



# BAYSHORE REGIONAL SEWERAGE AUTHORITY

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Robert C. Fischer  
EXECUTIVE DIRECTOR

## MINUTES FOR PUBLIC HEARING & REGULAR MEETING MONDAY, JUNE 20, 2016

At 7:02 P.M. on Monday, June 20, 2016 Chairman Pisano calls the meeting of the Bayshore Regional Sewerage Authority to order and makes the following announcement:

I hereby announce that pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of this meeting has been sent to the Asbury Park Press and is on the BRSA Official Website. Notice has also been sent to the Clerks of Aberdeen, Hazlet, Holmdel, Keansburg, Keyport, Matawan, Union Beach and Marlboro and the Western Monmouth Utilities Authority. This notice is also posted in the lobby of the Bayshore Regional Sewerage Authority Administration Building.

Chairman Pisano asks all in attendance to stand for the Pledge of Allegiance and a Moment of Silence for the safety of US Troops all over the world and for the 49 people killed in Orlando.

Chairman Pisano requests a roll call of attendance:

**PRESENT:** Commissioner Khachaturian, Steiner, Sutton Whalen and Chairman Pisano  
**ABSENT:** Commissioner McMullen

Also in Attendance: Robert C. Fischer, Executive Director  
Pete Canal, BRSA Staff Engineer  
J. Michael Broyles, BRSA Superintendent  
Manuel Ponte, Consulting Engineer  
John Napolitano, BRSA Attorney  
Michael Bart, Bart & Bart, Auditor  
Susan DuBey, Admin. Assistant

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### CONNECTION FEE PUBLIC HEARING

THE CHAIRMAN TURNS THE MEETING OVER TO GENERAL COUNSEL

**MOTION** (by Chairman Pisano) to adopt the following Resolution:

**1. RESOLUTION (74/15): to adopt the 2016/2017 Connection Fee**

**Minutes from the Public Hearing are recorded separately by a Court Stenographer**

**MOTION** (by the Chairman) to adjourn the Public Hearing at 7:15P.M and Open the Regular Meeting.

OFFERED BY: Commissioner Sutton, SECONDED BY: Commissioner Khachaturian, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Steiner, Sutton, Whalen and Chairman Pisano

## **REPORTS**

### **1. Executive Directors Report, BRSA Projects, Special Reports & Connection Applications**

#### **Mr. Fischer Reported:**

- On May 27, 2016 he and Pete met with FEMA & NJOEM. FEMA indicated they will accept the change orders on the Restoration and Mitigation Projects 74S & 73S and handle the funding at close-out. FEMA also said they were getting ready to obligate funding for the Power Distribution Project.
- On Friday, June 17 FEMA e-mailed me that they obligated Part 1 of the Power Distribution project. The Power Distribution components are in several locations so FEMA is making amendments to the already approved projects. Of the \$7.2 million FEMA will fund 90%.
- Payments this month - Stone Hill Contractor (NIRO) #12 for \$881,154.37 at 85% completion  
Remsco (Pump Stations) #9 for \$173,179.72 at 70% completion  
Shorelands Const. (Various Bldg) #7 for \$31,082.50 at 85% completion  
Total amount submitted for reimbursement is \$17,531,753.82, total reimbursed \$10,561,963.60 or 60%
- The Combined Blower Building Contract was awarded to the lowest bidder (Stone Hill Construction) at May meeting contingent upon the DEP authorization, authorization was received on June 14, 2016.
- The Phase II note closing was to take place on June 16<sup>th</sup> however it was moved to June 23, 2016. The documents are here to be signed tonight. The amount of the closing is \$11,233,343. There will be an approximate \$7,000,000 supplemental loan in September.

Mr. Fischer introduced Michael Bart from Bart & Bart (BRSA Auditor) to present the 2015 Audit Report. Mike reviewed the 2015 Audit to the Commissioners. Mike pointed out that this year the amount of \$6,582,317. must be shown as the Authority's Net Pension Liability. This figure was given to us by the State which represents a portion of the amount owed to the Pension System by the State.

- Received a letter from Dennis Dayback of T&M Associates in reference to local residents complaining about dirt on 9th Street from cars & trucks using the construction side road. The contractors swept the road and were putting down more blue stone to help keep the dirt from conveying out onto the street.

### **2. Staff Engineer Report**

#### **Pete Canal Reported:**

- Received two bids on June 16, 2016 for the West Keansburg Pump Station odor & Corrosion Control, Contract 90. One bid from MBE for \$649,000 and one from Stone Hill for \$1,121,474.

MBE notified me that they wanted to pull their bid. This will be discussed further in Closed Session.

- Seaview Garden Apartments, Keansburg, requested the return of their first connection fee Payment in the amount of \$92,400. Project sold - recommendation is to return fee.
- Award PS&S amendment #1 in the amount of \$66,967 for Contract 73S, Main Pump Station, Discussed with Engineer Committee, negotiated and reduced approx. \$11,000 from its original Proposal.
- Restoration/Mitigation of the NIRO, Contract 74S, amendment request from Hazen & Sawyer, in the amount of \$332,284 for extra work performed. This amount is reduced by approximately \$30,000 from their original proposal.

### **3. Consulting Engineer – R3M**

#### **Manuel Ponte Reported:**

- Various Authority Buildings contract almost done. Waiting for the flood wall panels.
- Generator Project Update – the third generator is being tested this week and we can sign off on this project.

Chairman Pisano asked about the procedure to be taken to insure the flood panels are in working order. Pete said they are going to issue a SOP and try to have a drill once or twice a year.

### **4. Superintendent's Report**

- Flow is still pretty low.
- Dorr Oliver down for 8 days to remove sand and inspect interior. Found damage to the auxiliary fuel system mainly some bent oil guns. Sludge hauled out for those days. Ran extra shifts to catch up. One scheduled shut down to install the new Sludge Cake Feed Pump (Schwin Pump), then a calibration was performed.
- No odor complaints in May
- DEP was here for their first pre-holiday Coastal Compliance Inspection (Memorial Day) No issues were reported.
- After seven months the Lab finally got their Certification for Enterococci. We are currently running our own test and are no longer using an outside lab.
- CEI responded to their NOV and found nothing in their investigation. Being there was no further Ph violation is possible it was drain cleaning process which they first suspected.

### **5. Closed Session**

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**MOTION (by Chairman Pisano)** – to accept the Treasurers Report

## 6. TREASURER'S REPORT

### STATEMENT OF CASH RECEIPTS AND CASH DISBURSEMENTS

<b>TD BANK</b>	<b>Balance</b>
<b>TRUSTEE ACCOUNTS</b>	<b>May 31, 2016</b>
<b><u>2010 NJEIT BONDS</u></b>	
Revenue	\$ 0.00
Construction	\$ 1,357,446.98
Bond Service	\$ .05
Total 2010 Accounts	\$ 1,357,447.03
<b>TD BANK</b>	
NJEIT Project Fund	\$ 4,839,425.21
Incoming Revenue Account	\$ 190,163.93
Operating Regular Account	\$ 271,447.28
Operating Reserve Account	\$ 11,346,961.23
Operating Payroll Account	\$ 173,225.13
TOTAL AUTHORITY ACCOUNTS	\$16,821,222.78
<b>TOTAL</b>	<b>\$18,178,669.81</b>

Detail of the Trustee accounts, receipts and disbursements, including investment activity, are on file in the Administrative Office of the Bayshore Regional Sewerage Authority.

## SCHEDULE OF ACCOUNTS RECEIVABLE

<b>SERVICE CHARGES:</b>	<b>Balance</b>
<b>SERVICE CHARGES:</b>	<b>May 31, 2016</b>
Hazlet Township Sewerage Utility	\$ 0.00
Township of Holmdel	\$ 0.00
Borough of Union Beach	\$ 0.00
Borough of Keyport	\$ 0.00
Borough of Keansburg	\$ 0.00
Borough of Matawan	\$ 0.00
Western Monmouth Utilities Authority	\$ 0.00
Township of Aberdeen	\$ 0.00
<b>TOTAL</b>	<b>\$ 0.00</b>

**OUTFALL AUTHORITY CHARGES**

Hazlet Township Sewerage Authority	\$	0.00
Township of Holmdel	\$	0.00
Borough of Union Beach	\$	0.00
Borough of Keyport	\$	0.00
Borough of Keansburg	\$	0.00
Borough of Matawan	\$	0.00
Western Monmouth Utilities Authority	\$	0.00
Township of Aberdeen	\$	0.00
<b>TOTAL</b>	\$	0.00

**Balance of Rent Reserve Accounts as of May 31, 2016**

Hazlet Township Sewerage Utility	\$	752,808.81
Township of Holmdel	\$	318,431.88
Borough of Union Beach	\$	194,471.17
Borough of Keyport	\$	322,976.16
Borough of Keansburg	\$	303,062.41
Borough of Matawan	\$	322,822.77
Western Monmouth Utilities Authority	\$	95,477.08
Township of Aberdeen	\$	482,834.70
<b>TOTAL</b>	\$	2,792,884.98

OFFERED BY: Commissioner Sutton, SECONDED BY: Commissioner Steiner, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Steiner, Sutton, Whalen and Chairman Pisano

**7. PAYMENT OF BILLS**

**MOTION** (by Chairman Pisano) - for payment of the following:

Operating Fund Req. No.P186 (Payroll)	\$	190,859.42
Operating Fund Req. No. 535 (Regular)	\$	398,909.85
NJEIT Project Fund Req. #PF-13	\$	1,123,838.51
Wire Transfer FEMA Funds to NJEIT #WT009	\$	148,290.17

OFFERED BY: Commissioner Sutton, SECONDED BY: Commissioner Steiner, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Steiner, Sutton, Whalen and Chairman Pisano

**8. APPROVAL OF MINUTES**

**MOTION** (by Chairman Pisano) - to approve the following Minutes:

Regular Meeting of May 23, 2016  
Closed Session Minutes of May 23, 2016

OFFERED BY: Commissioner Khachaturian, SECONDED BY: Commissioner Steiner, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Steiner, Sutton, Whalen and Chairman Pisano

### Public Portion

ANNOUNCEMENT (by Chairman Pisano): This portion of the meeting is now open to the public for comments or questions related to Agenda items only. The public is reminded; only questions or comments specific to the scope of the Agenda items are to be addressed at this time. As a courtesy to all, please be mindful of limiting your comments to 5 minutes.

Mr. Charles Hoffman of Hazlet asked where in on-going litigation, the turbine damage, appear in the audit. Mr. John Napolitano said right now it shows as a paid expense. We are not showing any recovery.

Mr. Hoffman asked what is the Local Finance Group?

Mr. Bart said it is a division of the Department of Community Affairs in the State of New Jersey. They are responsible for overseeing the finances of towns, authorities etc. in the State of New Jersey.

Mr. Hoffman referenced Resolution 79/16 (Recognition to Commissioner Vella) that he would like to go on record to respectfully thank him for his services and welcome the new Commission, Mr. Scott Whalen. He also would like to congratulate him for his son service in the United States Coast Guard.

Mr. Hoffman understood that Commissioner Whalen's son is in the environmental section and would like to send Commissioner Whalen an e-mail.

### Resolutions

#### RESOLUTION No. (74/16)- To adopt the 2016/2017 Connection Fee

**WHEREAS**, in accordance with the Sewerage Authorities Law, N.J.S.A. 40:14A-1 et seq., governing the Bayshore Regional Sewerage Authority ("Authority"), as amended, N.J.S.A. 40:14A-8 I and Rules and Regulations of the Bayshore Regional Sewerage Authority, the Authority has conducted a Public Hearing on its Revised Connection Fee based on the 2015 Audit and Flow Reports, and will provide a transcript of said Hearing to any interested party; and

**WHEREAS**, the Authority specifically finds it to be reasonable and necessary to adopt the annexed connection fee charge.

**NOW THEREFORE BE IT RESOLVED** by the Commissioners of the Bayshore Regional Sewerage Authority that the Revised Connection Fee of the Authority is hereby adopted and approved.

**BE IT FURTHER RESOLVED** that the Connection Fee on the attached Exhibit "E" (partial) be, and is hereby incorporated and made part of the Section 7 "Fees" of the Rules and Regulations of the Authority until such time that a revised connection fee is adopted by the Authority.

**BAYSHORE REGIONAL SEWERAGE AUTHORITY**  
**EXHIBIT "E" (partial)**

**Connection Fees**

In accordance with N.J.S.A. 40:14A-8, the Bayshore Regional Sewerage Authority hereby establishes connection fees for a direct or indirect connection with, or the use of services of the Authority Sewerage System for the Year 2016/2017.

**Connection fee \$5,062 for the year 2016/2017 fiscal year**

By Order of Resolution (74/16)  
Bayshore Regional Sewerage Authority  
100 Oak Street  
Union Beach, NJ 07735

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Adam Khachaturian, Secretary

OFFERED BY: Commissioner Steiner, SECONDED BY: Commissioner Khachaturian, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Steiner, Sutton, Whalen and Chairman Pisano

**RESOLUTION No. (75/16)-To Adopt the 2015 Annual Audit Report as presented by Bart and Bart, CPAs, BRSA Auditors**

**WHEREAS**, N.J.S.A. 40:14A-7.1 requires the governing body of each local Authority to cause an annual audit of its accounts to be made, and

**WHEREAS**, the annual audit report for the fiscal year ended December 31, 2015 has been completed and will be filed with the members and customer towns served pursuant to N.J.S.A. 40:14A-7.1, and

**WHEREAS**, N.J.S.A. 40A:5A-17 requires the governing body of each Authority to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report, and specifically the sections of the audit entitled "General Comments" and "Recommendation," and has evidenced same by group affidavit in the form prescribed by the Local Finance Board, and

**WHEREAS**, the Commissioners of the Bayshore Regional Sewerage Authority ("Authority") are the members of the governing body and have received the annual audit and have personally reviewed the annual audit, and have specifically reviewed the sections of the annual audit report entitled "General Comments" and "Recommendations" in accordance with N.J.S.A. 40A:5A-17.

**NOW THEREFORE BE IT RESOLVED** that the Commissioners of the Bayshore Regional Sewerage Authority hereby certify to the Local Finance Board of the State of New Jersey that each member has personally reviewed the annual audit for the fiscal year ended December 31, 2015, and specifically has reviewed the sections of the annual audit report entitled "General Comments" and "Recommendations," and has evidenced same by group affidavit in form prescribed by the Local Finance Board.

**BE IT FURTHER RESOLVED** that the Secretary of the Authority is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this resolution.

OFFERED BY: Commissioner Steiner, SECONDED BY: Commissioner Khachaturian, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Steiner, Sutton, Whalen and Chairman Pisano

**RESOLUTION No. (76/16)- To Execute the Local Finance Board Group Affidavit Form.**

We, the Commissioners constitute the members of the governing body of the Bayshore Regional Sewerage Authority being of full age and being duly sworn according to law, upon our oath depose and say:

- We are duly appointed Commissioners of the Bayshore Regional Sewerage Authority.
- We certify, pursuant to N.J.S.A. 40A:5A-17, that we have each reviewed the annual audit report for the fiscal year ended December 31, 2015 and specifically the sections of the audit report entitled "General Comments" and "Recommendations."

LOUIS PISANO Chairman

MARCY McMULLEN Vice Chairwoman

ADAM KHACHATURIAN Secretary

CHARLES STEINER Asst. Secretary

BART SUTTON Treasurer

SCOTT WHALEN Asst. Treasurer

OFFERED BY: Commissioner Khachaturian, SECONDED BY: Commissioner Steiner, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Steiner, Sutton, Whalen and Chairman Pisano

**RESOLUTION No. (77/16)-To Authorize an Engineering Amendment to Hazen & Sawyer for the Construction Management and Inspection Services of the NIRO Incinerator, Repair & Mitigation, Contract No. 74-S, in the amount of \$332,284.**

**WHEREAS**, through Resolution 94/14, the Bayshore Regional Sewerage Authority (Authority) contracted with Hazen & Sawyer Engineers of NY (H&S) for the Construction Management and Inspection Services of the NIRO Incinerator, Repair & Mitigation, Contract No. 74-S; and

**WHEREAS**, the Authority requested H&S to perform additional services beyond the original scope of work, including field design changes to accommodate future Power Distribution Elevation Project, H&S



has also completed additional shop drawing reviews, project coordination and misc. engineering services, and prepare additional RFI's; and

**WHEREAS**, H&S submitted a proposal dated June 9, 2016 for Amendment No.1, in the amount of \$332,284; and

**WHEREAS**, the Authority Engineer and Executive Director have met with the staff of H&S and the Engineering Committee to review the amendment proposal and find the amendment request dated June 9, 2016 to be fair and reasonable and represent work that was beyond the original scope of work; and

**WHEREAS**, funds are available for this purpose; and

**NOW THEREFORE BE IT RESOLVED**, the Commissioners of the Bayshore Regional Sewerage Authority hereby approve a contract amendment in the amount of \$332,284 to H&S of NY in accordance with the terms and conditions of its correspondence dated June 9, 2016, increasing their budget amount from \$1,592,963 to \$1,925,247.

**BE IT FURTHER RESOLVED**, the Executive Director is hereby authorized to execute the contract amendment with H&S of NY.

OFFERED BY: Commissioner Khachaturian, SECONDED BY: Commissioner Sutton, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Steiner, Sutton, Whalen and Chairman Pisano

**RESOLUTION No. (78/16)- To Authorize an Engineering Amendment to PS&S for the Construction Management and Inspection Services of the Main Pump Station and Sludge Return Building & Pump Station No.1, Repair & Mitigation, Contract No. 73-S, in the amount of \$66,967**

**WHEREAS**, through Resolution 98/14, the Bayshore Regional Sewerage Authority (Authority) contracted with Paulus, Sokolowski & Sartor, LLC (PS&S) for the Construction Management and Inspection Services of the Main Pump Station and Sludge Return Building & Pump Station No.1, Repair & Mitigation, Contract No. 73-S; and

**WHEREAS**, the Authority requested PS&S to perform additional services beyond the original scope of work, including preparing amended Statement of Values (SOV's) in accordance with FEMA and NJEIT requirements, perform additional inspection services, PSS also prepared additional change orders, RFI's and other changes as detailed in their letter dated June 9, 2016; and

**WHEREAS**, PS&S submitted a proposal dated June 9, 2016 for Amendment No.1, in the amount of \$66,967; and

**WHEREAS**, the Authority Engineer and Executive Director have met with the staff of PS&S and Engineering Committee to review the amendment proposal and find the amendment request dated June 8, 2016 to be fair and reasonable and represent work that was beyond the original scope of work; and

**WHEREAS**, funds are available for this purpose; and

**NOW THEREFORE BE IT RESOLVED**, the Commissioners of the Bayshore Regional Sewerage Authority hereby approve a contract amendment in the amount of \$66,967 to PS&S of Wall, NJ in accordance with the terms and conditions of its correspondence dated June 8, 2016, increasing their budget amount from \$465,000 to \$531,967.

**BE IT FURTHER RESOLVED**, the Executive Director is hereby authorized to execute the contract amendment with PS&S of Wall, NJ.

OFFERED BY: Commissioner Steiner, SECONDED BY: Commissioner Whalen, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Steiner, Sutton, Whalen and Chairman Pisano

**RESOLUTION NO. (79/16)-To Acknowledge Commissioner Walter Vella For His Years of Service**

**WHEREAS**, Walter Vella has served the public as a Commissioner of the Bayshore Regional Sewerage Authority (“Authority”) for four years from February 1, 2012 to April 18, 2016 including the position as Chairman for one year; and

**WHEREAS**, during a critical time in the history of the Authority, Commissioner Vella helped to bring to fruition enormous undertakings and was instrumental in resolving challenging issues relative to the Restoration and Mitigation of the Authority’s Treatment facility and many other important matters due to the destruction from Superstorm Sandy; and

**WHEREAS**, Commissioner Walter Vella through his years of service to the Authority has helped guide its activities and contributed invaluable to its progress.

**NOW THEREFORE BE IT RESOLVED**, the Bayshore Regional Sewerage Authority, its Commissioners, and employees hereby express sincere appreciation to Commissioner Vella for a job well done and gratitude for his years of service and a dedication above and beyond the expectations of a Commissioner in the performance of his duties.

**BE IT FURTHER RESOLVED**, the Bayshore Regional Sewerage Authority hereby proclaims Walter Vella, Commissioner Emeritus; and

**BE IT FURTHER RESOLVED**, a copy of this Resolution will be sent to the Governing Body of the Township of Hazlet to be entered into their permanent records.

**Mr. Fischer read Resolution 79/16 aloud into the Authority’s records.**

OFFERED BY: Commissioner Whalen, SECONDED BY: Commissioner Steiner, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Steiner, Sutton, Whalen and Chairman Pisano

**RESOLUTION No. (80/16)-To Award Contract for West Keansburg Pumping Station Odor and Corrosion Control Improvements Project, Contract 90 to MBE Mark III Electric**

**TABLED**

**RESOLUTION No. (81/16)-To Authorize the Connection Fee Reimbursement for Seaview Gardens, Borough of Keansburg**

**WHEREAS**, at the regular meeting of the Bayshore Regional Sewerage Authority (“Authority”) held on January 16<sup>th</sup>, 2006, ESK Builders, LLC (ESK) was granted a Developer’s Agreement and a sanitary

sewer extension approval for Seaview Gardens, located at Block 15, Lot 1 in the Borough of Keansburg; and

**WHEREAS**, on January 19<sup>th</sup>, 2006 the Authority issued a letter enclosing a fully executed Developers Agreement and acceptance of the first third of the connection fees, in the amount of \$92,400.00; and

**WHEREAS**, ESK was unable to develop the project and has sold the property to another Developer, and

**WHEREAS**, in their letter dated April 4, 2016, ESK has requested a full refund of the connection fees paid in the amount of \$92,400; and

**WHEREAS**, the new property owner has no interest in the connection fees paid, and

**WHEREAS**, on May 9, 2016, the NJDEP has revoked ESK Treatment Works Approval permit No.06-0102; and

**WHEREAS**, the Authority attorney and staff are recommending the funds be returned.

**NOW THEREFORE BE IT RESOLVED** the Commissioners of Bayshore Regional Sewerage Authority authorize the Staff to refund the Developer, ESK Builders, LLC of Parlin, NJ, the connection fees previously paid, in the amount of \$92,400 and terminate the Developers Agreement and rescind all prior approvals for the property.

OFFERED BY: Commissioner Khachaturian, SECONDED BY: Commissioner Steiner, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Steiner, Sutton, Whalen and Chairman Pisano

### **Public Portion**

**ANNOUNCEMENT (by Chairman Pisano)** – This portion of the meeting is OPEN TO THE PUBLIC to discuss any BRSA matters the public may care to address. The public is reminded, only questions or comments not previously addressed; and/or specific to the scope of BRSA's operations or projects will be addressed. As a courtesy to all members of the public wishing to speak, please be mindful of limiting your comments to 3 minutes.

Mr. Hoffman asked where the Commissioners stand on the new JCP&L high powered lines that are being proposed along the railroad line. He said he was representing Hazlet's Quality of Life Group and would like to get the Commissioners of BRSA opinion.

Commissioner Whalen said that this is not the forum to discuss this and Chairman Pisano said if anyone had an opinion, they could talk to him after the meeting.

### **Executive Session**

**MOTION (by Chairman Pisano)** - to go into Closed Session at 7:52 P.M. in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permitting the exclusion of the public from a meeting in certain circumstances. This action will be taken to discuss matters falling within attorney-client privileges, specifically, pending or anticipated litigation and matters of employment of public employees.

It is anticipated at this time that the above stated subject matter shall be made public at such time as the need for non-disclosure no longer exists.

OFFERED BY: Commissioner Sutton, SECONDED BY: Commissioner Steiner, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Steiner, Sutton, Whalen and Chairman Pisano

**EXECUTIVE SESSION MINUTES ARE RECORDED SEPERATELY**

**MOTION** (by Chairman Pisano) - to end Closed Session and Re-Open the Regular Meeting @ 8:17 PM.

OFFERED BY: Commissioner Steiner, SECONDED BY: Commissioner Sutton, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Steiner, Sutton, Whalen and Chairman Pisano

**RESOLUTION NO. (82/16)-To approve the Payment of Accrued Days Owed to the Recently Retired James Kasternakis**

**WHEREAS**, On May 1, 2016 Mechanic/Electrician James Kasternakis officially retired from the Bayshore Regional Sewerage Authority; and

**WHEREAS**, Authority Policy provides payout at retirement of accrued pro-rated Vacation benefits, and any remaining Sick time (capped at 240 hours) and Personal Days; and

**WHEREAS**, Mr. James Kasternakis' remaining Sick & Personal Days and accrued Vacation benefits have been calculated and recorded in a memorandum submitted by Mrs. Susan DuBey, Administrative Assistant to the Authority to the Executive Director, dated June 10, 2016; and

**WHEREAS**, the Executive Director has reviewed the calculated time owed and finds the calculation of Sick (211 hours), Vacation (213) and Personal Days (24 hours) accurate.

**NOW THEREFORE BE IT RESOLVED**, the Commissioners of the Bayshore Regional Sewerage Authority hereby authorize the payment of remaining Sick and Personal Days and accrued Vacation time owed James Kasternakis as detailed in the attached memorandum dated June 10, 2016 in the amount of \$16,641.92.

(Attachment on file in the Administrative Offices of the Authority)

OFFERED BY: Commissioner Steiner, SECONDED BY: Commissioner Sutton, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Steiner, Sutton, Whalen and Chairman Pisano

## Adjournment

### ANNOUNCEMENT (by Chairman Pisano)

The next Regular Meeting of the Bayshore Regional Sewerage Authority will be held on Monday, July 18, 2016. All meetings are held at 7:00 PM in the Administration Building at 100 Oak Street, Union Beach, NJ.

MOTION (by Chairman Pisano) to adjourn the meeting @ 8:19 PM.

OFFERED BY: Commissioner Sutton, SECONDED BY: Commissioner Steiner, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Steiner, Sutton, Whalen and Chairman Pisano

Respectfully Submitted,

Susan A. DuBey  
Administrative Assistant