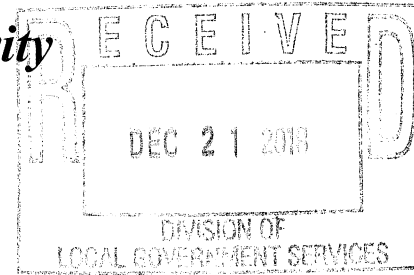


**Authority Budget of:**

**Bayshore Regional Sewerage Authority**



**State Filing Year**

**2019**

**For the Period:**

**January 1, 2019**

**to**

**December 31, 2019**

**www.bayshorersa.com**

Authority Web Address

**ADOPTED COPY**

**RECEIVED**  
NOV 14 2018

BY: .....

**Department Of**



**Community  
Affairs**

**ADOPTED COPY**

***Division of Local Government Services***

**RECEIVED**  
JAN 08 2019

BY: .....

# **2019 AUTHORITY BUDGET**

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## **Certification Section**

2019

**Bayshore Regional Sewerage Authority**  
**AUTHORITY BUDGET**

FISCAL YEAR: FROM 1/1/2019 TO 12/31/2019

*For Division Use Only*

**CERTIFICATION OF APPROVED BUDGET**

*It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: Paul D. Cwert CPA, RMA Date: 11/8/2018

**CERTIFICATION OF ADOPTED BUDGET**

*It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: Paul D. Cwert CPA, RMA Date: 1/3/2019

# 2019 PREPARER'S CERTIFICATION

## Bayshore Regional Sewerage Authority

### AUTHORITY BUDGET

**FISCAL YEAR:** FROM: 1/1/19 TO: 12/31/19

It is hereby certified that the Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	Robert C. Fischer		
Title:	Executive Director		
Address:	100 Oak Street Union Beach, N.J. 07735		
Phone Number:	732-739-1095	Fax Number:	732-739-2459
E-mail address	bfisch59@bayshorersa.com		

# 2019 APPROVAL CERTIFICATION

## Bayshore Regional Sewerage Authority

### AUTHORITY BUDGET

**FISCAL YEAR: FROM: 1/1/19 TO: 12/31/19**

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Bayshore Regional Sewerage Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 15 day of October, 2018.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	Adam Khachaturian		
Title:	Secretary		
Address:	100 Oak Street Union Beach, N.J. 07735		
Phone Number:	732-739-1095	Fax Number:	732-739-2459
E-mail address	bfisch59@bayshorersa.com		

# INTERNET WEBSITE CERTIFICATION

<b>Authority's Web Address:</b>	<b>www.bayshorersa.com</b>
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All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- A description of the Authority's mission and responsibilities
- Budgets for the current fiscal year and immediately preceding two prior years
- The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information (**Similar Information is such as PIE Charts, Bar Graphs etc. for such items as Revenues, Expenditures, and other information the Authority deems relevant to inform the public**)
- The annual audits of the most recent fiscal year and immediately two prior years
- The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- The approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years
- The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying compliance

Robert C. Fischer

Title of Officer Certifying compliance

Executive Director

Signature



**RESOLUTION**  
**No. (96/18)**

**2019 AUTHORITY BUDGET RESOLUTION**  
**Bayshore Regional Sewerage Authority**

**FISCAL YEAR:            FROM: January 1, 2019            TO: December 31, 2019**

**WHEREAS**, the Annual Budget and Capital Budget for the Bayshore Regional Sewerage Authority for the fiscal year beginning, January 1, 2019 and ending, December 31, 2019 has been presented before the governing body of the Bayshore Regional Sewerage Authority at its open public meeting of October 15, 2018; and

**WHEREAS**, the Annual Budget as introduced reflects Total Revenues of \$10,208,116 Total Appropriations, including any Accumulated Deficit if any, of \$8,078,115 and Total Unrestricted Net Position utilized of \$0; and

**WHEREAS**, the Capital Budget as introduced reflects Total Capital Appropriations of \$8,650,000 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$5,400,000; and

**WHEREAS**, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

**WHEREAS**, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financial agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

**NOW, THEREFORE BE IT RESOLVED**, by the governing body of the Bayshore Regional Sewerage Authority, at an open public meeting held on October 15, 2018 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Bayshore Regional Sewerage Authority for the fiscal year beginning, January 1, 2019 and ending, December 31, 2019 is hereby approved; and

**BE IT FURTHER RESOLVED**, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

**BE IT FURTHER RESOLVED**, that the governing body of the Bayshore Regional Sewerage Authority will consider the Annual Budget and Capital Budget/Program for adoption on December 17, 2018.

  
(Secretary's Signature)

10/15/18  
(Date)

<u>Governing Body Members:</u>	<u>Recorded Vote</u>			
	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Commissioner Cavanagh	X			
Commissioner Khachaturian	X			
Commissioner McMullen	X			
Commissioner Steiner	X			
Commissioner Whalen	X			
Chairman Steiner	X			



# 2019 ADOPTION CERTIFICATION

## Bayshore Regional Sewerage Authority

### AUTHORITY BUDGET

FISCAL YEAR: FROM: 1/1/19 TO: 12/31/19

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Bayshore Regional Sewerage Authority, pursuant to N.J.A.C. 5:31-2.3, on the 17 day of, December, 2018.

Officer's Signature:			
Name:	Adam Khachaturian		
Title:	Secretary		
Address:	100 Oak Street Union Beach, N.J. 07735		
Phone Number:	732-739-1095	Fax Number:	732-739-2459
E-mail address	bfisch59@bayshorersa.com		

**RESOLUTION**

**No. (115/18)**

**Adopt 2019 Budget Resolution  
BAYSHORE REGIONAL SEWERAGE AUTHORITY**

**WHEREAS**, the Annual Budget and Capital Budget/Program for the Bayshore Regional Sewerage Authority for the fiscal year beginning January 1, 2019 and ending, December 31, 2019 has been presented for adoption before the governing body of the Bayshore Regional Sewerage Authority at its Open Public Meeting on December 17, 2018; and

**WHEREAS**, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

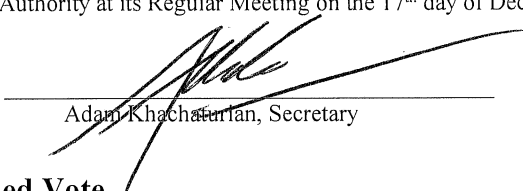
**WHEREAS**, the Annual budget as presented for adoption reflects Total Revenues of \$10,208,116 Total Appropriations, including any Accumulated Deficit, if any, of \$8,078,115 and Total Unrestricted Net Assets utilized of \$0.00; and

**WHEREAS**, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$8,650,000 and Total Unrestricted Net position planned to be utilized of \$5,400,000.

**THEREFORE BE IT RESOLVED** by the Commissioners of the Bayshore Regional Sewerage Authority, at an Open Public Meeting held on December 17th, that the Annual Budget and Capital Budget/Program of the Bayshore Regional Sewerage Authority for the fiscal year beginning, January 1, 2019 and, ending, December 31, 2019 is hereby adopted and shall constitute appropriations for the purposes stated.

**BE IT FURTHER RESOLVED**, that the Annual budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

I hereby certify that the foregoing Resolution is a true copy of a Resolution duly adopted by the Bayshore Regional Sewerage Authority at its Regular Meeting on the 17<sup>th</sup> day of December, 2018

  
Adam Khachaturian, Secretary

**Recorded Vote**

<b><u>Governing Body Members</u></b>	<b><u>AYE</u></b>	<b><u>NAY</u></b>	<b><u>ABSTAIN</u></b>	<b><u>ABSENT</u></b>
Commissioner Adam Khachaturian	X			
Commissioner Christopher Cavanagh	X			
Commissioner Marcy McMullen				X
Commissioner Bart Sutton	X			
Commissioner Scott Whalen	X			
Chairman Charles Steiner	X			

# **2019 AUTHORITY BUDGET**

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## **Narrative and Information Section**

**2019 Authority Budget Message and Analysis**  
**Bayshore Regional Sewerage Authority**  
**Authority Budget**  
**Fiscal Year from: January 1, 2019 to December 31, 2019**

**1. Complete a brief statement on the 2019 proposed Annual Budget and make comparison to the 2018 adopted budget for each operation. Explain any variances over +/-10% for each line item by operation. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item. For example, if anticipated charges have increased 15% due to an increase in rates, provide a copy of the resolution authorizing the rate increase.**

The 2019 Authority Budget requires a 1.4% increase in amount of funding required to be raised by the customers of the Authority as compared to 2018. On the appropriations side of the budget, the “*administration salary and fringe benefit costs*” are increased by 32% resulting from succession planning. In 2019 the Authority anticipates hiring of an employee in the financial department to work alongside retiring financial staff for part of the year. Cost of Providing Services “*salary and fringe benefits*” remain essentially the same as 2018 with a 1% decrease. Cost of Providing Services “*other*” is increased by 1.1% over the prior year. In this category funding will be transferred between line items to account for shifting focus. For example, *Collection system* work in 2019 will primarily be capital in nature resulting in a decrease of operating funding of 37% which will be used to increase the *Chemical* line item by 54% and *Buildings and Grounds* by 26%. The *Chemical* line item was slightly underfunded in 2018. Contracts received after the budget was adopted were higher priced than anticipated. In addition, a shift in operating strategy has resulted in higher quality effluent with greater chemical usage as a tradeoff. *Buildings and Grounds* budget is higher; the Authority will be replacing skylights and exhaust fans in 2019 for most buildings. The *Professional and Consulting* line item has increased by 20% with an anticipated increase in Engineering Fees for additional projects the Authority has undertaken including the rebuilding of the old fluidized bed incinerator and the addition of a power resiliency system. The *Plant Maintenance* line item is increasing by 15% to account for the cleaning of Motor Control Centers and Switchgears throughout the plant. The restoration work completed after Superstorm Sandy created dust that can negatively impact the facility electrical system if not cleaned and this work requires highly trained and certified personnel.

On the revenue side of the budget the Authority is anticipating a 23% increase in the amount of connection fees generated. This is based on the number of projects that have received approval and a conservative estimate of anticipated additional projects in the surrounding communities. Rising Interest rates and additional funds for investment coupled with a low estimate on interest in the prior budget are the cause for the anticipated large increase in interest income for 2019.

**2. Complete a brief statement on the impact the proposed Annual Budget will have on Anticipated Revenues, especially service charges and on the general purpose/component unit financial statements. Explain significant increase and decreases, if any. An increase or decrease is considered significant if it is over +/- 10% from the current year adopted budget.**

Total Anticipated Revenues will increase 3.4% in 2019 with 1.4% of that increase from of the customers.

**3. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program.**

The Authority was able to keep service charges to the customers from increasing for a five-year period following Superstorm Sandy. The local economy has been improving in recent years and is anticipated to continue that trend

in 2019. One of the State's large redevelopment initiatives took place within the Authority Service area recently when the Bell Works-3 million square foot building opened as a work, shop, play metrohub. The Glassworks site in Aberdeen is another example of local redevelopment having a positive impact on the regional economy. Glassworks is a 51-acre mixed-use project on the former Anchor Glass container manufacturing site. The Glassworks residential component hopes to attract workers from the Bell Works building offering residences within easy commute. These two projects will have a positive impact on the local businesses in the Bayshore Area as well. With interest rates increasing, low unemployment and real estate markets improving, the 1.4% Authority budget increase is also within the current consumer price index rise over the last year and will have minimal impact on the local economy.

**4. Describe the reasons for utilizing Unrestricted Net Position in the Annual Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. if the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered.**

The Authority capital budget will be financed in part with Unrestricted Net Position funds. Many of the projects to be funded by this line item are projects designed to increase the longevity of the treatment plant, pump stations and collection system. The Authority does not anticipate using Unrestricted Net Position for the Annual Budget in 2019.

**5. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or a shared service and explain the reason for the transfer (i.e.: to balance the County/Municipality budget, etc.).**

There are no funds to be transferred to the County/Municipality as a budget subsidy or shared service for 2019.

**6. The proposed budget must not reflect an anticipate deficit from 2018 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question.**

The 2019 budget does not reflect an anticipated deficit in operations from 2018 and does not include funding for any prior year's deficit.

7. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in rate structure, if applicable.

The 2019 Authority Preliminary User Charge Structure: The Fee structure does not take effect until after the Public Hearing on December 17, 2018.

	2019 Preliminary		2018	
<b>Total Budget</b>	<b>\$10,208,116</b>		<b>\$9,871,436</b>	
Non-Operating Revenues	(\$75,000)		(\$5,000)	
Operating Revenues	(\$765,000)		(\$625,000)	
<b>Total Due from Customers</b>	<b>\$9,368,116</b>		<b>\$9,241,436</b>	
<b>Treatment Charge distribution</b>	<b>% of Flow</b>	<b>Charge</b>	<b>% of Flow</b>	<b>Charge</b>
Hazlet	27.66	\$2,591,317	28.39	\$2,623,749
Holmdel	11.37	\$1,064,876	10.97	\$1,013,523
Keansburg	9.88	\$925,430	8.73	\$806,425
Keyport	11.14	\$1,043,582	12.03	\$1,111,455
Matawan	11.05	\$1,035,019	10.80	\$997,902
Union Beach	7.18	\$672,899	7.37	\$681,320
Aberdeen	17.80	\$1,667,898	17.91	\$1,654,855
WMUA	3.92	\$367,093	3.81	\$352,208
<b>Total</b>	<b>100%</b>	<b>\$9,368,116</b>	<b>100%</b>	<b>\$9,241,436</b>

The Authority Connection Fee structure: The connection fee is increased for the 2018/2019 year by \$35.00.

Connection Fee	2018/2019	2017/2018
\$ per EDU	\$5,036	\$5,001

8. Attach a copy of the Authority's most recent Annual Operating Data submission to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) under the Authority's Continuing Disclosure Agreements for any debt issuances outstanding. Examples of Annual Operating Data may include sewer and water billings; parking rents and collections; number of customers; number of available parking spaces; etc. See Local Finance Notice 2014-9 for more information. Not Applicable. The Authority debt is issued through the New Jersey Infrastructure Bank (NJIB) which requires a continuing disclosure agreement only if the Authority payments are 10% of the entire bond pool loan. No individual loan participant has historically met that threshold.

**RESOLUTION**

**No. (128/17)**

**To Adopt 2018 User Charge Schedule**

**WHEREAS**, in accordance with the Sewerage Authorities Law, N.J.S.A. 40:14A-1, et seq., as amended, the Bayshore Regional Sewerage Authority has conducted a Public Hearing on its annual 2018 Customer Flow Charges and Budget, and will provide a transcript of said Hearing to any interested party; and

**WHEREAS**, the Bayshore Regional Sewerage Authority specifically finds it to be reasonable and necessary to adopt the annexed user charge schedule; and

**NOW THEREFORE BE IT SOLVED** by the Commissioners of the Bayshore Regional Sewerage Authority that the user charge on the attached 2018 Exhibit "E" be, and is hereby adopted and approved for calendar year 2018.

**BE IT RESOLVED** that the following Statement of Revenues and Appropriations shall constitute the Budget of the Bayshore Regional Sewerage Authority for the Fiscal Year Ending December 31, 2018.

**REVENUES**

Retained earnings appropriated	\$ 0
Anticipated revenues	\$9,871,436
<hr/>	
Total revenues and other financial sources	\$9,871,436

**APPROPRIATIONS**

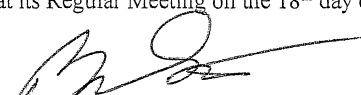
Operating Expenses	\$7,717,934
Capital Appropriations	\$ 0
Debt service, reserves, and deficit	\$2,153,502
<hr/>	
Total appropriations	\$9,871,436

**Exhibit "E" Customer User Charges**

The Bayshore Regional Sewerage Authority hereby establishes Customer User Charges as follows for 2018:

Aberdeen:	\$1,654,855
Hazlet:	\$2,623,749
Holmdel:	\$1,013,523
Keansburg:	\$ 806,425
Keyport:	\$1,111,454
Matawan:	\$ 997,902
Union Beach:	\$ 681,320
WMUA:	\$ 352,208

I hereby certify that the foregoing Resolution is a true copy of a Resolution duly adopted by the Bayshore Regional Sewerage Authority at its Regular Meeting on the 18<sup>th</sup> day of December, 2017

  
Bartholomew Sutton, Secretary

**RESOLUTION**  
**NO. (77/18)**

**To adopt the 2018/2019 Connection Fee**

**WHEREAS**, in accordance with the Sewerage Authorities Law, N.J.S.A. 40:14A-1 et seq., governing the Bayshore Regional Sewerage Authority (“Authority”), as amended, and Rules and Regulations of the Bayshore Regional Sewerage Authority, the Authority has conducted a Public Hearing on its Revised Connection Fee based on the 2017 Audit and Connection Fee calculation prepared by the Authority Certified Public Accountant as well as the 2017 (EDU) Equivalent Domestic Unit report prepared by the Authority Consulting Engineer; and

**WHEREAS**, the Authority specifically finds it to be reasonable and necessary to adopt the annexed connection fee charge.

**NOW THEREFORE BE IT RESOLVED** by the Commissioners of the Bayshore Regional Sewerage Authority that the Revised Connection Fee of the Authority is hereby adopted and approved.

**BE IT FURTHER RESOLVED** that the Connection Fee on the attached Exhibit “E” (partial) be, and is hereby incorporated and made part of the Section 7 “Fees” of the Rules and Regulations of the Authority until such time that a revised connection fee is adopted by the Authority.

I hereby certify that the foregoing Resolution is a true copy of a Resolution duly adopted by the Bayshore Regional Sewerage Authority at its Regular Meeting on the 16th day of July, 2018

  
Chris Cavanagh, Asst. Secretary



# BAYSHORE REGIONAL SEWERAGE AUTHORITY

## EXHIBIT "E" (partial)

### Connection Fees

In accordance with NJSA 40:14A-8, the Bayshore Regional Sewerage Authority hereby establishes connection fees for a direct or indirect connection with, or the use of services of the Authority Sewerage System for the Year 2018/2019.

**Connection fee \$5,036.00 for the year 2018/2019 fiscal year**

By Order of Resolution (77/18)  
Bayshore Regional Sewerage Authority  
100 Oak Street  
Union Beach, NJ 07735



Chris Cavanagh, Asst. Secretary

# AUTHORITY CONTACT INFORMATION

## 2019

Please complete the following information regarding this Authority. All information requested below must be completed.

<b>Name of Authority:</b>	Bayshore Regional Sewerage Authority		
<b>Federal ID Number:</b>	22-1907952		
<b>Address:</b>	100 Oak Street		
<b>City, State, Zip:</b>	Union Beach	NJ	07735
<b>Phone: (ext.)</b>	732-739-1095	<b>Fax:</b>	732-739-2459

<b>Preparer's Name:</b>	Robert C. Fischer		
<b>Preparer's Address:</b>	100 Oak Street		
<b>City, State, Zip:</b>	Union Beach	NJ	07735
<b>Phone: (ext.)</b>	732-739-1095	<b>Fax:</b>	732-739-2459
<b>E-mail:</b>	bfisch59@bayshorersa.com		

<b>Chief Executive Officer:</b>	Robert C. Fischer		
<b>Phone: (ext.)</b>	732-739-1095	<b>Fax:</b>	732-739-2459
<b>E-mail:</b>	bfisch59@bayshorersa.com		

<b>Chief Financial Officer:</b>	Robert C. Fischer		
<b>Phone: (ext.)</b>	732-739-1095	<b>Fax:</b>	732-739-2459
<b>E-mail:</b>	bfisch59@bayshorersa.com		

<b>Name of Auditor:</b>	Michael Bart, CPA		
<b>Name of Firm:</b>	Bart & Bart CPA's		
<b>Address:</b>	104 Main Street		
<b>City, State, Zip:</b>	Woodbridge	NJ	07095
<b>Phone: (ext.)</b>	732-634-5680	<b>Fax:</b>	732-602-1059
<b>E-mail:</b>	Mbart529@hotmail.com		

# AUTHORITY INFORMATIONAL QUESTIONNAIRE

## Bayshore Regional Sewerage Authority

FISCAL YEAR: FROM: 1/1/19 TO: 12/31/19

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in (Use Most Recent W-3 Available 2017 or 2018) as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: **38**
- 2) Provide the amount of total salaries and wages as reported on the Authority's Form W-3, (Use Most Recent W-3 Available 2017 or 2018) Transmittal of Wage and Tax Statements: **\$2,357,217.45**
- 3) Provide the number of regular voting members of the governing body: **6**
- 4) Provide the number of alternate voting members of the governing body: **NA**
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? **NO**
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year (Most Recent Filing that March 31, 2018 or 2019 deadline has passed 2018 or 2019) because of their relationship with the Authority file the form as required? (Checked to see if individuals actually filed at <http://www.state.nj.us/dca/divisions/dlgs/resources/fds.html> before answering) **YES**
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? **NO**
- 8) Was the Authority a party to a business transaction with one of the following parties:
  - a. A current or former commissioner, officer, key employee, or highest compensated employee? **NO**
  - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? **NO**
  - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? **NO**
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. **Yes, the Authority Disability Plan includes a life insurance component per employee of \$19.80 per month.**
- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. **The Authority performs annual performance review for all employees listed on page N-4. The review is conducted by the direct supervisor of the employee and reviewed with the Executive Director. The Executive Director**

and a Personnel Committee of the Board of Commissioners meet to review all performance evaluations. The Commissioners require comparison data from entities and positions of a similar size as well as geographic location. Review includes the employee salary history for the past 6 years as well as a description of the employee's duties and position in the table of organization. The Personnel committee of the Board of Commissioners presents the recommendations to the full Board of Commissioners for vote. Performance reviews include an evaluation of the employee's quality of work, judgement, attitude, knowledge, initiative, effectiveness, dependability, a review of accomplishments and needs for improvement. The BRSA Commissioners do not receive an annual increase, nor do they receive health benefits, the stipend paid to the commissioners has remained the same since the creation of the Authority in the early 1970's.

- 11) Did the Authority pay for meals or catering during the current fiscal year? **Yes, the Authority paid \$61.55 for Pizza for employees who were held over to complete stack testing of the Authority incinerator which ran approximately four hours longer than expected on April 5, 2018. The Authority also paid \$36.14 for donuts and coffee for a meeting of approximately 20 people on April 27, 2018.**
- 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? **Yes, the Authority paid reimbursement of travel expenses for Pete Canal to attend the Annual NJWEA Conference in Atlantic City on 5/10/2018. Expenses reimbursed were parking (\$10.00) round trip tolls (\$6.00), round trip mileage (\$75.21) for a total reimbursement of \$91.21. The Authority also paid reimbursement of travel expenses for Pete Canal to attend a NJDEP meeting in Trenton on 1/31/2018. Expenses reimbursed were round trip tolls (\$4.15) and round-trip mileage (\$47.96) for a total reimbursement of \$52.11. Travel expenses were also reimbursed for Pete Canal to attend the WEFTEC convention in New Orleans from 10/1 to 10/4/2018 in the amount of \$2,319 as follows; \$675 for registration, \$578.93 for airfare, \$799.14 for Hotel, \$181.04 for tolls, parking, mileage and shuttle and \$85. 65 for meals and incidentals.**
- 13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority?
  - a. First class or charter travel **NO**
  - b. Travel for companions **NO**
  - c. Tax indemnification and gross-up payments **NO**
  - d. Discretionary spending account **NO**
  - e. Housing allowance or residence for personal use **NO**
  - f. Payments for business use of personal residence **NO**
  - g. Vehicle/auto allowance or vehicle for personal use **YES, the Authority provides a vehicle to the Executive Director, Plant Superintendent, and Maintenance Superintendent for Authority business and commuting.**
  - h. Health or social club dues or initiation fees **NO**
  - i. Personal services (i.e.: maid, chauffeur, chef) **NO**
- 14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? **Yes, the Authority policy requires receipts for reimbursement of expenses for employees attending a business-related single day event. The Authority also allows a per diem in accordance with the US General Services Administration for mileage, meals and incidentals for a longer event.**
- 15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? **Yes, upon termination of employment the Authority paid unused compensated absences to D. Vesce in the amount of \$6,793.30.**

- 16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? **NO**
- 17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? **The Authority debt is issued through the New Jersey Infrastructure Bank (NJIB) which requires a continuing disclosure agreement only if the Authority payments are 10% of the entire bond pool loan. No individual loan participant has historically met that threshold.**
- 18) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? **NO**
- 
- 19) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? **YES, the Authority was assessed \$1000 by the NJDEP for an exceedance of Total Suspended Solids while the reconstruction of the treatment plant processes was ongoing. This was a one-time fine for a single monthly exceedance. Reconstruction for that particular process is now complete and the Authority is once again achieving high levels of treatment well above State and Federal requirements.**

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**2019 AUTHORITY BUDGET**

**Financial Schedules Section**

# SUMMARY

Bayshore Regional Sewerage Authority  
 For the Period January 1, 2019 to December 31, 2019

	<b>FY 2019 Proposed Budget</b>						<b>FY 2018 Adopted Budget</b>		\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Wastewater	N/A	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations		
	\$	-	-	-	-	-	\$	\$		
<b>REVENUES</b>										
Total Operating Revenues	10,133,116	-	-	-	-	10,133,116	9,866,436	266,680	2.7%	
Total Non-Operating Revenues	75,000	-	-	-	-	75,000	5,000	70,000	1400.0%	
Total Anticipated Revenues	10,208,116	-	-	-	-	10,208,116	9,871,436	336,680	3.4%	
<b>APPROPRIATIONS</b>										
Total Administration	981,127	-	-	-	-	981,127	825,021	156,106	18.9%	
Total Cost of Providing Services	6,455,395	-	-	-	-	6,455,395	6,463,103	(7,708)	-0.1%	
Total Principal Payments on Debt Service in Lieu of Depreciation	524,962	-	-	-	-	524,962	429,810	95,152	22.1%	
Total Operating Appropriations	7,961,484	-	-	-	-	7,961,484	7,717,934	243,550	3.2%	
Total Interest Payments on Debt	116,631	-	-	-	-	116,631	29,411	87,220	296.6% #DIV/0!	
Total Other Non-Operating Appropriations	116,631	-	-	-	-	116,631	29,411	87,220	296.6% #DIV/0!	
Accumulated Deficit	-	-	-	-	-	-	-	-	-	
Total Appropriations and Accumulated Deficit	8,078,115	-	-	-	-	8,078,115	7,747,345	330,770	4.3%	
Less: Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-	-	-	
Net Total Appropriations	8,078,115	-	-	-	-	8,078,115	7,747,345	330,770	4.3%	
<b>ANTICIPATED SURPLUS (DEFICIT)</b>	\$ 2,130,001	\$ -	\$ -	\$ -	\$ -	\$ 2,130,001	\$ 2,124,091	\$ 5,910	0.3%	

# Revenue Schedule

## Bayshore Regional Sewerage Authority

For the Period January 1, 2019 to December 31, 2019

### FY 2019 Proposed Budget

	FY 2019 Proposed Budget						FY 2018 Adopted Budget			
	Wastewater	N/A	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations	All Operations
								\$ Increase (Decrease)	% Increase (Decrease)	
								Proposed vs. Adopted	Proposed vs. Adopted	
<b>OPERATING REVENUES</b>										
<i>Service Charges</i>										
Residential							\$ -	\$ -	\$ -	#DIV/0!
Business/Commercial							-	-	-	#DIV/0!
Industrial							-	-	-	#DIV/0!
Intergovernmental	9,368,116					9,368,116	9,241,436	126,680	1.4%	
Other							-	-	-	#DIV/0!
<b>Total Service Charges</b>	<b>9,368,116</b>	-	-	-	-	<b>9,368,116</b>	<b>9,241,436</b>	<b>126,680</b>	<b>1.4%</b>	
<i>Connection Fees</i>										
Residential	650,000					650,000	510,000	140,000	27.5%	
Business/Commercial	100,000					100,000	100,000	-	0.0%	
Industrial							-	-	-	#DIV/0!
Intergovernmental							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
<b>Total Connection Fees</b>	<b>750,000</b>	-	-	-	-	<b>750,000</b>	<b>610,000</b>	<b>140,000</b>	<b>23.0%</b>	
<i>Parking Fees</i>										
Meters							-	-	-	#DIV/0!
Permits							-	-	-	#DIV/0!
Fines/Penalties							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
<b>Total Parking Fees</b>	<b>-</b>	-	-	-	-	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
<i>Other Operating Revenues (List)</i>										
Industrial Pretreatment Fees	15,000					15,000	15,000	-	0.0%	
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
<b>Total Other Revenue</b>	<b>15,000</b>	-	-	-	-	<b>15,000</b>	<b>15,000</b>	<b>-</b>	<b>0.0%</b>	
<b>Total Operating Revenues</b>	<b>10,133,116</b>	-	-	-	-	<b>10,133,116</b>	<b>9,866,436</b>	<b>266,680</b>	<b>2.7%</b>	
<b>NON-OPERATING REVENUES</b>										
<i>Other Non-Operating Revenues (List)</i>										
Type in							-	-	-	#DIV/0!
Type in							-	-	-	#DIV/0!
Type in							-	-	-	#DIV/0!
Type in							-	-	-	#DIV/0!
Type in							-	-	-	#DIV/0!
Type in							-	-	-	#DIV/0!
<b>Total Other Non-Operating Revenue</b>	<b>-</b>	-	-	-	-	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
<i>Interest on Investments &amp; Deposits (List)</i>										
Interest Earned	75,000					75,000	5,000	70,000	1400.0%	
Penalties							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
<b>Total Interest</b>	<b>75,000</b>	-	-	-	-	<b>75,000</b>	<b>5,000</b>	<b>70,000</b>	<b>1400.0%</b>	
<b>Total Non-Operating Revenues</b>	<b>75,000</b>	-	-	-	-	<b>75,000</b>	<b>5,000</b>	<b>70,000</b>	<b>1400.0%</b>	
<b>TOTAL ANTICIPATED REVENUES</b>	<b>\$ 10,208,116</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,208,116</b>	<b>\$ 9,871,436</b>	<b>\$ 336,680</b>	<b>3.4%</b>



# Prior Year Adopted Revenue Schedule

## Bayshore Regional Sewerage Authority

### FY 2018 Adopted Budget

	Wastewater	N/A	N/A	N/A	N/A	N/A	Total All Operations
<b>OPERATING REVENUES</b>							
<i>Service Charges</i>							
Residential							\$ -
Business/Commercial							-
Industrial							-
Intergovernmental							9,241,436
Other							-
Total Service Charges	-	9,241,436	-	-	-	-	9,241,436
<i>Connection Fees</i>							
Residential							510,000
Business/Commercial							100,000
Industrial							-
Intergovernmental							-
Other							-
Total Connection Fees	-	610,000	-	-	-	-	610,000
<i>Parking Fees</i>							
Meters							-
Permits							-
Fines/Penalties							-
Other							-
Total Parking Fees	-	-	-	-	-	-	-
<i>Other Operating Revenues (List)</i>							
industrial pretreatment fees							15,000
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Total Other Revenue	-	15,000	-	-	-	-	15,000
Total Operating Revenues	-	9,866,436	-	-	-	-	9,866,436
<b>NON-OPERATING REVENUES</b>							
<i>Other Non-Operating Revenues (List)</i>							
Type in							-
Type in							-
Type in							-
Type in							-
Type in							-
Type in							-
Total Other Non-Operating Revenues	-	-	-	-	-	-	-
<i>Interest on Investments &amp; Deposits</i>							
Interest Earned							5,000
Penalties							-
Other							-
Total Interest	-	5,000	-	-	-	-	5,000
Total Non-Operating Revenues	-	5,000	-	-	-	-	5,000
<b>TOTAL ANTICIPATED REVENUES</b>	\$ -	\$ 9,871,436	\$ -	\$ -	\$ -	\$ -	\$ 9,871,436

# Appropriations Schedule

## Baysshore Regional Sewerage Authority

For the Period January 1, 2019 to December 31, 2019

	<b>FY 2019 Proposed Budget</b>						<b>FY 2018 Adopted Budget</b>		<b>\$ Increase (Decrease) Proposed vs. Adopted</b>	<b>% Increase (Decrease) Proposed vs. Adopted</b>
	Wastewater	N/A	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations	All Operations
<b>OPERATING APPROPRIATIONS</b>										
<i>Administration - Personnel</i>										
Salary & Wages	\$ 446,952						\$ 446,952	\$ 356,771	\$ 90,181	25.3%
Fringe Benefits	210,947						210,947	141,022	69,925	49.6%
Total Administration - Personnel	657,899	-	-	-	-	-	657,899	497,793	160,106	32.2%
<i>Administration - Other (List)</i>										
Insurance/supplies/office maint.	270,600						270,600	268,600	2,000	0.7%
Accounting /Auditing	40,628						40,628	40,628	-	0.0%
Municipal Host Fee	12,000						12,000	13,000	(1,000)	-7.7%
trustee fees	-						-	5,000	(5,000)	-100.0%
Miscellaneous Administration*							-	-	-	#DIV/0!
Total Administration - Other	323,228	-	-	-	-	-	323,228	327,228	(4,000)	-1.2%
Total Administration	981,127	-	-	-	-	-	981,127	825,021	156,106	18.9%
<i>Cost of Providing Services - Personnel</i>										
Salary & Wages	2,273,248						2,273,248	2,282,940	(9,692)	-0.4%
Fringe Benefits	1,405,478						1,405,478	1,434,463	(28,985)	-2.0%
Total COPS - Personnel	3,678,726	-	-	-	-	-	3,678,726	3,717,403	(38,677)	-1.0%
<i>Cost of Providing Services - Other (List)</i>										
see attached	2,776,669						2,776,669	2,745,700	30,969	1.1%
Type in Description							-	-	-	#DIV/0!
Type in Description							-	-	-	#DIV/0!
Type in Description							-	-	-	#DIV/0!
Miscellaneous COPS*							-	-	-	#DIV/0!
Total COPS - Other	2,776,669	-	-	-	-	-	2,776,669	2,745,700	30,969	1.1%
Total Cost of Providing Services	6,455,395	-	-	-	-	-	6,455,395	6,463,103	(7,708)	-0.1%
Total Principal Payments on Debt Service in Lieu of Depreciation	524,962	-	-	-	-	-	524,962	429,810	95,152	22.1%
Total Operating Appropriations	7,961,484	-	-	-	-	-	7,961,484	7,717,934	243,550	3.2%
<b>NON-OPERATING APPROPRIATIONS</b>										
Total Interest Payments on Debt	116,631	-	-	-	-	-	116,631	29,411	87,220	296.6%
Operations & Maintenance Reserve							-	-	-	#DIV/0!
Renewal & Replacement Reserve							-	-	-	#DIV/0!
Municipality/County Appropriation							-	-	-	#DIV/0!
Other Reserves							-	-	-	#DIV/0!
Total Non-Operating Appropriations	116,631	-	-	-	-	-	116,631	29,411	87,220	296.6%
<b>TOTAL APPROPRIATIONS</b>	8,078,115	-	-	-	-	-	8,078,115	7,747,345	330,770	4.3%
<b>ACCUMULATED DEFICIT</b>							-	-	-	#DIV/0!
<b>TOTAL APPROPRIATIONS &amp; ACCUMULATED DEFICIT</b>	8,078,115	-	-	-	-	-	8,078,115	7,747,345	330,770	4.3%
<b>UNRESTRICTED NET POSITION UTILIZED</b>										
Municipality/County Appropriation	-	-	-	-	-	-	-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-	-	-	#DIV/0!
<b>TOTAL NET APPROPRIATIONS</b>	\$ 8,078,115	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,078,115	\$ 7,747,345	\$ 330,770	4.3%

\* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 398,074.21 \$ - \$ - \$ - \$ - \$ - \$ - \$ 398,074.21

# Prior Year Adopted Appropriations Schedule

## Bayshore Regional Sewerage Authority

### FY 2018 Adopted Budget

	Wastewater	N/A	N/A	N/A	N/A	N/A	Total All Operations
<b>OPERATING APPROPRIATIONS</b>							
<i>Administration - Personnel</i>							
Salary & Wages	\$ 356,771						\$ 356,771
Fringe Benefits	141,022						141,022
Total Administration - Personnel	497,793	-	-	-	-	-	497,793
<i>Administration - Other (List)</i>							
insurance/supplies/office maint.	268,600						268,600
accounting/auditing	40,628						40,628
Municipal host fee	13,000						13,000
trustee fees	5,000						5,000
Miscellaneous Administration*							-
Total Administration - Other	327,228	-	-	-	-	-	327,228
Total Administration	825,021	-	-	-	-	-	825,021
<i>Cost of Providing Services - Personnel</i>							
Salary & Wages	2,282,940						2,282,940
Fringe Benefits	1,434,463						1,434,463
Total COPS - Personnel	3,717,403	-	-	-	-	-	3,717,403
<i>Cost of Providing Services - Other (List)</i>							
see attached discription	2,745,700						2,745,700
Type In Description							-
Type In Description							-
Type In Description							-
Miscellaneous COPS*							-
Total COPS - Other	2,745,700	-	-	-	-	-	2,745,700
Total Cost of Providing Services	6,463,103	-	-	-	-	-	6,463,103
Total Principal Payments on Debt Service in Lieu of Depreciation	429,810	-	-	-	-	-	429,810
Total Operating Appropriations	7,717,934	-	-	-	-	-	7,717,934
<b>NON-OPERATING APPROPRIATIONS</b>							
Total Interest Payments on Debt	29,411	-	-	-	-	-	29,411
Operations & Maintenance Reserve							-
Renewal & Replacement Reserve							-
Municipality/County Appropriation							-
Other Reserves							-
Total Non-Operating Appropriations	29,411	-	-	-	-	-	29,411
<b>TOTAL APPROPRIATIONS</b>	<b>7,747,345</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>7,747,345</b>
<b>ACCUMULATED DEFICIT</b>							-
<b>TOTAL APPROPRIATIONS &amp; ACCUMULATED DEFICIT</b>	<b>7,747,345</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>7,747,345</b>
<b>UNRESTRICTED NET POSITION UTILIZED</b>							
Municipality/County Appropriation	-	-	-	-	-	-	-
Other							-
Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-
<b>TOTAL NET APPROPRIATIONS</b>	<b>\$ 7,747,345</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,747,345</b>

\* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations    \$ 385,896.70    \$ -    \$ -    \$ -    \$ -    \$ -    \$ -    #####

# 2019 Authority Operating Budget

<i>Breakout of Other Costs for CPS</i>			
	2019	2018	% change
Utilities	\$1,074,089	\$1,073,516	0.1
Plant Maintenance	\$435,500	\$378,000	15.2
Chemicals	\$347,000	\$225,000	54.2
Buildings and Grounds	\$105,700	\$83,700	26.3
Residuals Hauling	\$104,860	\$118,284	-11.3
Laboratory	\$37,600	\$37,600	0.0
Collection system	\$302,700	\$482,300	-37.2
Testing and Analysis	\$96,220	\$112,300	-14.3
Fees and Permits	\$45,000	\$45,000	0.0
Professionals and Consultants	\$228,000	\$190,000	20.0
<b>Total CPS Other</b>	<b>\$2,776,669</b>	<b>\$2,745,700</b>	<b>1.13</b>

## Debt Service Schedule - Principal

Bayshore Regional Sewerage Authority

If Authority has no debt X this box

	Fiscal Year Ending in					Total Principal Outstanding		
	Proposed Budget Year 2019	2020	2021	2022	2023		2024	Thereafter
<b>Wastewater</b>								
NJEIT Series 2018	\$ 429,810	\$ 529,962	\$ 534,962	\$ 539,962	\$ 544,962	\$ 554,962	\$ 7,769,508	\$ 10,999,280
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Total Principal	429,810	529,962	534,962	539,962	544,962	554,962	7,769,508	10,999,280
N/A								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Total Principal								
N/A								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Total Principal								
N/A								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Total Principal								
N/A								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Total Principal								
<b>TOTAL PRINCIPAL ALL OPERATIONS</b>	<b>\$ 429,810</b>	<b>\$ 529,962</b>	<b>\$ 534,962</b>	<b>\$ 539,962</b>	<b>\$ 544,962</b>	<b>\$ 554,962</b>	<b>\$ 7,769,508</b>	<b>\$ 10,999,280</b>

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.

<b>Moody's</b>	<b>Fitch</b>	<b>Standard &amp; Poors</b>
_____	_____	_____
_____	_____	_____
_____	_____	_____



# Net Position Reconciliation

Bayshore Regional Sewerage Authority  
For the Period January 1, 2019 to December 31, 2019

## FY 2019 Proposed Budget

	Wastewater	N/A	N/A	N/A	N/A	N/A	Total All Operations
<b>TOTAL NET POSITION BEGINNING OF LATEST AUDIT REPORT YEAR(1)</b>	\$ 77,419,740						\$ 77,419,740
Less: Invested in Capital Assets, Net of Related Debt (1)	5,300,921						5,300,921
Less: Restricted for Debt Service Reserve (1)	9,986,499						9,986,499
Less: Other Restricted Net Position (1)							-
<b>Total Unrestricted Net Position (1)</b>	62,132,320						62,132,320
Less: Designated for Non-Operating Improvements & Repairs							-
Less: Designated for Rate Stabilization							-
Less: Other Designated by Resolution							-
Plus: Accrued Unfunded Pension Liability (1)	7,303,552						7,303,552
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)							-
Plus: Estimated Income (Loss) on Current Year Operations (2)							-
Plus: Other Adjustments (attach schedule)							-
<b>UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET</b>	69,435,872						69,435,872
Unrestricted Net Position Utilized to Balance Proposed Budget	-						-
Unrestricted Net Position Utilized in Proposed Capital Budget	5,400,000						5,400,000
Appropriation to Municipality/County (3)	-						-
<b>Total Unrestricted Net Position Utilized in Proposed Budget</b>	5,400,000						5,400,000
<b>PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR</b>							
<b>Last issued Audit Report (4)</b>	\$ 64,035,872	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 64,035,872

(1) Total of all operations for this line item must agree to audited financial statements.  
 (2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.  
 (3) Amount may not exceed 5% of total operating appropriations. See calculation below.  
 Maximum Allowable Appropriation to Municipality/County \$ 398,074 \$ - \$ - \$ - \$ - \$ 398,074  
 (4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

**2019**

**Bayshore Regional Sewerage Authority**

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**AUTHORITY  
CAPITAL  
BUDGET/  
PROGRAM**



# 2019 CERTIFICATION OF AUTHORITY CAPITAL BUDGET/PROGRAM

## Bayshore Regional Sewerage Authority

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**FISCAL YEAR: FROM: 1/1/19 TO: 12/31/19**

**[ X ]** It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the Bayshore Regional Sewerage Authority Authority, on the 15 day of October, 2018.

**OR**

**[ ]** It is hereby certified that the governing body of the \_\_\_\_\_ Authority have elected **NOT** to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason(s): \_\_\_\_\_

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Officer's Signature:			
Name:	Adam Khachaturian		
Title:	Secretary		
Address:	100 Oak Street Union Beach, N.J. 07735		
Phone Number:	732-739-1095	Fax Number:	732-739-2459
E-mail address	bfisch59@bayshorersa.com		

## **2019 Capital Budget / Program Message**

### **Bayshore Regional Sewerage Authority**

**From: January 1, 2019 to December 31, 2019**

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program? **The capital budget was reviewed by the commissioners of the Authority representing their respective municipalities. In the past the Authority has met with the administration of the participating Towns and Boroughs to discuss the major plans and projects ongoing and forecast at the Authority and the Authority plans to continue this practice in 2019. In addition the preliminary budget, with the capital projects described, will be sent to all municipal customers prior to the public hearing scheduled for the treatment charges.**

2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include full lifecycle costs; and is it consistent with appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority? **Projects identified in the capital budget were derived from the Authority long term capital improvement plan which extends beyond a 5-year period. Thirty Eight percent-38% of the Capital budget is directly related to Superstorm Sandy recovery and resiliency projects. The remainder of the projects are process and security upgrades as well as main sewer interceptor and pump station improvements. All of these projects serve to improve the reliability of the Sewerage Infrastructure servicing the Bayshore Area of Monmouth County.**

3. Has long-term (10-20 years) infrastructure needs assessment or other capital plan with a horizon beyond six years been prepared? **Yes the Authority derives capital projects from a long term capital improvement plan extending beyond 6 years. The Authority Asset Management Plan is used to support the long term capital plan. The Authority Asset management plan extends out beyond 20 years and is a major source of long term funding identification.**

4. Describe the projected impact of the proposed capital projects, including impact on the schedule of rates, fees, and service charges and the impact on current and future year's schedules. **The proposed capital projects will not impact the schedule of rates, fees and service charges. The Authority will be financing the major portion of the proposed year's capital plan through unrestricted net position and the balance through FEMA funding. Going forward the Authority expects to maintain stable rates with modest rate increases, low cost funding through the NJEIT and an asset management program to guide long term spending and focus.**

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

**Not Applicable, no projects are being undertaken in the Metropolitan or Suburban Planning Areas**

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for the Center/Endorsed Plan.

**Not Applicable, no projects are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan.**

# Proposed Capital Budget

## Bayshore Regional Sewerage Authority

For the Period January 1, 2019 to December 31, 2019

	Estimated Total Cost	Funding Sources			
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Other Capital Grants Sources
<i>Wastewater</i>					
see attachment	\$ 8,650,000	\$ 5,400,000			\$ 3,250,000
	-				
	-				
Total	8,650,000	5,400,000	-	-	-
<i>N/A</i>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-	-	-	-	-
<i>N/A</i>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-	-	-	-	-
<i>N/A</i>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-	-	-	-	-
<i>N/A</i>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-	-	-	-	-
<i>N/A</i>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-	-	-	-	-
<b>TOTAL PROPOSED CAPITAL BUDGET</b>	<b>\$ 8,650,000</b>	<b>\$ 5,400,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,250,000</b>

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

**2019 Authority Capital Budget  
for the period: January 1, 2019 to December 31, 2019**

Proposed Year's Capital Improvement Plan Project	Estimated Total Cost	Unrestricted Net Position	Renewal and Replacement	Debt Authorization	Capital Grants	Other Sources
vehicles	\$60,000	\$60,000				
West Keansburg PS Bypass System	\$200,000	\$200,000				
Upgrade Transfer Switches (MPS & WKPS)	\$140,000	\$140,000				
Forcemain Improvements Phase I	\$750,000	\$750,000				
Upgrade Network System	\$50,000	\$50,000				
Plant Security Upgrades	\$170,000	\$170,000				
Upgrade Fire alarm system	\$100,000	\$100,000				
GIS Scanner	\$40,000	\$40,000				
Main Pump Station Roof	\$100,000	\$100,000				
Storage system for SB#1 - SB#2	\$50,000	\$50,000				
Press Room Improvements	\$15,000	\$15,000				
W4 to W1 & W19 to W16 engineering	\$175,000	\$175,000				
Virginia Ave Repair	\$750,000	\$750,000				
Elevate Power Distribution System	\$2,700,000					\$2,700,000
Combined Blower Building	\$100,000					\$100,000
Power Resiliency System	\$500,000	\$50,000				\$450,000
Dorr Oliver Incinerator Upgrade	\$750,000	\$750,000				
Sludge Concentration Tank Improvements	\$2,000,000	\$2,000,000				
<b>Total</b>	<b>\$8,650,000</b>	<b>\$5,400,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,250,000</b>

# 5 Year Capital Improvement Plan

## Bayshore Regional Sewerage Authority

For the Period January 1, 2019 to December 31, 2019

*Fiscal Year Beginning in*

	Estimated Total Cost	Current Budget					
		Year 2019	2020	2021	2022	2023	2024
<i>Wastewater</i>							
see attachment	\$ 35,650,000	\$ 8,650,000	\$ 12,550,000	\$ 10,675,000	\$ 1,400,000	\$ 1,225,000	\$ 1,150,000
\$0	-	-					
\$0	-	-					
\$0	-	-					
Total	35,650,000	8,650,000	12,550,000	10,675,000	1,400,000	1,225,000	1,150,000
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 35,650,000</b>	<b>\$ 8,650,000</b>	<b>\$ 12,550,000</b>	<b>\$ 10,675,000</b>	<b>\$ 1,400,000</b>	<b>\$ 1,225,000</b>	<b>\$ 1,150,000</b>

*Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.*

**2019 Authority Capital Budget  
for the period: January 1, 2019 to December 31, 2019**

5 Year Capital Improvement Plan Project	Estimated Total Cost	2019	2020	2021	2022	2023	2024
vehicles	\$210,000	\$60,000		\$75,000		\$75,000	
West Keansburg PS Bypass System	\$200,000	\$200,000					
Upgrade Transfer Switches (MPS & WKPS)	\$140,000	\$140,000					
Forcemain Improvements Phase I	\$750,000	\$750,000					
Upgrade Network System	\$50,000	\$50,000					
Plant Security Upgrades	\$170,000	\$170,000					
Upgrade Fire alarm system	\$100,000	\$100,000					
GIS Scanner	\$40,000	\$40,000					
Main Pump Station Roof	\$100,000	\$100,000					
Storage system for SB#1 - SB#2	\$50,000	\$50,000					
Press Room Improvements	\$15,000	\$15,000					
W4 to W1 & W19 to W16 engineering	\$175,000	\$175,000					
Virginia Ave Repair	\$750,000	\$750,000					
Elevate Power Distribution System	\$2,700,000	\$2,700,000					
Combined Blower Building	\$100,000	\$100,000					
Power Resiliency System	\$13,000,000	\$500,000	\$6,300,000	\$6,200,000			
Dorr Oliver Incinerator Upgrade	\$7,750,000	\$750,000	\$4,000,000	\$3,000,000			
Sludge Concentration Tank Improvements	\$2,000,000	\$2,000,000					
Site Paving Upgrades	\$300,000			\$150,000	\$150,000		
Forcemain Improvements Phase II	\$2,000,000		\$2,000,000				
Rehab Manholes in Collection System	\$300,000		\$100,000	\$100,000	\$100,000		
Collection System Improvements	\$4,000,000			\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
Building Roof Improvements	\$750,000		\$150,000	\$150,000	\$150,000	\$150,000	\$150,000
<b>Total</b>	<b>\$35,650,000</b>	<b>\$8,650,000</b>	<b>\$12,550,000</b>	<b>\$10,675,000</b>	<b>\$1,400,000</b>	<b>\$1,225,000</b>	<b>\$1,150,000</b>

## 5 Year Capital Improvement Plan Funding Sources

### Bayshore Regional Sewerage Authority

For the Period January 1, 2019 to December 31, 2019

	Estimated Total Cost	Funding Sources			
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants Other Sources
<i>Wastewater</i>					
see attachment	\$ 35,650,000	\$ 11,120,000		\$ 10,300,000	\$ 14,230,000
	\$0 -				
	\$0 -				
	\$0 -				
Total	35,650,000	11,120,000	-	10,300,000	- 14,230,000
<i>N/A</i>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-	-	-	-	-
<i>N/A</i>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-	-	-	-	-
<i>N/A</i>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-	-	-	-	-
<i>N/A</i>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-	-	-	-	-
<i>N/A</i>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-	-	-	-	-
<b>TOTAL</b>	\$ 35,650,000	\$ 11,120,000	\$ -	\$ 10,300,000	\$ - \$ 14,230,000
Total 5 Year Plan per CB-4	\$ 35,650,000				
Balance check		- If amount is other than zero, verify that projects listed above match projects listed on CB-4.			

*Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.*



**2019 Authority Amended Capital Budget**  
**For the period: January 1, 2019 to December 31, 2019**

5-year CIP Funding Project	Estimated Total Cost	Unrestricted Net Position	Renewal and Replacement	Debt Authorization	Capital Grants	Other Sources
Vehicles	\$210,000	\$210,000				
West Keansburg PS Bypass System	\$200,000	\$200,000				
Upgrade Transfer Switches (MPS & WKPS)	\$140,000	\$140,000				
Forcemain Improvements Phase I	\$750,000	\$750,000				
Upgrade Network System	\$50,000	\$50,000				
Plant Security Upgrades	\$170,000	\$170,000				
Upgrade Fire alarm system	\$100,000	\$100,000				
GIS Scanner	\$40,000	\$40,000				
Main Pump Station Roof	\$100,000	\$100,000				
Storage system for SB#1 - SB#2	\$50,000	\$50,000				
Press Room Improvements	\$15,000	\$15,000				
W4 to W1 & W19 to W16 engineering	\$175,000	\$175,000				
Virginia Ave Repair	\$750,000	\$750,000				
Elevate Power Distribution System	\$2,700,000	\$270,000				\$2,430,000
Combined Blower Building	\$100,000					\$100,000
Power Resiliency System	\$13,000,000			\$1,300,000		\$11,700,000
Dorr Oliver Incinerator Upgrade	\$7,750,000	\$750,000		\$7,000,000		
Sludge Concentration Tank Improvements	\$2,000,000	\$2,000,000				
Site Paving Upgrades	\$300,000	\$300,000				
Forcemain repairs	\$2,000,000			\$2,000,000		
Rehab Manholes in Collection System	\$300,000	\$300,000				
Collection System Improvements	\$4,000,000	\$4,000,000				
Building Roof Improvements	\$750,000	\$750,000				
<b>Total</b>	<b>\$0</b>	<b>\$11,120,000</b>	<b>\$0</b>	<b>\$10,300,000</b>	<b>\$0</b>	<b>\$14,230,000</b>
	\$35,650,000	\$11,120,000	\$0	\$10,300,000	\$0	\$14,230,000

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,  
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS**

**Bayshore Regional Sewerage Authority**

**FISCAL YEAR: FROM: 1/1/19 TO: 12/31/19**

*Complete the attached table for all persons required to be listed per #1-4 below.*

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

**Commissioner:** A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

**Officer:** A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

**Key employee:** An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

**Highest compensated employee:** One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

**Compensation:** All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

**Reportable compensation:** (Use the Most Recent W-2 available 2017 or 2018. The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2019, the most recent W-2 and 1099 should be used 2018 or 2017 (60 days prior to start of budget year is November 1, 2018, with 2017 being the most recent calendar year ended), and for fiscal years ending June 30, 2019, the calendar year 2018 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2018, with 2018 being the most recent calendar year ended).

**Other Public Entity:** Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)

Bayshore Regional Sewerage Authority

For the Period January 1, 2019 to December 31, 2019

Position (Can Check more than 1 Column for each person)

Reportable Compensation from Authority (W-2/1099)

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T
Name	Title	Average Hours per Week Dedicated to Position	Commissioner	Officer	Key Employee	Highest Compensated Employee	Former Employee	Base Salary/ Stipend	Bonus	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)	Estimated amount of other compensation from the Authority (health benefits, pension, etc.)	Total Compensation from Authority	Names of Other Public Entities where Individual is an Employee or Member of the Governing Body (1) See note below	Positions held at Other Public Entities Listed in Column O	Average Hours per Week Dedicated to Positions at Other Public Entities Listed in Column O	Reportable Compensation from Other Public Entities (W-2/1099)	Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)	Total Compensation All Public Entities	
1 Robert C. Fischer	Executive Director	50	x	x	x	x		\$ 159,055	\$	780	\$ 3,377	\$ 163,212	none			\$	\$ 163,212		
2 Jerome Michael Broyles	Superintendent	50						118,046		780	18,121	136,947	none				136,947		
3 Pete Canal	Chief Engineer	45						97,737			25,987	123,724	none				123,724		
4 Roy Anderson	Asst. Superintendent	50						100,768		780	24,701	126,249	none				126,249		
5 Charles Theodora	Asst. Superintendent	50						84,833			27,377	112,210	Twinsp Ocean S.A./Neptune	Comm./ Police	10.5	13,775	125,985		
6 Andrew Komorek	IT Manager	40						82,846			26,508	109,354	none				109,354		
7 Bartholomew Sutton	Commissioner	2 x						2,000			2,000	2,000	none				2,000		
8 Adam Khachatourian	Commissioner	2 x						2,000			2,000	2,000	none				2,000		
9 Marcy McMullen	Commissioner	2 x						2,000			2,000	2,000	Monmouth County Clerk	Records tech III	35	42,000	44,000		
10 Charles Steiner	Commissioner	2 x						2,000			2,000	2,000	none				2,000		
11 Louis Pisano	Commissioner	2 x						2,000			2,000	2,000	Hazlet Township DPW	Sr. maint. Repair	40	43,000	45,000		
12 Scott Whelan	Commissioner	2 x						2,000			2,000	2,000	0				0		
13												0					0		
14												0					0		
15												783,695					882,470		
Total:									\$ 655,284	\$ -	\$ 2,340	\$ 126,071	\$ 783,695			\$ 98,775	\$ -	\$ 882,470	

(1) Insert "None" in this column for each individual that does not hold a position with another Public Entity

# Schedule of Health Benefits - Detailed Cost Analysis

Bayside Regional Sewerage Authority

For the Period January 1, 2019 to December 31, 2019

	# of Covered Members (Medical & Rx)		Annual Cost Estimate per Employee Proposed Budget		# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Prior year Cost	\$ Increase (Decrease)	% Increase (Decrease)
	Proposed Budget	Actual	Proposed Budget	Actual					
<b>Active Employees - Health Benefits - Annual Cost</b>									
Single Coverage	8		\$ 14,790	\$ 118,322	7	\$ 13,350	\$ 93,447	\$ 24,875	26.6%
Parent & Child	4		21,634	86,536	4	22,741	90,962	(4,426)	-4.9%
Employee & Spouse (or Partner)	3		24,086	72,257	3	25,476	76,428	(4,171)	-5.5%
Family	13		33,229	431,983	13	35,014	455,176	(23,193)	-5.1%
Employee Cost Sharing Contribution (enter as negative - )				(169,058)			(178,241)	9,183	-5.2%
<b>Subtotal</b>	<b>28</b>		<b>540,040</b>	<b>540,040</b>	<b>27</b>		<b>537,772</b>	<b>2,268</b>	<b>0.4%</b>
<b>Commissioners - Health Benefits - Annual Cost</b>									
Single Coverage	0		-	-			-	-	#DIV/0!
Parent & Child	0		-	-			-	-	#DIV/0!
Employee & Spouse (or Partner)	0		-	-			-	-	#DIV/0!
Family	0		-	-			-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative - )									#DIV/0!
<b>Subtotal</b>	<b>0</b>		<b>-</b>	<b>-</b>	<b>0</b>		<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
<b>Retirees - Health Benefits - Annual Cost</b>									
Single Coverage	5		8,272	41,359	5	8,962	44,808	(3,449)	-7.7%
Parent & Child	1		9,981	9,981	1	11,100	11,100	(1,118)	-10.1%
Employee & Spouse (or Partner)	9		16,436	147,927	9	20,364	183,272	(35,345)	-19.3%
Family	2		39,610	79,221	2	41,958	83,916	(4,695)	-5.6%
Employee Cost Sharing Contribution (enter as negative - )				-			-	-	#DIV/0!
<b>Subtotal</b>	<b>17</b>		<b>278,488</b>	<b>278,488</b>	<b>17</b>		<b>323,095</b>	<b>(44,607)</b>	<b>-13.8%</b>
<b>GRAND TOTAL</b>	<b>45</b>		<b>\$ 818,529</b>	<b>\$ 818,529</b>	<b>44</b>		<b>\$ 860,868</b>	<b>\$ (42,339)</b>	<b>-4.9%</b>

Is medical coverage provided by the SHBP (Yes or No)? (Place Answer in Box)  Yes  No  
 Is prescription drug coverage provided by the SHBP (Yes or No)? (Place Answer in Box)  Yes  No

**Note: Remember to Enter an amount in rows for Employee Cost Sharing**

# Schedule of Accumulated Liability for Compensated Absences

Bayshore Regional Sewerage Authority  
 For the Period January 1, 2019 to December 31, 2019

Complete the below table for the Authority's accrued liability for compensated absences.

X *Box if Authority has no Compensated Absences*

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at End of Last Issued Audit Report	Dollar Value of		Legal Basis for Benefit (check applicable items)			
		Accrued	Compensated Absence Liability	Approved Labor Agreement	Resolution	Individual Employment Agreement	
See Attachment	222	\$ 72,805	x	x			
<b>Total liability for accumulated compensated absences at beginning of current year</b>		\$ <u>72,805</u>					

The total Amount Should agree to most recently issued audit report for the Authority

## Schedule of Shared Service Agreements

For the Period January 1, 2019 to December 31, 2019  
Bayshore Regional Sewerage Authority

*Enter the shared service agreements that the Authority currently engages in and identify the amount that is received/paid for those services.*

Name of Entity Providing Service	Name of Entity Receiving Service	Type of Shared Service Provided	Comments (Enter more specifics if needed)	Agreement Effective Date	Agreement End Date	Amount to be Received by/ Paid from Authority

If No Shared Services X this Box