



BAYSHORE REGIONAL SEWERAGE AUTHORITY

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Robert C. Fischer
EXECUTIVE DIRECTOR

AGENDA SPECIAL MEETING MONDAY, JANUARY 13, 2014

At 7:00 P.M., on Monday, January 13, 2014 Chairman Vella called the Special Meeting of the Bayshore Regional Sewerage Authority to order and made the following announcement:

I hereby announce that pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of this meeting has been sent to the Asbury Park Press. Notice has also been sent to the Clerks of Aberdeen, Hazlet, Holmdel, Keansburg, Keyport, Matawan, Union Beach and Marlboro and the Western Monmouth Utilities Authority. This notice is also posted in the lobby of the Bayshore Regional Sewerage Authority Administration Building.

Chairman Vella calls for all in attendance to stand for the **Pledge of Allegiance** and a **Moment of Silence** for the safety of US Troops serving all over the world.

Chairman Vella requested a roll call:

Present: Commissioners Khachaturian, McMullen, Pisano, Steiner, Sutton and Chairman Vella

Also in Attendance: Robert C. Fischer, Executive Director
Peter J. Canal, Engineer
Susan DuBey, Admin. Asst.
Manuel Ponte, R3M Engineering

Public Portion

ANNOUNCEMENT (by the Chairman): This portion of the meeting is now open to the public for comments or questions related to Agenda items only. **The public is reminded; only questions or comments specific to the scope of the Agenda items are to be addressed at this time.** As a courtesy to all, please be mindful of limiting your comments to 3 minutes.

Mr. Charles Hoffman asked if the Niro & surveying work is going to be overseen by anyone at Bayshore. Mr. Fischer said yes and explained that the survey is being done by professionals and BRSA will receive certification and data of the results

Mr. Fischer explained that he, Pete Canal and Manuel Ponte reviewed all proposals for the Pump Stations Project independently and then as a Committee. All proposals were scored separately

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BRSA staff, November 2006

and a final score was assigned after the Committee Meeting. After the Evaluation Committee arrived at the final score they conferenced with the Board's Engineering Committee to review the proposals with them. The Engineering Committee accepted the recommendation of the Evaluation Committee.

Chairman Vella asked the Engineering Committee if they were in agreement with the Evaluation Committee.

Commissioner Pisano, Chairman of the Engineering Committee, said yes. He added that the Committee along with Mr. Fischer and Pete Canal held a conference call and discussed all aspects.

Regarding the Surveying Services, Manuel Ponte of R3M gave an explanation for his recommendation to award the contract to Yorkanis and White.

Manuel Ponte presented his proposal for the Design of the Restoration and Mitigation of the Various Plant Buildings Project. Mr. Fischer said that he and Pete Canal reviewed the proposal and found the cost to be within FEMA estimates for Engineering Design and Reimbursable.

Resolutions

RESOLUTION (01/14): to award Engineering Design of the Pump Stations Project to Paulus, Sokolowski and Sartor, LLC

WHEREAS, the Bayshore Regional Sewerage Authority (Authority) solicited Expression of Interest documents from 21 engineering firms seeking to provide engineering services on the Authority Capital Improvement Plans and,

WHEREAS, the documents were reviewed by a committee of staff and commissioners and reduced to a short list of engineering firms qualified to provide engineering services for the Authority Capital Improvement Plans and,

WHEREAS, Hurricane Sandy severely damaged the Authority buildings and processes on October 29, 2012 requiring engineering services for design of restoration and repair of these buildings and processes, and

WHEREAS, the Authority has utilized a Request for Proposal (RFP) process to seek engineering proposals for the Restoration, Mitigation and Improvement of the Pump Stations Project from the short -list of qualified engineering firms, and

WHEREAS, the RFP advertised the criteria for the review and award of the engineering proposals for the Pump Stations Project with weight assigned as 10% for Workload capacity, 20% for Experience of the firm, 30% for Experience of the individuals assigned to the project and 40% for Cost and,

WHEREAS, the Authority has assembled an Evaluation Committee of the Plant Engineer, Executive Director and Consulting Engineer, R3M to review the proposals and recommend award based upon the weighted criteria, and

WHEREAS, the Evaluation Committee evaluated the proposals on January 10, 2014, and

WHEREAS, based on the weighted criteria, the Evaluation Committee recommends the award of the contract for Engineering Services to the firm of Paulus, Sokolowski & Sartor, LLC, and

WHEREAS, this contract can be awarded as a Professional Service Contract without Public Bidding.

NOW, THEREFORE BE IT RESOLVED the Commissioners of the Bayshore Regional Sewerage Authority hereby award the Design of the Pump Stations Project to Paulus, Sokolowski & Sartor, LLC at the LUMP SUM Price of \$201,547.00, and the Chairman and Executive Director is authorized to execute the Contract Agreement, and

BE IT FURTHER RESOLVED, the award is contingent upon Paulus, Sokolowski & Sartor, LLC providing the Authority with the required insurance and signing the Authority Standard Agreement.

OFFERED BY: Commissioner Pisano, SECONDED BY: Commissioner Khachaturian and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, McMullen, Pisano, Steiner, Sutton, Chairman Vella

RESOLUTION (02/14): to award Surveying Services for Remote Pump Stations and Meter Chambers to Yorkanis & White

WHEREAS, the Bayshore Regional Sewerage Authority (BRSA) facility was severely impacted by flooding on October 29, 2012 from Super Storm Sandy, and

WHEREAS, land surveying services for the remote pump stations and meter chambers are necessary to provide information for developing flood mitigation alternatives, and

WHEREAS, R3M Engineering prepared and advertised on the BRSA web site Request For Proposals for Part A-Survey of Remote Pump Stations & Meter Chambers and Part B – Prepare FEMA Elevation Certificates, and

WHEREAS, this contract is being awarded as a Professional Service Contract exempt from the requirements of the Public Bidding, and

WHEREAS, proposals were received on January 7, 2014 at 12:00 P.M. with the lowest responsive and responsible proposal being Yorkanis & White Inc. of Hazlet, NJ, having submitted a total price of \$13,250.00, and

WHEREAS, funds are available for the project, and

WHEREAS, the Authority Consulting Engineer, R3M Engineering, and BRSA Staff have reviewed the proposals received and recommend award of the project to Yorkanis & White.

NOW THEREFORE BE IT RESOLVED that Yorkanis & White is hereby awarded the project for RFP Part A – Survey of Remote Pump Stations & Meter Chambers and Part B – Prepare FEMA Elevation Certificates in accordance with the terms and conditions of the RFP for a total cost of \$13,250.00.

OFFERED BY: Commissioner McMullen, SECONDED BY: Commissioner Steiner and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, McMullen, Pisano, Steiner, Sutton, Chairman Vella

RESOLUTION (03/14): to award Engineering Design of Various Plant Building Projects to R3M Engineering.

WHEREAS, the Bayshore Regional Sewerage Authority (BRSA) facility was severely impacted by flooding on October 29, 2012 from Super Storm Sandy, and

WHEREAS, it is necessary to design the Restoration and Mitigation of the Primary Pump Station #1 and #2, the Return Sludge Building #2, the Hypochlorite Building, the Fire Water Pump Station, the Administration Building, the Odor Control Building, and the Laboratory Building (Various Plant Buildings), and

WHEREAS, R3M Engineering, the Authority Consulting Engineer, has developed Project Worksheets and Hazard Mitigation Plans for these buildings acquiring substantial knowledge of the needs for Restoration and Mitigation, and

WHEREAS, the Authority desires consistency among building Restoration and Mitigation design, and

WHEREAS, the design of Restoration and Mitigation of the Various Plant Buildings is a professional service in accordance with the Local Public Contract Law and thereby exempt from the requirements of Public Bidding, and

WHEREAS, the proposal has been broken down by building and approximates FEMA's estimate for engineering design for these buildings.

NOW THEREFORE BE IT RESOLVED the Commissioners of the Bayshore Regional Sewerage Authority award the design of the Various Plant Buildings to R3M Engineering for the Lump Sum Price of \$285,544.00.

OFFERED BY: Commissioner Sutton, SECONDED BY: Commissioner Steiner and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, McMullen, Pisano, Steiner, Sutton, Chairman Vella

Payment of Bills

Chairman Vella calls for a **MOTION** for payment of the following:

| | |
|------------------------------|---------------|
| Operating Fund Req. No. P151 | \$ 186,965.64 |
| Operating Fund Req. No. P152 | \$ 25,000.00 |

OFFERED BY: Commissioner McMullen, SECONDED BY: Commissioner Sutton and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, McMullen, Pisano, Steiner, Sutton, Chairman Vella

Public Portion

Chairman Vella announces: This meeting is open to the public to discuss any BRSA matters the public may care to address. The public is reminded, only questions or comments not previously addressed; and/or specific to the scope of BRSA's operations or projects will be addressed.

As a courtesy to all members of the public wishing to speak, please be mindful of limiting your comments to 3 minutes.

Mr. Charles Hoffman said he was thinking about past discussion about the plant and realized comments were made that the plant is not fully automated and there are no employees from midnight to 8:00 AM.

He stated that the turbine must be shut down if it hit a certain noise level. He said "keep this in mind" who would shut down the turbine?

PUBLIC COMMENTS-----

ANNOUNCEMENT (by the Chairman)

The next Combined Agenda/Regular Meeting of the B.R.S.A. is scheduled for Monday, January 20, 2014.

All meetings take place in the Administration Building of the BRSA located at 100 Oak Street, Union Beach, NJ, 07735 @ 7:P.M.

Adjournment

Chairman Vella called for a MOTION to Adjourn the meeting @ 7:20 P.M.

OFFERED BY: Commissioner McMullen, SECONDED BY: Commissioner Sutton, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, McMullen, Pisano, Steiner, Sutton, Chairman Vella

Respectfully Submitted,

Susan A. DuBey
Administrative Assistant