



BAYSHORE REGIONAL SEWERAGE AUTHORITY

100 Oak Street, Union Beach, NJ 07735
732-739-1095 OFFICE 732-739-2459 FAX

Robert C. Fischer
EXECUTIVE DIRECTOR

MINUTES FOR REGULAR MEETING MONDAY, May 22, 2017

At 7:02 P.M. on Monday, May 22, 2017 Chairwoman McMullen called the meeting of the Bayshore Regional Sewerage Authority to order and makes the following announcement:

I hereby announce that pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of this meeting has been sent to the Asbury Park Press and is on the BRSA Official Website. Notice has also been sent to the Clerks of Aberdeen, Hazlet, Holmdel, Keansburg, Keyport, Matawan, Union Beach and Marlboro and the Western Monmouth Utilities Authority. This notice is also posted in the lobby of the Bayshore Regional Sewerage Authority Administration Building.

Chairwoman McMullen asked all in attendance to stand for the Pledge of Allegiance and a Moment of Silence for the safety of US Troops all over the world.

Chairwoman McMullen requests a roll call of attendance:

ROLL CALL

PRESENT: Commissioner Pisano, Sutton, Steiner, Whalen and Chairwoman McMullen

ABSENT: Commissioner Khachaturian

Also in Attendance: Robert C. Fischer, Executive Director
Pete Canal, BRSA Staff Engineer
J. Michael Broyles, BRSA Superintendent
Manuel Ponte, Consulting Engineer
John Napolitano, BRSA Attorney
Michael Bart, BRSA Auditor
Susan DuBey, Admin. Assistant

REPORTS

Mr. Fischer asked Pete Canal to introduce the two representatives from Camelot West at Marlboro Project. Pete Canal said that Camelot West is a second phase project in Marlboro with 267 EDU's. Bret Capland and Gary Veccio presented the project located on Route 79 and Tennent Road to the Board. They are seeking a Developers Agreement including an eleven step payment schedule to coincide with 22 buildings being connected and the signing of the TWA.

RESOLUTION NO. (65/17): To Approve Camelot West at Marlboro, LLC Developer Agreement for Camelot West at Marlboro

WHEREAS, Camelot West at Marlboro, LLC (Developer), has requested to be allowed to enter into a Developer's Agreement with Bayshore Regional Sewerage Authority (Authority) to provide sanitary sewer service to Camelot West at Marlboro located at 433 River Road, further designated as Block 150, Lot 2, 3 & 4 in Township of Marlboro, a 267 Equivalent Dwelling Units (EDU's) Complex with 250 Residential units, Maintenance Building and a Club House; and

WHEREAS, the Developer is requesting payment for connection fees in a phased manner; and

WHEREAS, the Authority Attorney will prepare a Developer's Agreement that is acceptable to the Authority Board of Commissioners and Camelot West at Marlboro, LLC; and

WHEREAS, the Commissioners of the Authority deem it is in the best interest of the Authority to enter into said Developers Agreement; and

WHEREAS, the Developer will execute the Developers Agreement, provide the Authority's Attorney with acceptable guarantees and submit the initial payment of connection fees under the terms and conditions of the Developer's Agreement.

NOW THEREFORE BE IT RESOLVED that the Commissioners of the Bayshore Regional Sewerage Authority hereby authorize the execution of the Developer's Agreement with Camelot West at Marlboro, LLC contingent upon satisfaction of the above mentioned terms and conditions.

BE IT FURTHER RESOLVED upon satisfaction of the above terms and conditions, the Chairmen, Secretary and Executive Director are hereby directed to execute the Agreement and to file it with the Monmouth County Clerk's Office.

BE IT FURTHER RESOLVED that this approval is good for a one-year period.

OFFEDER BY: Commissioner Steiner, SECONDED BY: Commissioner Sutton, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Pisano, Steiner, Sutton, Whalen and Chairwoman McMullen

RESOLUTION NO. (66/17): To approve Sanitary Sewer Connection and Treatment Works Approval Application for Camelot West at Marlboro, LLC, Developer for Camelot West at Marlboro

WHEREAS, Camelot West at Marlboro, LLC (Developer), is the project developer of Camelot West at Marlboro, located on 433 River Road, further designated as Block 150, Lot 2,3 &4 in the Township of Marlboro, a 267 Equivalent Dwelling Units (EDU's) Apartment Complex with 250 Residential units, a Maintenance Building and a Club House; and

WHEREAS, the Developer has indicated they have received all local approvals including local sanitary sewer approval; and

WHEREAS, the project is expected to generate 53,140 gallons per day of wastewater; and

WHEREAS, the Bayshore Regional Sewerage Authority (Authority) Staff Engineer has reviewed the Developers application and is recommending sanitary sewer connection approval; and

WHEREAS, the Developer has paid the review fee of \$741.38; and

WHEREAS, Camelot West at Marlboro, LLC will execute the Developer's Agreement, pay all review and Attorney fees, provide the Authority's Attorney with acceptable guarantees and submit the initial payment of connection fees under the terms and conditions of the Developer's Agreement, and

NOW THEREFORE BE IT RESOLVED by the Commissioners of the Bayshore Regional Sewerage Authority that Camelot West at Marlboro, LLC is hereby sanitary sewer approval for the above referenced project, contingent upon the above requirements, the execution of the aforementioned Developer's Agreement and the payment of the first installment of connection fees.

BE IT FURTHER RESOLVED the Executive Director is hereby authorized to execute the Statement of Consent documents and return the Treatment Works Approval application to the applicant for processing by the New Jersey Department of Environmental Protection upon execution of the Developer's Agreement and payment of all aforementioned fees.

BE IT FURTHER RESOLVED the Developer must properly maintain its sanitary sewer system in accordance with the Bayshore Regional Sewerage Authority Rules and Regulations, and

BE IT FURTHER RESOLVED that this approval is good for a one-year period.

OFFERED BY: Commissioner Sutton, SECONDED BY: Commissioner Steiner, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Pisano, Steiner, Sutton, Whalen and Chairwoman McMullen

Mr. Fischer introduced Mr. Michael Bart of Bart & Bart – BRSA Auditor. Michael Bart presented the 2016 Audit and reviewed his finding to the Board. Mike explained that everyone in the State was granted an extension because of the dollar amount from the State Pension that must be carried as a liability, was not provided to the Authority until late April early May. Mr. Bart reviewed each section of the Audit Report including Management's Discussion and Analysis, Comparative Statement of Net Position, Statement of Revenues, Expenses & Changes in Net Position, his Notes to Financial Statements, his Report on Compliance for each Major Federal Program and Findings and Recommendations. Mr. Bart said there were no material weaknesses or deficiencies identified and no findings.

Executive Directors Report, BRSA Projects, Special Reports & Connection Applications

Mr. Fischer Reported:

Disaster Funding

- Stone Hill submitted payment #23 in the amount of \$64,197.84, Remsco submitted payment #20 in the amount of \$30,397.64 and Shorelands did not submit a request for payment. All three project are at 99% completion.
- Combined cumulative Phase I project payments excluding April payment totals \$23,833,822.10
- Of that 88% is construction costs, 10.7% is engineering costs and 0.4% is administrative cost and NJEIT Technical fees are 0.9%. FEMA reimbursable portion is 62.4% or \$14,876,293. Removing the upgrade portion brings the FEMA reimbursable to 80.1%
- Phase II, Stone Hill Construction application #8 for the Combined Blower Building Project is in the amount of \$136,024.00.
- On May 15 we closed on Short Term Note for Phase II but have not received exhibit documents from Trust Bond Counsel however our Bond Counsel said the amount was \$15,031,324 which will cover the Combined Blower Building and the Power Distribution System.

Matawan Pump Station Force Main Emergency Repair

On April 24 work on the Interceptor Rehab Project 95, the Matawan Force Main (MFM) on Clark Street failed at approx. 40 ft. upstream from where it discharges to gravity sewer. The failure caused a sinkhole to develop on Clark Street. Failure required shutdown of MFM and emergency excavation of the failure point for repair. Upon inspection significant deterioration of the pipeline crown was visible and approx. 250 ft. of

the force main needed emergency repair. This pipeline travels beneath the Garden State Parkway at Exit 117. Cruz Construction was called in as Emergency Contractors and R3M Engineering for construction management services.

Gannett Fleming and Metra Industries continue Contract 95 project.

Charles Hoffman- at the last Hazlet Township they passed a Resolution to repair the pump station of Clark Street. Mike Broyles said there is a pump station on Clark Street.

Charles Hoffman asked if that feeds into the big line or does it go someplace else and then feeds into the big line?

Mr. Fischer said the Hazlet line and our 24 inch force main discharge into the same manhole at Clark & Coral so the Hazlet line is still flowing.

Staff Engineer Report

Mr. Peter Canal Reported:

- MBE Mark III Electric -Primary Clarifiers 3 & 4 Contract 96- approve Close-Out and accept the Maintenance Bond.
- West Keansburg Pump Station Odor & Corrosion Control, Contract 90 – work has begun. Next month equipment will be brought in for installation, prep work and demo.
- Approve application and sign TWA for two 2 family residential homes to Brian & Harry Muradi in the Boro of Keyport.
- Various Plant Buildings – Contract 71S – approve Change Order No. 2, Final, in the credit amount of (\$62,623.60).

Consulting Engineer – R3M

Manuel Ponte Reported:

- Headworks Odor Control – reviewed approx. 20 shop drawings, one of the 3 Grit Chambers available for maintenance so the contractor can go in and do the piping work they have to do. This will be done on all three grit chambers, one at a time.
- There's a separate report for the Clark Street project. Everything going smoothly. Of the 300 ft.- 118 ft. is already done. Pipe should be done just after Memorial Day.
- Flow Report – Second Quarter 2016/2017 – quarterly flow tracked about the same as last quarter. The average has come out to 7.2 mgd, very consistent over the years from town to town.

Superintendent's Report

Mike Broyles Reported:

- We had the highest flow in 2 years in April, almost 4 inches of rain.
- Passed Permit
- Limited down time on the NIRO for repair of Heat Exchanger Flanges
- Spectraserv will be here next week to set-up and start hauling all 3 basins of ash
- 2 odor complaints – one from Brenda Meyers on 9th Street and one from Sam Lauro.
- Gammie Air did Stack Test with the Mercury Absorber on line. No official report has been Received.
- All plant employees received Forklift Training and Certification.
- NJDEP Water Pollution Proficiency Test was submitted. Lab passed all the parameters in one single test.

- NJDEP Office of Quality Assurance conducted an onsite laboratory audit. Some minor deficiencies reported, corrective action plan submitted and accepted.

Mike commented that the effort by Roy and his crew from the time of the force main broke to the time the emergency repair was done, they went above and beyond.

Commissioner Steiner asked if the new Utility Carts came in yet. Mike said they were delivered but training has to be done before anyone uses them. Chuck is setting up the training.

MOTION (by Chairwoman McMullen) – to accept the Treasurers Report

6. TREASURER’S REPORT

STATEMENT OF CASH RECEIPTS AND CASH DISBURSEMENTS

TD BANK	Balance
TRUSTEE ACCOUNTS	April 30, 2017
<u>2010 NJEIT BONDS</u>	
Revenue	\$ 0.00
Construction	\$ 1,357,582.81
Bond Service	\$.05
Total 2010 Accounts	\$ 1,357,582.86
TD BANK	
NJEIT Project Fund	\$ 4,786,322.03
NJEIT Project Fund #2	\$ 2,024,767.85
Incoming Revenue Account	\$ 5,317.78
Operating Regular Account	\$ 1,746,944.45
Operating Reserve Account	\$13,303,176.65
Operating Payroll Account	<u>\$ 723,618.26</u>
TOTAL AUTHORITY ACCOUNTS	\$22,590,147.02
TOTAL	\$23,947,729.88

Detail of the Trustee accounts, receipts and disbursements, including investment activity, are on file in the Administrative Office of the Bayshore Regional Sewerage Authority.

SCHEDULE OF ACCOUNTS RECEIVABLE

SERVICE CHARGES:	Balance
SERVICE CHARGES:	April 30, 2017
Hazlet Township Sewerage Utility	\$ 0.00
Township of Holmdel	\$ 0.00
Borough of Union Beach	\$ 0.00
Borough of Keyport	\$ 0.00
Borough of Keansburg	\$ 0.00
Borough of Matawan	\$ 0.00
Western Monmouth Utilities Authority	\$ 0.00
Township of Aberdeen	<u>\$ 0.00</u>
TOTAL	\$ 0.00

OUTFALL AUTHORITY CHARGES

Hazlet Township Sewerage Authority	\$	0.00
Township of Holmdel	\$	0.00
Borough of Union Beach	\$	0.00
Borough of Keyport	\$	0.00
Borough of Keansburg	\$	0.00
Borough of Matawan	\$	0.00
Western Monmouth Utilities Authority	\$	0.00
Township of Aberdeen	\$	0.00
TOTAL	\$	<u>0.00</u>

Balance of Rent Reserve Accounts as of April 30, 2017

Hazlet Township Sewerage Utility	\$	754,023.51
Township of Holmdel	\$	318,945.69
Borough of Union Beach	\$	194,784.96
Borough of Keyport	\$	272,435.34
Borough of Keansburg	\$	303,551.41
Borough of Matawan	\$	323,343.66
Western Monmouth Utilities Authority	\$	94,544.43
Township of Aberdeen	\$	455,488.34
TOTAL	\$	<u>2,717,117.34</u>

OFFEDER BY: Commissioner Sutton , SECONDED BY: Commissioner Steiner, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Pisano, Steiner, Sutton, Whalen and Chairwoman McMullen

7. PAYMENT OF BILLS

MOTION (by Chairwoman McMullen) - for payment of the following:

Operating Fund Req. No.P197 (Payroll)	\$	276,537.33
Operating Fund Req. No. 547 (Regular)	\$	1,484,383.24
NJEIT Project Fund Req. #PF-24	\$	151,991.03
NJEIT Project Fund #2 Req. #PF02-09	\$	162,596.47
Wire Transfer FEMA Funds to NJEIT #WT17	\$	163,891.51

OFFEDER BY: Commissioner Steiner, SECONDED BY: Commissioner Sutton, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Pisano, Steiner, Sutton, Whalen and Chairwoman McMullen

8. APPROVAL OF MINUTES

MOTION (by Chairwoman McMullen) - to approve the following Minutes:

Regular Meeting of April 17, 2017
Closed Session of April 17, 2017

OFFERED BY: Commissioner Whalen, SECONDED BY: Commissioner Pisano, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Pisano, Steiner, Sutton, Whalen and Chairwoman McMullen

PUBLIC PORTION

ANNOUNCEMENT (by Chairwoman McMullen): This portion of the meeting is now open to the public for comments or questions related to Agenda items only. The public is reminded; only questions or comments specific to the scope of the Agenda items are to be addressed at this time. As a courtesy to all, please be mindful of limiting your comments to 5 minutes.

NO PUBLIC IN ATTENDANCE SPOKE

RESOLUTIONS

RESOLUTION No. (60/17): To Adopt the 2016 Annual Audit Report as presented by Bart and Bart, CPAs, BRSA Auditors

WHEREAS, N.J.S.A. 40:14A-7.1 requires the governing body of each local Authority to cause an annual audit of its accounts to be made, and

WHEREAS, the annual audit report for the fiscal year ended December 31, 2016 has been completed and will be filed with the members and customer towns served pursuant to N.J.S.A. 40:14A-7.1, and

WHEREAS, N.J.S.A. 40A:5A-17 requires the governing body of each Authority to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report, and specifically the sections of the audit entitled "General Comments" and "Recommendation," and has evidenced same by group affidavit in the form prescribed by the Local Finance Board, and

WHEREAS, the Commissioners of the Bayshore Regional Sewerage Authority ("Authority") are the members of the governing body and have received the annual audit and have personally reviewed the annual audit, and have specifically reviewed the sections of the annual audit report entitled "General Comments" and "Recommendations" in accordance with N.J.S.A. 40A:5A-17.

NOW THEREFORE BE IT RESOLVED that the Commissioners of the Bayshore Regional Sewerage Authority hereby certify to the Local Finance Board of the State of New Jersey that each member has personally reviewed the annual audit for the fiscal year ended December 31, 2016 and specifically has reviewed the sections of the annual audit report entitled "General Comments" and "Recommendations," and has evidenced same by group affidavit in form prescribed by the Local Finance Board.

RESOLUTION No. (62/17): To Accept the Three (3) Month Flow Report for Second Quarter - 2016/2017

WHEREAS, R3M Engineering, Consulting Engineers for the Bayshore Regional Sewerage Authority, (“Authority”) have determined the quantity of sewerage from each of the Towns and Authorities connected to the Authority’s system for the period January 1, 2017 to March 31, 2017 (Second Quarter of 2016/2017), and

WHEREAS, said flow figures have been calculated from actual meter readings, maintenance service reports, meter calibration reports and other data, and

WHEREAS, said flow figures have been reviewed by the Commissioners of this Authority.

NOW THEREFORE BE IT RESOLVED that the Commissioners of the Bayshore Regional Sewerage Authority hereby accept the flow calculations, certified by R3M for three (3) month period of January 1, 2017 to March 31, 2017, Second Quarter of 2016/2017.

OFFEDER BY: Commissioner Sutton, SECONDED BY: Commissioner Whalen, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Pisano, Steiner, Sutton, Whalen and Chairwoman McMullen

RESOLUTION No. (63/17): To Award Change Order No. 2-Final, in the credit amount of (\$62,623.60) to Shorelands Construction, Inc. for Contract No. 71S, Restoration and Mitigation of Various Plant Buildings

WHEREAS, the Bayshore Regional Sewerage Authority (Authority) needs to perform repairs & mitigation on various plant buildings due to damages caused by Hurricane Sandy; and

WHEREAS, in accordance with Local Public Contract Laws, Contract 71-S Restoration & Mitigation of Various Plant Buildings was awarded to Shorelands Construction, Inc. (Shorelands) on 4/20/15 for a total price of \$1,135,000 via Resolution 54/15; and

WHEREAS, the Authority previously approved Resolutions No. 141/15 for Change Order No.1 (FEMA Reimbursable) in the amount of \$78,876.91, increasing the total contract value to \$1,213,876.91; and

WHEREAS, there is a need to amend the Contract and perform additional work necessary for the completion of the project, including: PCO 10 – Odor Control Building Alternate Flood Proofing Method @ (\$12,900.00); PCO 11 - Odor Control Building CT & Cove Base Installation @ \$1,356.30; PCO 12 – Milestone 3 & 4 Time Extension (N/A); PCO 13 – Lab/Office Building FRP-Skinned Doors Substitution @ (\$7,318.37); PCO 14 – Flood Panel Type Change @ (\$20,970.00); PCO 15 – Flood Panel Testing @ \$7,308.40; PCO 16 – Valve Replacements in Fire Water Pump Station @ \$5,941.64; PCO 17 – Milestone 5 & 6 Time Extension (N/A); PCO 18 – Additional Sill Plates @ \$4,043.89; PCO 19 – EIFS Material Substitution (N/A); PCO 20 – Shaft Replacement for three Sludge Pumps @ \$4,847.70; PCO 21 – Odor Control Scrubber #4 (\$800); PCO 22 – Allowance Authorization @ (\$39,133.16); and PCO 23 – Primary Sludge PS No.2 Pump, Motor & Shaft Replacement @ (\$5,000); and

WHEREAS, Shorelands has submitted a proposal for Change Order No.2 to amend the contract work, in the credit amount of (\$62,623.60); and

WHEREAS, the Authority staff and our consulting engineer, R3m engineering, Inc. have reviewed the proposal and are recommending Change Order No.2, in the credit amount of (\$62,623.60); and

WHEREAS, Change Order No.2 will be submitted to New Jersey Environmental Infrastructure Trust and FEMA for review and approval.

NOW THEREFORE BE IT RESOLVED the Commissioners of Bayshore Regional Sewerage Authority approve Change Order No.2 for Shorelands Construction, Inc., in the contract credit amount of \$62,623.60, decreasing the total Contract value to \$1,151,253.31.

BE IT FURTHER RESOLVED, the Executive Director is hereby authorized to execute any necessary documents to approve this Change Order.

OFFEDER BY: Commissioner Steiner, SECONDED BY: Commissioner Pisano, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Pisano, Steiner, Sutton, Whalen and Chairwoman McMullen

RESOLUTION No. (64/17): To Approve Close-Out of the Project for Primary Clarifier 3 & 4 Rehabilitation, Contract No. 86

WHEREAS, the Bayshore Regional Sewerage Authority (Authority) needed to perform repairs to Primary Clarifier tank numbers 3 & 4; and

WHEREAS, in accordance with Local Public Contracts Law, MBE Mark III Electric was awarded Contract No. 86, Primary Clarifier 3 & 4 Rehabilitation in the amount of \$428,927.00 by Resolution No. 84/16; and

WHEREAS, all work is completed and the Authority Staff Engineer is recommending acceptance of the Maintenance Bond and closeout of the Contract.

NOW THEREFORE BE IT RESOLVED the Commissioners of the Bayshore Regional Sewerage Authority approve acceptance of the Maintenance Bond and closeout of Primary Clarifier 3 & 4 Rehabilitation Project, Contract No. 86.

BE IT FURTHER RESOLVED, the Executive Director is hereby authorized to execute any necessary documents to approve closeout of the project.

OFFEDER BY: Commissioner Sutton, SECONDED BY: Commissioner Whalen, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Pisano, Steiner, Sutton, Whalen and Chairwoman McMullen

RESOLUTION No. (67/17): Declaration of Emergency Condition and Ratifying of Emergency Contract

WHEREAS, on April 24, 2017 a section of the Matawan Force Main (MFM) failed causing sewage to percolate above ground and causing the road surface to settle near the Garden State Parkway (GSP) exit 117 at Clarke Street and Coral Drive; and

WHEREAS, upon seeing the failed pipeline the Executive Director immediately enacted emergency procedures and invoked the State and Authority emergency procurement policies to secure the emergency services of Cruz Contractors and R3M Engineers; and

WHEREAS, the sewage flow was returned to the pipeline in a matter of minutes; and

WHEREAS, within 18 hours the force main break was located and temporarily repaired; and

WHEREAS, while inspecting the break and adjacent lengths of pipeline the Authority discovered holes in the crown of the pipe and significant crown corrosion for the entire inside visible length of pipe; and

WHEREAS, given the critical condition of the exposed pipeline, likely similar condition of an additional 300 feet, and the consequences of a force main failure near the GSP, the Authority has declared the remainder of the pipeline in need of emergency repair for the health, safety and welfare of the community; and

WHEREAS, the failure could not have been reasonably foreseen since sewage force main pipelines cannot be inspected using the techniques employed in gravity sewer lines such as video pipeline inspection; and

WHEREAS, Cruz Contractors has given the Authority a price an estimate of \$595,505.56 to complete the work on a time and material basis not including Police Protection for the repair of the force main from the GSP to the chamber at Coral Drive and Clarke Street and \$44,071 to complete the initial emergency repairs of April 24th and 25th.

WHEREAS, R3M Engineering has reviewed the Cruz proposals and find them fair and reasonable for the scope of work.

NOW THEREFORE BE IT RESOLVED the Commissioners of the Bayshore Regional Sewerage Authority ratify the actions of the Executive Director declaring an emergency exists at the Matawan Force Main and procuring the Services of Cruz Contractors on a time and material basis to complete the initial repairs and to replace approximately 300 feet of Matawan force main pipeline from the Garden State Parkway to Clarke Street and Coral Drive.

OFFEDER BY: Commissioner Sutton, SECONDED BY: Commissioner Steiner, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Pisano, Steiner, Sutton, Whalen and Chairwoman McMullen

RESOLUTION No. (68/17): To Award Emergency Engineering Services Contract to R3m Engineering For Matawan Force Main Break

WHEREAS, on April 24, 2017 a section of the Matawan Force Main (MFM) failed causing sewage to percolate above ground and causing the road surface to settle near the Garden State Parkway (GSP) exit 117 at Clarke Street and Coral Drive; and

WHEREAS, upon seeing the failed pipeline the Executive Director immediately enacted emergency procedures and invoked the State and Authority emergency procurement policies to secure the emergency services of Cruz Contractors and R3M Engineers; and

WHEREAS, the sewage flow was returned to the pipeline in a matter of minutes; and

WHEREAS, within 18 hours the force main break was located and temporarily repaired; and

WHEREAS, while inspecting the break and adjacent lengths of pipeline the Authority discovered holes in the crown of the pipe and significant crown corrosion for the entire inside visible length of pipe; and

WHEREAS, given the critical condition of the exposed pipeline, likely similar condition of an additional 300 feet, and the consequences of a force main failure near the GSP, the Authority has declared the remainder of the pipeline in need of emergency repair for the health, safety and welfare of the community; and

WHEREAS, the failure could not have been reasonably foreseen since sewage force main pipelines cannot be inspected using the techniques employed in gravity sewer lines such as video pipeline inspection; and

WHEREAS, R3M Engineering has given the Authority a price estimate of \$77,800 for Emergency Repair Design, Construction Administration and Resident Observation on a time and material basis for the

initial emergency repairs of April 24th and 25th and the repair of the force main from the GSP to the chamber at Coral Drive and Clarke Street, and

WHEREAS, the Authority Executive Director and Chief Engineer have review the proposal and find it fair and reasonable for the scope of work included.

NOW THEREFORE BE IT RESOLVED the Commissioners of the Bayshore Regional Sewerage Authority ratify the actions of the Executive Director declaring an emergency exists at the Matawan Force Main and procuring the Services of R3M Engineering on a time and material basis for Emergency Repair Design, Construction Administration and Resident Observation of the initial repairs of April 24th and 25th and to replace approximately 300 feet of Matawan force main pipeline from the Garden State Parkway to Clarke Street and Coral Drive.

OFFEDER BY: Commissioner Whalen, SECONDED BY: Commissioner Sutton, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Pisano, Steiner, Sutton, Whalen and Chairwoman McMullen

RESOLUTION NO. (69/17): To Approve Sanitary Sewer Connection Application for Brian & Harry Muradi in the Boro of Keyport

WHEREAS, Brian & Harry Muradi is the applicant for a project located on Second Street, further designated as Block 92, Lots 2.01 & 3.01 in the Boro of Keyport, 4 residential units, and

WHEREAS, the applicants has indicated they have received all local approvals including local sanitary sewer approval, and

WHEREAS, the project is expected to generate 1000 gallons per day of wastewater, and

WHEREAS, the Bayshore Regional Sewerage Authority (Authority) Staff Engineer has reviewed the applicants application and is recommending sanitary sewer connection approval, and

WHEREAS, Brian & Harry Muradi has paid the connection fee in full at \$20,248.

NOW THEREFORE BE IT RESOLVED by the Commissioners of the Bayshore Regional Sewerage Authority that Brian & Harry Muradi is hereby granted sanitary sewer approval for the above referenced project.

BE IT FURTHER RESOLVED the applicant must properly maintain its sanitary sewer system in accordance with the Bayshore Regional Sewerage Authority Rules and Regulations, and

BE IT FURTHER RESOLVED that this approval is good for a one-year period.

OFFEDER BY: Commissioner Steiner, SECONDED BY: Commissioner Pisano, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Pisano, Steiner, Sutton, Whalen and Chairwoman McMullen

PUBLIC PORTION

ANNOUNCEMENT (by Chairwoman McMullen) – This portion of the meeting is OPEN TO THE PUBLIC to discuss any BRSA matters the public may care to address. The public is reminded, only questions or comments not previously addressed; and/or specific to the scope of BRSA's operations or projects will be addressed. As a courtesy to all members of the public wishing to speak, please be mindful of limiting your comments to 3 minutes.

Charles Hoffman, Florence Avenue, Hazlet stated that about a year or 18 months ago the BRSA was at 60% capacity. With all this building going on Mr. Fischer do you know what the capacity is now. Mr. Fischer said an addition 2% to 3%.

EXECUTIVE SESSION

MOTION (by Chairwoman McMullen) - to go into Closed Session at 8:25 P.M. in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permitting the exclusion of the public from a meeting in certain circumstances. This action will be taken to discuss matters falling within attorney-client privileges, specifically, pending or anticipated litigation and matters of employment of public employees. It is anticipated at this time that the above stated subject matter shall be made public at such time as the need for non-disclosure no longer exists.

OFFEDER BY: Commissioner Sutton, SECONDED BY: Commissioner Steiner, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Pisano, Steiner, Sutton, Whalen and Chairwoman McMullen

ALL EXECUTIVE SESSION MINUTES ARE RECORDED SEPARATELY

MOTION (by Chairwoman McMullen) - to end Closed Session and Re-Open the Regular Meeting @ 8:34 PM.

OFFEDER BY: Commissioner Sutton, SECONDED BY: Commissioner Steiner, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Pisano, Steiner, Sutton, Whalen and Chairwoman McMullen

RESOLUTION NO. (70/17): To Grant Mathew Flett Regular Employment Status Effective May 13, 2017

WHEREAS, Mathew Flett was hired as a probationary employee in the job title of Operator on February 13, 2017; and

WHEREAS, the probationary period expires on May 13, 2017, and

WHEREAS, funds are available and have been budgeted for this position, and

WHEREAS, in a memorandum to the Executive Director dated May 16, 2017 the Plant Superintendent and Operations Superintendent have recommended that Mr. Mathew Flett be granted Regular Status effective May 13, 2017.

NOW THEREFORE BE IT RESOLVED by the Commissioners of the Bayshore Regional Sewerage Authority that Mathew Flett is hereby granted Regular Status as an employee of the Bayshore Regional Sewerage Authority, and is further granted the rights and privileges, and responsibilities of the position.

OFFEDER BY: Commissioner Steiner, SECONDED BY: Commissioner Sutton, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Pisano, Steiner, Sutton, Whalen and Chairwoman McMullen

RESOLUTION NO. (71/17): To Grant William Trzeszkowski Regular Employment Status Effective May 13, 2017

WHEREAS, William Trzeszkowski was hired as a probationary employee in the job title of Operator on February 13, 2017; and

WHEREAS, the probationary period expires on May 13, 2017, and

WHEREAS, funds are available and have been budgeted for this position, and

WHEREAS, in a memorandum to the Executive Director dated May 16, 2017 the Plant Superintendent and Operations Superintendent have recommended that Mr. William Trzeszkowski be granted Regular Status effective May 13, 2017.

NOW THEREFORE BE IT RESOLVED by the Commissioners of the Bayshore Regional Sewerage Authority that William Trzeszkowski is hereby granted Regular Status as an employee of the Bayshore Regional Sewerage Authority, and is further granted the rights and privileges, and responsibilities of the position.

OFFEDER BY: Commissioner Sutton, SECONDED BY: Commissioner Steiner, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Pisano, Steiner, Sutton, Whalen and Chairwoman McMullen

ADJOURNMENT

ANNOUNCEMENT (by Chairwoman McMullen)

The next Regular Meeting of the BRSA will be held on Monday, June 19, 2017. All meetings are held at 7:00 PM in the Administration Building at 100 Oak Street, Union Beach, NJ.

MOTION (by Chairwoman McMullen) to adjourn the meeting @ 8:35 PM.

OFFEDER BY: Commissioner Sutton, SECONDED BY: Commissioner Steiner, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners, Pisano, Steiner, Sutton, Whalen and Chairwoman McMullen

Respectfully Submitted,

Susan A. DuBey
Administrative Assistant