



BAYSHORE REGIONAL SEWERAGE AUTHORITY

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Robert C. Fischer
EXECUTIVE DIRECTOR

MINUTES VOTING AGENDA Regular Meeting of January 21, 2013

At 7:00 P.M., on Monday, January 21st, 2013 Chairwoman Parsells called the Regular Meeting of the Bayshore Regional Sewerage Authority to order and made the following announcement:

I hereby announce that pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of this meeting has been sent to the Newark Star Ledger and Asbury Park Press. Notice has also been sent to the Clerks of Aberdeen, Hazlet, Holmdel, Keansburg, Keyport, Matawan, Union Beach and Marlboro and the Western Monmouth Utilities Authority. This notice is also posted in the lobby of the Bayshore Regional Sewerage Authority Administration Building. Chairwoman Parsells asked all to rise for the Pledge of Allegiance to our Flag and a Moment of Silence for the safety of US Troops serving all over the world.

Chairwoman Parsells requested a roll call:

PRESENT: Commissioner DiNardo, Khachaturian, Sutton, Vella and Chairwoman Parsells
ABSENT: Commissioner Cohen

Charles Hoffman asked for a Point of Order and asked the New Holmdel Commissioner, Adam Khachaturian, to introduce himself.

Also In Attendance: Mr. Robert C. Fischer, Executive Director
Peter J. Canal, BRSA Engineer
Susan DuBey, BRSA Acting Secretary

Chairwoman Parsells called for a MOTION to approve the Treasure's Report

OFFERED BY: Commissioner Vella, and SECONDED BY: Commissioner Sutton, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Sutton, Vella and Chairwoman Parsells

Committed to a Clean Environment for Today, Tomorrow and Generations to Come
BRSA staff, November 2006

Chairwoman Parsells called for a **MOTION** for payment of the following:

Operating Fund Req. No. 490 (Regular)	\$234,007.10
Operating Fund Req. No. S-3 (Sandy)	\$886,738.03
Payroll Account Req. No. P 137	\$230,826.69

OFFERED BY: Commissioner Sutton, and SECONDED BY: Commissioner DiNardo, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Sutton, Vella and Chairwoman Parsells

STATEMENT OF CASH RECEIPTS AND CASH DISBURSEMENTS

TD BANK	Balance
TRUSTEE ACCOUNTS	12-31-12
<u>UNRESTRICTED</u>	
Revenue Fund	\$5,323,904.28
General Fund	\$ 871,791.30
Total Unrestricted	\$6,195,695.58
<u>RESTRICTED</u>	
Bond Service Fund	
1985 Bond Service Fund	\$ 817.08
2002 Bond Service Fund	0.00
Total Bond Service Funds	\$ 817.08
Bond Reserve Funds	
1985 Bond Reserve Fund	\$ 0.00
Total Bond Reserve Funds	\$ 0.00
<u>2010 NJEIT BONDS</u>	
Revenue	\$ 0.00
Construction	\$1,103,176.75
Bond Service	\$ 0.05
TOTAL NJEIT	\$1,103,167.72
TOTAL TRUSTEE ACCOUNTS	\$7,299,689.46
<u>AUTHORITY ACCOUNTS</u>	
Incoming Revenue Account	\$ 4.84
Operating Regular Account	\$ 95,434.26
Operating Payroll Account	\$ 157,800.28
TOTAL AUTHORITY ACCOUNTS	\$ 253,239.38
TOTAL	\$7,552,928.84

SCHEDULE OF ACCOUNTS RECEIVABLE

SERVICE CHARGES:	Balances as of <u>December 31, 2012</u>	
Hazlet Township Sewer Utility	\$	0.00
Township of Holmdel	\$	0.00
Borough of Union Beach	\$	0.00
Borough of Keyport	\$	0.00
Borough of Keansburg	\$	0.00
Borough of Matawan	\$	0.00
Western Monmouth Utilities Authority	\$	0.00
Township of Aberdeen	\$	0.00
TOTAL	\$	0.00

OUTFALL AUTHORITY CHARGES		
Hazlet Township Sewer Utility	\$	0.00
Township of Holmdel	\$	0.00
Borough of Union Beach	\$	0.00
Borough of Keyport	\$	0.00
Borough of Keansburg	\$	0.00
Borough of Matawan	\$	0.00
Western Monmouth Utilities Authority	\$	0.00
Township of Aberdeen	\$	0.00
TOTAL	\$	0.00

Balance of Rent Reserve Accounts as of December 31, 2012		
Hazlet Township Sewer Utility	\$	1,522,498.63
Township of Holmdel	\$	426,122.34
Borough of Union Beach	\$	417,840.93
Borough of Keyport	\$	321,227.12
Borough of Keansburg	\$	301,421.21
Borough of Matawan	\$	321,074.56
Western Monmouth Utilities Authority	\$	195,017.47
Township of Aberdeen	\$	668,066.10
TOTAL	\$	4,173,268.36

Detail of the Trustee accounts, receipts and disbursements, including investment activity, are on file in the Administrative Office of the Bayshore Regional Sewerage Authority.

Chairwoman Parsells announced that this portion of the meeting is now open to the public for comments or questions related to Agenda items only. The public is reminded; only questions or comments specific to the scope of the Agenda items are to be addressed at this time. As a courtesy to all, please be mindful of limiting your comments accordingly.

1. RESOLUTION (04/13): to award contract for emergency debris removal at Main Pump Station.

WHEREAS, Superstorm Sandy damaged the Bayshore Regional Sewerage Authority Main Pump Station Wet Well, and

WHEREAS, as a result of inflow from excessive flooding throughout the neighboring communities the Main Pump Station Wet Well received large diameter solid debris, large quantities of grit and other materials that have accumulated in the wet well and threaten the operation of the main pumping system, and

WHEREAS, the Authority has an immediate need to remove this debris in its entirety and inspect the wet well for damage and repair, and

WHEREAS, the Staff Engineer and Consulting Engineer have developed a scope of work and received several quotations bids for the cleaning of debris from the Main Pump Station Wet Well, and

WHEREAS, on Friday, January 18th, 2013 the quotation bids were opened and read aloud and the apparent low bidder being Allied Construction Group of Parlin, N.J. in the amount of \$92,850.00.

NOW THEREFORE BE IT RESOLVED the Commissioners of the Bayshore Regional Sewerage Authority award the emergency contract for emergency clean-up in the Authority's Main Pump Station Wet Well to Allied Construction Group for a total price of \$92,850.00.

BE IT FURTHER RESOLVED that the Secretary shall cause a brief notice of the adoption of this Resolution to be published once in the Authority's designated official newspaper as required by law within ten (10) days of its adoption and will be posted on the BRSA official website.

OFFERED BY: Commissioner Vella, and SECONDED BY: Commissioner Sutton, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Sutton, Vella and Chairwoman Parsells

2. RESOLUTION (05/13): authorize bid advertisement for furnishing and delivery of Bioxide.

WHEREAS, the Bayshore Regional Sewerage Authority currently has a contract for the furnishing and delivery of Bioxide with Siemens Water Technologies Corporation, and

WHEREAS, that Contract expired in March 2013, and

WHEREAS, the Authority requires authorization to solicit bids for a new contract.

NOW THEREFORE BE IT RESOLVED, the Staff Engineer is hereby authorized to prepare bid specifications for the furnishing and delivery of Bioxide in accordance with Public Contract Law.

BE IT FURTHER RESOLVED upon review and approval of the Executive Director, a Notice to Bidders may be placed in the Authority's official newspaper for solicitation of the furnishing and delivery of Bioxide.

OFFERED BY: Commissioner DiNardo, and SECONDED BY: Commissioner Vella, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Sutton, Vella and Chairwoman Parsells

3. RESOLUTION (06/13): authorize bid advertisement for furnishing and delivery of Sodium Hypochlorite.

WHEREAS, the Bayshore Regional Sewerage Authority currently has a contract for the furnishing and delivery of Sodium Hypochlorite with Jones Chemical Company, and

WHEREAS, that Contract expired in March 2013; and

WHEREAS, the Authority requires authorization to solicit bids for a new contract.

NOW THEREFORE BE IT RESOLVED, the Staff Engineer is hereby authorized to prepare bid specifications for the furnishing and delivery of Sodium Hypochlorite in accordance with Public Contract Law.

BE IT FURTHER RESOLVED upon review and approval of the Executive

Director, a Notice to Bidders may be placed in the Authority's official newspaper for solicitation of the furnishing and delivery of Sodium Hypochlorite.

OFFERED BY: Commissioner DiNardo, and SECONDED BY: Commissioner Vella, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Sutton, Vella and Chairwoman Parsells

4. RESOLUTION (07/13): to thank Commissioner Cohen for his many years of service.

WHEREAS, David Cohen has served the public as a Commissioner of the Bayshore Regional Sewerage Authority for many years including the position of Chairman; and

WHEREAS, Commissioner Cohen's appointment expires on January 31st, 2013; and

WHEREAS, Commissioner Cohen took the leadership role in developing the Authority's Clean, Renewable Energy Program; and during a critical time in the history of the Authority, helped to bring to fruition enormous undertakings; and was instrumental in resolving issues relative to the Wind-to-Energy and WPCP Improvement Projects of the Treatment facility; and many other important matters; and

WHEREAS, Commissioner Cohen through his many years of service to the Authority has helped guide its activities and contributed invaluable to its progress,

NOW THEREFORE BE IT RESOLVED, the Bayshore Regional Sewerage Authority, its Commissioners, and employees hereby express sincere appreciation to Commissioner Cohen for a job well done and gratitude for many years of service and a dedication above and beyond the expectations of a Commissioner in the performance of his duties.

BE IT FURTHER RESOLVED, the Bayshore RSA hereby proclaims David Cohen, Commissioner Emeritus; and

BE IT FURTHER RESOLVED, a copy of this Resolution will be sent to the Governing Body of the Township of Holmdel to be entered into their permanent records.

Commissioner Sutton said that the language about the Wind Turbine was not in the resolution last year when Commissioner Wells was leaving. He said he didn't think it should be in the resolutions of Commissioner Cohen, DiNardo and Chairwoman Parsells.

Commissioner Vella said this it was up to the Commissioners receiving said resolution, if they wanted it in there. Commissioner Vella asked Commissioner DiNardo and Chairwoman Parsells if they wanted it in there. They both said "sure, why not".

OFFERED BY: Commissioner Vella, and SECONDED BY: Commissioner Khachaturian, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Sutton, Vella and Chairwoman Parsells

5. **RESOLUTION (08/13): to thank Commissioner DiNardo for his many years of service.**

WHEREAS, James DiNardo has served the public as a Commissioner of the Bayshore Regional Sewerage Authority for ten years including the position as Chairman; and

WHEREAS, Commissioner DiNardo's appointment expires on January 31st, 2013; and

WHEREAS, during a critical time in the history of the Authority, Commissioner DiNardo helped to bring to fruition enormous undertakings and was instrumental in resolving challenging issues relative to the Wind-to-Energy and WPCP Improvement Projects of the BRSA Treatment facility and many other important matters; and

WHEREAS, Commissioner James DiNardo through his many years of service to the Authority has helped guide its activities and contributed invaluable to its progress,

NOW THEREFORE BE IT RESOLVED, the Bayshore Regional Sewerage Authority, its Commissioners, and employees hereby express sincere appreciation to Commissioner DiNardo for a job well done and gratitude for his many years of service and a dedication above and beyond the expectations of a Commissioner in the performance of his duties.

BE IT FURTHER RESOLVED, the Bayshore RSA hereby proclaims James DiNardo, Commissioner Emeritus; and

BE IT FURTHER RESOLVED, a copy of this Resolution will be sent to the Governing Body of the Township of Hazlet to be entered into their permanent records.

OFFERED BY: Commissioner Vella, and SECONDED BY: Commissioner Khachaturian, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Sutton, Vella and Chairwoman Parsells

6. **RESOLUTION (09/13): to thank Commissioner Parsells for her many years of service.**

WHEREAS, Kathleen Parsells has served the public as a Commissioner of the Bayshore Regional Sewerage Authority for over eight years including the position as Chairwoman; and

WHEREAS, Commissioner Parsells' appointment expires on January 31st, 2013; and

WHEREAS, during a critical time in the history of the Authority, Commissioner Parsells helped to bring to fruition enormous undertakings; and was instrumental in resolving challenging issues relative to the Wind-to-Energy and WPCP Improvement Projects of the BRSA Treatment facility and many other important matters; and

WHEREAS, Commissioner Parsells through her many years of service to the Authority has helped guide its activities and contributed invaluable to its progress,

NOW THEREFORE BE IT RESOLVED, the Bayshore Regional Sewerage Authority, its Commissioners, and employees hereby express sincere appreciation to Commissioner Parsells for a job well done and gratitude for many years of service and a dedication above and beyond the expectations of a Commissioner in the performance of her duties.

BE IT FURTHER RESOLVED, the Bayshore RSA hereby proclaims Kathleen Parsells, Commissioner Emeritus and

BE IT FURTHER RESOLVED, a copy of this Resolution will be sent to the Governing Body of the Borough of Union Beach to be entered into their permanent records.

OFFERED BY: Commissioner Vella, and SECONDED BY: Commissioner Khachaturian, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Sutton, Vella and Chairwoman Parsells

7. RESOLUTION (10/13): to authorize State Contract purchase of UHF radio communication system

WHEREAS, the Authority phone system was in operable for a period of one week following Hurricane Sandy, and

WHEREAS, cell phone systems were severely limited during this same time period further limiting the Authority's ability to communicate during a period of critical emergency, and

WHEREAS, the Bayshore Regional Sewerage Authority is part of the State of New Jersey's Critical Infrastructure, and

WHEREAS, the Authority desires to mitigate the potential for future periods of communication failure during emergency situations, and

WHEREAS, the Authority may purchase a UHF radio communication system for all of its vehicles as well as essential on-site personnel which will be operated at all times including periods of power failure, cell tower failure or other disasters, and

WHEREAS, AR Communications at Eatontown, N.J. is an approved State Contract vendor for radio equipment and accessories under State Contract #A53764.

NOW THEREFORE BE IT RESOLVED the Commissioners of the Bayshore Regional Sewerage Authority award the contract for the purchase & programming of a Kenwood UHF 50 watt/512 channel mobile radio system to AR Communication of Eatontown, N.J. Contract #A53764 for \$10,728.13.

OFFERED BY: Commissioner DiNardo, and SECONDED BY: Commissioner Vella, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Sutton, Vella and Chairwoman Parsells

8. RESOLUTION (11/13): to award contract for emergency video inspection of interceptor system

WHEREAS, Hurricane Sandy caused debris to enter the sewer system when flooding surcharged the surrounding community's sewer pipeline and destroyed hundreds of residential and commercial buildings, and

WHEREAS, the Authority is in need of an inspection of the flooded sections of the sewage interceptor system on an emergency basis, and

WHEREAS, the Authority staff engineer developed a request for proposal for the inspection of the affected authority sewer interceptor system as a daily price with an estimate of 20 days to complete, and

WHEREAS, on January 21, 2013 sealed bids were received and opened with the lowest bid being from National Water Main Cleaning Co., and

WHEREAS, the Authority Staff Engineer, Purchasing Agent and Executive Director have reviewed the bid and find it acceptable.

NOW THEREFORE BE IT RESOLVED the Commissioners of the Bayshore Regional Sewerage Authority award the contract for emergency video inspection of the sewerage interceptor system to National Water Main Cleaning Co at a price of \$ 85,700.00.

BE IT FURTHER RESOLVED a Notice of this award to be advertised in the official newspaper of the Authority, and the Executive Director is authorized to execute the contract for these services.

Pete Canal explained that bids were opened today, January 21, 2013, to hire a firm to video the collection system that was under water. He said that Gennett Fleming will oversee this project. Commissioner DiNardo asked what area is being done. Mr. Canal said that only the areas that were flooded by the hurricane would be checked.

Mr. Fischer stated that even the 36 inch pipes in the plant have debris in them. The pump stations and interceptors have debris. We are looking to inspect mainly Union Beach, Keansburg and Keyport.

Chairwoman Parsells stated that three sewer laterals on 3rd Street in Union Beach are uncapped. Mr. Fischer stated that BRSA has been providing letters to residents to speed the demolition and rebuild process for them. The letters inform the Construction Code Official that prior to demolition the laterals must be capped off. Mr. Fischer has sent a letter to the Union Beach Construction Code Official for Certification that laterals are being capped but so far has not received a response. We have to get the debris out of the lines because the next storm with just move down the lines and could potentially cause greater problems.

OFFERED BY: Commissioner Vella, and SECONDED BY: Commissioner Sutton, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Sutton, Vella and Chairwoman Parsells

9. **RESOLUTION (12/13)**: to award a contract to Stoney Brook Regional Sewerage Authority for emergency disposal of thickened sludge.

WHEREAS, the Authority desires to enter into a contract for the emergency disposal of sewerage sludge until the repair of its sewage sludge incinerator is completed, and

WHEREAS, the Stoney Brook Regional Sewerage Authority has been accepting the Authority's thickened sludge since the destruction of the Authority's incineration system on October 29, 2012 and has provided uninterrupted disposal services since that date, and

WHEREAS, the uninterrupted disposal of sewage sludge is a critical component in the safe operation of the Bayshore Regional Sewerage Authority that will ensure the health, safety and welfare of the community and BRSA staff, and

WHEREAS, the Stoney Brook Regional Sewerage Authority can only guarantee the uninterrupted disposal of sewerage sludge if the Authority contracts with them and commit their sludge volume to its disposal site until the completion of repairs of the Authority sludge incinerator system.

NOW THEREFORE BE IT RESOLVED the Commissioners of the Bayshore Regional Sewerage Authority award a contract for sludge disposal on an emergency basis to Stoney Brook Regional Sewerage Authority at a price of \$50.00 per cubic yard.

BE IT FURTHER RESOLVED the Executive Director is authorized to place a Notice of this award in the official newspaper of the Authority and to execute the contract with Stoney Brook Regional Sewerage Authority.

OFFERED BY: Commissioner DiNardo, and SECONDED BY: Commissioner Sutton, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Sutton, Vella and Chairwoman Parsells

10. RESOLUTION (13/13): to authorize R3M Engineering to prepare conceptual architecture design for repair of the Administration Building.

WHEREAS, the Bayshore Regional Sewerage Administration Building was damaged during the flooding of Hurricane Sandy, and

WHEREAS, the Authority desires to repair the Administration Building for the health, safety and welfare of the administrative staff, community and visitors, and

WHEREAS, R3M Engineering has provided a scope of work to prepare a conceptual architecture design through their sub-consultant Dunzik Besold Architects for a price not to exceed \$7000.00, and

WHEREAS, the Authority desires to move forward with this work.

NOW THEREFORE BE IT RESOLVED the Commissioners of the Authority authorize R3M Engineering to prepare conceptual architecture design of the Administration Building at a cost not to exceed \$7000.00.

OFFERED BY: Commissioner DiNardo, and SECONDED BY: Commissioner Khachaturian, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Sutton, Vella and Chairwoman Parsells

11. RESOLUTION (14/13): to authorize Chavond Barry Engineering to design the repair of the Dorr Oliver Incinerator

WHEREAS, the Bayshore Regional Sewerage Authority owns and operates a Dorr Oliver Incinerator for the processing of sludge in accordance with NJPDES Permit No.: PCP11001; (“the Permit”); and

WHEREAS, the Executive Director and BRSA Engineer have presented the Board with a proposal from the firm of Chavond Barry Engineering, dated January 21, 2013 to perform Engineering Services for the repairs to the Dorr-Oliver Incinerator as a result of Hurricane Sandy for a total cost not to exceed \$145,194.00; and

WHEREAS, the Commissioners of the Bayshore Regional Sewerage Authority deemed it in the best interest of the Authority and the customers towns that it serves, to utilize the services of Chavond Barry Engineering to design the repair work to be performed; and

WHEREAS, this action is being taken without competitive bidding as a professional service contract which is an allowable exception in accordance with 40A:11-5 et seq. of the Local Public Contracts Law; and

WHEREAS, the Bayshore Regional Sewerage Authority has funding available to procure these services.

NOW THEREFORE BE IT RESOLVED the Board hereby awards this contract to Chavond Barry Engineering at a cost not to exceed \$145,194.00 and authorizes the Executive Director to execute all necessary documents required,

BE IT FURTHER RESOLVED, the Local Public Contract Law (NJSA 40A:11-1 et seq.) requires a Resolution authorizing the approval with competitive bidding must be publicly advertised;

BE IT FURTHER RESOLVED that the Secretary shall cause a brief notice of the adoption of this Resolution to be published once in the Authority's designated official newspaper as required by law within ten (10) days of its adoption and will be posted on the BRSA official website.

Discussion by Incinerator Engineer

Chris Doelling of Chavond Barry Engineering inspected the Incinerator Building. He stated that the Dorr Oliver Incinerator was not HOT when the salt water hit it. He said that salt water did damage to the refectory, damaged the electrical system, pumps, pipes, etc. He said that with a quick fix the Dorr Oliver could be restarted within 6 months after the receipt of bids. He said instead of replacing the brick inside the incinerator, they can use a lining spray substance call Gunitite. It's quicker, faster and could last about 2 to 3 years which is when the NIRO would be fully on-line with needed upgrades. The Dorr Oliver incinerator needs specs written ASAP, the air blower refurbished, new wiring, re-route conduit and we will use whatever parts we can to get it back on line.

Mr. Doelling explained that with the NIRO some of the equipment has to be brought up from the basement, it has to have a special dome built, has special brick which takes 14 to 16 weeks to order and the regulations are going to be revised in 2016. It makes more sense to rebuild the NIRO to the new State Standards.

Mr. Fischer stated that in 6 months we could fix the Dorr Oliver, get the specs written for the NIRO and stop the sludge hauling through Union Beach. We have gotten some odor complaints in the last couple of weeks due to the trailer mounted press which is outdoors but we now have our belt press running which is located indoors. We will soon return the portable belt press.

Commissioner Sutton asked if the State would let us run the Dorr Oliver.

Commissioner Vella said that we should get the States OK before we spend any money.

Mr. Fisher said that if the DEP says NO, we would have to go down and plead our case, and their decision will come before we spend money to rebuild.

Commissioner Khachaturian asked how much does it cost to haul the sludge.

Mr. Fischer said it was about \$1,2 million dollars for the year.

Commissioner DiNardo asked how long can we run the Dorr Oliver Incinerator.

Mr. Fischer said the Dorr Oliver was 1536 hours and the NIRO is 24/7.

The Commissioners said to improve the quality of life in Union Beach, with summer not far off, and to stop the truck hauling, we should proceed to repair the Dorr Oliver.

OFFERED BY: Commissioner Vella, and SECONDED BY: Commissioner Sutton, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Sutton, Vella and Chairwoman Parsells

12. RESOLUTION (15/13): to amend Chavond Barry contract for General Consulting Services

WHEREAS, the Bayshore Regional Sewerage Authority owns and operates two (2) fluidized bed Incinerators at the treatment plant facilities; and

WHEREAS, the Bayshore Regional Sewerage Authority (BRSA) previously authorized the firm Chavond-Barry Engineering (CBE) to perform General Consulting Services for the Incinerators for an annual cost not to exceed \$15,640.00 by Resolution No. 31/12; and

WHEREAS, as a result of flooding damage CBE has performed additional Engineering services beyond their original scope, and

WHEREAS, CBE is requesting a budget amendment in the amount of \$15,000.00 for additional engineering services necessary for Incineration repairs due to Hurricane Sandy; and

WHEREAS, the increase in budget to provide for these reimbursed expenses in the amount of \$15,000.00 will increase the total budget for CBE from \$15,640.00 to \$30,640.00; and

WHEREAS, the Bayshore Regional Sewerage Authority has funding available to procure these services.

NOW THEREFORE BE IT RESOLVED by the Commissioners deem it in the best interest of the Authority and its customer towns to amend the budget for CBE for the annual Incinerator Consulting Engineer by \$15,000.00 bringing the total budget to \$30,640.00.

BE IT FURTHER RESOLVED the Executive Director is authorized to take the necessary action to affect the amendment; and

BE IT FURTHER RESOLVED that the Secretary shall cause a brief notice of the adoption of this Resolution to be published once in the Authority's designated official newspaper as required by law within ten (10) days of its adoption and will be posted on the BRSA official website.

OFFERED BY: Commissioner Sutton, and SECONDED BY: Commissioner DiNardo, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Sutton, Vella and Chairwoman Parsells

13. RESOLUTION (16/13): to grant Buhler & Bitter a connection into the sewer system.

WHEREAS, Buhler & Bitter, Inc. is the project developer of 3290 Highway 35, Hazlet, NJ being Block 216, Lots 1-6, 6.01, 7-13; and

WHEREAS, Buhler & Bitter, Inc. has received all local approvals including local sanitary sewer approval; and

WHEREAS, the applicant is replacing an existing auto dealership which previously had a fire and has been demolished; and

WHEREAS, the applicant is constructing a new larger auto dealership with increased flows of 1,542 GPD and proposes a connection fee of \$28,720.17; and

WHEREAS, the BRSA Engineer finds the connection fee to be fair & reasonable; and

WHEREAS, the applicant has paid the connection fee of \$28,720.17; and

NOW THEREFORE BE IT RESOLVED that Buhler & Bitter, Inc. is hereby granted BRSA sanitary sewer approved for the above referenced project.

OFFERED BY: Commissioner DiNardo, and SECONDED BY: Commissioner Sutton, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Sutton, Vella and Chairwoman Parsells

14. **RESOLUTION (17/13): to reduce the bond for Villages at Aberdeen.**

WHEREAS, C&M Real Estate, LLC. (C&M) is the project developer for Villages at Aberdeen a 62 unit townhouse development in Aberdeen, NJ being Block 114, Lot 4; and

WHEREAS, C&M has entered into a Developers Agreement with Bayshore Regional Sewerage Authority (BRSA) dated December 30, 2010; and

WHEREAS, in accordance with attached payment schedule dated January 17, 2013, C&M has paid \$332,180.00 in connection fees and has a current balance of \$78,216.00; and

WHEREAS, BRSA finds it appropriate to reduce amount of Bond No. ASB526199 to \$78,216.00; and

NOW THEREFORE BE IT RESOLVED that C&M is hereby granted a Bond Reduction for a current balance of \$78,216.00.

OFFERED BY: Commissioner DiNardo, and SECONDED BY: Commissioner Sutton, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Sutton, Vella and Chairwoman Parsells

15. **RESOLUTION (18/13): to advertise the replacement of damaged control valve actuators.**

WHEREAS, Hurricane Sandy caused severe flooding in the Bayshore Region; and

WHEREAS, Bayshore Regional Sewerage Authority (BRSA) owns and maintains valves and actuators as part of its Wastewater Treatment Plant; and

WHEREAS, there is a need to replace approximately 16 damaged control valve actuators as a result of the flooding; and

WHEREAS, the BRSA has funding available to procure these disaster related services.

NOW THEREFORE BE IT RESOLVED by the Commissioners of the Bayshore Regional Sewerage Authority that the BRSA Engineer and Qualified Purchasing Agent are hereby authorized to advertise on the BRSA website a Request for Quotation for the Emergency Replacement of all damaged valve actuators necessary to operate the Waste Water Treatment Plant.

OFFERED BY: Commissioner Sutton, and SECONDED BY: Commissioner Khachaturian, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Sutton, Vella and Chairwoman Parsells

16. **RESOLUTION (19/13): to advertise for the replacement of sewer process meters**

WHEREAS, Hurricane Sandy caused severe flooding in the Bayshore Region; and

WHEREAS, Bayshore Regional Sewerage Authority (BRSA) owns and maintains process meters as part of its Waste Water Treatment Plant (WWTP); and

WHEREAS, there is a need to replace approximately 20 damaged sanitary sewer process meters as a result of the flooding; and

WHEREAS, the BRSA has funding available to procure these disaster related services.

NOW THEREFORE BE IT RESOLVED by the Commissioners of the Bayshore Regional Sewerage Authority that the BRSA Engineer and Qualified Purchasing Agent are hereby authorized to advertise on the BRSA website a Request for Quotation for the Emergency Replacement of all damaged process meters necessary to operate the WWTP.

OFFERED BY:Commissioner DiNardo, and SECONDED BY:Commissioner Vella, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Sutton, Vella and Chairwoman Parsells

17. RESOLUTION (20/13): to purchase a 4"Sludge Transfer Pump from Penn Valley Pump Co. at a cost of \$15,145.00.

WHEREAS, Hurricane Sandy caused extensive damage to the Bayshore Regional Sewerage Authority, and

WHEREAS, Hurricane Sandy flooding affected the Bayshore Regional Sewerage Authority Sludge Transfer Pumps, and

WHEREAS, there is a need to replace this equipment, and

WHEREAS, the Authority solicited competitive quotes for a Sludge Transfer Pump, and

WHEREAS, the solicited competitive quotations received on January 10, 2013 for a Sludge Transfer Pump and the lowest quote was received from Penn Valley Pump Co., Inc. at a cost of \$15,145.00, and

WHEREAS, the Bayshore Regional Sewerage Authority has funding available to procure these disaster related services.

NOW THEREFORE BE IT RESOLVED the Commissioners of the Bayshore Regional Sewerage awards the contract for supply of a 4" Penn Valley double disc pump to PVP Penn Valley Pump Co. of 998 Easton Road, Warrington, Pa. 18976 at a cost of \$15, 145.00.

OFFERED BY:Commissioner Sutton, and SECONDED BY:Commissioner Khachaturian, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Sutton, Vella and Chairwoman Parsells

18. RESOLUTION (21/13): to ratify the services of Cruz Contractor of Holmdel, NJ at a cost of \$27,628.75.

WHEREAS, by prior Resolution the Commissioners of the Bayshore Regional Sewerage Authority authorized the Executive Director to take all necessary actions to provide the services, materials, equipment and supplies needed to protect the health, safety and welfare of the employees, community and facilities against the damages caused by Hurricane Sandy, and

WHEREAS, as part of those actions the Director acquired the services of Cruz Contractors Inc., Holmdel, NJ to provide emergency labor and equipment to set-up and remove temporary emergency pumping equipment at the treatment plant, and

WHEREAS, said services were performed to the satisfaction of the Executive Director, Staff Engineer and Consulting Engineer at a cost of \$27,628.75.

NOW THEREFORE BE IT RESOLVED the Commissioners of the Authority ratify the actions taken by the Executive Director to provide emergency pumping and approved the payment requested.

BE IT FURTHER RESOLVED that the Secretary shall cause a brief notice of the adoption of this Resolution to be published once in the Authority's designated official newspaper as

required by law within ten (10) days of its adoption and will be posted on the BRSA official website.

OFFERED BY:Commissioner Vella, and SECONDED BY:Commissioner DiNardo, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Sutton, Vella and Chairwoman Parsells

19. RESOLUTION (22/13): to ratify the rental of a John Deere 744 wheel loader from Jesco at a cost of \$8200 per month plus \$600 delivery.

WHEREAS, by prior Resolution the Commissioners of the Bayshore Regional Sewerage Authority authorized the Executive Director to take all necessary actions to provide the services, materials, equipment and supplies needed to protect the health, safety and welfare of the employees, community and facilities against the damages caused by Hurricane Sandy, and

WHEREAS, as part of those actions the Director acquired the services for Jesco of South Plainfield, NJ to provide emergency rental services of a John Deere 744 wheel loader for the movement of 20 and 30 yard containers on site, and

WHEREAS, the movement of these containers by the rented equipment will allow the Authority uninterrupted processing of belt filter press operations, a critical component of the Authority process, and

WHEREAS, Jesco has supplied a quote of \$8200 per month plus \$600 for delivery which was found reasonable by the qualified Purchasing Agent and Consulting Engineer.

NOW THEREFORE BE IT RESOLVED the Commissioners of the Bayshore Regional Sewerage Authority ratify the actions taken by the Executive Director and approve the rental of a John Deere 744 at \$8200 per month plus \$600 for delivery to Jesco of South Plainfield, NJ.

BE IT FURTHER RESOLVED that the Secretary shall cause a brief notice of the adoption of this Resolution to be published once in the Authority's designated official newspaper as required by law within ten (10) days of its adoption and will be posted on the BRSA official website.

OFFERED BY:Commissioner Sutton, and SECONDED BY:Commissioner Khachaturian, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Sutton, Vella and Chairwoman Parsells

20. RESOLUTION (23/13): to award Gannett Fleming a contract for inspection of interceptor system

WHEREAS, Hurricane Sandy caused debris to enter the sewer system when flooding surcharged the surrounding community's sewer pipeline and destroyed hundreds of residential and commercial buildings, and

WHEREAS, the Authority is in need of an inspection of the flooded sections of the sewage interceptor system on an emergency basis, and

WHEREAS, the Authority received a proposal from Gannett Fleming dated January 21, 2013 for Engineering Inspection & Reporting on a time and expenses basis, not to exceed \$36,000. and

WHEREAS, the Authority Staff Engineer and Executive Director have reviewed the proposal and find it acceptable.

WHEREAS, this contract is being awarded as a Professional service and in accordance with the Local Public Contracts Law is a recognized exemption from the Public Bidding Process.

NOW THEREFORE BE IT RESOLVED the Commissioners of the Bayshore Regional Sewerage Authority award the contract for Engineering and Inspection Services related to emergency video inspection of the sewer interception system to Gannett Fleming in accordance with their proposal dated January 21, 2013 not to exceed \$36,000.

BE IT FURTHER RESOLVED a Notice of this award to be advertised in the official newspaper of the Authority, and the Executive Director is authorized to execute the contract for these services.

OFFERED BY:Commissioner DiNardo, and SECONDED BY:Commissioner Sutton, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Sutton, Vella and Chairwoman Parsells

21. RESOLUTION (24/13): to award Electro Maintenance, Inc. a contract for emergency electrical repairs.

WHEREAS, Hurricane Sandy caused extensive damage to the Bayshore Regional Sewerage Authority, and

WHEREAS, Hurricane Sandy flooding affected various Authority mechanical-electrical processes and equipment and

WHEREAS, the Authority is in need of mechanical-electrical repair services as an emergency contract, and

WHEREAS, Electro Maintenance, Inc. (EMI) provides such services and has provided a base rate of \$99.00 per hour for a electrician, and

WHEREAS, R3M Engineering, Inc. in their January 18, 2013 letter has reviewed quotes for this work and is recommending Electro Maintenance, Inc. (EMI) for electrical repairs, and

WHEREAS, the Bayshore Regional Sewerage Authority has funding available to procure these disaster related services.

NOW THEREFORE BE IT RESOLVED the commissioners of the Bayshore Regional Sewerage Authority award CMI a contract on an emergence basis to provide electrical repair services.

BE IT FURTHER RESOLVED that the Secretary shall cause a brief notice of the adoption of this Resolution to be published once in the Authority's designated official newspaper as required by law within ten (10) days of its adoption and will be posted on the BRSA official website.

OFFERED BY:Commissioner Vella, and SECONDED BY:Commissioner Khachaturian, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Sutton, Vella and Chairwoman Parsells

22. RESOLUTION (25/13): approve additional cost to RFQ 2012-09 – Electro Maintenance in the amount of \$5,182.56.

WHEREAS, Electro Maintenance, Inc. was awarded BRSA RFQ 2012-09 MCC No.6, Electrical Bucket Repairs by way of BRSA Resolution 129/12 dated December 10, 2012 for a total price of \$40,100.00, and

WHEREAS, additional electrical repair work was necessary to complete the project, and

WHEREAS, the Authority Engineer and Consulting Engineer have recommended the additional work be performed and find the cost reasonable.

WHEREAS, the project was completed at a total contract cost of \$45,282.56 and a Final Quantities Change Order in the amount of \$5182.56 has been prepared.

NOW THEREFORE BE IT RESOLVED the Commissioners of the Authority hereby takes the following action:

- (1) Approve the Final Quantities Change Order in the amount of \$5,182.56 for a total project cost of \$45,287.56.

BE IT FURTHER RESOLVED the Commissioners and Staff of the Authority hereby declares RFQ 2012-09 MCC No.6 Electrical Bucket Repairs successfully complete.

OFFERED BY:Commissioner Sutton, and SECONDED BY: Commissioner Khachaturian, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Sutton, Vella and Chairwoman Parsells

23. RESOLUTION (26/13): approve additional cost to RFQ 2012-10 – Iron Hills Construction in the amount of \$8,403.99.

WHEREAS, Iron Hills Construction was awarded BRSA RFQ 2010-10 Emergency Repair to Sludge Dewatering Incineration Building (NIRO) by way of BRSA Resolution 128/12 dated December 10, 2012 for a total price of \$61,428.00, and

WHEREAS, additional electrical and mechanical work was necessary to complete the project, and

WHEREAS, the Authority Engineer and Consulting Engineer have recommended the additional work be performed and find the cost reasonable.

WHEREAS, the project was completed at a total contract cost of \$69,831.99 and a Final Quantities Change Order in the amount of \$8,403.99 has been prepared.

NOW THEREFORE BE IT RESOLVED the Commissioners of the Authority hereby take the following action:

- (1) Approve the Final Quantities Change Order in the amount of \$8,403.99 for a total project cost of \$69,831.99.

BE IT FURTHER RESOLVED the Commissioners and Staff of the Authority hereby declares RFQ 2012-10 Emergency Repairs to Sludge Dewatering Incinerator Building (NIRO) successfully complete.

OFFERED BY:Commissioner Khachaturian, and SECONDED BY: Commissioner Vella, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Sutton, Vella and Chairwoman Parsells

24. RESOLUTION (27/13): to approve Change Order #1 – RFQ 2010-11- Longo Electrical-Mechanical in the amount of \$11,236.00.

WHEREAS, Longo Electrical-Mechanical was awarded BRSA RFQ 2010-11 Repair and Replacement of Aeration Equipment at Blower Building No.1 by way of BRSA Resolution 140/12 dated December 17, 2012 for a total price of \$32,950.00, and

WHEREAS, upon inspection of the motors it was discovered two motors are in need of replacing the electrical windings at an additional cost of approximately \$11,236.00, and

WHEREAS, the Authority Consulting Engineer, R3M Engineering, is recommending this additional emergency work,

WHEREAS, change order NO.1 has been prepared in the amount of \$11,236.00, increasing the project cost to a total amount of \$44,186.00.

NOW THEREFORE BE IT RESOLVED the Commissioners of the Authority hereby take the following action:

(1) Approve the Change Order in the amount of \$11,236.00.

OFFERED BY: Commissioner Sutton, and SECONDED BY: Commissioner Khachaturian, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Sutton, Vella and Chairwoman Parsells

Chairwoman Parsells opened the meeting to the public to discuss any BRSA matters the public may care to address.

Charles Hoffman thanked all the Commissioners that were leaving. He asked Chris from Chavond Barry Engineering about his presentation and ask him if there will be upgrades in the Control Panels.

Mr. Fischer said a lot of upgrades in the form of mitigation were coming with the approval from FEMA. He stated that a meeting with FEMA, BRSA staff and the State reviewed the Categories for each building, each piece of equipment and where mitigation was appropriate.

Charles Hoffman asked if there was a settlement concerning the damage to the turbine.

Mr. Fischer said No.

Mr. Steiner asked Chris if it was better to brick the Dorr incinerator or use the Gunitite. Chris answered that the brick is better, last longer but the Gunitite is fast to order, a faster application and easier to install.

Bill Shewin also thanked all the departing Commissioners for letting him speak concerning his position about the Turbine. He said that most appointments are thankless jobs. He asked about the BRSA web-site. He was looking up damage from the hurricane but could not access anything.

Mr. Shewin asked if FEMA had funding for BRSA for any height requirements for the BRSA buildings.

Mr. Fischer said that FEMA told him that mitigation funding will be available to raise equipment or even buildings.

At 8:50 P.M. Chairwoman called for a **MOTION** to go into Closed Session in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permitting the exclusion of the public from a meeting in certain circumstances. This action will be taken to discuss matters falling within attorney-client privileges, specifically, pending and anticipated litigation, matters of employment and the terms and conditions of the collective bargaining agreement. It is anticipated at this time that the above stated subject matter shall be made public at such time as the need for non-disclosure no longer exists.

OFFERED BY:Commissioner Vella, and SECONDED BY:Commissioner DiNardo, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Sutton, Vella and Chairwoman Parsells

Minutes from Closed Session are recorded separately

At 9:05 P.M. Chairwoman calls for a **MOTION** to end Closed Session.

Minutes from Closed Session are recorded separately

OFFERED BY:Commissioner DiNardo, and SECONDED BY:Commissioner Sutton, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Sutton, Vella and Chairwoman Parsells

ANNOUNCEMENT (by the Chairman)

The next Agenda Meeting of the B.R.S.A. is scheduled for Monday, **February 11, 2013 @ 7:00 P.M.**

The next Regular Meeting of the Authority will be held on Monday, **February 25, 2013 @ 7:00 PM.**

All meetings take place in the Administration Building of the BRSA located at 100 Oak Street, Union Beach, NJ, 07735.

At 9:10 P.M., Chairwoman Parsells called for a **MOTION** to Adjourn the meeting.

OFFERED BY:Commissioner DiNardo, and SECONDED BY:Commissioner Sutton, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Sutton, Vella and Chairwoman Parsells

Respectfully submitted,

Susan DuBey