



BAYSHORE REGIONAL SEWERAGE AUTHORITY

100 Oak Street, Union Beach, NJ 07735
732-739-1095 OFFICE 732-739-2459 FAX

Robert C. Fischer
EXECUTIVE DIRECTOR

MINUTES PUBLIC HEARING AND REGULAR MEETING MONDAY, July 20, 2015

At 7:00 P.M. on Monday, July 20, 2015 Chairman Sutton called the meeting of the Bayshore Regional Sewerage Authority to order and makes the following announcement:

I hereby announce that pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of this meeting has been sent to the Asbury Park Press and is on the BRSA Official Website. Notice has also been sent to the Clerks of Aberdeen, Hazlet, Holmdel, Keansburg, Keyport, Matawan, Union Beach and Marlboro and the Western Monmouth Utilities Authority. This notice is also posted in the lobby of the Bayshore Regional Sewerage Authority Administration Building.

Chairman Sutton asked all in attendance to stand for the Pledge of Allegiance and a Moment of Silence for the safety of US Troops all over the world.

Chairman Sutton requested a roll call of attendance:

PRESENT: Commissioners Khachaturian, McMullen, Pisano, Steiner, Vella and Chairman Sutton

Also in Attendance: Robert C. Fischer, Executive Director
J. Michael Broyles, BRSA Superintendent
Manuel Ponte, Consulting Engineer
Jim Cleary, Esq., BRSA Attorney
Susan DuBey, Admin. Assistant
Michael Bart, BRSA Auditor

Connection Fee Public Hearing

THE CHAIRMAN TURNED THE MEETING OVER TO GENERAL COUNSEL, JIM CLEARY TO CONDUCT PROCEEDINGS, CALLING FOR TESTIMONY ON THE PROPOSED 2015/2016 CONNECTION FEE FROM Mr. Michael Bart of Bart & Bart and Mr. Manuel Ponte, Consulting Engineer of R3M Engineering. Mr. Bart provided testimony on the calculation of the connection fee for 2015/2016. Mr. Ponte provided testimony of the calculation of the number of connections to the system.

Public Portion

Mr. Cleary Announced that this portion of the meeting is now open to the public for any comments pertaining to the 2014/2015 Connection Fee of the Bayshore Regional Sewerage Authority **only**. There were no members of the public present. Mr. Cleary asked if anyone else had any comments or wished to speak, seeing no one Mr. Cleary closed the Public Hearing of any further comments.

Stephanie Towns, Stenographer, took the Minutes for this portion of the Meeting.

RESOLUTION No. (77/15): To adopt the 2015/2016 Connection Fee

WHEREAS, in accordance with the Sewerage Authorities Law, N.J.S.A. 40:14A-1 et seq., governing B.R.S.A., as amended, N.J.S.A. 40:14A-8 I and Rules and Regulations of the Bayshore Regional Sewerage Authority, the B.R.S.A. has conducted a Public Hearing on its Revised Connection Fee based on the 2014 Audit and Flow Report, and will provide a transcript of said Hearing to any interested party; and

WHEREAS, the B.R.S.A. specifically finds it to be reasonable and necessary to adopt the annexed connection fee charge.

NOW THEREFORE BE IT RESOLVED by the Bayshore Regional Sewerage that the Revised Connection Fee of the Authority is hereby adopted and approved.

BE IT FURTHER RESOLVED that the Connection Fee on the attached Exhibit "E" (partial) be, and is hereby incorporated and made part of the Section 7 "Fees" of the Rules and Regulations of the Authority until such time that a revised connection fee is adopted by the Authority.

BAYSHORE REGIONAL SEWERAGE AUTHORITY EXHIBIT "E" (partial)

Connection Fees

In accordance with NJS A 40:14A-8, the Bayshore Regional Sewerage Authority hereby establishes connection fees for a direct or indirect connection with, or the use of services of the BRSA Sewerage System for the Year 2015/2016.

Connection fee \$8,038.00 for the year 2015/2016 fiscal year

By Order of Resolution (77/15)
Bayshore Regional Sewerage Authority
100 Oak Street
Union Beach, NJ 07735

OFFERED BY: Commissioner McMullen, **SECONDED BY:** Commissioner Steiner, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, McMullen, Pisano, Steiner, Vella and Chairman Sutton

A transcript of the Public Hearing is available at the Authority office at 100 Oak Street, Union Beach, NJ.

Chairman Sutton called for a **MOTION** to adjourn the Public Hearing at 7:05 P.M and to Open the Regular Meeting.

OFFERED BY: Commissioner Steiner, **SECONDED BY:** Commissioner McMullen, and carried by

a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, McMullen, Pisano, Steiner, Vella and Chairman Sutton

Reports

Executive Director Report, BRSA Projects, Special Reports & Connection Applications

Mr. Fischer Reported:

- Disaster Recovery Report – to date \$13,339,184.27 has been paid for Superstorm Sandy related damage
- Last month payment application No. 1 for \$513,156 was approved for Stone Hill Construction. A loan requisition for work done on the NIRO Incinerator Project 74-S for \$513,516 was submitted to NJEIT and the proceeds were received last week. The funds have been deposited into the new NJEIT Project account. Of that amount \$230,395 is reimbursable by FEMA and should be received by the end of the month.
- This month's payment Application No. 2 to Stone Hill Construction is \$318,108 which is mostly demolition of the NIRO and some of the Dorr Oliver Building. A loan requisition will be submitted to NJEIT for the entire amount and \$269,100 will be requested from FEMA (NJOEM).
- Demolition will be complete soon and work on the Flood Walls will be the next step.
- A spreadsheet of Contract 71S, 73S & 74S stipulating the Milestone Status of each Project along with a Project Schedule Status on the NIRO is in your package and will be each month.
- Increase of Public Bid Threshold from \$36,000 to \$40,000. New threshold effective July 1, 2015. Mr. Fischer explained the Authority Bid Threshold with a Qualified Purchasing Agent.
- Requesting an amendment to the Operating Budget by \$391,000 for the R3m recommended repair of 3 Generators at the plant. The Generators ran for 7 days straight after Superstorm Sandy. The revenue will come from unexpected connection fees. There will be no impact to the user charges.
- Requesting a \$0 dollar Capital Budget amendment by rescheduling certain work on the Collection System and adding the following projects at the same cost:
 1. Dewatering Pumps
 2. Steel Storage Building to be put at the Ash Basin
 3. Replace the comminutor at Raritan Valley Pump Station.No increase or decrease in the Capital Budget and the amendment will re-allocate \$265,000.

Staff Engineer Report

Robert Fischer gave report in the absents of Pete Canal

- Jay Surti, P.E. of CH2MHill gave a presentation in May and is here tonight to explain additional work the Authority is requesting to be done at the West Keansburg Pump Station. The repair of the concrete, replacement of the comminutors, corrosion, and the installation of an alarm system are in addition to the \$450,000 Odor Control System. The Project total estimate is \$705,000.
- The specs are ready for advertisement for the repair to the 3 Generators.

Commissioner Khachaturian asked Mike if the Dorr Oliver is still running. He said yes. Chairman Sutton asked if anything was submitted for running the Dorr Oliver for the future. Mr. Fischer said he is meeting for a second time with an engineer who use to work for Chavond Barry, and who handles Air Permitting Regulations. At the first meeting he said there were not going to be any exemptions but as the date gets closer, that may change.

Consulting Engineer Report

Manuel Ponte Reported:

- The Various Building Project with Shorelands Contractor is starting soon.
- The 3 Emergency Generators specs are ready and reviewed by Roy Anderson, and will be advertised prior to the next meeting.

BRSA Superintendent’s Report

Mike Broyles Reported:

- Despite all the rain the Flow is still under 7 mgd due to dry weather
- No odor complaints were received.
- DEP inspection prior to the Holiday. No issues were reported.
- The Dorr Oliver incinerator has been running with short duration shut-downs due to computer problems, air blower and chemical feed problems. Nothing to do with the incinerator.

Chairman Sutton called for a **MOTION** to approve the Treasurer’s Report

TREASURER’S REPORT

STATEMENT OF CASH RECEIPTS AND CASH DISBURSEMENTS

TD BANK	Balance
TRUSTEE ACCOUNTS	June 30, 2015
<hr/>	
<u>2010 NJEIT BONDS</u>	
Revenue	\$ 0.00
Construction	\$ 1,357,333.47
Bond Service	\$.05
TOTAL TRUSTEE	\$ 1,357,333.52
<u>TD BANK</u>	
Incoming Revenue Account	\$ 345,508.06
Operating Payroll Account	\$ 125,513.78
Operating Regular Account	\$ 404,544.19
Reserve Account	<u>\$12,669,813.36</u>
TOTAL AUTHORITY ACCOUNTS	<u>\$13,545,379.39</u>
TOTAL	\$14,902,712.91

Detail of the Trustee accounts, receipts and disbursements, including investment activity, are on file in the Administrative Office of the Bayshore Regional Sewerage Authority.

SCHEDULE OF ACCOUNTS RECEIVABLE

	Balance
<u>SERVICE CHARGES:</u>	June 30, 2015
Hazlet Township Sewerage Utility	\$ 0.00
Township of Holmdel	\$ 0.00
Borough of Union Beach	\$ 0.00
Borough of Keyport	\$ 0.00
Borough of Keansburg	\$ -213,505.00
Borough of Matawan	\$ 0.00
Western Monmouth Utilities Authority	\$ -85,266.75

Township of Aberdeen	\$ 0.00
TOTAL	\$ -298,771.75

MONMOUTH COUNTY BAYSHORE OUTFALL AUTHORITY CHARGES

Hazlet Township Sewerage Authority	\$ 0.00
Township of Holmdel	\$ 0.00
Borough of Union Beach	\$ 0.00
Borough of Keyport	\$ 0.00
Borough of Keansburg	\$ -22,360.20
Borough of Matawan	\$ 0.00
Western Monmouth Utilities Authority	\$ -8,929.90
Township of Aberdeen	\$ 0.00
TOTAL	\$ -31,290.10

Balance of Rent Reserve Accounts as of June 30, 2015

Hazlet Township Sewerage Utility	\$ 751,866.80
Township of Holmdel	\$ 318,033.42
Borough of Union Beach	\$ 194,227.82
Borough of Keyport	\$ 322,572.01
Borough of Keansburg	\$ 302,683.17
Borough of Matawan	\$ 322,418.81
Western Monmouth Utilities Authority	\$ 111,963.36
Township of Aberdeen	\$ 482,230.51
TOTAL	\$2,805,995.90

Detail of the Trustee accounts, receipts and disbursements, including investment activity, are on file in the Administrative Office of the Bayshore Regional Sewerage Authority.

OFFERED BY: Commissioner Vella, **SECONDED BY:** Commissioner McMullen, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, McMullen, Pisano, Steiner, Vella and Chairman Sutton

Payment of Bills

Chairman Sutton called for a **MOTION** for payment of the following:

Operating Fund Req. No. P173 (Payroll)	\$ 142,102.27
Operating Fund Req. No. P174 (Payroll)	\$ 100,000.00
Operating Fund Req. No. 523 (Regular)	\$ 610,040.88
NJEIT Project Fund No. PF-2	\$ 319,438.00

OFFERED BY: Commissioner Pisano, **SECONDED BY:** Commissioner Khachaturian, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, McMullen, Pisano, Steiner, Vella and Chairman Sutton

Approval of Minutes

Chairman Sutton called for a **MOTION** to approve the following Minutes:

Regular Meeting

June 15, 2015

OFFERED BY: Commissioner Vella, **SECONDED BY:** Commissioner McMullen, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, McMullen, Pisano, Steiner, Vella and Chairman Sutton

Public Portion

ANNOUNCEMENT by Chairman Sutton: This portion of the meeting is now open to the public for comments or questions on **Agenda Items Only**. As a courtesy to all, please be mindful of limiting your comments to 3 minutes.

Brenda Meyer of 708 9th Street, Union Beach said she saw in the newspaper a hook-up fee per household in Union Beach.

Chairman Sutton explained that the fee is for all new connections. If you are already hooked-up there is no fee.

Mr. Lauro of 705 8th Street, Union Beach said the odor has been very good but last Saturday it was bad. He called up the plant and was told by some guy he would make a report.

Mr. Lauro said he wanted more done than just a report. Mike Broyles said making a report is the first step to the odor complaint follow-up. The operator does walk the plant and tries to locate the source of the odor. Mike said he would speak to the employees to rephrase their intent to resolve the problem.

Mr. Fischer explained that with the new incinerator, new emissions standards must be met in March of 2016.

Resolutions

RESOLUTION No. (78/15): to Amend the 2015 Operating Budget

WHEREAS, the Bayshore Regional Sewerage Authority established Annual Operating Budget for 2015 in accordance with the requirements of the Department of Community Affairs, Division of Local Government Services (DCA DLGS), and NJAC 5:31-2.2, and

WHEREAS, the damage inflicted by Superstorm Sandy has caused the Authority to reconsider the priority and timing of certain projects established for 2015 and,

WHEREAS, the Authority has received additional revenue in the form of connection fees beyond the anticipated and budgeted amount and,

WHEREAS, the Authority emergency generators have shown signs of wear due to age and extended run-time during Superstorm Sandy flooding and,

WHEREAS, the DCA DLGS provides for the amending of an Authority budget at NJAC 5:31-2.8, to provide for an increase in budgeted costs with corresponding increases in budgeted revenues.

NOW THEREFORE BE IT RESOLVED, the Commissioners of the Bayshore Regional Sewerage Authority hereby amend the 2015 Operating budget follows:

<u>Increase in operating appropriations:</u>	budgeted	increase	amended
Plant Maintenance	\$303,000	\$321,000	\$624,000
Professionals and Consultants	\$151,000	\$ 70,000	\$221,000
Total increase in operating appropriations		\$391,000	

<u>Increase in operating revenues</u>	budgeted	increase	amended
Connection fees residential	\$150,000	\$300,000	\$450,000
Connection fees commercial	\$ 70,000	\$ 91,000	\$161,000
Total increase in operating revenues		\$391,000	

BE IT FURTHER RESOLVED, the operating budget amendment shall have no impact on the customer charges for 2015

Recorded Vote:

<u>Governing Body Members</u>	<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Commissioner Adam Khachaturian	X			
Commissioner Marcy McMullen	X			
Commissioner Louis Pisano	X			
Commissioner Charles Steiner	X			
Commissioner Walter Vella	X			
Chairman Bart Sutton	X			

OFFERED BY: Commissioner Khachaturian, **SECONDED BY:** Commissioner McMullen, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, McMullen, Pisano, Steiner, Vella and Chairman Sutton

RESOLUTION No. (79/15): to Amend the 2015 Capital Budget

WHEREAS, the Bayshore Regional Sewerage Authority established a Capital budget for 2015 in accordance with the requirements of the Department of Community Affairs, Division of Local Government Services (DCA DLGS), and NJAC 5:31-2.2, and

WHEREAS, the damage inflicted by Superstorm Sandy has caused the Authority to reconsider the priority and timing of the projects established in the Capital Budget Program for 2015 and certain previously identified projects will be reduced while certain other projects will be added with no net change in required revenue, and

WHEREAS, the DCA provides for the amending of an Authority Capital budget at NJAC 5:31-2.8, with no change to the overall total capital budgeted amount, during the year through the submittal of a Capital Budget Amendment to the Director of the Division of Local Government Services, and

NOW THEREFORE BE IT RESOLVED, the Commissioners of the Bayshore Regional Sewerage Authority hereby amend the 2015 Capital budget, with no overall change to the total capital budget amount, with the following changes:

<u>Increase or addition of Projects:</u>	amount
Purchase of Diesel Dewatering Pumps	\$ 90,000
Ash Pad Storage Building	\$100,000
Raritan Valley Pump Station upgrades	\$ 75,000
Total increases or additions	\$265,000
<u>Reduction or elimination of Projects</u>	
Collection System Upgrades	<\$265,000>
Total reductions or eliminations	\$265,000
Net Change to Capital Budget	\$ 0

Recorded Vote:

<u>Governing Body Members</u>	<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Commissioner Adam Khachaturian	X			
Commissioner Marcy McMullen	X			

Commissioner Louis Pisano	X
Commissioner Charles Steiner	X
Commissioner Walter Vella	X
Chairman Bart Sutton	X

OFFERED BY: Commissioner Vella, **SECONDED BY:** Commissioner Khachaturian, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, McMullen, Pisano, Steiner, Vella and Chairman Sutton

RESOLUTION NO. (80/15): to Increase the Bid Threshold

WHEREAS, pursuant to N.J.S.A. 40A:11-3 of the Local Public Contracts Law, the State Treasurer has increased the bidding threshold for Authorities to \$40,000; and

WHEREAS, N.J.S.A. 40A:11-3a permits Local Contracting Units to increase their bid threshold if a Qualified Purchasing Agent is appointed; and

WHEREAS, Michelle Izzo possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et.seq.; and

WHEREAS, the Bayshore Regional Sewerage Authority desires to increase the bid threshold, as permitted by law;

NOW THEREFORE BE IT RESOLVED, the Commissioners of the Bayshore Regional Sewerage Authority hereby increase the bid threshold to \$40,000; and

BE IT FURTHER RESOLVED the Commissioners of the Bayshore Regional Sewerage Authority re-designate Michelle Izzo as the Qualified Purchasing Agent authorized to exercise the duties of a purchasing agent pursuant to N.J.S.A. 40A:11-9.

OFFERED BY: Commissioner Steiner, **SECONDED BY:** Commissioner McMullen, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, McMullen, Pisano, Steiner, Vella and Chairman Sutton

RESOLUTION NO. (81/15): to Authorize the Advertisement for Bids for the Repair of Emergency Generators

WHEREAS, the Bayshore Regional Sewerage Authority owns and operates three (3) emergency power generators at the treatment plant located at 100 Oak Street in Union Beach, which are essential to the health and safety of the staff, community and environment, and

WHEREAS, the emergency generators have operated during power failures since installation in 1996 and most recently for seven (7) straight days during Hurricane Sandy, and

WHEREAS, the Authority performed a full evaluation under the direction of R3M engineering of their condition and reliability and determined the repairs necessary to bring the emergency generators into peak performance and reliability, and

WHEREAS, R3M Engineering has produced a report detailing the needed repairs, and

WHEREAS, by prior resolution 128/14 on December 15, 2014 the Commissioners authorized R3M Engineering to provide engineering services including design of the needed repairs; and

WHEREAS, R3M has developed Plans and Specifications for the needed repairs for the *Service and Repair of Three Stand-By Generators* (Contract 82-O).

NOW THEREFORE BE IT RESOLVED, the Commissioners of the Bayshore Regional Sewerage Authority hereby authorize the advertisement of Public Bids for the *Service and Repair of Three Stand-By Generators* (Contract 82-O); and

BE IT FURTHER RESOLVED the Project 82-O be advertised in the Official Authority Newspaper and on the Authority Website.

OFFERED BY: Commissioner McMullen, **SECONDED BY:** Commissioner Steiner, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, McMullen, Pisano, Steiner, Vella and Chairman Sutton

RESOLUTION NO. (82/15): to Award Purchase of Two-(2) Diesel Pumps to Xylem Pumping Solutions Inc.

WHEREAS, the Bayshore Regional Sewerage Authority has a need to procure portable diesel driven 4-inch pumps (Portable Pumps) for the dewatering operations throughout the plant and pump stations; and

WHEREAS, the Qualified Purchasing Agent, Authority Engineer and staff have developed specifications for the public bidding of the portable pumps and advertised for their procurement in accordance with the Local Public Contracts Law; and

WHEREAS, on July 9, 2015 one bid was received from Xylem Dewatering Solutions Inc. (“Xylem”) in the amount of \$72,091.80 for two-(2) four inch Portable Diesel Trailer Mounted Sewerage Pumps; and

WHEREAS, the Qualified Purchasing Agent, Authority Engineer and Attorney have reviewed the bid documents and find them to be acceptable and recommend award to Xylem; and

WHEREAS, funding is available for this purpose.

NOW THEREFORE BE IT RESOLVED the Commissioners of the Bayshore Regional Sewerage Authority Award the purchase of two-(2) diesel driven portable 4-inch sewerage pumps to Xylem Dewatering Solutions, Inc. of East Brunswick, NJ in accordance with their bid for the price of \$72,091.80.

BE IT FURTHER RESOLVED the Executive Director is authorized to execute the purchase contract.

OFFERED BY: Commissioner Steiner, **SECONDED BY:** Commissioner Pisano, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, McMullen, Pisano, Steiner, Vella and Chairman Sutton

Public Portion

ANNOUNCEMENT by Chairman Sutton – This portion of the meeting is OPEN TO THE PUBLIC to discuss any BRSA matters the public may care to address. The public is reminded, only questions or comments not previously addressed; and/or specific to the scope of BRSA’s operations or projects will be addressed. As a courtesy to all members of the public wishing to speak, please be mindful of limiting your comments to 3 minutes.

NO PUBLIC WAS IN ATTENDANCE

Executive Session

Chairman Sutton calls for a **MOTION** to go into Closed Session at 7:45 P.M. in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permitting the exclusion of the public from a meeting in certain circumstances. This action will be taken to discuss matters falling within attorney-client privileges, specifically, pending or anticipated litigation and matters of

employment of public employees. It is anticipated at this time that the above stated subject matter shall be made public at such time as the need for non-disclosure no longer exists.

OFFERED BY: Commissioner McMullen, **SECONDED BY:** Commissioner Steiner, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, McMullen, Pisano, Steiner, Vella and Chairman Sutton

EXECUTIVE SESSION MINUTES ARE RECORDED SEPERATELY

At 8:10 P.M. Chairman Sutton called for a **MOTION** to end Closed Session and re-open the Regular Meeting.

OFFERED BY: Commissioner Steiner, **SECONDED BY:** Commissioner McMullen, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, McMullen, Pisano, Steiner, Vella and Chairman Sutton

RESOLUTION No. (83/15): to Hire David Greenstein as Plant Utility Man

WHEREAS, The Bayshore Regional Sewerage Authority is a public body corporate and politic organized and existing under and pursuant to the Sewerage Authorities Law, and

WHEREAS, for the more efficient operation of the Authority the Bayshore Regional Sewerage Authority has a need to hire a new employee in the position of Plant Utility Man to fill a position vacated by the transfer of a current employee, and

WHEREAS, the Authority posted the position of Plant Utility Man for plant personnel prior to accepting applications, and

WHEREAS, the Authority management staff have interviewed qualified candidates for the position of plant Utility Man, and

WHEREAS, David Greenstein of Marlboro, NJ has demonstrated through his resume and interview the qualities for the position of the Plant Utility Man.

NOW THEREFORE BE IT RESOLVED the Commissioners of the Bayshore Regional Sewerage Authority authorize the hiring of David Greenstein of Marlboro, NJ as Plant Utility Man at a starting pay rate of \$30.47 per hour, effective September 14, 2015 with a 90 day probationary period.

BE IT FURTHER RESOLVED subsequent to an acceptable 90 day probationary period David Greenstein be granted all of the benefits of employment as a regular full time employee of the Bayshore Regional Sewerage Authority.

OFFERED BY: Commissioner Steiner, **SECONDED BY:** Commissioner McMullen, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, McMullen, Pisano, Steiner, Vella and Chairman Sutton

RESOLUTION No. (84/15): To Hire Robert Applegate, Jr. as Plant Custodian

WHEREAS, The Bayshore Regional Sewerage Authority is a public body corporate and politic organized and existing under and pursuant to the Sewerage Authorities Law, and

WHEREAS, for the more efficient operation of the Authority the Bayshore Regional Sewerage Authority has a need to hire a new employee in the position of Custodian to fill a position vacated by the transfer of a current employee, and

WHEREAS, the Authority posted the position of Plant Custodian for plant personnel prior to accepting applications, and

WHEREAS, the Authority management staff have interviewed qualified candidates for the position of plant Custodian, and

WHEREAS, Robert Applegate, Jr. of Port Monmouth, NJ has demonstrated through his resume and interview the qualities for the position of the Plant Custodian.

NOW THEREFORE BE IT RESOLVED the Commissioners of the Bayshore Regional Sewerage Authority authorize the hiring of Robert Applegate, Jr. of Port Monmouth, NJ as Plant Custodian at a starting pay rate of \$20.58 per hour, effective September 14, 2015 with a 90 day probationary period.

BE IT FURTHER RESOLVED subsequent to an acceptable 90 day probationary period Robert Applegate, Jr. be granted all of the benefits of employment as a regular full time employee of the Bayshore Regional Sewerage Authority.

OFFERED BY: Commissioner McMullen, **SECONDED BY:** Commissioner Vella, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, McMullen, Pisano, Steiner, Vella and Chairman Sutton

Adjournment

Mr. Fischer advised the Board that he would not be able to attend the August 17th meeting and asked that the meeting be moved to August 24th. All were in favor.

ANNOUNCEMENT by Chairman Sutton

The next Meeting of the Bayshore Regional Sewerage Authority is scheduled for Monday, August 24, 2015.

All meetings are held in the Administration Building at 100 Oak Street, Union Beach, NJ at 7:00 PM.

Chairman Sutton called for a **MOTION** to adjourn the meeting at 8:14 P.M.

OFFERED BY: Commissioner Vella, **SECONDED BY:** Commissioner Khachaturian, and carried by

a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, McMullen, Pisano, Steiner, Vella and Chairman Sutton

Respectfully submitted,
Susan A. DuBey
Administrative Assistance

Committed to a Clean Environment for Today, Tomorrow and Generations to Come

BRSA Staff, November 2006