



BAYSHORE REGIONAL SEWERAGE AUTHORITY

100 Oak Street, Union Beach, NJ 07735
732-739-1095 OFFICE 732-739-2459 FAX

Robert C. Fischer
EXECUTIVE DIRECTOR

BAYSHORE REGIONAL SEWERAGE AUTHORITY

Regular Meeting Minutes

March 21st, 2011

At 7:04 P.M., Chairman Pisano called the Regular Meeting of the Bayshore Regional Sewerage Authority to order and made the following announcement:

I hereby announce that pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of this meeting has been sent to the Newark Star Ledger and Asbury Park Press. Notice has also been sent to the Clerks of Aberdeen, Hazlet, Holmdel, Keansburg, Keyport, Matawan, Union Beach and Marlboro and the Western Monmouth Utilities Authority. This notice is also posted in the lobby of the Bayshore Regional Sewerage Authority Administration Building. Chairman Pisano then called for a **Pledge of Allegiance to our Flag** and a **Moment of Silence** for the safety of US Troops serving all over the world.

Chairman Pisano requested a roll call recorded as follows:

Present: Commissioners Cohen, DiNardo, Wells and Chairman Pisano
Absent: Commissioner Colligas and Parsells

Also In Attendance: Mr. Robert C. Fischer, Executive Director
Kimberly Newins, Admin. Assistant (Recording Secretary to the Board)

The Chairman then called for **MOTIONS** on the following:

APPROVAL OF MINUTES –Reorganization and Regular Meeting Minutes of February 28th, 2011

This was **OFFERED BY** Commissioner DiNardo and **SECONDED BY** Commissioner Cohen and carried unanimously by voice vote recorded as follows:

Ayes: Commissioners Cohen, DiNardo, Wells and Chairman Pisano

TREASURER'S REPORT (by Commissioner Parsells for February, 2011)

This was **OFFERED BY** Commissioner Cohen and **SECONDED BY** Commissioner Wells and carried unanimously by voice vote recorded as follows:

Ayes: Commissioners Cohen, DiNardo, Wells and Chairman Pisano

Committed to a Clean Environment for Today, Tomorrow and Generations to Come

BRS&A staff, November 2006

STATEMENT OF CASH RECEIPTS AND CASH DISBURSEMENTS

TD BANK	Balance
TRUSTEE ACCOUNTS	2-28-11

UNRESTRICTED

Revenue Fund	3,455,325.03
General Fund	<u>3,504,091.41</u>
Total Unrestricted	6,959,416.44

RESTRICTED

Bond Service Fund	
1985 Bond Service Fund	817.16
2002 Bond Service Fund	<u>805.00</u>
Total Bond Service Funds	1,622.16

Bond Reserve Funds

1985 Bond Reserve Fund	<u>7,342,275.26</u>
Total Bond Reserve Funds	<u>7,342,275.26</u>

2010 NJEIT BONDS

Revenue	0.00
Construction	1,348,850.76
Bond Service	<u>0.00</u>
TOTAL NJEIT	1,348,850.76

TOTAL TRUSTEE ACCOUNTS	15,652,164.62
-------------------------------	----------------------

AUTHORITY ACCOUNTS

Incoming Revenue Account	6,762.90
Operating Regular Account	-65,326.33*
Operating Payroll Account	<u>140,136.12</u>
TOTAL AUTHORITY ACCOUNTS	<u>81,572.69</u>

TOTAL	15,733,737.31
--------------	----------------------

* Transfer made after 2/28/11 Meeting
Checks released after transfer on 3/2/11

SCHEDULE OF ACCOUNTS RECEIVABLE

SERVICE CHARGES:	Balances as of February 28th, 2011
Hazlet Township Sewerage Authority	\$ 0.00
Township of Holmdel	\$ 0.00
Borough of Union Beach	\$ 0.00
Borough of Keyport	\$ 0.00
Borough of Keansburg	\$ 0.00
Borough of Matawan	\$ 0.00
Western Monmouth Utilities Authority	\$ 0.00
Township of Aberdeen	<u>\$ 0.00</u>
TOTAL	\$ 0.00

OUTFALL AUTHORITY CHARGES	
Hazlet Township Sewerage Authority	\$ 0.00
Township of Holmdel	\$ 0.00
Borough of Union Beach	\$ 0.00
Borough of Keyport	\$ 0.00
Borough of Keansburg	\$ 0.00
Borough of Matawan	\$ 0.00
Western Monmouth Utilities Authority	\$ 30.00
Township of Aberdeen	<u>\$ 0.00</u>
TOTAL	\$ 30.00

Balance of Rent Reserve Accounts as of February 28th, 2011	
Hazlet Township Sewerage Authority	\$ 1,851,438.79
Township of Holmdel	\$ 697,423.56
Borough of Union Beach	\$ 464,676.41
Borough of Keyport	\$ 805,256.52
Borough of Keansburg	\$ 749,995.61
Borough of Matawan	\$ 819,667.79
Western Monmouth Utilities Authority	\$ 177,754.70
Township of Aberdeen	<u>\$ 820,247.20</u>
TOTAL	\$ 6,386,460.58

Detail of the Trustee accounts, receipts and disbursements, including investment activity, are on file in the Administrative Office of the Bayshore Regional Sewerage Authority.

.....
 Chairman Pisano opened the meeting to the public to discuss Resolutions on the Agenda. There were no comments from the public at this time. He then called for **MOTIONS** on the following:

1. RESOLUTION (36/11) To adopt the Fourth Quarter/Final Flow Report for 2010 as presented by Arcadis-US.

WHEREAS, Arcadis - US, Consulting Engineers for the Bayshore Regional Sewerage Authority (BRSA) have determined the quantity of sewage from each of the Towns and Authorities connected to the BRSA system for the Fourth and Final Quarter of the year 2010; and

WHEREAS, said flow figures have been calculated from actual meter readings, maintenance service reports, and other data, and

WHEREAS, said flow figures have been reviewed by the Commissioners of this Authority,

NOW THEREFORE BE IT RESOLVED that this Authority hereby accepts the flow calculations, certified by Arcadis - US for the Fourth and Final Quarter of the year 2010.

This was **OFFERED BY** Commissioner Cohen and **SECONDED BY** Commissioner DiNardo. DISCUSSION: Mr. Fischer spoke about the zero reset of the influent meter and its affect on the flow. Commissioners agreed the correction should be applied to January 1, 2010 going forward. Commissioners Wells and DiNardo discussed the report with the Executive Director. Commissioner DiNardo said he would like to discuss the report further with Mr. Ponte and Mr. Fischer at a later date. Chairman Pisano then called for a vote recorded as follows:

Ayes: Commissioners Cohen, DiNardo, Wells and Chairman Pisano

2. RESOLUTION (37/11) To adjust Infiltration Credits for the year 2010.

WHEREAS, the Bayshore Regional Sewerage Authority owns and operates a Regional Interceptor System for the purpose of transmitting sewage and wastes from the Municipalities and Authorities it serves to the wastewater treatment facilities located at 100 Oak Street in Union Beach; and

WHEREAS, the Regional Interceptor System is for the benefit of all system users, and

WHEREAS, Infiltration is an undesirable component of the sewage flow in the Regional Interceptors, and such extraneous flow are being recorded by the Authority's Flow Meter and applied to the municipality wherein the pipelines are located; and

WHEREAS, the Bayshore Regional Sewerage Authority and its Consulting Engineers, Arcadis - US, by investigation and inspection estimates the Infiltration into the Regional Interceptor of the Bayshore Regional Sewerage Authority system, and adjusts municipal flows wherein the Interceptor resides; and

WHEREAS, such calculated infiltration is incorporated into the Budget and Rate setting procedures of the Authority, to be paid on a flow proportional basis by all users of the Regional system, and shall be reviewed and revised for the flow calculation of the municipality or customer where those segment(s) of the interceptor are located; and

WHEREAS, such calculations for the year 2010 have been determined by Arcadis - US, its Consulting Engineers as follows:

- o Keyport: 1.56MG
- o Hazlet: 52.77MG
- o Holmdel 13.94MG
- o Union Beach 22.90MG

NOW THEREFORE BE IT RESOLVED, the Commissioners of the Bayshore Regional Sewerage Authority have determined that it is in the best interest of the customers it serves to adopt the Regional Infiltration calculations as presented by the BRSA and its Consulting Engineers, Arcadis - US.

This was **OFFERED BY** Commissioner DiNardo and **SECONDED BY** Commissioner Wells and carried unanimously by voice vote recorded as follows:

Ayes: Commissioners Cohen, DiNardo, Wells and Chairman Pisano

3. RESOLUTION (38/11) To award the Expansion Joint Procurement Contract for the Dorr Oliver Incinerator to US Bellows, Inc., Houston TX.

WHEREAS, the Bayshore Regional Sewerage Authority ("BRSA") owns and operates a Dorr Oliver Incinerator for the processing of sludge in accordance with NJPDES Permit No.: 0024708; ("the Permit"); and

WHEREAS, on July 19th, 2010, the Board of Commissioners of the BRSA adopted Resolution No. 65/10 authorizing repairs to the Dorr Oliver Incinerator to remain in compliance with Permit requirements; and

WHEREAS, the BRSA prepared and advertised on it's website a Request for Quotation #2011-2 ("RFQ") to solicit quotations for the Procurement of Three (3), Expansion Joints to be installed as part of the Mechanical Repairs on the Dorr Oliver Incinerator, Phase II-Mechanical Repairs; and

WHEREAS, Thursday, March 17th, 2011 at 1:30 P.M. prevailing time, the Bayshore Regional Sewerage Authority opened the RFQ's in accordance with Local Public Contracts Law as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq. for Procurement of Three (3) Expansion Joints Repair Services to be installed as part of the Mechanical Repairs on the Dorr Oliver Incinerator, Phase II-Mechanical Repairs; and

WHEREAS, three (3) quotes were received and publicly opened and read aloud, one quote from CG Power Tech was a "no quote"; the lowest quote was from US Bellows Inc of 3701 Holmes Road, Houston TX of \$18,357.68, and the third and highest quote was \$21,975.00 from Bachmann Dampjoint, Quebec, Canada; and

WHEREAS, the Authority's Qualified Purchasing Agent and Engineer have reviewed all the bids received and recommend award of the contract to US Bellows of Houston, TX in the amount of \$18,357.68; and

WHEREAS the funds are available for this purpose

NOW THEREFORE BE IT RESOLVED that, US Bellows of Houston, TX is hereby awarded the contract for the Procurement of Three (3), Expansion Joints for a total cost of \$18,357.68 as part of the Dorr Oliver Incinerator, Phase II-Mechanical Repairs in accordance with the terms and conditions of the RFQ document #2011-2 dated March 2011.

BE IT FURTHER RESOLVED the Executive Director and Treasurer of the Board are hereby authorized to execute the Purchase Order/Voucher in accordance with Local Public Contracts Law and as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4.

This was **OFFERED BY** Commissioner Wells and **SECONDED BY** Commissioner DiNardo and carried unanimously by voice vote recorded as follows:

Ayes: Commissioners Cohen, DiNardo, Wells and Chairman Pisano

4. RESOLUTION (39/11) To donate to Union Beach American Legion Post 321 for an ad journal page in the upcoming Memorial Day Parade flier.

WHEREAS, the Union Beach American Legion Post 321 has asked for financial support of their activities by purchasing an ad journal page as a donation in support of expenses incurred to conduct their Annual Memorial Day Parade 2011; and

WHEREAS, the Bayshore Regional Sewerage Authority is appreciative of the sacrifices of veterans past and present and their unwavering commitment to America's freedom;

WHEREAS, the Authority supports the activities of American Legion Post 321 that provides support and assistance to veterans and the Union Beach Community at large, and

WHEREAS, the funds are available for this purpose

NOW THEREFORE BE IT RESOLVED, that the Executive Director is hereby directed to prepare a donation to the Union Beach American Legion Post 321 in the amount of \$125.00 for an ad journal page.

This was **OFFERED BY** Commissioner DiNardo and **SECONDED BY** Commissioner Cohen and carried unanimously by voice vote recorded as follows:

Ayes: Commissioners Cohen, DiNardo, Wells and Chairman Pisano

Chairman Pisano stated there were no items for Closed Session discussion this evening. He then called for a **MOTION** - to approve payment of bills listed as follows and posted for the public in the lobby:

Operating Fund Req. No.463 (Regular)	\$262,547.70
Payroll Account Req. No. P 115	\$339,173.61
Construction Requisition #10	\$ 76,904.30

This was **OFFERED BY** Commissioner Cohen and **SECONDED BY** Commissioner Wells and carried unanimously by voice vote recorded as follows:

Ayes: Commissioners Cohen, DiNardo, Wells and Chairman Pisano

The Chairman opened the meeting to the public.

Mr. Eugene Geer of Hazlet spoke about his concerns over wind turbines and an upcoming noise summit. He gave BRSA information and asked they be attached to the minutes. Mr. Geer said he did not want to see wind turbines installed in Natco Park in Hazlet.

Mr. Joe Savi of Union Beach spoke about someone known to his son who told him his sleep was disturbed by the wind turbines while he was at a hotel in Atlantic City. He expressed concern that the BRSA turbine would disturb his sleep as well. Mr. Savi stated the noise problems at BRSA have been corrected since back in October 2010. Mr. Fischer said they had tried numerous times to identify the type of noise Mr. Savi was hearing and is glad to hear we have finally been able to help him.

(Retired) US Navy Captain Charles Hoffman of Hazlet spoke of his concerns regarding wind turbine accidents he has seen on the internet and his concern that a turbine failure could interrupt the BRSA wastewater treatment process. He asked about turbine insurance, if the Authority would ever consider selling the turbine to a private interest and what plans there may be for its decommissioning in the future. Mr. Fischer stated the BRSA has no plans to sell the turbine to a private interest. The Commissioners agreed.

ANNOUNCEMENT (by the Chairman)

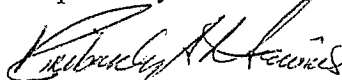
The next Agenda Meeting of the B.R.S.A. is scheduled for **Monday, April 11, 2011 @ 7:00 P.M.** The next **Regular Meeting** will be held on **Monday, April 18th, 2011 @ 7:00 PM.** All meetings take place in the Administration Building of the BRSA located at 100 Oak Street, Union Beach, NJ, 07735.

At 8:26 P.M., Chairman Pisano called for a **MOTION** to Adjourn the meeting.

This was **OFFERED BY** Commissioner Cohen and **SECONDED BY** Commissioner Wells and carried unanimously by voice vote recorded as follows:

Ayes: Commissioners Cohen, DiNardo, Wells and Chairman Pisano

Respectfully submitted,



Kimberly A. Newins
Administrative Assistant
Recording Secretary to the Board