGET
RESIDENTIAL	*	*		*	*
BUSINESS/COMMERCIAL	*	*		*	*
INDUSTRIAL	*	*		*	*
INTERGOVERNMENTAL	*	*	\$10,420,398	*	\$12,902,742 *
OTHER	*	*		*	*
<b>TOTAL SERVICE CHARGES</b>	<b>* A-1 *</b>		<b>\$10,420,398</b>	<b>*</b>	<b>\$12,902,742 *</b>

----CONNECTION FEES----	CROSS REF.	# UNITS	2012	#	2011
			PROPOSED ANNUAL COLLECTION		CURRENT YEAR'S ADOPTED BUDGET
RESIDENTIAL	*	*		*	\$200,000 *
BUSINESS/COMMERCIAL	*	*		*	\$50,000 *
INDUSTRIAL	*	*		*	*
INTERGOVERNMENTAL	*	*		*	*
OTHER	*	*		*	*
<b>TOTAL CONNECTION FEES</b>	<b>* A-2 *</b>			<b>*</b>	<b>\$250,000 *</b>

\* INCLUDE ALL APPLICABLE RATE SCHEDULES TO SUPPORT SUCH FEES  
PAGE SS-1



2012

Wastewater Treatment Facility

**AUTHORITY BUDGET**  
SUPPLEMENTAL SCHEDULES

(OPERATION)

BAYSHORE REGIONAL SEWERAGE Authority

JANUARY 1, 2012 THROUGH DECEMBER 31, 2012

==== OPERATING REVENUES ====

----PARKING FEES----	CROSS REF.	# UNITS	2012 PROPOSED ANNUAL COLLECTION	# UNITS	2011 CURRENT YEAR'S ADOPTED BUDGET
METERS	*	*		*	*
PERMITS	*	*		*	*
FINES/PENALTIES	*	*		*	*
OTHER	*	*		*	*
TOTAL PARKING FEES	* A-3	*	=====	*	=====

---OTHER OPERATING REVENUES---	CROSS REF.		2012 PROPOSED ANNUAL COLLECTION		2011 CURRENT YEAR'S ADOPTED BUDGET
LIST IN DETAIL:	*	*		*	*
SUNDRY	*	*	\$15,000	*	\$15,000
	*	*		*	*
	*	*		*	*
	*	*		*	*
TOTAL OTHER REVENUES	* A-4	*	\$15,000	*	\$15,000

\* INCLUDE ALL APPLICABLE RATE SCHEDULES TO SUPPORT SUCH FEES  
PAGE SS-2

2012

Wastewater Treatment Facility

**AUTHORITY BUDGET**  
SUPPLEMENTAL SCHEDULES

(OPERATION)

BAYSHORE REGIONAL SEWERAGE Authority

JANUARY 1, 2012 THROUGH DECEMBER 31, 2012

==== NON-OPERATING REVENUES ====

---GRANTS &--- ---ENTITLEMENTS---	CROSS REF.	2012 PROPOSED BUDGET	2011 CURRENT YEAR'S ADOPTED BUDGET
LIST IN DETAIL:	*	*	*
	*	*	*
	*	*	*
	*	*	*
TOTAL GRANTS & ENT.	* A-5 *	=====	=====

---LOCAL SUBSIDIES--- ---& DONATIONS---	CROSS REF.	2012 PROPOSED BUDGET	2011 CURRENT YEAR'S ADOPTED BUDGET
LIST IN DETAIL:	*	*	*
	*	*	*
	*	*	*
	*	*	*
TOTAL SUB. & DONATIONS	* A-6 *	=====	=====

2012

Wastewater Treatment Facility

AUTHORITY BUDGET  
SUPPLEMENTAL SCHEDULES

(OPERATION)

BAYSHORE REGIONAL SEWERAGE Authority

JANUARY 1, 2012 THROUGH DECEMBER 31, 2012

==== NON-OPERATING REVENUES ====

---INTEREST ON INVESTMENTS--- ---AND DEPOSITS---	CROSS REF.	2012 PROPOSED BUDGET	2011 CURRENT YEAR'S ADOPTED BUDGET
INVESTMENTS	* *	*	\$100,000 *
SECURITY DEPOSITS	* *	*	*
PENALTIES	* *	*	*
OTHER INVESTMENTS	* *	*	*
TOTAL INTEREST ON INVESTMENTS & DEPOSITS	* A-7 *	*	\$100,000 *

---OTHER NON-OPERATING REVENUES---	CROSS REF.	2012 PROPOSED BUDGET	2011 CURRENT YEAR'S ADOPTED BUDGET
LIST IN DETAIL:	* *	*	*
	* *	*	*
	* *	*	*
	* *	*	*
	* *	*	*
TOTAL OTHER REVENUES	* A-8 *	*	*

2012

Wastewater Treatment Facility

AUTHORITY BUDGET  
SUPPLEMENTAL SCHEDULES

(OPERATION)

BAYSHORE REGIONAL SEWERAGE Authority

JANUARY 1, 2012 THROUGH DECEMBER 31, 2012

==== NON-OPERATING APPROPRIATIONS ====

---RENEWAL &--- ---REPLACEMENT RESERVE(S)---	CROSS REF.	2012 PROPOSED BUDGET	2011 CURRENT YEAR'S ADOPTED BUDGET
LIST IN DETAIL:	*	*	*
	*	*	*
	*	*	*
	*	*	*
TOTAL RENEWAL & REPLACEMENT RESERVE(S)	* C-1 *	*	*

---OTHER RESERVES---	CROSS REF.	2012 PROPOSED BUDGET	2011 CURRENT YEAR'S ADOPTED BUDGET
LIST IN DETAIL:	*	*	*
10% Debt Service Charge	*	*	\$712,888
	*	*	*
	*	*	*
TOTAL OTHER RESERVES	* C-2 *	*	\$712,888 *

2012

Wastewater Treatment Facility

**AUTHORITY BUDGET**  
SUPPLEMENTAL SCHEDULES

(OPERATION)

BAYSHORE REGIONAL SEWERAGE Authority

JANUARY 1, 2012 THROUGH DECEMBER 31, 2012

==== BUDGETED DEBT SERVICE REQUIREMENTS ====

---PRINCIPAL PAYMENTS---

	CROSS REF.	2012 PROPOSED BUDGET	2011 CURRENT YEAR'S ADOPTED BUDGET
AUTHORITY NOTES	* P-1 *	*	*
AUTHORITY BONDS	* P-2 *	\$6,045,000 *	\$3,115,000 *
CAPITAL LEASES	* P-3 *	*	*
INTERGOVERN. LOANS	* P-4 *	\$4,808,586 *	\$3,528,540 *
OTHER OBLIGATIONS	* P-5 *	*	*
<b>TOTAL PRINCIPAL PAYMENTS</b>	<b>* D-1 *</b>	<b>\$10,853,586 *</b>	<b>\$6,643,540 *</b>

---INTEREST PAYMENTS---

	CROSS REF.	2012 PROPOSED BUDGET	2011 CURRENT YEAR'S ADOPTED BUDGET
AUTHORITY NOTES	* I-1 *	*	*
AUTHORITY BONDS	* I-2 *	\$151,125 *	\$358,320 *
CAPITAL LEASES	* I-3 *	*	*
INTERGOVERN. LOANS	* I-4 *	\$147,473 *	\$127,022 *
OTHER OBLIGATIONS	* I-5 *	*	*
<b>TOTAL INTEREST PAYMENTS</b>	<b>* D-2 *</b>	<b>\$298,598 *</b>	<b>\$485,342 *</b>

2012

Wastewater Treatment Facility

**AUTHORITY BUDGET**

(OPERATION)

SUPPLEMENTAL SCHEDULES

BAYSHORE REGIONAL SEWERAGE Authority

JANUARY 1, 2012 THROUGH DECEMBER 31, 2012

5 YEAR DEBT SERVICE SCHEDULE

PRINCIPAL PAYMENTS

YEARS

	Prior Year 2011	2012	2013	2014	2015	2016
--AUTHORITY NOTES--	*	*	*	*	*	*
	*	*	*	*	*	*
	*	*	*	*	*	*
	*	*	*	*	*	*
TOTAL PAYMENTS P-1	*	*	*	*	*	*
--AUTHORITY BONDS--	*	*	*	*	*	*
2002 Series	* \$3,115,000 *	* \$6,045,000 *	*	*	*	*
	*	*	*	*	*	*
TOTAL PAYMENTS P-2	* \$3,115,000 *	* \$6,045,000 *	*	*	*	*
--AUTHORITY CAPITAL LEASES--	*	*	*	*	*	*
	*	*	*	*	*	*
	*	*	*	*	*	*
TOTAL PAYMENTS P-3	*	*	*	*	*	*
--AUTHORITY INTERGOVERNMENTAL LOANS--	*	*	*	*	*	*
1991 Series	* \$2,626,363 *	*	*	*	*	*
1993 Series	\$902,177	\$933,586	*	*	*	*
2010 Series	*	* \$3,875,000 *	*	*	*	*
TOTAL PAYMENTS P-4	* \$3,528,540 *	* \$4,808,586 *	*	*	*	*
--AUTHORITY OBLIGATIONS (LIST):--	*	*	*	*	*	*
	*	*	*	*	*	*
	*	*	*	*	*	*
TOTAL PAYMENTS P-5	*	*	*	*	*	*
TOTAL PRINCIPAL DEBT PAYMENTS SS-6	* \$6,643,540 *	* \$10,853,586 *	*	*	*	*

2012

Wastewater Treatment Facility

AUTHORITY BUDGET (OPERATION)

SUPPLEMENTAL SCHEDULES

BAYSHORE REGIONAL SEWERAGE Authority

JANUARY 1, 2012 THROUGH DECEMBER 31, 2012

5 YEAR DEBT SERVICE SCHEDULE

INTEREST PAYMENTS	YEARS					
	Prior Year 2011	2012	2013	2014	2015	2016
--AUTHORITY NOTES--	*	*	*	*	*	*
	*	*	*	*	*	*
	*	*	*	*	*	*
	*	*	*	*	*	*
TOTAL PAYMENTS I-1	*	*	*	*	*	*
--AUTHORITY BONDS--	*	*	*	*	*	*
2002 Series	* \$358,320	* \$151,125	*	*	*	*
	*	*	*	*	*	*
TOTAL PAYMENTS I-2	* \$358,320	* \$151,125	*	*	*	*
--AUTHORITY CAPITAL LEASES--	*	*	*	*	*	*
	*	*	*	*	*	*
	*	*	*	*	*	*
TOTAL PAYMENTS I-3	*	*	*	*	*	*
--AUTHORITY INTERGOVERNMENTAL LOANS--	*	*	*	*	*	*
1991 Series	\$50,650					
1993 Series	* \$39,722	* \$13,323	*	*	*	*
2010 Series	* \$36,650	* \$134,150	*	*	*	*
TOTAL PAYMENTS I-4	* \$127,022	* \$147,473	*	*	*	*
--AUTHORITY OBLIGATIONS (LIST):--	*	*	*	*	*	*
	*	*	*	*	*	*
	*	*	*	*	*	*
TOTAL PAYMENTS I-5	*	*	*	*	*	*
TOTAL INTEREST DEBT PAYMENTS SS-6	* \$485,342	* \$298,598	*	*	*	*

**BAYSHORE REGIONAL SEWERAGE Authority**

**Wastewater Treatment Facility  
(OPERATION)**

**AUTHORITY BUDGET  
SUPPLEMENTAL SCHEDULES**

**JANUARY 1, 2012 THROUGH DECEMBER 31, 2012**

(1) **PY UNRESTRICTED NET ASSETS** PY AUDIT \* **\$32,934,838** \*

**ADJUSTMENTS DURING CURRENT YEAR**

(a) **EST. NET INCOME OR (LOSS) ON CURRENT YEAR'S RESULTS OF OPERATIONS** \* [ ] \*  
(Include unbudgeted use of unrestricted net assets)

(b) **ADJUSTMENTS, OTHER (Attach list):** \* [ ] \*

(2) **SUBTOTAL - ADJUSTMENTS** (ADD AMOUNTS ON LINES a-b) \* [ ] \*

(3) **ADD LINES 1 AND 2** \* **32,934,838** \*

**CURRENT YEAR ESTIMATED CHANGES IN RESTRICTIONS**  
(attach documentation)

(c) **DEBT SERVICE** \* [ (7,168,581) ] \*

(d) **MAINTENANCE RESERVE** \* [ ] \*

(e) **OPERATING REQUIREMENT** \* [ ] \*

(f) **OTHER LEGAL RESERVATIONS** \* [ ] \*

(4) **SUB-TOTAL - RESTRICTIONS** (ADD AMOUNTS ON LINES c-f) \* **(7,168,581)** \*

**DESIGNATIONS (attach documentation)**

(g) **NON-OPERATING IMPROVEMENTS & REPAIRS (CB-4&5)** \* [ ] \*

(h) **CONTRIBUTION TO RATE STABILIZATION PLAN (#)** \* [ ] \*

(i) **OTHER BOARD DESIGNATION** \* [ ] \*

(j) **ADJUSTMENTS /OTHER (Attach list):** \* [ ] \*

(5) **SUBTOTAL - DESIGNATIONS** (ADD AMOUNTS ON LINES g-j) \* [ ] \*

(6) **ADD LINES 4 and 5** \* **(7,168,581)** \*

(7) **UNRESTRICTED NET ASSETS AVAILABLE FOR USE IN PROPOSED BUDGET** \* **40,103,419** \*  
(SUBTRACT LINE 6 FROM LINE 3)

**PROPOSED UTILIZATION OF AVAILABLE UNRESTRICTED NET ASSETS**

(8) **AS REVENUE IN ANNUAL BUDGET (PAGE 6, LINE R-3b)** \* **7,143,033** \*

(9) **FOR CURRENT YEAR CAPITAL BUDGET (PAGE CB-3)** \* **750,000** \*

(10) **SUBTOTAL - U/R NET ASSETS UTILIZED** (ADD AMOUNTS ON LINES 8-9) \* **7,893,033** \*

(11) **MAXIMUM ALLOWABLE FOR APPROPRIATION TO MUNICIPALITY/COUNTY**  
(Budget Item B-2 times 5%) **\$542,679**

(12) **AS APPROPRIATED TO MUNICIPALITY/COUNTY (PAGE 6, LINE R-3a)** \* [ ] \*

(13) **TOTAL UNRESTRICTED/UNDESIGNATED NET ASSETS** \* **\$32,210,386** \*  
(SUBTRACT LINES 10 AND 12 FROM LINE 7)

732-739-1095 2459  
Phone # (extension) / Fax#

CERTIFIED BY: *Ralph C. Leach*  
EXECUTIVE DIRECTOR

(#) Explain in detail in the Budget Message

DATE: 3-6-12  
PAGE SS-9



STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
BUREAU OF AUTHORITY REGULATION  
TRENTON, N.J.

RECEIVED  
MAR 22 2012

BY: .....

CERTIFICATION OF AMENDED BUDGET

**BAYSHORE REGIONAL SEWERAGE AUTHORITY**

It is hereby certified that the amendment attached hereto complies with the requirements of law, and approval is given pursuant to N.J.A.C. 5:31-2.8.

Department of Community Affairs  
Division of Local Government Services  
Marc Pfeiffer, Deputy Director

By *Marc Pfeiffer*  
For: Thomas H. Neff, Director

Date *3/09/2012*

RESOLUTION

No. : (03/12)

WHEREAS, the Bayshore Regional Sewerage Authority owns and operates a Niro Incinerator for the processing of sludge in accordance with NJPDES Permit No.: PCP110001; ("the Niro Air Permit"); and

WHEREAS, subsequent to the adoption of the 2012 Capital Budget, the Authority conducted an inspection and assessment of the integrity of the Incinerator and became aware that significant repairs are necessary to be made on the Niro Incinerator; and

WHEREAS, the Commissioners deem it in the best interest of the Authority to repair the Niro Incinerator to remain in compliance with Permit requirements issued under the Permit; and

WHEREAS, the funding is available for the repairs; and

WHEREAS, the Division of Local Government Services allows for a Capital Budget Amendment to address increases in Capital Project costs or additional projects with identification and timing of anticipated funding sources; and

WHEREAS, NJAC 5:31-2.8 provides that the Director of Local Government Services may, at the request of or with consent of the governing body of an Authority, make such correction of the title, text, or amount of any appropriation appearing in the Budget as may be necessary to make said item of appropriation available for the purposes required or the needs of any such Authority; and

WHEREAS, the funds are available for this purpose

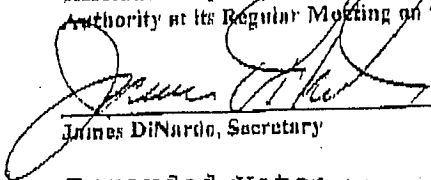
NOW THEREFORE BE IT RESOLVED, that in accordance with the provisions of NJAC 5:31-2.8, the Bayshore Regional Sewerage Authority hereby requests the Director of the Division of Local Government Services to make the following amendment in the Capital Budget for the year 2012:

Allocate \$750,000 for repairs to the Niro Incinerator with the funding source coming from unrestricted net assets.

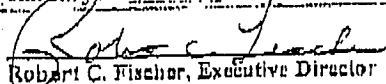
BE IT FURTHER RESOLVED that the foregoing corrections are, in the opinion of the governing body, warranted and authorized by the statute above referred to and is necessary for the orderly operation of the Authority for the reasons hereinafter set forth:

1. Niro Incinerator is required to be in compliance with NJPDES Permit requirements as the primary incinerator for the processing of sludge.

I hereby certify that the foregoing Resolution is a true copy of a Resolution duly adopted by the Bayshore Regional Sewerage Authority at its Regular Meeting on the 23rd day of January, 2012

  
James DiNardo, Secretary

I hereby certify that funds are available for the above stated purpose dated January 23<sup>rd</sup> 2012

  
Robert C. Fischer, Executive Director

Recorded Vote:

Ayes: Commissioners Cohen, Colligas, DiNardo, Parsells, Wells and Chairman Pisano  
(unanimous)