



BAYSHORE REGIONAL SEWERAGE AUTHORITY

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Robert C. Fischer
EXECUTIVE DIRECTOR

MINUTES AGENDA MEETING MONDAY, July 8, 2013

At 7:03 P.M. on Monday, July 8, 2013 Chairman Vella called the meeting of the Bayshore Regional Sewerage Authority to order and makes the following announcement:

I hereby announce that pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of this meeting has been sent to the Asbury Park Press and is on the BRSA Official Website. Notice has also been sent to the Clerks of Aberdeen, Hazlet, Holmdel, Keansburg, Keyport, Matawan, Union Beach and Marlboro and the Western Monmouth Utilities Authority. This notice is also posted in the lobby of the Bayshore Regional Sewerage Authority Administration Building.

Chairman Vella asked all in attendance to stand for the Pledge of Allegiance and a Moment of Silence for the safety of US Troops all over the world.

Chairman Vella requests a roll call of attendance:

Present: Commissioners McMullen, Pisano, Steiner, Sutton and Chairman Vella
Absent: Commissioner Khachautrian

Also in Attendance: Robert C. Fischer, Executive Director
Peter Canal, BRSA Engineer
J. Michael Broyles, BRSA Superintendent
Manuel Ponte, Consulting Engineer
James Gorman, BRSA Attorney
Susan DuBey, Admin. Assistant

Reports

BRSA Projects, Special Reports & Connection Applications

Manuel Ponte of R3M Engineering discussed the proposed mitigation plan developed by Arcadis and R3M and discussed the delineation of roles.

Committed to a Clean Environment for Today, Tomorrow and Generations to Come
BRSA staff, November 2006

Robert Fischer discussed the Sludge Management Alternative study and the timeline going forward. He handed out a draft report for the Engineering Committee to review prior to approval at the August meeting.

Staff Engineer Report

Pete Canal discussed the Dorr Oliver bid results, a request to reduce the payment bond for the Bluffs @ Aberdeen, the Sludge Transfer Pump Contract to install a second Sludge Transfer Pump, and the temporary repairs to the Scum Pump.

Consulting Engineer Report

Manuel Ponte discussed the mitigation alternative development, the FEMA assistance R3M is providing, the topography survey that is being conducted by Yorkanis and White. He discussed the difference between the 1988 and 1929 datum's. He discussed the kitchen cabinets in the Administration Building and the need to match the upper and lower cabinets.

BRSA Superintendent's Report

Mike Broyles spoke about the June flow being over 9 mgd for the monthly average which was 112% of the design flow. He spoke of the NJDEP compliance sampling event on the 19th of June. He spoke of the safety training provided in June by the MEL. He discussed the security service being provided by Bristol Protection Services for the night shift. The service is inspecting the facility several times a night. Mike Broyles handed out the timesheet showing the rounds that the security service personnel are performing.

Executive Director's Report

Mr. Fischer spoke of the Japanese delegation and their request to tour the BRSA in September. He also spoke about the property appraisals that will be conducted by the Joint Insurance Fund for all members of the Fund in the upcoming year.

Attorney's Report

Held for Closed Session

Public Portion

Chairman Vella announced that this portion of the meeting is now open to the public for comments or questions related to Agenda items only. The public is reminded; only questions or comments specific to the scope of the Agenda items are to be addressed at this time. As a courtesy to all, please be mindful of a 3 minute limit to your comments.

Ms. Kimberly Newins, 6 Michigan Drive, Hazlet spoke about the proposed sea-wall in Union Beach. She asked Commissioner Steiner if he is requesting the Capital Budget of the BRSA to contribute to the sea-wall. Commissioner Steiner answered that the Army Corp of Engineer

should assist. Ms. Newins said she is going to submit an OPRA request for the video/audio tape of the August 2012 BRSA meeting.

Payment of Bills

Chairman Vella called for a **MOTION** for payment of the following:

Payroll Account Req. No. P 144 \$187,085.02

OFFERED BY: Commissioner Sutton, SECONDED BY: Commissioner McMullen and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners McMullen, Pisano, Steiner, Sutton, Chairman Vella

Approval of Minutes

Chairman Vella called for a **MOTION** to approve the following Minutes:

Closed Session – May 13, 2013
 May 20, 2013
 June 17, 2013
Agenda Meeting- June 10, 2013

OFFERED BY: Commissioner McMullen, SECONDED BY: Commissioner Steiner, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners McMullen, Pisano, Steiner, Sutton, and Chairman Vella
NEY: Commissioner Steiner to the Closed Session Minutes

Public Portion

Chairman Vella announced that this portion of the meeting is OPEN TO THE PUBLIC to discuss any BRSA matters the public may care to address. The public is reminded, only questions or comments not previously addressed; and/or specific to the scope of BRSA's operations or projects will be addressed.

As a courtesy to all members of the public wishing to speak, please be mindful of limiting your comments to 3 minutes.

No one was in attendance

Executive Session

Chairman Vella called for a **MOTION** to go into Closed Session at 8:10 P.M. in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permitting the exclusion of the public from a meeting in certain circumstances. This action was taken to discuss matters falling within attorney-client privileges, specifically, contract negotiations, personnel matters and litigation. It is anticipated at this time that the above stated subject matter shall be made public at such time as the need for non-disclosure no longer exists.

OFFERED BY: Commissioner McMullen, SECONDED BY: Commissioner Sutton and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners McMullen, Pisano, Steiner, Sutton, and Chairman Vella

CLOSED SESSION MINUTES ARE REPORTED SEPERATELY

At 8:25 P.M. Chairman Vella called for a **MOTION** to end Closed Session.

OFFERED BY: Commissioner Steiner, SECONDED BY: Commissioner McMullen and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners McMullen, Pisano, Steiner, Sutton, Chairman Vella

Adjournment

Chairman Vella announced the next Regular Meeting will be on Monday, July 15, 2013 @ 7:00 P.M. at 100 Oak Street, Union Beach, NJ.

At 8:26 PM Chairman Vella called for a **MOTION** to Adjourn the meeting.

OFFERED BY: Commissioner McMullen, SECONDED BY: Commissioner Steiner and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners McMullen, Pisano, Steiner, Sutton, Chairman Vella

Respectfully submitted,

Susan A. DuBey
Admin. Assistant