



BAYSHORE REGIONAL SEWERAGE AUTHORITY

100 Oak Street, Union Beach, NJ 07735
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Robert C. Fischer
EXECUTIVE DIRECTOR

MINUTES REGULAR MEETING MONDAY, May 18, 2015

At 7:00 P.M. on Monday, May 18, 2015 Chairman Sutton called the meeting of the Bayshore Regional Sewerage Authority to order and makes the following announcement:

I hereby announce that pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of this meeting has been sent to the Asbury Park Press and is on the BRSA Official Website. Notice has also been sent to the Clerks of Aberdeen, Hazlet, Holmdel, Keansburg, Keyport, Matawan, Union Beach and Marlboro and the Western Monmouth Utilities Authority. This notice is also posted in the lobby of the Bayshore Regional Sewerage Authority Administration Building.

Chairman Sutton asked all in attendance to stand for the Pledge of Allegiance and a Moment of Silence for the safety of US Troops all over the world.

Chairman Sutton requested a roll call of attendance:

PRESENT: Commissioners Khachaturian, Pisano, Steiner, Vella and Chairman Sutton

ABSENT: Commissioner McMullen

Also in Attendance: Robert C. Fischer, Executive Director

Peter Canal, BRSA Engineer

J. Michael Broyles, BRSA Superintendent

Manuel Ponte, Consulting Engineer

John Napolitano, Esq., BRSA Attorney

Susan DuBey, Admin. Assistant

Reports

Executive Director Report, BRSA Projects, Special Reports & Connection Applications

Continue with Executive Director Report

Mr. Fischer Reported:

- **Disaster Recovery Report** – to date \$12,290,757.55 paid expenses for Superstorm Sandy
- Received \$286,331.63 from Inland Marine Insurance bringing their total payment of \$2.5 million dollars.
- In the Executive Director's report on page 2 it should read May 1st not March 6th Regarding the recent RFR submittals.

- We had a very well attended Ground Breaking Ceremony today for the 3 major Superstorm Sandy Projects. Presenters included Commissioner Bob Martin of NJDEP, Director of NJEIT Dave Zimmer, Mayor Smith of Union Beach and Authority Chairman Bart Sutton. Also present were Commissioner of NJEIT Warren Victor, the Engineering Firms, Municipal Officers, the Construction Contractors and past and present Commissioners. On Wednesday, May 13, 2015 we closed on the SAIL loan in the amount of \$28,113,370 which now gives up a bridge between paying the contractors and reimbursement from FEMA.
- Mr. Fischer introduced Michael Bruno, Attorney for Somerset Anchor, LLC. They have worked out a Developers Agreement and would like the TWA signed by BRSA for the whole project – already signed by Aberdeen. The project is being built in 7 Phases, a security bond will be issued and will pay the connection fee with each phase as the project moves forward. Phase 1 is residential and need approval to obtain funding for low income housing. Mr. Bruno explained to BRSA staff that he is seeking FEMA funding on this project and needs the Authority to review the application so that Somerset does not lose the FEMA funding due to delays. John Napolitano informed the Board that all the kinks were ironed out and the agreement will be ready for signature tomorrow.
- Mr. Fischer informed the Board a favorable response was received from the DEP for our comments we submitted on our draft permit. Mike Broyles can comment that this was the smoothest transition from draft permit to final permit, and the DEP agreed to almost everything we commented on.

Staff Engineer Report

Pete Canal –Introduced :

- CH2MHill – a slide presentation was given on the West Keansburg Pump Station Odor and Corrosion Control Project. The report includes solutions and recommendations to tackle this problem.
- TV Inspection and Cleaning Project – notification to the affected Towns and Utilities were sent out. The Design work will be ready this summer.
- Annual Grit & Screening Contract – will expire July 6th, seeking a one two-year extension with Spectraserv, Inc. at no price increase.
- Glassworks – seeking a developer’s agreement with a phasing plan. Also an approval of the Project and a signed TWA permit consent form.
- Fire Alarm and Sprinkler System – project complete and ready to be closed-out
- Power Distribution Improvements – RFQ’s were received, and will have a recommendation for award at the June meeting.
- Main Pump Station/Sludge Return #1 and the Various Plant Buildings – NJDEP authorized the award contracts and we will be moving forward on both projects.
- Combined Blower Building 1 & 2 – RFQ’s were sent out and after the Engineering Committee evaluation Hazen & Sawyer was selected for the project. A negotiated fee of not to exceed \$377,500 was agreed upon.

Mr. Fischer stated that the fee is actually at or slightly below FEMA’s estimated cost for engineering of the project.

Consulting Engineer Report

Manuel Ponte Reported:

- Various Plant Buildings – authorization to award contract to Shoreland’s Construction was received from NJDEP
- Generators – Foley was authorized to do repairs on Generator #3 and prepare for load testing. Waiting for the complete report.

BRSA Superintendent’s Report

Mike Broyles Reported

- Plant performance is excellent.

- Started the Dorr Oliver April 22, 2015, ran for 5 days. After shut down, had problems starting up again however we came up with a new start-up procedure – incinerator is running.
- Odor complaints have not been received since the Dorr Oliver started.
- Safety Incentive Program – 3 employees qualified for the 2014/2015 Safety Incentive.

Chairman Sutton called for a **MOTION** to approve the Treasurer’s Report

TREASURER’S REPORT

STATEMENT OF CASH RECEIPTS AND CASH DISBURSEMENTS

TD BANK	Balance
TRUSTEE ACCOUNTS	April 30, 2015
<u>2010 NJEIT BONDS</u>	
Revenue	\$ 0.00
Construction	\$ 1,357,310.78
Bond Service	\$.05
TOTAL TRUSTEE	\$ 1,357,310.83
<u>TD BANK</u>	
Incoming Revenue Account	\$ 576,085.08
Operating Payroll Account	\$ 140,740.29
Operating Regular Account	\$ 327,059.57
Reserve Account	<u>\$13,121,435.66</u>
TOTAL AUTHORITY ACCOUNTS	<u>\$14,165,320.60</u>
TOTAL	\$15,522,631.43

Detail of the Trustee accounts, receipts and disbursements, including investment activity, are on file in the Administrative Office of the Bayshore Regional Sewerage Authority.

SCHEDULE OF ACCOUNTS RECEIVABLE

	Balance
<u>SERVICE CHARGES:</u>	<u>April 30, 2015</u>
Hazlet Township Sewerage Utility	\$ 0.00
Township of Holmdel	\$ 0.00
Borough of Union Beach	\$ 0.00
Borough of Keyport	\$ 0.00
Borough of Keansburg	\$ 0.00
Borough of Matawan	\$ 0.00
Western Monmouth Utilities Authority	\$ 0.00
Township of Aberdeen	<u>\$ 0.00</u>
TOTAL	\$ 0.00
<u>MONMOUTH COUNTY BAYSHORE OUTFALL AUTHORITY CHARGES</u>	
Hazlet Township Sewerage Authority	\$ 0.00
Township of Holmdel	\$ 0.00
Borough of Union Beach	\$ 0.00
Borough of Keyport	\$ 0.00
Borough of Keansburg	\$ 0.00

Borough of Matawan	\$	0.00
Western Monmouth Utilities Authority	\$	0.00
Township of Aberdeen	\$	<u>0.00</u>
TOTAL	\$	0.00

Balance of Rent Reserve Accounts as of April 30, 2015

Hazlet Township Sewerage Utility	\$	751,678.34
Township of Holmdel	\$	317,953.70
Borough of Union Beach	\$	194,179.14
Borough of Keyport	\$	322,491.16
Borough of Keansburg	\$	302,607.30
Borough of Matawan	\$	322,337.99
Western Monmouth Utilities Authority	\$	111,935.29
Township of Aberdeen	\$	<u>482,109.64</u>
TOTAL		\$2,805,292.56

Detail of the Trustee accounts, receipts and disbursements, including investment activity, are on file in the Administrative Office of the Bayshore Regional Sewerage Authority.

OFFERED BY: Commissioner Vella, **SECONDED BY:** Commissioner Steiner, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Pisano, Steiner, Vella and Chairman Sutton

Payment of Bills

Chairman Sutton called for a **MOTION** for payment of the following:

Operating Fund Req. No. P171	\$202,511.19
Operating Fund Req. No. 521 (Regular)	\$293,041.30
Operating Fund Req. No. S-31 (Sandy)	\$144,967.12

OFFERED BY: Commissioner Steiner, **SECONDED BY:** Commissioner Khachaturian, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Pisano, Steiner, Vella and Chairman Sutton

Approval of Minutes

Chairman Sutton called for a **MOTION** to approve the following Minutes:

Regular Meeting	April 20, 2015
Closed Session	April 20, 2015

OFFERED BY: Commissioner Pisano, **SECONDED BY:** Commissioner Steiner, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Pisano, Steiner, Vella and Chairman Sutton

Public Portion

ANNOUNCEMENT (by the Chairman): This portion of the meeting is now open to the public for comments or questions on

Agenda Items Only. As a courtesy to all, please be mindful of limiting your comments to 3 minutes.

Charles Hoffman of Florence Avenue, Hazlet asked the Board - why is Resolution 59/15 (To advertise for bids for the procurement of sludge hauling services) on the agenda? Mr. Broyles explained that we can't wait a month to get an approval in case of an emergency, this way the services would be in place.

Resolutions

RESOLUTION No. (59/15): To Advertise for Bids for the Procurement of Sludge Hauling Services

WHEREAS, the Bayshore Regional Sewerage Authority has a need to procure the services of Sludge Hauling as a publicly bid contract pursuant to the provision of the Local Public Contracts Law, and

WHEREAS, bid specifications for the procurement of this service has been developed by R3M Engineering and require updates to be made current.

NOW THEREFORE BE IT RESOLVED by the Commissioners of the Bayshore Regional Sewerage Authority authorize R3M Engineering is authorized and director to amend the previous hauling specification under its General Consulting Contract, and

BE IT FURTHER RESOLVED by the Commissioners of the Bayshore Regional Sewerage Authority hereby authorize the qualified purchasing agent to advertise for the solicitation of bids for the procurement of Sludge Hauling Services.

OFFERED BY: Commissioner Khachaturian, **SECONDED BY:** Commissioner Pisano, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Pisano, Steiner, Vella and Chairman Sutton

RESOLUTION No. (60/15) - To Present the Safety Incentive Awards to Qualified Employees for the Year 2014/2015

WHEREAS, the Bayshore Regional Sewerage Authority has initiated a Safety Incentive Program as part of their ongoing efforts to establish a safe workplace; and

WHEREAS, a Safety Incentive Program has been established for members of the Operating, Maintenance, Laboratory and Administrative Staff; and

WHEREAS, the Safety Incentive Program makes available to all members of the Authority Staff who choose to participate, a Personal Day off if they achieve a proven level of commitment to their own safety, the safety of others and the enhancement of safety practices at the Authority facilities; and have demonstrated through active, continuous involvement, a desire to maintain the Authority as an accident-free workplace, and

WHEREAS, each year by April 1, the Safety Committee evaluates all points awarded during the prior year and establishes a list of members eligible for award; and

WHEREAS, the Safety Committee Chairman has presented such a list to the Executive Director for the Year April 1, 2014 to March 31, 2015 which three (3) members of the Staff are eligible; and

WHEREAS, the Executive Director has reviewed the list and recommends the Board adopt a Resolution providing award to all those who have successfully demonstrated their commitment to their own safety, the safety of others and the enhancement of safety practices at the Authority facilities as indicated in a memorandum to the Executive Director from the Superintendent dated May 1, 2015.

NOW THEREFORE BE IT RESOLVED, the Commissioners of the Bayshore Regional Sewerage Authority hereby endorses the Safety Incentive Program for the year April 1, 2014 to March 31, 2015 and congratulates and encourages all employees to continue to practice safety consciousness.

OFFERED BY: Commissioner Steiner, **SECONDED BY:** Commissioner Vella, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Pisano, Steiner, Vella and Chairman Sutton

RESOLUTION No. (61/15): To Extend the Contract with Spectraserv, Inc. for the Disposal of Grit & Screenings for One 2 Year Extension

WHEREAS, in accordance with Local Public Contracts Law at 2:00 P.M. on Thursday, June 6th, 2013 the Bayshore Regional Sewerage Authority received bids for the disposal of Grit & Screenings for a two year period with the option for one two year extension, and

WHEREAS, on July 20, 2013 the BRSA awarded the contract to the lowest responsible bidder being Spectraserv, Inc. of Kearny, N.J. Resolution No. 104/13, and

WHEREAS, on July 19, 2015 the contract is scheduled to expire and the BRSA and Spectraserv, Inc. were mutually agreeable to extend the original Contract under the same terms and with the same price for a single one-time two year extension, and

WHEREAS, the original contract provides by mutual agreement and, the Local Public contracts law allow for single one-time two year contract extension, and

WHEREAS, extension of the original Contract will require authorization from the Commissioners and the completion of contract extension documents, and

WHEREAS, the Staff Engineer and Qualified Purchasing Agent have reviewed the correspondence from Spectraserv, Inc. accepting a single one-time two year extension in accordance with the same product, price, terms and conditions as the original contract.

NOW THEREFORE BE IT RESOLVED by the Commissioners that Spectraserv Inc. is hereby awarded a single one-time two year extension of the contract for the Disposal of Grit & Screenings in accordance with the terms and conditions of the original bid and contract documents for the total contract price of \$34,800.00 at \$116.00 per ton.

BE IT FURTHER RESOLVED that the Executive Director is hereby authorized to execute the Contract extension documents.

OFFERED BY: Commissioner Khachaturian, **SECONDED BY:** Commissioner Steiner, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Pisano, Steiner, Vella and Chairman Sutton

RESOLUTION No. (62/15): To approve Sanitary Sewer Connection and Treatment Works Approval Application for Somerset Anchor, LLC, the Developer for The Glassworks @ Aberdeen

WHEREAS, Somerset Anchor, LLC (Developer), is the project developer of The Glassworks @ Aberdeen, located on Cliffwood Avenue designated as Block 155, Lot 1 in Township of Aberdeen, a 554 edu mixed unit development minus a credit of 37 edu's = 517 edu mixed use development , and

WHEREAS, the Developer has indicated they have received all local approvals including local sanitary sewer approval, and

WHEREAS, the project is expected to generate 193,900 gallons per day of wastewater, and

WHEREAS, the Bayshore Regional Sewerage Authority ("BRSA") Engineer has reviewed the Developers application and is recommending sanitary sewer connection approval, and

WHEREAS, Somerset Anchor, LLC will execute the Developer's Agreement, pay all review and Attorney fees, provide the BRSA's Attorney with acceptable guarantees and submit the initial payment of connection fees under the terms and conditions of the Developer's Agreement, and

NOW THEREFORE BE IT RESOLVED that Somerset Anchor, LLC is hereby granted BRSA sanitary sewer approval for the above referenced project, contingent upon the above requirements, the execution of the aforementioned Developer's Agreement and the payment of the first installment of connection fees being \$788,222.

BE IT FURTHER RESOLVED the Executive Director is hereby authorized to execute the Statement of Consent documents and return the Treatment Works Approval application to the applicant for processing by the New Jersey Department of Environmental Protection upon execution of the Developer's Agreement and payment of all aforementioned fees.

BE IT FURTHER RESOLVED the Developer must properly maintain its sanitary sewer system in accordance with the Bayshore Regional Sewerage Authority Rules and Regulations, and

BE IT FURTHER RESOLVED that this approval is good for a one-year period.

OFFERED BY: Commissioner Vella, **SECONDED BY:** Commissioner Pisano, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Pisano, Steiner, Vella and Chairman Sutton

RESOLUTION No. (63/15): To approve Somerset Anchor, LLC Developer Agreement for The Glassworks @ Aberdeen

WHEREAS, Somerset Anchor, LLC (Developer) has requested to be allowed to enter into a Developer's Agreement with Bayshore Regional Sewerage Authority (BRSA) to provide sanitary sewer service to The Glassworks @ Aberdeen, located on Cliffwood Avenue further designated as Block 155, Lot 1 in Township of Aberdeen, a 554 edu mixed unit development minus a credit of 37 edu's = 517 edu mixed unit development, and

WHEREAS, the Developer is requesting paying the connection fees in a phased manner, and

WHEREAS, the Bayshore Regional Sewerage Authority ("BRSA") Attorney has prepared a Developer's Agreement that is acceptable to the Developer and the BRSA Board of Commissioners, and

WHEREAS, the Commissioners of the BRSA deem it is in the best interest of the Authority to enter into said Developer's Agreement, and

WHEREAS, Somerset Anchor, LLC will execute the Developer's Agreement, provide the BRSA's Attorney with acceptable guarantees and submit the initial payment of connection fees under the terms and conditions of the Developer's Agreement.

NOW THEREFORE BE IT RESOLVED by the Commissioners of the Bayshore Regional Sewerage Authority hereby authorize the execution of the Developer's Agreement with Somerset Anchor, LLC contingent upon satisfaction of the above required submissions.

BE IT FURTHER RESOLVED upon satisfaction of the above terms and conditions, the Chairman, Secretary and Executive Director are hereby directed to execute the Agreement and to file it with the Monmouth County Clerk's Office.

BE IT FURTHER RESOLVED that this approval is good for a one year period.

BE IT FURTHER RESOLVED that this approval is contingent upon the Authority's Counsel approval of the final Developer's Agreement.

OFFERED BY: Commissioner Steiner, **SECONDED BY:** Commissioner Vella, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Pisano, Steiner, Vella and Chairman Sutton

RESOLUTION No. (64/15): To Award the Design of the Combined Blower Building Project to Hazen & Sawyer

WHEREAS the Bayshore Regional Sewerage Authority desires to solicit Qualifications for the design of the Combined Blower Building Project also known as Contract 80S, and

WHEREAS, Contract 80S will repair and mitigate flood damage from Superstorm Sandy and future storms of greater intensity and size, and

WHEREAS, the Authority has applied to the New Jersey Environmental Infrastructure Trust for short-term financing of Contract 80S, and

WHEREAS, the NJEIT requires all Architectural/Engineering (A/E) services funded by the capitalization grant awarded after October 1, 2014 comply with federal procurement processes at 40U.S.C. 1101 et. seq., and

WHEREAS, the Authority desires to take advantage of the potential savings realized through the NJEIT capitalization grant, and

WHEREAS, the Authority solicited a Request of Qualifications through the Authority Website for Design and Construction Management Services for the Combined Blower Building Project using the Federal Procurement Rules, and

WHEREAS, four Qualification Statements were received and reviewed by the Authority Evaluation Team including the Board Engineering Committee, the Plant Engineer and the Executive Director, and

WHEREAS, funds are available for this purpose, and

WHEREAS, the Evaluation Committee has chosen Hazen & Sawyer as the most qualified firm and has negotiated a fair and reasonable price not to exceed \$377,500 for the Design of the Combined Blower Building Project, and

WHEREAS, Hazen & Sawyer will seek to negotiate a fair and reasonable price for Construction Management Services once

Hazen & Sawyer has submitted the 75% drawings to the Authority for Review.

NOW THEREFORE BE IT RESOLVED, the Commissioners of the Bayshore Regional Sewerage Authority award the Contract for the design of the Combined Blower Building Project to Hazen & Sawyer at a cost not to exceed \$377,500.

OFFERED BY: Commissioner Khachaturian, **SECONDED BY:** Commissioner Pisano, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Pisano, Steiner, Vella and Chairman Sutton

RESOLUTION No. (65/14): To Authorize the Advertisement of Bids for the Purchase of Two Diesel Driven Portable 4 inch Sewerage Pumps

WHEREAS, the Bayshore Regional Sewerage Authority is in need of procuring portable diesel driven 4-inch pumps for the dewatering operations throughout the plant and pump stations, and

WHEREAS, the Qualified Purchasing Agent, Authority Engineer and staff have developed specifications for the public bidding of the portable diesel driven pumps, and

WHEREAS, funding is available for this purpose and the procurement of these pumps is a 2015 capital expenditure.

NOW THEREFORE BE IT RESOLVED the Commissioners of the Bayshore Regional Sewerage Authority authorize the Qualified Purchasing Agent and Engineer to advertise for the solicitation of public bids for the procurement of two-(2), four (4) inch portable diesel driven sewerage pumps

OFFERED BY: Commissioner Steiner, **SECONDED BY:** Commissioner Vella, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Pisano, Steiner, Vella and Chairman Sutton

RESOLUTION No. (66/14): To close-out the project for Fire Alarm and Sprinkler System Emergency Repairs, RFQ 2013-04

WHEREAS, the Bayshore Regional Sewerage Authority (BRSA) Fire Alarm and Sprinkler System was damaged by flood waters during Super Storm Sandy, and

WHEREAS, there is a need to repair the Fire Alarm and Sprinkler System as an emergency contract due to the nature of the systems function to provide fire alarm and protection to the Authority buildings, and

WHEREAS, our Consulting Engineer, R3m Engineering, Inc. has prepared a request for proposal #2013-04S on an emergency basis for the repair of the Fire Alarm and Sprinkler System, and

WHEREAS, in accordance with Local Public Contract Law, the BRSA awarded RFQ #2013-04S, Fire Alarm & Sprinkler System to Total Fire Safety, on May 20, 2013 for a total price of \$50,000 by Resolution No. 88/13, and

WHEREAS, all work is completed and our Consulting Engineer, R3m in their letter dated April 6, 2015 is recommending acceptance of the work and closeout of the Project, and

NOW THEREFORE BE IT RESOLVED the Commissioners approve closeout of the Project.

BE IT FURTHER RESOLVED, the Executive Director is hereby authorized to execute any necessary documents to approve closeout the project.

OFFERED BY: Commissioner Khachaturian, **SECONDED BY:** Commissioner Steiner, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Pisano, Steiner, Vella and Chairman Sutton

Public Portion

ANNOUNCEMENT (by the Chairman): This portion of the meeting is now open to the public for comments or questions about any BRSA business. As a courtesy to all, please be mindful of limiting your comments to 3 minutes.

Mr. Charles Hoffman of Hazlet, said a couple of years ago it was reported that BRSA was at 60 to 65 % of capacity. He asked

how much these two developments will increase our flow and reduce our capacity. Mr. Fischer said about 1% to 2%.



Executive Session

Chairman Sutton calls for a **MOTION** to go into Closed Session at 7:58 P.M. in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permitting the exclusion of the public from a meeting in certain circumstances. This action will be taken to discuss matters falling within attorney-client privileges, specifically, pending or anticipated litigation and matters of employment of public employees. It is anticipated at this time that the above stated subject matter shall be made public at such time as the need for non-disclosure no longer exists.

OFFERED BY: Commissioner Steiner, **SECONDED BY:** Commissioner Vella, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Pisano, Steiner, Vella and Chairman Sutton

CLOSED SESSION MINUTES ARE RECORDED SEPERATELY

Chairman Sutton calls for a **MOTION** to end Closed Session and Re-Open the Regular Meeting at 8:34 P.M.

OFFERED BY: Commissioner Steiner, **SECONDED BY:** Commissioner Vella, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Pisano, Steiner, Vella and Chairman Sutton

Adjournment

ANNOUNCEMENT (by Chairman Sutton)

The next Meeting of the Bayshore Regional Sewerage Authority is scheduled for Monday, June 15, 2015. All meetings are held in the Administration Building at 100 Oak Street, Union Beach, NJ at 7:00 PM.

Chairman Sutton called for a **MOTION** to adjourn the meeting at 8:36 P.M.

OFFERED BY: Commissioner Vella, **SECONDED BY:** Commissioner Steiner, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Pisano, Steiner, Vella and Chairman Sutton

Respectfully submitted,

Susan A. DuBey
Administrative Assistance

Committed to a Clean Environment for Today, Tomorrow and Generations to Come

BRSA Staff, November 2006