



# BAYSHORE REGIONAL SEWERAGE AUTHORITY

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Robert C. Fischer  
EXECUTIVE DIRECTOR

## Minutes of the Bayshore Regional Sewerage Authority Agenda Meeting Tuesday October 9<sup>th</sup>, 2012

At 7:00 P.M. on Tuesday October 9<sup>th</sup>, 2012 Chairwoman Parsells opened the Agenda Meeting of the Bayshore Regional Sewerage Authority, called the meeting to order; and made the following announcement:

"I hereby announce pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of this Meeting has been sent to the Asbury Park Press and the Newark Star Ledger. Notice has also been sent to the Clerks of the Aberdeen, Hazlet, Holmdel, Keyport, Matawan, Keansburg, Union Beach and Marlboro, and the W.M.U.A. This notice is also posted in the lobby of the Bayshore Regional Sewerage Authority Administration Building".

The Chairwoman requested a **PLEDGE OF ALLEGIANCE** to the Flag and a Moment of Silence for the Troops serving our Country around the World. The Chairwoman then asked for an attendance roll call recorded as follows:

Present: Commissioners Cohen, Sutton, Vella and Chairwoman Parsells

Also in Attendance: Robert C. Fischer, Executive Director  
J. Michael Broyles, Plant Superintendent  
Pete Canal, BRSA Engineer  
Manuel Ponte, P.E., Consulting Engineer  
Louis E. Granata, Esq., General Counsel

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The Chairwoman asked for a report on Projects, Special Reports and Connections. The Executive Director presented the 2013 Authority Budget. He indicated that the 2013 budget has been developed through three meetings with staff, a meeting with the attorney, accountant and engineer and a meeting with the finance subcommittee of the board. He discussed the budget by indicating for each budget series, the total spent in 2011, total budgeted in 2012, estimated expenditures for 2012 and the preliminary budget request for 2013. He reviewed each series and the percentage change for each series. He discussed any large changes in funding whether they were increases or decreases. He

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BRSA staff, November 2006

discussed the capital budget and total appropriations for 2013. He discussed the impact on the participants and indicated the 2013 budget is a reduction of approximately 9% compared to 2012. He indicated that the 2013 budget uses the new contract methodology for treatment charges.

The Director moved on to the Sewer Service Agreements and stated that the Authority has received signed contracts from Keansburg and Matawan. Matawan signed an earlier version and will need to sign the current version. Matawan has been contacted and the Borough Clerk has the current version for signature. Keyport indicated through their Administrator that the Mayor will sign the contract on Tuesday. Louis Granata indicated the WMUA contract is being reviewed for compliance with bonding and he will inquire of the WMUA attorney on the outcome. Mr Fischer indicated that Hazlet and Union Beach have terminated their contracts with the Authority and he has responded to comments from both.

The Chairwoman moved on to the Engineers report. Mr Canal followed up on his written report and discussed the Return Sludge Pump Station repairs that still need to be completed. He spoke of the repairs needed to the primary heat exchanger of the Niro incinerator. Mr Canal spoke about reallocating funding from the "design" contract to the "services during construction" contract with Chavond-Barry Engineers concerning repairs to the Niro Incinerator. He indicated that the total budget will remain the same. He spoke of the effluent sampling project and the CAFRA permit received. He also spoke of an amendment request for reimbursable costs for the Professional Planning contract on the Single Sampling Point project.

The Chairwoman asked for the Consultant Engineers report. Mr Ponte spoke of developing budget level cost estimates for the 2013 capital improvements budget. He also spoke of participating in the 2013 budgeting process with the Director, Attorney and Accountant. He presented the 3<sup>rd</sup> quarter flow report as well as the 2013 budget flow report and indicated that flows for 2012 to date are low. He indicated that the 2013 budget flow report uses actual flows from October 1, 2011 to September 30, 2012 for all participants except Hazlet and Union Beach. Hazlet and Union Beach use an EDU value for flows that is based upon the historical flows from these towns.

The Chairwoman asked for the Superintendent's report. Mr Broyles indicated the plant continues to run well. He provide the board and others present with flow figures for industries that were not available at the time he submitted his written report. He indicated there were no odor complaints for the month of September. He said the probationary period for new hires is expiring and we are planning to make them permanent based on their performance.

The Chairwoman asked for the Attorneys report and Mr Granata spoke of the fine collected from Pierro's and the request from Peirro's for a waiver of the interest due. The commissioners rejected the request and indicated the fine was supposed to be paid 2 years ago. Mr Granata spoke of the Planning Board hearing scheduled for the last Wednesday of September. He indicated the planning board hearing was rescheduled for Wednesday October 31, 2012 for the Board to consider a mapping error. He spoke of the action by Union Beach to attempt to dissolve the restraints placed on them by Judge Tasinni.

The Director spoke of the contract with Birdsall Services Group to complete a Preliminary Assessment on a chlorinated hydrocarbon found near the above ground storage tank and said that they

would be in this week to walk the site and review operations. He spoke of a request by the Union Beach Office of Emergency Management (OEM) to discharge waste at the treatment plant from a future OEM vehicle. The commissioners responded that the discharge in BRSA would be allowed if the NJDEP were ok with it since there currently are restrictions against hauled in waste.

The Chairwoman opened the meeting to the public. There being no public present the Chairwoman closed the public portion of the meeting.

With no further discussion before the Board, the Chairwoman made the following announcement:

The next **Regular Meeting** of the Authority will be **Monday, October 15, 2012 at 7:00 P.M.** All meetings take place in the Administration Building of the Authority located at 100 Oak Street, Union Beach, NJ 07735.

At 8:03 P.M., Chairwoman Parsells called for a **MOTION** to adjourn: This was **OFFERED BY Commissioner Vella** and **SECONDED BY Commissioner Sutton** and carried by unanimous voice vote.

Ayes - Commissioners Sutton, Vella, Cohen and Chairwoman Parsells

Respectfully submitted,

Robert C. Fischer