

MINUTES
REGULAR MEETING
MONDAY, MARCH 19, 2018

At 7:00 P.M., Chairman Steiner made the following announcement:

The Regular Meeting of the Bayshore Regional Sewerage Authority will now come to order. I hereby announce that pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of this meeting has been sent to the Newark Star Ledger and Asbury Park Press. Notice has also been sent to the Clerks of Aberdeen, Hazlet, Holmdel, Keansburg, Keyport, Matawan, Union Beach and Marlboro and the Western Monmouth Utilities Authority. This notice is also posted in the lobby of the Bayshore Regional Sewerage Authority Administration Building.

Chairman Steiner asked all in attendance to stand for the Pledge of Allegiance and a Moment of Silence for the safety of US Troops all over the world.

Chairman Steiner called for a roll call of attendance:

PRESENT: Commissioners Cavanagh, Khachaturian, McMullen, Sutton, Whalen and Chairman Steiner

Also In Attendance: Mr. Robert C. Fischer, Executive Director
J. Michael Broyles, Superintendent
Peter J. Canal, BRSA Engineer
Manuel Ponte, P.E., Consulting Engineer
John Napolitano, Esq.
Susan DuBey, Admin. Assistant

REPORTS

Executive Directors Report, BRSA Projects, Special Reports & Connection Applications

Mr. Fischer Reported:

Disaster Recovery Update

- Contract 74S-NIRO- is down to 6 punch list items and very close to completing this project.
- Contract 80S-Combined Blower Building- is about 85% complete and moving along very well with a May 18th completion date.
- PKF is working on pile caps and waiting on equipment. By April, the enclosure and steel support structure will be in.

Disaster Funding

- Stone Hill-Combined Blower Building-submitted payment #18 in the amount of \$324,237.90.
- PKF has submitted payment # 5 in the amount of \$221,017.93.

Loan Closing

- Commissioner Khachaturian and Chairman Steiner have been signing a lot of papers for the Principal Forgiveness Portion. The Long Term Loan will close sometime in May. We have the numbers all worked out and the Long Term Loan amount looks like \$11.2 M.

Annual Stack Test

- The last Stack Test on the NIRO Incinerator was completed in April, 2017. The Title V Permit regulating our emissions limits require a Stack Test from no less that 11months and no more than 13 months from last test. Our next Stack Test is scheduled for April 2nd. This test will be a little different to achieve 2 operating scenario's. One before the Mercury Scrubber and one after the Mercury Scrubber to allow us to continue to burn in the event the scrubber were to fail.
- A Resolution is on the agenda to hire Chavond Barry as the Incinerator Engineer who will use Gammie Air to perform the Stack Test.

Other

- Collective Bargaining Agreement expires on March 31, 2018. The union will be meeting on March 26th to come up with their proposals.
- Capital Budget Amendment to account for a shift of funds among line items and to add an additional project. The additional project is the refurbishment and improvements to Odor Control Systems 2-4. The funding for the Dorr Oliver Incinerator Rehab Project investigation phase & permitting will be reduced to allow for the needed funds for the Odor Control Project. No additional funds are needed.

Staff Engineer Report

Pete Canal Reported:

- Award R3M Engineering the design services for Odor Control Systems #2, 3, & 4 in the amount not to exceed \$54,929.00
- Award Contract 102 to Polydyne Inc. for the annual furnishing & delivery of liquid Polymer in the amount not to exceed \$125,000 for a two year period.

Commissioner McMullen asked how much higher is this bid compared to their last one. Pete said approx. 25% increase. Polydyne would not extend the last contract due to price increase.

- Award Contract 103 to Karl Deigert Enterprises for Annual Standby Repair & Services in the amount not to exceed \$461,191.50 the lowest of 4 bids. The bid came in at \$455,293.55 however R3M found a math error in mobilization bringing it to \$461,191.50.

Commissioner Cavanagh asked Pete if he took any exceptions to the bid. Pete said no and also the Attorney reviews the bids and took no exceptions to the bid either.

Mr. Fischer asked how much of the bid is actual work and how much is based on estimated quantities of how much we will use throughout the year. Manuel Ponte said the scope of work is already designed at approx. \$177,000 and the rest is just budgeted in case we need it. This was reviewed by the Engineering Committee.

- Award R3M Engineering a contract for the Construction Management Services for the Annual Standby Repair & Service Contract #103 in the amount not to exceed \$45,440.00

- Award R3M Engineering (with Pure Technology-pipe diver & smart ball) a Condition Assessment and Planning Program for the inspection of BRSA’s force mains in the amount not to exceed \$332,880.00. The breakdown comes to 23% for West Keansburg, 70% for Matawan and 7% for Raritan Valley.

Mr. Fischer said we required higher insurance limits on this project similar to a construction project and spoke to Mike Samuel about assurances that the equipment can pass through the pipes. Mike said that is what the pre-inspection is all about and he will give us his recommendation before they insert anything into the pipe.

Commissioner McMullen asked why we are going through R3M instead of Pure going directly with us. Pete said R3M has worked with Pure and there is work that both of them are going to be doing together. R3M will pass the Pure Technologies portion through without mark-up.

Consulting Engineer – R3M

Manuel Ponte Reported:

Manuel said he gave Pete his recommendation to award the Standby Repair & Service contract to Deigert for emergency purposes however a catastrophic situation may be out of their scope of work which leaves the Authority open to hire someone else. Pete said Roy has used them out a West Keansburg Pump Station on a water line.

Superintendent’s Report

Mike Broyles Reported:

- The flow for February is up from last month and close to the normal flow due to rain & snow melt.
- Suspended Solids and BOD’s are low on the effluent
- There were odor complaints – one from Commissioner Sutton which turned out to be a problem with the chemical feed pump and a voice message from Mr. Lauro over the weekend.
- Attended the Safety Committee Meeting and received our 14th consecutive year Safety Award Plaque and for the first time in a while a one year accident free certificate.

 Chairman Steiner called for a **MOTION** to approve the Treasurer’s Report

TREASURER’S REPORT

OFFERED BY: Commissioner McMullen, SECONDED BY: Commissioner Sutton, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Cavanagh, Khachaturian, McMullen, Sutton, Whalen and Chairman Steiner

**TREASURER’S REPORT
 STATEMENT OF CASH RECEIPTS AND CASH DISBURSEMENTS**

TD BANK	Balance
TRUSTEE ACCOUNTS	February 28, 2018
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<u>2010 NJEIT BONDS</u>	
Construction	\$ 1,359,793.79
Bond Service	\$ <u> .05</u>
Total NJEIT	\$ 1,359,793.84

TD BANK

Cash Management	\$ 901.49
NJEIT Project Fund	\$ 4,881,003.28
NJEIT Project Fund #2	\$ 2,682,175.27
Incoming Revenue Account	\$ 237,108.77
Operating Regular Account	\$ 1,868,532.75
Operating Reserve Account	\$ 13,011,398.22
Operating Payroll Account	\$ 774,967.12
TOTAL AUTHORITY ACCOUNTS	\$ 23,456,086.90
TOTAL	\$ 24,815,880.74

Detail of the Trustee accounts, receipts and disbursements, including investment activity, are on file in the Administrative Office of the Bayshore Regional Sewerage Authority.

SCHEDULE OF ACCOUNTS RECEIVABLE

	Balance
	<u>February 28, 2018</u>
SERVICE CHARGES:	
Hazlet Township Sewerage Utility	\$ 0.00
Township of Holmdel	\$ 0.00
Borough of Union Beach	\$ 0.00
Borough of Keyport	\$ 0.00
Borough of Keansburg	\$ 0.00
Borough of Matawan	\$ 0.00
Western Monmouth Utilities Authority	\$ 0.00
Township of Aberdeen	\$ 0.00
TOTAL	\$ 0.00
OUTFALL AUTHORITY CHARGES	
Hazlet Township Sewerage Authority	\$ 0.00
Township of Holmdel	\$ 0.00
Borough of Union Beach	\$ 0.00
Borough of Keyport	\$ 0.00
Borough of Keansburg	\$ 0.00
Borough of Matawan	\$ 0.00
Western Monmouth Utilities Authority	\$ 0.00
Township of Aberdeen	\$ 0.00
TOTAL	\$ 0.00
Balance of Rent Reserve Accounts as of February 28, 2018	
Hazlet Township Sewerage Utility	\$ 755,600.34
Township of Holmdel	\$ 319,612.67
Borough of Union Beach	\$ 195,192.30
Borough of Keyport	\$ 279,145.58
Borough of Keansburg	\$ 304,186.21
Borough of Matawan	\$ 324,019.84
Western Monmouth Utilities Authority	\$ 96,688.10
Township of Aberdeen	\$ 457,315.07
TOTAL	\$ 2,731,760.11

PAYMENT OF REQUISITIONS

Chairman Steiner called for a MOTION to approve payment of bills listed on:

Operating Fund Req. No. 557(Regular)	\$ 322,338.39
Operating Fund Req. No. 558(Regular)	\$102,437.75
Operating Fund Req. No. 559(Regular)	\$ 1,206.00
Payroll Account Req. No.P207 (Payroll)	\$477,346.67
NJEIT Project Fund Req. #PF-33	\$ 93,981.60
NJEIT Project Fund #2 Req. #PF 19	\$ 638,695.19

OFFEDER BY: Commissioner Sutton, SECONDED BY: Commissioner McMullen, and carried by a unanimous voice vote recorded as follows:

Mr. Fischer commented that the Requisition in the amount of \$102,437.75 is and represents an over payment from FEMA on the initial emergency response advance funds they sent us. We are in the process of closing out the earliest PW's; in most cases FEMA will be providing us with additional funds. In this one case we are paying them back.

AYES: Commissioners Cavanagh, Khachaturian, McMullen, Sutton, Whalen and Chairman Steiner

APPROVAL OF MINUTES

Chairman Steiner called for a **MOTION** to approve the following Minutes:

Regular Meeting Minutes of February 26, 2018
Closed Session Minutes of February 26, 2018

OFFEDER BY: Commissioner Whalen, SECONDED BY: Commissioner Khachaturian, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Cavanagh, Khachaturian, McMullen, Sutton, Whalen and Chairman Steiner

PUBLIC PORTION

Chairman Steiner announced that this portion of the meeting is now open to the public for comments or questions related to **Regular Meeting Agenda items only**. The public is reminded; only questions or comments specific to the scope of the Agenda items are to be addressed at this time. As a courtesy to all, please be mindful of limiting your comments accordingly.

Mr. Sam Lauro, 9th Street, Union Beach commented that the plant is a lot better. He said he comes here when its bad so he wanted to comment that it has been good.

RESOLUTIONS

RESOLUTION No. (48/18): To Award a two (2) year Contract No. 102-O Furnish & Deliver Polymer to Polydyne Inc.

WHEREAS, in accordance with Local Public Contracts Law at 2:00 PM on Tuesday, March 13, 2018, the Bayshore Regional Sewerage Authority (“Authority”) received bids for the furnishing and delivery of Polymer for a Two (2) year period; and

WHEREAS, one bid was publicly opened and read aloud, with the only responsible responsive bidder being Polydyne Inc. of Riceboro, Ga., having submitted a unit price of \$0.125 per pound and a Two (2) year total of \$125,000; and

WHEREAS, the Qualified Purchasing Agent, Authority Engineer and Attorney have reviewed the bid and are recommending award of the Contract to Polydyne Inc. of Riceboro, Ga.; and

WHEREAS, in accordance with NJAC 5:30-5.4(a)(3), the Authority certifies the availability of funds in the Authority Chemical line item, to cover the maximum dollar value of the pending contract as set forth in the Resolution.

NOW THEREFORE BE IT RESOLVED by the Commissioners of the Bayshore Regional Sewerage Authority that Polydyne Inc. of Riceboro, Ga. is hereby awarded Contract #102-O for Furnishing and Delivering of Polymer for a two (2) year period, in the amount of \$125,000, in accordance with the terms and conditions of the bid and contract documents.

BE IT FURTHER RESOLVED, that the Chairman and Secretary are hereby authorized to execute the Contract documents.

OFFERED BY: Commissioner Sutton, SECONDED BY: Commissioner McMullen, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Cavanagh, Khachaturian, McMullen, Sutton, Whalen and Chairman Steiner

RESOLUTION No. (49 /18): Amendment to the Authority’s Capital Budget

WHEREAS, the Bayshore Regional Sewerage Authority established a Capital budget for 2018 in accordance with the requirements of the Department of Community Affairs, Division of Local Government Services (DCA DLGS), and NJAC 5:31-2.2; and

WHEREAS, recent information regarding the timing of certain projects established in the Capital Budget Program for 2018 allows funding to be reallocated from those projects to additional priority projects; and

WHEREAS, the Authority has identified the Improvements to Odor Control Systems #2-4 as an additional priority project for 2018; and

WHEREAS, this capital budget amendment will provide for certain previously identified project amounts to be reduced while certain other projects will be added with no net change in required revenue; and

WHEREAS, the DCA provides for the amending of an Authority Capital budget at NJAC 5:31-2.8, with no change to the overall total capital budgeted amount, during the year through the submittal of a Capital Budget Amendment to the Director of the Division of Local Government Services.

NOW THEREFORE BE IT RESOLVED, the Commissioners of the Bayshore Regional Sewerage Authority hereby amend the 2018 Capital budget, with no overall change to the total capital budget amount, with the following changes:

<u>Increase or addition of Projects:</u>	amount
Odor Control System 2-4 Improvements	\$600,000
Total Increases or Additions	\$600,000
<u>Reduction or elimination of Projects</u>	
Dorr Oliver Incinerator Engineering	<\$600,000>
Total reductions or eliminations	\$600,000
Net Change to Capital Budget	\$0

OFFEDER BY: Commissioner Sutton, SECONDED BY: Commissioner Whalen, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Cavanagh, Khachaturian, McMullen, Sutton, Whalen and Chairman Steiner

RESOLUTION No. (50 /18): To Award Engineering Design and Construction Services for Annual Standby Repair and Service Contract No. 103 to R3m Engineering, Inc., in the amount of \$45,440.

WHEREAS, the Bayshore Regional Sewerage Authority (“Authority”) has a need to repair the Matawan forcemain in a stormwater chamber, modify the Matawan PS chamber for a forcemain assessment and convert the PS chamber to a bypass chamber; and

WHEREAS, from time to time, the Authority has a need to perform various repairs and service work, and

WHEREAS, R3m Engineering, Inc. submitted an engineering design and construction services proposal dated March 13, 2018 for Annual Standby Repair and Service Contract for Force Main and Pipelines, in the amount of \$45,440; and

WHEREAS, the Chief Engineer and Director have met with the staff of R3m to review the proposal and find it to be fair and reasonable; and

WHEREAS, in accordance with N.J.S.A. 5:30-5.4 (a) (3), the Authority certifies the availability of funds in the Capital line item, to cover the maximum dollar value of the pending contract as set forth in this Resolution.

NOW THEREFORE BE IT RESOLVED, the Commissioners of the Bayshore Regional Sewerage Authority hereby approve a proposal for Engineering Design and Construction Services for Annual Standby Repair and Service Contract No. 103, in the amount of \$45,440 to R3m Engineering, Inc. of Old Bridge, NJ in accordance with the terms and conditions of its proposal dated March 13, 2018.

BE IT FURTHER RESOLVED, the Executive Director is hereby authorized to execute the contract agreement with R3m Engineering, Inc. of Old Bridge, NJ.

OFFEDER BY: Commissioner Khachaturian, SECONDED BY: Commissioner McMullen, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Cavanagh, Khachaturian, McMullen, Sutton, Whalen and Chairman Steiner

RESOLUTION No. (51/18): To Award Annual Standby Repair and Service Contract No. 103 to Karl Deigert Enterprises, Inc. in the amount of \$ 461,191.50

WHEREAS, the Bayshore Regional Sewerage Authority (“Authority”) has a need to repair the Matawan force main in a storm water chamber, modify the Matawan PS chamber for a force main assessment and convert the PS chamber to a bypass chamber, and

WHEREAS, in addition, from time to time, the Authority has a need to perform various repairs and service work throughout the Authority’s system; and

WHEREAS, our consulting engineer, R3m engineering Inc. has prepared public contract documents, and

WHEREAS, in accordance with Local Public Contracts Law, the Authority advertised in the Asbury Park Press and on March 15, 2018 at 1:00 P.M. received bids for the Annual Standby Repair and Service Contract No. 103; and

WHEREAS, four (4) bids (s) were received and publicly opened, ranging in price from a low of \$455,293.55 to a high of \$826,720, and

WHEREAS, the lowest responsive responsible bid was received from Karl Deigert Enterprises, Inc. in the amount of \$461,191.50; and

WHEREAS, the Authority Chief Engineer and Consulting Engineer, R3m engineering, inc. have reviewed the bids and are recommending award to Karl Deigert Enterprises, Inc. in the amount not to exceed \$461,191.50; and

WHEREAS, in accordance with NJAC 5:30-5.4(a)(3), the Authority certifies the availability of funds in the Capital line item, to cover the maximum dollar value of the pending contract extension as set forth in this Resolution, and

NOW THEREFORE BE IT RESOLVED the Commissioners of Bayshore Regional Sewerage Authority authorize the award of the Annual Standby Repair and Service Contract No. 103 to Karl Deigert Enterprises, Inc. of Tinton Falls, NJ in accordance with the terms and conditions of this Contract at the total price of \$461,191.50.

OFFEDER BY: Commissioner Khachaturian , SECONDED BY: Commissioner McMullen, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Cavanagh, Khachaturian, McMullen, Sutton, Whalen and Chairman Steiner

RESOLUTION No. (52/18): To Award Engineering Services for Condition Assessment and Planning Program for Authority Force Mains to R3m Engineering, Inc., in the amount of \$332,880.

WHEREAS, the Bayshore Regional Sewerage Authority (“Authority”) has three (3) remote Sanitary Sewer Pumping Stations (PS) with forcemains, the Matawan PS, the West Keansburg PS and the Raritan Valley PS; and

WHEREAS, the age of the forcemains and recent repairs demonstrates a need to perform a long range condition assessment; and

WHEREAS, there is limited technology available to inspect active sewer force mains, and

WHEREAS, our Consulting Engineer, R3m Engineering, Inc. (R3m) has experience assessing active forcemains in conjunction with its subcontractor with Pure Technologies; and

WHEREAS, R3m submitted an engineering proposal dated March 13, 2018 for Condition Assessment and Planning Program for Authority Force Mains, in the amount of \$332,880; and

WHEREAS, the Chief Engineer and Director have met with the staff of R3m to review the proposal and find it to be fair and reasonable; and

WHEREAS, in accordance with N.J.S.A. 5:30-5.4 (a) (3), the Authority certifies the availability of funds in the Capital line item, to cover the maximum dollar value of the pending contract as set forth in this Resolution.

NOW THEREFORE BE IT RESOLVED, the Commissioners of the Bayshore Regional Sewerage Authority hereby approve engineering proposal for Condition Assessment and Planning Program for Authority Force Mains, in the amount of \$332,880 to R3m Engineering, Inc. of Old Bridge, NJ in accordance with the terms and conditions of its proposal dated March 13, 2018.

BE IT FURTHER RESOLVED, the Executive Director is hereby authorized to execute the contract agreement with R3m Engineering, Inc. of Old Bridge, NJ.

OFFEDER BY: Commissioner Cavanagh, SECONDED BY: Commissioner Sutton, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Cavanagh, Khachaturian, McMullen, Sutton, Whalen and Chairman Steiner

RESOLUTION No.(53/18): To Award Contract to Perform Annual Stack Test of NIRO Incinerator to Chavond Barry at a cost not to exceed \$67,600

WHEREAS, the Bayshore Regional Sewerage Authority (“Authority”) owns and operates a NIRO Fluidized Bed Incinerator regulated by the State and Federal Government under an Air Pollution Control Operating Permit otherwise known as the Title V permit (“the permit”); and

WHEREAS, the permit requires an annual performance test between 11 and 13 calendar months after the previous test; and

WHEREAS, the Authority last completed a performance test on the NIRO incinerator on April 7-9, 2017 and must conduct the next test between March 7th and May 7th to remain in compliance with the permit; and

WHEREAS, the firm of Chavond Barry, the Authority Consulting Incinerator Engineers has submitted a proposal to conduct a stack test on April 2, 2018 using Gammie Air as the Stack testing company; and

WHEREAS, the Authority has reviewed the proposal submitted by Chavond Barry dated February 26, 2018 in the amount of \$67,600 and has found it reasonable for the services to be provided and consistent with prior stack testing costs; and

WHEREAS, in accordance with NJSA 40A-11.5 the Authority may award of a contract which exceeds the bid threshold without public advertising of bids if the subject matter thereof consists of Professional Services; and

WHEREAS, in accordance with NJAC 5:30-5.4(a)(3), the Authority certifies the availability of funds in the *Testing and Analysis* line item, to cover the maximum dollar value of the pending contract as set forth in the Resolution.

NOW THEREFORE BE IT RESOLVED, the Commissioners of the Bayshore Regional Sewerage Authority hereby award the contract for the Annual Stack test to Chavond Barry at the not to exceed amount of \$67,600 and authorize the Executive Director to take all necessary steps to complete the testing in accordance with the permit requirements.

BE IT FRUTHER RESOLVED a notice of this award shall be published in the Asbury Park Press and on the Authority Website.

OFFEDER BY: Commissioner McMullen, SECONDED BY: Commissioner Khachaturian, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Cavanagh, Khachaturian, McMullen, Sutton, Whalen and Chairman Steiner

RESOLUTION No. (54/18): To Amend “Not To Exceed Amount” for General Engineering Consulting Services for 2017/2018 by \$3,500

WHEREAS, the Bayshore Regional Sewerage Authority has set not to exceed amounts for all Professional Services Contracts for 2017/2018; and

WHEREAS, by way of Resolution 30/17 the not-to-exceed amount for General Engineering Consulting Services was set at \$40,000; and

WHEREAS, the Authority has requested services of its Consulting Engineer- R3M for unanticipated pipeline repair assessments, which would cause the 2017/2018 fees to go beyond the not-to-exceed amount; and

WHEREAS, the Authority desires to amend the not-to-exceed amount consistent with the quantity of work requested; and

WHEREAS, in accordance with NJAC 5:30-5.4(a)(3), the Authority certifies the availability of funds in the Engineering Line item, to cover the maximum dollar value of the pending contract as set forth in the Resolution.

NOW THEREFORE BE IT RESOLVED, the Commissioners of the Bayshore Regional Sewerage Authority hereby amend the contract not-to exceed amount with R3M as General Consulting Engineers for the time period February 27, 2017 to February 26, 2018 by \$3,500 bringing the amended “not-to-exceed” amount of their contract to \$43,500.

OFFERED BY: Commissioner Sutton, SECONDED BY: Commissioner Whalen, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Cavanagh, Khachaturian, McMullen, Sutton, Whalen and Chairman Steiner

RESOLUTION No.(55/18): To Award Design of Improvements to the Odor Control Scrubbers 2-4 to R3M Engineers at Not to Exceed amount of \$54,929

WHEREAS, the Bayshore Regional Sewerage Authority (Authority) owns and operates five-(5) Odor Control Systems for the conveyance, treatment and discharge of odorous air from various Authority processes; and

WHEREAS, the Authority installed Odor Control System #5 in 2011, and completed Improvements on Odor control system #1 in 2017; and

WHEREAS, the Authority desires to complete Improvements to Odor Control systems #2-4 thereby rendering all Odor Control systems in top working order; and

WHEREAS, the Authority has received a proposal from R3M Engineering, the Authority Consulting Engineers, to design the Improvements to Odor Control Systems #2-4 at a cost not to exceed \$54,929 which has been reviewed by the Chief Engineer and Executive Director and found to be fair and reasonable for the work to be completed; and

WHEREAS, in accordance with NJAC 5:30-5.4(a)(3), the Authority certifies the availability of funds in the Unrestricted Net Position of the Authority Capital Budget, to cover the maximum dollar value of the pending contract as set forth in the Resolution.

NOW THEREFOR BE IT RESOLVED, the Commissioners of the Bayshore Regional Sewerage Authority award the design of the Improvements to the Odor Control Systems #2-4 to R3M Engineering for a cost not to exceed \$54,929 in accordance with their proposal dated March 15, 2018.

BE IT FRUTHER RESOLVED a notice of this award shall be published in the Asbury Park Press and on the Authority Website.

OFFEDER BY: Commissioner Whalen, SECONDED BY: Commissioner McMullen, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Cavanagh, Khachaturian, McMullen, Sutton, Whalen and Chairman Steiner

PUBLIC PORTION

Chairman Steiner announces: This meeting is open to the public to discuss **any BRSA matters** the public may care to address. The public is reminded, only questions or comments not previously addressed; and/or specific to the scope of BRSA's operations or projects will be addressed. As a courtesy to all members of the public wishing to speak, please be mindful of limiting your comments to 3 minutes.

Charles Hoffman, Florence Avenue, Hazlet asked what the status is on the Conti litigation. John Napolitano said we entered into an agreement to arbitrate the dispute so we in the process of exchanging documents. He also commented about Ultra Low Sound Wave article in the NY Times that occurred in Cuba.

ANNOUNCEMENT (by Chairman Steiner):

The next Regular Meeting of the B.R.S.A. is scheduled for Monday, April 16, 2018, at 7:00 P.M. All meetings take place in the Administration Building of the Authority located at 100 Oak Street, Union Beach, NJ 07735.

At 7:38 P.M., Chairman Steiner called for a **MOTION** to Adjourn the meeting.

OFFEDER BY: Commissioner McMullen, SECONDED BY: Commissioner Whalen, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Cavanagh, Khachaturian, McMullen, Sutton, Whalen and Chairman Steiner

Respectfully submitted,
Susan DuBey
Administrative Assistant