



BAYSHORE REGIONAL SEWERAGE AUTHORITY

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Robert C. Fischer
EXECUTIVE DIRECTOR

MINUTES REGULAR MEETING MONDAY, OCTOBER 21, 2019

At 6:00 P.M., Chairman Whalen made the following announcement:

The Regular Meeting of the Bayshore Regional Sewerage Authority will now come to order. I hereby announce that pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of this meeting has been sent to the Asbury Park Press. Notice has also been sent to the Clerks of Aberdeen, Hazlet, Holmdel, Keansburg, Keyport, Matawan, Union Beach and Marlboro and the Western Monmouth Utilities Authority. This notice is also posted in the lobby of the Bayshore Regional Sewerage Authority Administration Building.

Chairman Whalen asked all in attendance to stand for the Pledge of Allegiance and a Moment of Silence for the safety of US Troops all over the world.

Chairman Whalen called for a roll call of attendance:

PRESENT: Commissioners Cavanagh, Khachaturian, McMullen, Sutton, Russo and Chairman Whalen

Also, In Attendance: Mr. Robert C. Fischer, Executive Director
Peter J. Canal, BRSA Engineer
J. Michael Broyles, Superintendent
John Napolitano, General Counsel
Manuel Ponte, P.E., Consulting Engineer
Michelle Heaton, Finance Admin. Assistant

Chairman Whalen called for a **MOTION** to go into Closed Session at 6:05 P.M. in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permitting the exclusion of the public from a meeting for matters of personnel.

OFFERED BY: Commissioner McMullen, SECONDED BY: Commissioner Khachaturian, and carried by a unanimous vote recorded as follows:

AYES: Commissioners Cavanagh, Khachaturian, McMullen, Russo, Sutton and Chairman Whalen

Chairman Whalen called for a **MOTION** to End Closed Session and Re-Open the Regular Meeting @ 7:20 P.M.

OFFERED BY: Commissioner Sutton, SECONDED BY: Commissioner Cavanagh, and carried by a unanimous vote recorded as follows:

AYES: Commissioners Cavanagh, Khachaturian, McMullen, Russo, Sutton and Chairman Whalen

Reports

Executive Directors Report

Robert Fischer Reported:

- Presentation of the 2020 Authority Budget-The Executive Director discussed the Authority Budget for 2020 after handing copies to each Commissioner. He discussed a similar review that was held earlier with the members of the Finance Committee. The Director went through each individual series within the Authority budget explaining any unusual percentage increase and decrease. He described the anticipated revenue streams of Interest on Investments and Connection Fees and their role in offsetting the amount Due from Customers. He demonstrated how the amount due from customers is 1% greater than last year. The Director also spoke about the generation of surplus and its subsequent use in paying for the major capital projects not funded by NJIB or FEMA. He discussed the capital projects and answered questions.
- The substantial completion for the Electrical Power Distribution System Project is set for November 25th and final completion is February 6, 2020.
- HDR held a kickoff meeting for the Power Resiliency System design on September 17th with FEMA, NJOEM, subcontractors MCBOA and BRSA staff.
- The position of the Executive Director was advertised and (21) resumes were received. The Personnel Committee interviewed (6) candidates on Sept. 19th and 26th. The Committee reduced the list to (2) candidates and final interviews with 2 candidates were held tonight in closed session.
- Mr. Fischer spoke about the Energy Aggregation Group and the Authority participation in the group. The group will be accepting bids for basic generation services for 2020 on December 3, 2019.

Staff Engineer Report

Pete Canal Reported:

- Mr. Canal introduced Ed Barboe and Julian Chianelli of Hazen who presented the results of the feasibility study conducted by Hazen on the upgrades to the Dorr Oliver Incinerator System. Hazen demonstrated how the Dorr Oliver Incinerator is considered an existing incinerator as opposed to a new incinerator. They also explained that a permit from NJDEP is forthcoming and detailed the restrictions we have against modifications to the Dorr Oliver building. Mr. Canal followed with a report to the board on the need to solicit proposals from qualified firms for the design of the Dorr Oliver Incinerator upgrades.
- Mr. Canal spoke about 333 Keyport Holdings-to approve the residential application and signing of the NJDEP TWA consent form. The project will generate 2,700 gallons per day.
- On Oct. 15th HDR and BRSA accepted the ***Distinguished Engineering Award*** for the Restoration and Mitigation of Power Distribution System, Contract 81S. The award was displayed for all to see.

Consulting Engineer – R3M

Manuel Ponte Reported:

- Manuel spoke about the project to repurpose Blower Bldg. No1 to Storage Bldg. – he has been reviewing shop drawings.
- Manuel presented the 2018/2019 Final Flow Report and EDU calculations submitted to BRSA from Hazlet and Union Beach.

Superintendent's Report

Mike Broyles Reported:

- Effluent Quality Suspended Solids and BOD monthly average are very good
- Received 4 odor complaints in the month of September from Sam Lauro (705 9th St), Susan Greenberg (203 Raritan St) and Union Beach Police.
- Niro Incinerator is running good with one scheduled shutdown for piping repairs to Odor Control Tower #4
- The Authority met or exceeded all NJDES permit requirements for September.
- On Sept. 23rd the new lab tech began working in the lab.
- On Sept. 30th the NJPDES, Anjana Sircar conducted a file review of our Industrial Pretreatment Program. She found 2 minor findings dealing with slug control in the issued permit.

TREASURER'S REPORT

Chairman Whalen called for a **MOTION** to approve the Treasurer's Report

**TREASURER'S REPORT
STATEMENT OF CASH RECEIPTS AND CASH DISBURSEMENTS**

<u>INVESTMENT ACCOUNTS</u>	Balance September 30, 2019
Lakeland Bank-CD	\$ 1,035,178.74
Lakeland Bank-CD	\$ 1,014,127.31
Cash Management	\$ 7,204,852.26
TD Bank-CD	\$ 3,000,000.00
TOTAL INVESTMENT	\$ 12,254,158.31
TD BANK	
NJEIT Project Fund	\$ 342,430.53
NJEIT Project Fund #2	\$ 4,336,243.89
Incoming Revenue Account	\$ 1,596,313.88
Operating Regular Account	\$ 2,020,675.22
Operating Reserve Account	\$ 8,311,043.31
Operating Payroll Account	\$ 659,402.16
Service Fund	\$ 108,228.20
TOTAL TD ACCOUNTS	\$ 17,374,337.19
TOTAL AUTHORITY ACCOUNTS	\$ 29,628,495.50

Detail of the accounts, receipts and disbursements, including investment activity, are on file in the Administrative Office of the Bayshore Regional Sewerage Authority.

SCHEDULE OF ACCOUNTS RECEIVABLE

		<u>Balance</u> <u>September 30, 2019</u>
BRSA CHARGES		
Hazlet Township Sewerage Utility	\$	0.00
Township of Holmdel	\$	0.00
Borough of Union Beach	\$	0.00
Borough of Keyport	\$	0.00
Borough of Keansburg	\$	0.00
Borough of Matawan	\$	0.00
Western Monmouth Utilities Authority	\$	0.00
Township of Aberdeen	\$	0.00
TOTAL	\$	0.00
OUTFALL AUTHORITY CHARGES		
Hazlet Township Sewerage Authority	\$	0.00
Township of Holmdel	\$	0.00
Borough of Union Beach	\$	0.00
Borough of Keyport	\$	0.00
Borough of Keansburg	\$	0.00
Borough of Matawan	\$	0.00
Western Monmouth Utilities Authority	\$	0.00
Township of Aberdeen	\$	0.00
TOTAL	\$	0.00
RENT RESERVE ACCOUNTS as of September 30, 2019		
Hazlet Township Sewerage Utility	\$	761,007.08
Township of Holmdel	\$	321,899.68
Borough of Union Beach	\$	196,589.01
Borough of Keyport	\$	299,674.73
Borough of Keansburg	\$	257,216.68
Borough of Matawan	\$	326,338.39
Western Monmouth Utilities Authority	\$	102,009.52
Township of Aberdeen	\$	463,486.28
TOTAL	\$	2,728,221.37

OFFERED BY: Commissioner McMullen, SECONDED BY: Commissioner Khachaturian, and carried by a unanimous vote recorded as follows:

AYES: Commissioners Cavanagh, Khachaturian, McMullen, Russo, Sutton and Chairman Whalen

7. PAYMENT OF REQUISITIONS

Chairman Whalen called for a **MOTION** - to approve payment of bills listed on:

Operating Fund Req. No. 578 (Regular)	\$	898,289.43
Payroll Account Req. No. P 226 (Payroll)	\$	249,272.85
NJEIT Project Fund #2 Req. #PF-1,408,334.71	\$	1,408,334.71

OFFERED BY: Commissioner Sutton, SECONDED BY: Commissioner McMullen, and carried by a unanimous vote recorded as follows:

AYES: Commissioners Cavanagh, Khachaturian, McMullen, Russo, Sutton and Chairman Whalen

8. APPROVAL OF MINUTES

Chairman Whalen called for a **MOTION** to approve the following Minutes:

Agenda Meeting Minutes of September 16, 2019

Closed Session Minutes of September 16, 2019

OFFERED BY: Commissioner McMullen, SECONDED BY: Commissioner Khachaturian, and carried by a unanimous vote recorded as follows:

AYES: Commissioners Cavanagh, Khachaturian, McMullen, Russo, Sutton and Chairman Whalen

PUBLIC PORTION

ANNOUNCEMENT (by Chairman Whalen): This portion of the meeting is now open to the public for comments or questions related to Agenda items only. The public is reminded; only questions or comments specific to the scope of the Agenda items are to be addressed at this time.

Sam Lauro- 9th St., Union Beach stated that since the pipe was installed he has not smelled the burning ash in a while. He said stated that he called the plant and within a half hour the smell was gone.

Charlie Hoffman- Florence Ave., Hazlet questioned the increase of EDU's for Hazlet.

RESOLUTIONS

RESOLUTION (119/19): To Approve the Bayshore Regional Sewerage Authority 2020 Annual and Capital Budget

2020 AUTHORITY BUDGET RESOLUTION

Bayshore Regional Sewerage Authority

FISCAL YEAR: FROM: January 1, 2020 TO: December 31, 2020

WHEREAS, the Annual Budget and Capital Budget for the Bayshore Regional Sewerage Authority for the fiscal year beginning, January 1, 2020 and ending, December 31, 2020 has been presented before the governing body of the Bayshore Regional Sewerage Authority at its open public meeting of October 21, 2019; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$9,827,686 Total Appropriations, including any Accumulated Deficit if any, of \$8,527,686 and Total Unrestricted Net Position utilized of \$0; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$7,645,000 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$6,115,000 and

WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financial agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Bayshore Regional Sewerage Authority, at an open public meeting held on October 21, 2019 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Bayshore Regional Sewerage Authority for the fiscal year beginning, January 1, 2020 and ending, December 31, 2020 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Bayshore Regional Sewerage Authority will consider the Annual Budget and Capital Budget/Program for adoption on December 16, 2019.

Marcy McMullen		(Date)
	<u>Recorded Vote</u>	
<u>Governing Body Members:</u>	Aye	Nay
Commissioner Cavanagh	X	Abstain
Commissioner Khachaturian	X	Absent
Commissioner McMullen	X	
Commissioner Sutton	X	
Commissioner Russo	X	
Chairman Whalen	X	

OFFERED BY: Commissioner McMullen, SECONDED BY: Commissioner Russo, and carried by a unanimous vote recorded as follows:

AYES: Commissioners Cavanagh, Khachaturian, McMullen, Russo, Sutton and Chairman Whalen

RESOLUTION (120/19): To Authorize Gabel Associates to Act as Authority Energy Agent and Execute a Certificate of Acceptance for the Lowest Bidder for Basic Generation Services Commencing May 2020

WHEREAS the Bayshore Regional Sewerage Authority (Authority) is a member of the New Jersey Sewerage and Municipal Utilities Authority Electric Supply Aggregation (Aggregation Group), which is a consortium of New Jersey Sewerage and Municipal Utility Authorities formed for the purpose of soliciting and securing bids on an aggregated basis for electric generation service from licensed electric power

suppliers pursuant to the provisions of the "Electric Discount and Energy Competition Act" (P.L. 1999, c.23, N.J.S.A. 48:3-49 *et. seq.*, "the Act"), and

WHEREAS, the Authority desires to continue its purchase of electrical basic generation services (BGS) for the treatment plant and pump stations as a member of the Aggregation Group and thereby enjoy the benefits of joint purchasing and bulk power purchasing discounts; and

WHEREAS, the Authority also desires to (1) enter into an agreement with Gabel Associates to act as Energy Agent for purposes of Purchasing Aggregate Electrical Power and (2) Authorize the Executive Director to execute a Certificate of Acceptance for the winning bidder on the date bids are accepted by the Aggregation Group contingent upon the bid amount being below the strike price set by the Aggregation Group prior to the bid, and

WHEREAS, it is the Aggregation Group's intent to receive bid price submittals on or about December 3, 2019 in response to the RFB to be issued on or about November 1, 2019 for the purchase of electrical power for a 12, 18 or 24 months basis; and

WHEREAS, the successful bidder will commence supply of BGS to the Aggregation Group as of the first meter reading in May 2020, and

WHEREAS, in accordance with NJAC 5:30-5.4(a)(3), the Authority certifies the availability of funds in the electrical line item, to cover the maximum dollar value of the contract as set forth in the Resolution.

NOW THEREFORE BE IT RESOLVED, the Commissioners of the Bayshore Regional Sewerage Authority authorize Gabel Associates to act as Energy Agent for a two-(2) year period ending September 30, 2021 for the Authority as a member of the Aggregation Group for a fee of \$0.0005 per KWH which shall be included in the BGS bid price.

BE IT FURTHER RESOLVED the Commissioners authorize the Executive Director or the Chief Engineer to sign a Certificate of Acceptance for the winning bidder contingent upon the recommendation of the Energy Agent and adherence to the established trigger prices.

OFFERED BY: Commissioner Sutton, SECONDED BY: Commissioner Cavanagh, and carried by a unanimous vote recorded as follows:

AYES: Commissioners Cavanagh, Khachaturian, McMullen, Russo, Sutton and Chairman Whalen

RESOLUTION (121/19): To Authorize the Solicitation of Proposals for the Design of Upgrades to the Dorr Oliver Incinerator For Compliance with the Sewage Sludge Incinerator Regulations

WHEREAS, a preliminary investigation conducted by Hazen Engineers with subconsultant Chavond Barry Engineers ("CBE") indicated the Dorr Oliver Incinerator ("Dorr") can be upgraded as an existing incinerator as per the definitions at 40 CFR Part 62 consistent with the NIRO Incinerator, and

WHEREAS, a Title V Air Permit ("Permit") Application has been submitted to the New Jersey Department of Environmental Protection ("NJDEP") to amend the permit to allow for the upgrade and operation of the Dorr consistent with the SSI regulations, and

WHEREAS, Hazen Engineers have completed the final phase of the feasibility study of the preliminary mechanical equipment layout and structural analysis for the Dorr, and

WHEREAS, the feasibility study indicates the Dorr Oliver incinerator can be upgraded to meet the new more stringent regulations, and

WHEREAS, the Authority requires authorization to solicit proposals from engineering firms experienced in design and operation of sewer sludge incinerators, and

WHEREAS, in accordance with N.J.S.A. 5:30-5.4 (a) (3), the Authority certifies the availability of funds in the Capital line item, to cover the maximum dollar value of the pending contract as set forth in this Resolution.

NOW THEREFORE BE IT RESOLVED the Commissioners of the Bayshore Regional Sewerage Authority authorize the Executive Director and Chief Engineer to seek Request for Proposals for upgrading the Dorr Oliver Incinerator from engineering firms with design experience in wastewater sludge incineration.

OFFEDER BY: Commissioner Khachaturian, SECONDED BY: Commissioner McMullen, and carried by a unanimous vote recorded as follows:

AYES: Commissioners Cavanagh, Khachaturian, McMullen, Russo, Sutton and Chairman Whalen

RESOLUTION (122/19): To Approve Sanitary Sewer and Treatment Works Approval Application for 333 Keyport Holdings

WHEREAS, 333 Keyport Holdings LLC, (Applicant) is the applicant of a project located at 333 First Street, further designated as Block 138, Lot 11 in the Borough of Keyport, a 12 Equivalent Dwelling Units (EDU's) Townhouse Project; and

WHEREAS, the Applicant has indicated they have received all local approvals including local sanitary sewer approval; and

WHEREAS, the project is expected to generate 2,700 gallons per day of wastewater; and

WHEREAS, the Developer has paid the review fee of \$215.24 and the connection fee of \$60,432.00; and

WHEREAS, the Bayshore Regional Sewerage Authority (Authority) Chief Engineer has reviewed the Developers application and is recommending sanitary sewer connection approval.

NOW THEREFORE BE IT RESOLVED by the Commissioner of the Bayshore Regional Sewerage Authority that 333 Keyport Holdings, LLC is hereby granted sanitary sewer approval for the above referenced project.

BE IT FURTHER RESOLVED by the Commissioner of the Bayshore Regional Sewerage Authority the Executive Director is hereby authorized to execute the Statement of Consent documents and return the Treatment Works Approval application to the applicant for processing by the New Jersey Department of Environmental Protection upon payment of all aforementioned fees.

BE IT FURTHER RESOLVED by the Commissioners of the Bayshore Regional Sewerage Authority that the developer must properly maintain its sanitary sewer system in accordance with the Bayshore Regional Sewerage Authority Rules and Regulations.

BE IT FURTHER RESOLVED that this approval is good for a one-year period.

OFFEDER BY: Commissioner Russo, SECONDED BY: Commissioner Cavanagh, and carried by a unanimous vote recorded as follows:

AYES: Commissioners Cavanagh, Khachaturian, McMullen, Russo, Sutton and Chairman Whalen

RESOLUTION (125/19): To accept R3M's 2018/2019 Final Flow Report

WHEREAS, R3M Engineering, Consulting Engineers for the Bayshore Regional Sewerage Authority (“Authority”) have determined the quantity of sewage from each of the Towns and Authorities connected to the Authority’s system for the Fourth and Final Quarter of the year 2018/2019; and

WHEREAS, said flow figures have been calculated from actual meter readings, maintenance service reports, meter calibration reports and other data, and

WHEREAS, said flow figures have been reviewed by the Commissioners of this Authority, and

WHEREAS, in accordance with the Service Agreement Union Beach and Hazlet have certified the number of respective EDU’s connected to the system as of October 1, 2019.

NOW THEREFORE BE IT RESOLVED that the Commissioners of the Bayshore Regional Sewerage Authority hereby accept the flow calculations, certified by R3M for the Fourth and Final Quarter of the year 2018/2019.

BE IT FURTHER RESOLVED the Authority accepts the EDU Certification of Union Beach identified in their report submitted by T&M Associates dated October 21, 2019 identifying structures demolished/rebuilt as of 10/1/19, as well as CO’s issued between October 1, 2018 and October 1, 2019 for a net increase of 11 EDU’s as well as the EDU Certification of Hazlet identified in their report submitted by CME Associates dated October 21, 2019 for a net Increase of 18.25 EDU’s.

OFFEDER BY: Commissioner Sutton, SECONDED BY: Commissioner Khachaturian, and carried by a unanimous vote recorded as follows:

AYES: Commissioners Cavanagh, Khachaturian, McMullen, Russo, Sutton and Chairman Whalen

PUBLIC PORTION

Chairman Whalen announces: This meeting is open to the public to discuss any BRSA matters the public may care to address. The public is reminded, only questions or comments not previously addressed; and/or specific to the scope of BRSA’s operations or projects will be addressed.

NO ONE FROM THE PUBLIC SPOKE

EXECUTIVE SESSION

Chairman Whalen called for a **MOTION** to go into Closed Session at 8:25 P.M. in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permitting the exclusion of the public from a meeting in certain circumstances. This action will be taken to discuss matters falling within attorney-client privileges, specifically, pending or anticipated litigation, contract negotiations and matters of employment of public employees. It is anticipated at this time that the above stated subject matter shall be made public at such time as the need for non-disclosure no longer exists.

OFFEDER BY: Commissioner Sutton, SECONDED BY: Commissioner Cavanagh, and carried by a unanimous vote recorded as follows:

AYES: Commissioners Cavanagh, Khachaturian, McMullen, Russo, Sutton and Chairman Whalen

END CLOSED SESSION

Chairman Whalen called for a **MOTION** to End Closed Session and Re-Open the Regular Meeting @ 9:16 P.M.

OFFEDER BY: Commissioner McMullen, SECONDED BY: Commissioner Cavanagh, and carried by a unanimous vote recorded as follows:

AYES: Commissioners Cavanagh, Khachaturian, McMullen, Russo, Sutton and Chairman Whalen

RESOLUTION (123/19): To Grant Raymond Rossi Regular Employment Status Effective October 14, 2019

WHEREAS, Raymond Rossi was hired as a probationary employee in the job title of Operator on July 16, 2019; and

WHEREAS, the probationary period expires on October 14, 2019; and

WHEREAS, in a memorandum to the Executive Director dated October 16, 2019 the Plant Superintendent has recommended that Mr. Rossi be granted Regular Status effective October 14, 2019.

NOW THEREFORE BE IT RESOLVED by the Commissioners of the Bayshore Regional Sewerage Authority that Raymond Rossi is hereby granted Regular Status as an employee of the Bayshore Regional Sewerage Authority, and is further granted the rights and privileges, and responsibilities of the position.

OFFEDER BY: Commissioner Sutton, SECONDED BY: Chairman Whalen, and carried by a unanimous vote recorded as follows:

AYES: Commissioners Cavanagh, Khachaturian, McMullen, Russo, Sutton and Chairman Whalen

RESOLUTION (124/19): To Hire Peter Canal as the Executive Director effective December 1, 2019

WHEREAS, the Bayshore Regional Sewerage Authority (“Authority”) is a public body corporate and politic organized and existing under and pursuant to the Sewerage Authorities Law; and

WHEREAS, in July of this year, the Executive Director informed the Commissioners of the Authority of his pending retirement as of December 31, 2019; and

WHEREAS, for the more efficient operation of the Authority the Bayshore Regional Sewerage Authority has a need to hire a new Executive Director; and

WHEREAS, the Authority advertised the Executive Director Position in the newspapers, online and on the NJ League of Municipalities website; and

WHEREAS the Personnel Committee received 21 resumes and interviewed 6 qualified candidates for the Executive Director position; and

WHEREAS, the Personnel Committee reduced the candidate list to the 2 most qualified candidates for final interview at the October 21, 2019 meeting by the entire Board of Commissioners; and

WHEREAS, at the October 21, 2019 meeting the Board of Commissioners interviewed both candidates and selected Peter Canal, NJ as the next Executive Director of the Authority at a salary of 140,000.00 per year; and

WHEREAS, in accordance with NJAC 5:30-5.4(a)(3), the Authority certifies the availability of funds in the salary line item, to cover the maximum dollar value of the Finance Administrative Assistant position as set forth in the Resolution.

NOW THEREFORE BE IT RESOLVED, the Commissioners of the Bayshore Regional Sewerage Authority deem it in the best interest of the Authority to hire Peter Canal as the Executive Director effective December 1, 2019 at a salary of 140,000.00.

OFFEDER BY: Commissioner McMullen, SECONDED BY: Commissioner Khachaturian, and carried by a unanimous vote recorded as follows:

AYES: Commissioners Cavanagh, Khachaturian, McMullen, Russo, Sutton and Chairman Whalen

ADJOURMENT

ANNOUNCEMENT (by Chairman Whalen):

The next Regular Meeting of the B.R.S.A. is scheduled for Monday, November 18, 2019, at 7:00 P.M. All meetings take place in the Administration Building of the Authority located at 100 Oak Street, Union Beach, NJ 07735.

At 9:20 P.M., Chairman Whalen called for a **MOTION** to Adjourn the meeting.

OFFEDER BY: Commissioner Sutton, SECONDED BY: Commissioner McMullen, and carried by a unanimous vote recorded as follows:

AYES: Commissioners Cavanagh, Khachaturian, McMullen, Russo, Sutton and Chairman Whalen

Respectfully submitted

Robert C. Fischer