



BAYSHORE REGIONAL SEWERAGE AUTHORITY

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Robert C. Fischer
EXECUTIVE DIRECTOR

MINUTES FOR REGULAR MEETING MONDAY, SEPTEMBER 21, 2015

At 7:00 P.M. on Monday, September 21, 2015 Chairman Sutton calls the meeting of the Bayshore Regional Sewerage Authority to order and makes the following announcement:

I hereby announce that pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of this meeting has been sent to the Asbury Park Press and is on the BRS A Official Website. Notice has also been sent to the Clerks of Aberdeen, Hazlet, Holmdel, Keansburg, Keyport, Matawan, Union Beach and Marlboro and the Western Monmouth Utilities Authority. This notice is also posted in the lobby of the Bayshore Regional Sewerage Authority Administration Building.

Chairman Sutton asked all in attendance to stand for the Pledge of Allegiance and a Moment of Silence for the safety of US Troops all over the world.

Chairman Sutton requested a roll call of attendance:

PRESENT: Commissioners, McMullen, Pisano, Steiner (phone), Vella and Chairman Sutton

ABSENT: Commissioner Khachaturian

Also in Attendance: Robert C. Fischer, Executive Director
Pete Canal, BRS A Staff Engineer
J. Michael Broyles, BRS A Superintendent
Manuel Ponte, Consulting Engineer
John Napolitano, BRS A Attorney

Reports

Executive Directors Report, BRS A Projects, Special Reports & Connection Applications

The Executive Director, Robert Fischer, started his report with the total spent on disaster recovery and spoke about the progress that Stone Hill Contracting has made on the NIRO Project and described most of the work to date as demolition of damaged equipment. He indicated that additional damage had been discovered that has been reviewed by FEMA, NJOEM and NJEIT for potential change order (PCO). a modification to the tertiary heat exchanger is also needed and will be a change order as well, this item is not FEMA reimbursable since it is for upgrade work not related to Sandy damage. The Director reviewed the payment application (#3) that was made at the last meeting and broke it down into the funding categories of FEMA, SANDY SRF and Traditional SRF. He then described the recent payment application (#4) that was before the board tonight and broke it down into the

funding categories of FEMA, SANDY SRF and Traditional SRF. He advised that the Integrity Monitor discussed the issue of prevailing wages for the project and suggested the same be in accordance with the contract documents. The Director described the Budget process for 2015 and asked the Finance Committee for a meeting to review and comment after the staff has completed the 2016 Preliminary Budget.

Staff Engineer

The Engineer, Pete Canal, spoke also about the NIRO project progress to date, he spoke about the ash pad storage building the Authority is seeking bids for as well as expiration of the security contract and need to extend the contract at the same price for one additional year. The Engineer described the need to bid for the rehabilitation of the primary clarifier drive and collection mechanisms as well as the Raritan Valley Comminutor and SCADA system Radio Study. He said that the remote sites have some areas where communication problems exist and recommended a radio study to clarify the issues at each site with recommendations for improvements. Chairman Sutton suggested that the SCADA should be protected by a firewall and the Superintendent said that it was as it is not internet based. Mr. Canal spoke about the connection applications on the agenda for the evening in particular, the Chelsea Center in Marlboro, and advised the board that the application was complete and ready for approval.

Consulting Engineer Report

The Consulting Engineer, Manuel Ponte of R3M spoke to the Board about the Emergency Generator repair project bids. Modern Group Power Systems was the sole bidder and Mr. Ponte has reviewed the bid , the price seems reasonable, it was below the engineers estimate, it had some minor deficiencies and pending a review by the attorney he is recommending award of the project to Modern Group Power Systems.

Superintendent's Report

Plant Superintendent Mike Broyles discussed the low flows that the facility has been experiencing, the odor complaints for the past month and the recent safety inspection performed by the Joint Insurance Fund. Mr. Broyles explained that the plant continues to provide 98% efficiency for removals of organics and solids and low single digit concentration values for solids and organic at the discharge. The plant has achieved compliance for 33 consecutive months and the last month of noncompliance was during Super Storm Sandy.

Legal Report/Personnel - Closed Session

Mr. Fischer explained that the Confidential Secretary-Administrative Assistant was out due to illness and that Administrative Assistant Vesce filled some of her duties in the interim. The Director and Ms. Vesce conferred with the Confidential Secretary on some items and the Commissioners package was completed in time for the meeting.

Mr. Fischer advised the commissioners that the Annual AEA and League of Municipalities Conference is in November and he will have the information to the Board prior to the next meeting for those commissioners that were interested in attending. Mr. Fischer also spoke about the WEFTEC conference and asked the commissioners for the time to attend; the fee will be paid by the NJWEA since he is a Delegate from NJ to the Federation of WEF. The commissioners agreed to his attendance.

Chairman Sutton calls for a **MOTION** to approve the Treasurer's Report

TREASURER'S REPORT

STATEMENT OF CASH RECEIPTS AND CASH DISBURSEMENTS

TD BANK	Balance
TRUSTEE ACCOUNTS	August 31, 2015
<u>2010 NJEIT BONDS</u>	
Revenue	\$ 0.00
Construction	\$ 1,357,356.17
Bond Service	\$.05
TOTAL TRUSTEE	<u>\$ 1,357,356.22</u>
<u>TD BANK</u>	
NJEIT Project Fund	\$ 926,463.62
Incoming Revenue Account	\$ 927.74
Operating Payroll Account	\$ 213,024.93
Operating Regular Account	\$ 364,296.55
Reserve Account	<u>\$13,011,006.36</u>
TOTAL AUTHORITY ACCOUNTS	<u>\$14,515,719.20</u>
TOTAL	<u>\$15,873,075.42</u>

Detail of the Trustee accounts, receipts and disbursements, including investment activity, are on file in the Administrative Office of the Bayshore Regional Sewerage Authority.

SCHEDULE OF ACCOUNTS RECEIVABLE

	Balance
SERVICE CHARGES:	August 31, 2015
Hazlet Township Sewerage Utility	\$ 0.00
Township of Holmdel	\$ 0.00
Borough of Union Beach	\$ 0.00
Borough of Keyport	\$ 0.00
Borough of Keansburg	\$ 0.00
Borough of Matawan	\$ 0.00
Western Monmouth Utilities Authority	\$ 0.00
Township of Aberdeen	<u>\$ 0.00</u>
TOTAL	\$ 0.00
MONMOUTH COUNTY BAYSHORE OUTFALL AUTHORITY CHARGES	
Hazlet Township Sewerage Authority	\$ 0.00
Township of Holmdel	\$ 0.00
Borough of Union Beach	\$ 0.00
Borough of Keyport	\$ 0.00
Borough of Keansburg	\$ 0.00
Borough of Matawan	\$ 0.00
Western Monmouth Utilities Authority	\$ 0.00
Township of Aberdeen	<u>\$ 0.00</u>
TOTAL	\$ 0.00
Balance of Rent Reserve Accounts as of <u>August 31, 2015</u>	
Hazlet Township Sewerage Utility	\$ 752,055.30
Township of Holmdel	\$ 318,113.15
Borough of Union Beach	\$ 194,276.52

Borough of Keyport	\$ 322,652.89
Borough of Keansburg	\$ 302,759.06
Borough of Matawan	\$ 322,499.65
Western Monmouth Utilities Authority	\$ 111,991.43
Township of Aberdeen	\$ 482,351.41
TOTAL	\$2,806,699.41

Detail of the Trustee accounts, receipts and disbursements, including investment activity, are on file in the Administrative Office of the Bayshore Regional Sewerage Authority.

OFFERED BY: Commissioner Vella, **SECONDED BY:** Commissioner McMullen, and carried by an unanimous voice vote recorded as follows:

AYES: Commissioners McMullen, Pisano, Steiner, Vella and Chairman Sutton

7. Payment of Bills

Chairman Sutton calls for a **MOTION** for payment of the following:

Operating Fund Req. No.P177 (Payroll)	\$185,380.82
Operating Fund Req. No. 525 (Regular)	\$317,882.69
NJEIT Project Fund Req. #PF-4	\$1,086,048.10
Wire Transfer FEMA Funds to NJEIT #WT001	\$303,670.71

OFFERED BY: Commissioner Steiner, **SECONDED BY:** Commissioner McMullen, and carried by an unanimous voice vote recorded as follows:

AYES: Commissioners McMullen, Pisano, Steiner, Vella and Chairman Sutton

8. Approval of Minutes

Chairman Sutton calls for a **MOTION** to approve the following Minutes:

Regular Minutes – Meeting of August 24, 2015
 Closed Session - Meeting of August 24, 2015

OFFERED BY: Commissioner Vella, **SECONDED BY:** Commissioner McMullen, and carried by an unanimous voice vote recorded as follows:

AYES: Commissioners McMullen, Pisano, Steiner, Vella and Chairman Sutton

Public Portion

ANNOUNCEMENT (by the Chairman): This portion of the meeting is now open to the public for comments or questions related to Agenda items only. **The public is reminded; only questions or comments specific to the scope of the Agenda items are to be addressed at this time.** As a courtesy to all, please be mindful of limiting your comments to 3 minutes.

Mr. Charles Hoffman of Hazlet asked when the budget would be available for review and the Chairman advised that it would be available after it had been introduced. Mr. Hoffman stated that Mr. Shewan will want to review it.

Resolutions

RESOLUTION (96/15): To Authorize the Solicitation of Quotes for the Cleaning & Video Inspection of the Authority Interceptor System.

WHEREAS, the Bayshore Regional Sewerage Authority (“Authority”) has a need to Clean and Video Inspect the Sewage Interceptor System on a periodic basis for a condition assessment and determination of needed repairs; and

WHEREAS, the Cleaning and Video Inspection of the Sanitary Sewer interceptors is performed on a prioritized basis; and

WHEREAS, the Authority Staff has identified the highest priority sections in need of Cleaning and Video Inspection for 2015.

NOW THEREFORE BE IT RESOLVED the Commissioners of the Bayshore Regional Sewerage Authority is hereby authorize the Qualified Purchasing Agent to solicit a request for quotations for Cleaning & Video Inspections of the Authority’s Interceptor Sewers.

OFFERED BY: Commissioner Steiner, **SECONDED BY:** Commissioner McMullen, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners McMullen, Pisano, Steiner, Vella and Chairman Sutton

RESOLUTION (97/15): To Authorize the Solicitation of Quotes for the Furnishing, Delivery of a Metal Storage Building.

WHEREAS, the Bayshore Regional Sewerage Authority (“Authority”) has a need for on-site storage of large parts, supplies and equipment, and

WHEREAS, a large portion of the Ash Storage Pad is currently being utilized for storage, supplies and equipment without protection from adverse environmental conditions; and

WHEREAS, the Authority desires to purchase and install a metal storage building to be placed on the Ash Storage Pad as protection for the parts, supplies and equipment against adverse environmental conditions; and

WHEREAS, specifications for the Purchase and Delivery of a Metal Storage Building have been prepared by the Authority Staff.

NOW THEREFORE BE IT RESOLVED the Commissioners of the Bayshore Regional Sewerage Authority hereby authorize the Qualified Purchasing Agent to solicit quotations for the Purchase and Delivery of a Metal Storage Building for the Ash Storage Pad.

OFFERED BY: Commissioner Pisano, **SECONDED BY:** Commissioner Vella, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners McMullen, Pisano, Steiner, Vella and Chairman Sutton

RESOLUTION (98/15): To Authorize the Advertisement of Bids for the Furnishing, Delivery & Installation of Solids Collection Mechanisms for Primary Clarifiers #3 and #4.

WHEREAS, the Bayshore Regional Sewerage Authority (“Authority”) owns and operates solids collection mechanisms in primary clarifiers #3 and #4 that are in need of rehabilitation and repair, and

WHEREAS, the solids collection mechanisms are an essential component of the treatment process which have reached the end of their useful life; and

WHEREAS, the Authority desires to replace the solids collection mechanisms and associated accessories in order to maintain the primary clarifiers #3 and #4 in an efficient and reliable condition; and

WHEREAS, specifications to Replace the Primary Clarifier Solids Collection Mechanisms (Contract 86) have been developed by the Authority Engineering staff, and

NOW, THEREFORE, BE IT RESOLVED the Commissioners of the Bayshore Regional Sewerage Authority hereby authorize the Qualified Purchasing Agent to advertise the solicitation of public bids to Furnish, Deliver and Install Solids Collection Mechanisms for Primary Clarifier #3 and #4 in the Authority official newspaper and on the Authority Website.

OFFERED BY: Commissioner Steiner, **SECONDED BY**: Commissioner McMullen, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners McMullen, Pisano, Steiner, Vella and Chairman Sutton

RESOLUTION (99/15): To Award the Contract to Furnish & Deliver a Comminutor and Accessories for the Raritan Valley Pump Station to Franklin Miller Inc. for \$44,975.00.

WHEREAS, the Bayshore Regional Sewerage Authority (“Authority”) developed bid specifications for the Furnishing and Delivery of a new Comminutor and Accessories for the Raritan Valley Pump Station in Hazlet, NJ, (Contract 84); and

WHEREAS, on September 10, 2015 at 1:30 PM, the Authority received and opened sealed bids for the Furnishing and Delivery of a new Comminutor and Accessories; and

WHEREAS, one bid was received from Franklin Miller Inc., of Livingston, NJ at a price of \$44,975; and

WHEREAS, the bid was reviewed by the Authority Engineer, Pete Canal and the Authority Attorney, John Napolitano and determined to be in accordance with the bid documents; and

WHEREAS, funds are available for this project.

NOW THEREFORE BE IT RESOLVED, the Commissioners of the Bayshore Regional Sewerage Authority award the contract to Furnish and Deliver a Comminutor and Accessories for the Raritan Valley Pump Station to Franklin Miller Inc., of Livingston, NJ at the price of \$44,975.

BE IT FURTHER RESOLVED, the Executive Director is authorized to execute the contract documents and take other reasonable and necessary action to effectuate the furnishing and delivery of the Comminutor and Accessories for the Raritan Valley Pump Station.

OFFERED BY: Commissioner McMullen, **SECONDED BY**: Commissioner Pisano, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners McMullen, Pisano, Steiner, Vella and Chairman Sutton

RESOLUTION (100/15): To Award Design of the West Keansburg Odor & Corrosion Control Project to CH2M for \$168,390.00.

WHEREAS, the Bayshore Regional Sewerage Authority (“Authority”) has developed a 5 year Capital Improvement Plan for the Treatment Plant, Pump Stations and Interceptors, and

WHEREAS, the Authority has reviewed the Qualifications of Engineering Firms experienced in the design of Odor Control Systems for the effective control of odors and corrosion at the West Keansburg Pump Station (the Project) , and

WHEREAS, the Authority staff has found CH2M to be the most qualified firm and has discussed the proposal submitted by CH2M for the Project with the Engineering Committee, and

WHEREAS, the Authority and Engineering Committee have found the proposal from CH2M dated September 14, 2015 of \$168,390 to be fair and reasonable for the project, and

WHEREAS, funds are available for this purpose

NOW THEREFOR BE IT RESOLVED, the Commissioners of the Bayshore Regional Sewerage Authority award the design of the West Keansburg Odor and Corrosion Control Project to CH2M of Parsippany, NJ at the lump sum cost of \$168,390.

BE IT FRUTHER RESOLVED a notice of this award shall be published in the Asbury Park Press and on the Authority Website.

OFFERED BY: Commissioner Steiner, **SECONDED BY:** Commissioner McMullen, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners McMullen, Pisano, Steiner, Vella and Chairman Sutton

RESOLUTION (101/15): To award Contract 83, Standby Generator Service Repair & Appurtenant Work to Modern Group Power Systems \$296,832.00.

WHEREAS, the Bayshore Regional Sewerage Authority (“Authority”) contracted with R3M Engineering to develop bid specifications for the repair of the three (3) emergency generators that provide emergency power to the Authority Wastewater Treatment Plant in Union Beach, NJ; and

WHEREAS, on September 10, 2015 at 2:00 PM, the Authority received and opened sealed bids for Stand-By Generator Service, Repair and Appurtenant Work, Contract 83; and

WHEREAS, one bid was received from Modern Group Power Systems at a price of \$296,832; and

WHEREAS, the Modern Group Power Systems bid was below the engineers estimate of \$321,000 and was reviewed by the Consulting Engineers, R3M and the Authority Attorney, John Napolitano and determined to be in accordance with the Bid documents; and

WHEREAS, funds are available for this project.

NOW THEREFORE BE IT RESOLVED, the Commissioners of the Bayshore Regional Sewerage Authority award Contract 83, Standby Generator Service, Repair and Appurtenant Work to Modern Group Power Systems of Edison, NJ at the price of \$296,832.

BE IT FURTHER RESOLVED, the Executive Director is authorized to execute the contract documents and take other reasonable and necessary action to effectuate the Standby Generator Service, Repair and Appurtenant Work in accordance with the contract documents.

OFFERED BY: Commissioner Vella, **SECONDED BY:** Commissioner McMullen, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners McMullen, Pisano, Steiner, Vella and Chairman Sutton

RESOLUTION (102/15): To award SCADA Radio Path Study to Emerson Process Management for the amount of \$6,493.00.

WHEREAS, the Bayshore Regional Sewerage Authority (“Authority”) has 14 remote locations currently communicating on our existing Supervisory Control and Data Acquisition (SCADA) system, and

WHEREAS, the BRSA continues to experience communications problems at its remote locations, and

WHEREAS, there is a need to perform a radio path survey at its remote locations, and

WHEREAS, Emerson Process Management (Emerson) has submitted a proposal dated September 9, 2015 in the amount of \$6,493, and

WHEREAS, the BRSA staff find the proposal to be fair and reasonable, and

WHEREAS, funds are available for this purpose, and

NOW THEREFORE BE IT RESOLVED, the Commissioners of the Bayshore Regional Sewerage Authority hereby award the Contract for the Radio Path Study to Emerson, of Pittsburg, PA, in accordance with the terms and conditions of their proposal dated September 9, 2015, in the amount not to exceed \$6,493.

BE IT FURTHER RESOLVED, the Executive Director is hereby authorized to execute any necessary documents to award the proposal to Contract to Emerson, of Pittsburg, PA.

OFFERED BY: Commissioner Steiner, **SECONDED BY:** Commissioner McMullen, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners McMullen, Pisano, Steiner, Vella and Chairman Sutton

RESOLUTION (103/15): To Extend the Contract with U.S. Security Associates, Inc. for Security Services for a 1 year period.

WHEREAS, in accordance with Local Public Contracts Law at 1:00 P.M. on Friday, October 10, 2014 the Bayshore Regional Sewerage Authority advertised and received bids for Security Services for a (1) one year period, and

WHEREAS, on October 20, 2014 the BRSA awarded the Security Services Contract to the lowest responsible bidder being U. S. Security Associates, Inc. of Woodbridge, N.J., and

WHEREAS, on October 20, 2015 the contract is scheduled to expire and the BRSA (Resolution No. 107/14) and U. S. Security Associates, Inc. were mutually agreeable to extend the original Contract under the same terms and with the same price for a period of (1) one additional year extension, and

WHEREAS, the original contract provides by mutual agreement and, the Local Public contracts law allow for (1) one year extension for a maximum of (2) two years, and

WHEREAS, extension of the original Contract will require authorization from the Commissioners and the completion of contract extension documents, and

WHEREAS, the Staff Engineer and Qualified Purchasing Agent have reviewed the correspondence from U. S. Security Associates, Inc. of Woodbridge, N.J. accepting (1) one year extension in accordance with the same product, price, terms and conditions as the original contract.

NOW THEREFORE BE IT RESOLVED that U. S. Security Associates, Inc. of Woodbridge, N.J. is hereby awarded a (1) one year extension of the contract for Security Services in accordance with the terms and conditions of the original bid and contract documents for the total contract price of \$45,460.80.

BE IT FURTHER RESOLVED that the Executive Director is hereby authorized to execute the Contract extension documents.

OFFERED BY: Commissioner McMullen, **SECONDED BY:** Commissioner Pisano, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners McMullen, Pisano, Steiner, Vella and Chairman Sutton

RESOLUTION (104/15): Resolution providing for the declaration of official intent under Treasury Regulation Section 1.150-2 to reimburse prior expenditures related to Various System Improvements – Blower Building Project.

Adopted: September 21, 2015

WHEREAS, the Bayshore Regional Sewerage Authority (the “Authority”) intends to issue debt obligations, the interest on which is excluded from gross income under Section 103 of the Internal Revenue Code of 1986, as amended (the “Code”) and that will be used to finance various capital improvements to its sewer system caused by Super Storm Sandy, specifically the blower building project and the elevation of the power distribution system (the debt obligations herein referred to as “Project Debt Obligations” herein referred to as the “Project”);

WHEREAS, the Authority intends to finance the Project, in part, with the Project Debt Obligations but may pay for certain costs of the Project (“Project Costs”) prior to the issuance of the Project Debt Obligations with funds of the Authority which are not borrowed funds;

WHEREAS, the Authority desires to preserve its rights to treat an allocation of proceeds of the Project Debt Obligations to the reimbursement of Project Costs paid by the Authority prior to the issuance of the Project Debt Obligations as an expenditure for such Project Costs to be reimbursed for purposes of Sections 103 and 141-150 of the Code.

NOW THEREFORE, BE IT RESOLVED by the governing body of the Authority as follows:

Section 1. The Authority reasonably expects to reimburse its expenditure of Project Costs paid prior to the issuance of the Project Debt Obligations with proceeds of its Project Debt Obligations.

Section 2. This resolution is intended to be and hereby is a declaration of the Authority's official intent to reimburse the Authority for expenditure of Project Costs by the Authority paid prior to the issuance of the Project Debt Obligations with the proceeds of the Project Debt Obligations, in accordance with Treasury Regulation Section 150-2.

Section 3. The maximum principal amount of the Project Debt Obligations expected to be issued to finance the Project is \$10,000,000.

Section 4. The Project Costs to be reimbursed with the proceeds of the Project Debt Obligations will be "capital expenditures" in accordance with the meaning of Section 150 of the Code.

Section 5. No reimbursement allocation will employ an "abusive arbitrage device" under Treasury Regulation Section 1.148-10 to avoid the arbitrage restrictions or to avoid the restrictions under Sections 142 through 147 of the Code. The proceeds of the Project Debt Obligations used to reimburse the Authority for Project Costs, or funds corresponding to such amounts, will not be used in a manner that results in the creation of "replacement proceeds", including "sinking funds", "pledged funds", or funds subject to a "negative pledge" (as such terms are defined in Treasury Regulation Section 1.148-1) of the Project Debt Obligations or another issue of debt obligations of the Authority, other than amounts deposited into a "bona fide debt service fund" (as defined in Treasury Regulation Section 1.148-1).

Section 6. All reimbursement allocations will occur not later than 18 months after the later of: (i) the date the expenditure from a source other than the Project Debt Obligations is paid; or (ii) the date the Project is "placed in service" (within the meaning of Treasury Regulation Section 1.150-2) or abandoned, but in no event more than 3 years after the expenditure is paid.

Section 7. This resolution will take effect immediately.

RECORDED VOTE

AYE

Commissioner McMullen
Commissioner Pisano
Commissioner Steiner
Commissioner Vella
Chairman Sutton

NO

ABSTAIN

ABSENT

Commissioner Khachaturian

The foregoing is a true and complete copy of a resolution adopted by the governing body of Bayshore Regional Sewerage Authority at a meeting thereof duly called and held on September 21, 2015.

Secretary

[SEAL]

OFFERED BY: Commissioner Steiner, **SECONDED BY:** Commissioner McMullen, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners McMullen, Pisano, Steiner, Vella and Chairman Sutton

RESOLUTION (105/15): To approve Sanitary Sewer Connection for SHIFRA Associates, LLC at 436 Rt. 79, Morganville.

WHEREAS, SHIFRA Associates, LLC, 811 Amboy Ave., Edison, NJ 08837 (Developer), are the project developer of Chelsea Center East, 436 Rt. 79, Morganville, NJ 07751, located near intersection of Route 79 & Becket Way, Marlboro, further designated as Block 32, Lot 13 in Township of Marlboro, a commercial application; and

WHEREAS, the Developer has indicated they have received all local approvals including local sanitary sewer approvals for Chelsea Center East office building; and

WHEREAS, the project is expected to generate 1,360 gallons per day of wastewater; and

WHEREAS, the Bayshore Regional Sewerage Authority (BRSA) Engineer has reviewed the Developers application and is recommending sanitary sewer connection approval; and

WHEREAS, the Developer has paid the connection fees of \$32,152 for office building and review fees of \$22.40; and

NOW THEREFORE BE IT RESOLVED by the Commissioners of the Bayshore Regional Sewerage Authority that SHIFRA Associates, LLC, 811 Amboy Ave., Edison, NJ 08837 are hereby granted BRSA sanitary sewer approval for Chelsea Center East Office Building.

BE IT FURTHER RESOLVED the Developer must properly maintain its sanitary sewer system in accordance with the Bayshore Regional Sewerage Authority Rules and Regulations, and

BE IT FURTHER RESOLVED that this approval is good for a one year period and should the use of the building(s) change, the applicant is required to resubmit an application for BRSA review to determine if any additional connection fees are due.

OFFERED BY: Commissioner Steiner, **SECONDED BY:** Commissioner Vella, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners McMullen, Pisano, Steiner, Vella and Chairman Sutton

Public Portion

ANNOUNCEMENT (by Chairman Sutton) – This portion of the meeting is OPEN TO THE PUBLIC to discuss any BRSA matters the public may care to address. The public is reminded, only questions or comments not previously addressed; and/or specific to the scope of BRSA’s operations or projects will be addressed. As a courtesy to all members of the public wishing to speak, please be mindful of limiting your comments to 3 minutes.

Executive Session

Chairman Sutton called for a **MOTION** to go into Closed Session at 7:40 P.M. in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permitting the exclusion of the public from a meeting in certain circumstances. This action will be taken to discuss matters falling within attorney-client privileges, specifically, pending or **anticipated litigation and matters of employment of public employees.** It is anticipated at this time that the above stated subject matter shall be made public at such time as the need for non-disclosure no longer exists.

OFFERED BY: Commissioner Steiner, **SECONDED BY:** Commissioner Vella, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners McMullen, Pisano, Steiner, Vella and Chairman Sutton

The Board went into closed session to discuss matters of employment and potential litigation

EXECUTIVE SESSION MINUTES ARE RECORDED SEPERATELY

At 7:45 P.M. Chairman Sutton called for a **MOTION** to end Closed Session and re-open the Regular Meeting.

OFFERED BY: Commissioner Steiner, **SECONDED BY:** Commissioner McMullen, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners McMullen, Pisano, Steiner, Vella and Chairman Sutton

RESOLUTION (106/15): To approve the Payment of Accrued Days Owed to the Recently Retired Patricia Fuschetto.

WHEREAS, On August 1, 2015 Chemist Patricia Fuschetto officially retired from the Bayshore Regional Sewerage Authority; and

WHEREAS, Authority Policy provides payout at retirement of accrued pro-rated Vacation benefits, and any remaining Sick time (capped at 240 hours) and Personal Days; and

WHEREAS, Ms. Patricia Fuschetto's remaining Sick & Personal Days and accrued Vacation benefits have been calculated and recorded in a memorandum submitted by Mrs. Susan DuBey, Administrative Assistant to the Authority to the Executive Director, dated August 11, 2015; and

WHEREAS, the Executive Director has reviewed the calculated time owed and finds the calculation of Sick (192.75 hours), Vacation (155 hours) and Personal Days (16 hours) accurate.

NOW THEREFORE BE IT RESOLVED, the Commissioners of the Authority hereby authorize the payment of remaining Sick and Personal Days and accrued Vacation time owed Patricia Fuschetto as detailed in the attached memorandum dated August 11, 2015 in the amount of \$12,886.69.

(Attachment on file in the Administrative Offices of the Authority)

OFFERED BY: Commissioner Vella, **SECONDED BY:** Commissioner McMullen, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners McMullen, Pisano, Steiner, Vella and Chairman Sutton

Adjournment

ANNOUNCEMENT (by Chairman Sutton)

The next Regular Meeting of the Bayshore Regional Sewerage Authority is on Monday, October 19, 2015. All meetings are held at 7:00 PM in the Administration Building at 100 Oak Street, Union Beach, NJ.

At 7:50 PM Chairman Sutton called for a **MOTION** to adjourn the meeting.

OFFERED BY: Commissioner McMullen, **SECONDED BY:** Commissioner Steiner, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners McMullen, Pisano, Steiner, Vella and Chairman Sutton

Respectfully submitted,
Robert C. Fischer
Executive Director

Committed to a Clean Environment for Today, Tomorrow and Generations to Come

BRSA Staff, November 2006