

MINUTES FOR
REGULAR MEETING – via Zoom
MAY 18, 2020

At 7:05 P.M., Chairman Khachaturian made the following announcement:

The Regular Meeting of the Bayshore Regional Sewerage Authority will now come to order. I hereby announce that pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of this meeting has been sent to the Asbury Park Press. Notice has also been sent to the Clerks of Aberdeen, Hazlet, Holmdel, Keansburg, Keyport, Matawan, Union Beach and Marlboro and the Western Monmouth Utilities Authority. This notice is also posted in the lobby of the Bayshore Regional Sewerage Authority Administration Building.

Chairman Khachaturian asked all in attendance to stand for the Pledge of Allegiance and a Moment of Silence for the safety of US Troops all over the world.

Chairman Khachaturian called for a roll call of attendance:

Present Via Zoom: Commissioners Cavanagh, McMullen, Russo, Sutton, Whalen and Chairman Khachaturian

Phone Attendance via Zoom: Manuel Ponte, P.E., Consulting Engineer
John Napolitano, General Counsel
Mark Tabakin, Labor Attorney

In-Office Attendance: Mr. Peter Canal, Executive Director
J. Michael Broyles, Superintendent
Thomas Petti, P.E., Principal Engineer
Susan DuBey, Admin. Assistant

REPORTS

1. Executive Directors Report:

Peter Canal Reported:

- **COVID-19 Management Plan.** We have no issues here so far. In addition to temporary schedule for plant and maintenance staff, we have staggered the office staff as some days they work remotely from home. We established an online Purchase Order system to expedite the time it takes to complete and receive orders. We are working on a plan for when we come back full schedule. We are looking into getting a Touchless Temperature Verification Kiosk by Meridian that uses facial recognition to take thermal heat scans for body temperatures. We are also planning on installing plexiglass between workstations that are less than 6 feet apart.

There is an amendment resolution on the agenda for Arcadis to include assistance with any Covid-19 reimbursements. This does not change the annual budget, just revise the scope of work to include Covid-19.

- Contract 81S – work almost complete, pushing contractor to come in to complete the remaining work.
- Contract 114S- Power Resiliency Generation Project- is going very well. We got through the Basis of Design report and they are sending us the 25% design. This is the information we need to send to FEMA to get approval for construction. R3M Engineering will also begin the Value Engineering, then we will seek funding from I-Bank. Construction estimate is approx. \$21M.
- Work has begun on the Project Worksheet Close-Out with PS&S for Project Fund 1 & 2.
- Three Flood Insurance Policies were received, one for the Blower Bldg.#2, another for Chlorine Contact Bldg., and the last one for the Odor Control Bldg., at a cost of \$4,206 each building with \$500k and \$50k deductible.
- BRSA is currently looking for an Operator. The position has been posted in several industry sites.

2. Principal Engineer Report

Tom Petti Reported:

- Sludge Concentration Tank/Contract 106 – Spectraserv has installed the mechanical sludge collection equipment on Tank #4.
- Virginia Avenue Rehab – the contractor set-up on Monday, May 11th, the by-pass was done on Tuesday, May 12th, the liner was put in on Wednesday, May 13th, on Thursday, May 14th the line was televised and on Friday, May 15th pipeline returned to normal flow. We received no complaints from residents or Hazlet Township. They have manhole rehabilitation work remaining.
- Interceptor Sewer Rehab. Phase 3 – Three RFP’s were received and each firm was evaluated on the scoring criteria noted in the RFP - Arcadis fee was \$50,370, Jacobs was \$104,870 and Hazen & Sawyer was \$269,979. Both Pete and Tom independently reviewed the proposals and selected Jacobs Engineer as the highest RFP score of the three proposals received. A discussion took place with the Commissioners and Tom about the difference in the fee. Tom explained that all three were at the pre-bid meeting and they all received the same information and description of the job.
- Pump Station & Force Main Inspection – R3M engineering & Xylem (formerly Pure Tech.) are working on logistics and scheduling of the preliminary pipeline validations. This work will also be assisted by our standby contractor CRS.
- Contract 117 – Recycle & Disposal of Ash – annual contract expired in May and 3 bids were opened on May 7, 2020 and the lowest bidder was Freehold Cartage of Freehold, NJ for a two year contract in the amount not to exceed \$308,000.
- Annual TV & Cleaning of Interceptor Sewer System – Contract 118 – authorization to advertise for annual TV & Cleaning of Authority Interceptor Sewer System that is included in BRSA’s 5-year plan, in different Phases and sections. Phase 1 will be approx. 12,000 feet of pipe starting in Union Beach.
- Regent Park, Lloyd Road in Marlboro – Is seeking approvals for a phased Developers Agreement, Sanitary Sewer Connection and TWA (Treatment Works Approval) for 285 residential homes with 63 affordable homes.
- Power Resiliency Generation – expecting the 25% design returned to us soon and all of FEMA questions have been addressed.

3. Consulting Engineers Report

Manuel Ponte Reported:

- Blower Bldg. No.1 to Storage Bldg. – contractor finishing punch list items and should be closed out by next month.
- Matawan Force Main – performed site layout with Pure Tech. & BRSA staff.
- Connection Fee Hearing – working with Tom on the EDU’s from 2019
- Fuel Oil Tank #3 – working with BRSA staff to finalize the draft Basis of Design Report.

4. Superintendents Report

Mike Broyles Reported:

- The flow for April is 7.9 MGD, same daily average as last month.
- TSS Suspended Solids and BOD slightly down with 97% Removal.
- Several Odor complaints were called in. One from Bart Sutton and found the Grit Dumpster was taken out and some spilled on the ground. Second one from Sam Lauro where wind direction was right at his house.
- Daily COVID-19 focus group meetings with Management staff to map out returning to sub-normal work force and stocking up on supplies.
- The modified monitoring schedule in the Lab is working out well with no further reduction.
- We received the NOV payment of \$5,000 from CEI. Per Administrative Code \$500 will be sent to the NJDEP Wastewater Treatment Operators’ Training Account.
- CEI failed to submit their (SMR) Self-Monitoring Report on time. They were called and said they sent it out but issued a second copy which was received the next day.
- Marc and Andrew have been setting up lap-tops and zoom meetings, troubleshooting and Investigating different software programs
- Mechanics fabricated and installed a plexiglass cover to buffer sound and keep the belts dry on Odor Control Tower #1.
- Disassembled Screening Compactor to replace several parts to keep the water out of the compactor.
- A temporary bypass water feed line was replaced due to a leak at West Keansburg Pump Station. Waiting on NJ American Water to review the temporary line.
- NJDEP usually visits the week before Holiday and were coming Wednesday for a brief inspection.

TREASURER’S REPORT

Chairman Khachaturian called for a **MOTION** to approve the Treasurer’s Report

**TREASURER’S REPORT
STATEMENT OF CASH RECEIPTS AND CASH DISBURSEMENTS**

	Balance
<u>UNRESTRICTED INVESTMENTS</u>	<u>April 30, 2020</u>
Lakeland Bank-CD#1	\$ 1,047,248.90
Lakeland Bank-CD#2	<u>\$ 1,026,969.35</u>
TOTAL UNRESTRICTED INVESTMENTS	\$ 2,074,218.25
<u>TD BANK UNRESTRICTED CASH</u>	
Incoming Revenue Account	\$ 317,957.66

Operating Regular Account	\$ 2,194,414.87
Operating Reserve Account	\$ 9,006,096.05
Operating Payroll Account	\$ 688,334.36
TOTAL UNRESTRICTED CASH	\$12,206,802.94
TOTAL UNRESTRICTED CASH & INVESTMENTS	\$14,281,021.19

RESTRICTED INVESTMENT

Cash Management	\$ 7,322,565.27
TD Bank-CD	\$ 3,071,479.17
TOTAL RESTRICTED INVESTMENTS	\$10,394,044.44

RESTRICTED CASH

NJEIT Project Fund	\$ 344,027.68
NJEIT Project Fund #2	\$ 2,593,742.57
Bond Service Fund	\$ 694,139.14
TOTAL RESTRICTED CASH	\$ 3,631,909.39
TOTAL RESTRICTED CASH & INVESTMENTS	\$14,025,953.83
TOTAL AUTHORITY ACCOUNTS	\$28,306,975.02

Detail of the accounts, receipts and disbursements, including investment activity, are on file in the Administrative Office of the Bayshore Regional Sewerage Authority.

SCHEDULE OF ACCOUNTS RECEIVABLE

	Balance April 30, 2020
BRSA CHARGES	
Hazlet Township Sewerage Utility	\$ 0.00
Township of Holmdel	\$ 0.00
Borough of Union Beach	\$ 0.00
Borough of Keyport	\$ 0.00
Borough of Keansburg	\$ 0.00
Borough of Matawan	\$ 0.00
Western Monmouth Utilities Authority	\$ 0.00
Township of Aberdeen	\$ 0.00
TOTAL	\$ 0.00
OUTFALL AUTHORITY CHARGES	
Hazlet Township Sewerage Authority	\$ 0.00
Township of Holmdel	\$ 0.00
Borough of Union Beach	\$ 0.00
Borough of Keyport	\$ 0.00
Borough of Keansburg	\$ 0.00
Borough of Matawan	\$ 0.00
Western Monmouth Utilities Authority	\$ 0.00
Township of Aberdeen	\$ 0.00
TOTAL	\$ 0.00
RENT RESERVE ACCOUNTS as of April 30, 2020	
Hazlet Township Sewerage Utility	\$ 763,344.57
Township of Holmdel	\$ 322,867.24
Borough of Union Beach	\$ 197,179.91

Borough of Keyport	\$	312,458.01
Borough of Keansburg	\$	267,552.91
Borough of Matawan	\$	327,319.29
Western Monmouth Utilities Authority	\$	102,903.70
Township of Aberdeen	\$	<u>479,715.11</u>
TOTAL	\$	2,773,340.74

OFFERED BY: Commissioner Sutton, SECONDED BY: Commissioner McMullen, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Cavanagh, McMullen, Russo, Sutton, Whalen and Chairman Khachaturian

PAYMENT OF REQUISITIONS

Chairman Khachaturian called for a **MOTION** to approve payment of bills listed on:

Operating Fund Req. No. 585 (Regular)	\$422,248.61
Payroll Account Req. No. P 233 (Payroll)	\$182,768.18
NJEIT Project Fund #2 Req.#PF-44	\$ 84,058.05

OFFERED BY: Commissioner McMullen, SECONDED BY: Commissioner Whalen, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Cavanagh, McMullen, Russo, Sutton, Whalen and Chairman Khachaturian

APPROVAL OF MINUTES

Chairman Khachaturian called for a **MOTION** to approve the following Minutes:

- Regular Meeting Minutes of April 20, 2020
- Closed Session Minutes of April 20, 2020

OFFERED BY: Commissioner Whalen, SECONDED BY: Commissioner Russo, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Cavanagh, McMullen, Russo, Sutton, Whalen and Chairman Khachaturian

PUBLIC PORTION

Chairman Khachaturian announces: This meeting is open to the public to discuss any BRSA matter on the agenda the public may care to address. The public is reminded, only questions or comments not previously addressed; and/or specific to the scope of BRSA's operations or projects will be addressed. As a courtesy to all members of the public wishing to speak, please be mindful of limiting your comments to 5 minutes.

NO ONE WAS PRESENT VIA ZOOM FROM THE PUBLIC

RESOLUTIONS

RESOLUTION NO. (70/20): To Award Contract #117-O for Recycling and Disposal of Ash for a Two (2) Year Period to Freehold Cartage, Inc. for an amount not to exceed \$308,000.00

WHEREAS, in accordance with Local Public Contracts Law, Bayshore Regional Sewerage Authority (“Authority”) had advertised and received bids at 11:00 A.M. on Thursday, May 7, 2020, for Contract 117-O, Recycling and Disposal of Ash for a Two (2) Year Period beginning on May 21, 2020; and

WHEREAS, three (3) bids was publicly opened and read aloud, with the lowest responsible responsive bidder being Freehold Cartage Inc, of Freehold, NJ having submitted as unit price of \$154 per ton for a two (2) year total of \$308,000; and

WHEREAS, this contract shall not exceed \$308,000 without prior Authority approval; and

WHEREAS, the Qualified Purchasing Agent, Authority Engineer and Attorney have reviewed the bid and are recommending award of the Contract to Freehold Cartage, Inc. of Freehold, NJ; and

WHEREAS, in accordance with NJAC 5:30-5.4(a)(3), the Authority certifies the availability of funds in the ash and sludge removal line item of the Authority Operating Budget, to cover the maximum dollar value of the pending Contract as set forth in the Resolution.

NOW THEREFORE BE IT RESOLVED the Commissioners of Authority that Freehold Cartage, Inc. of Freehold, NJ is hereby awarded Contract #117-O for Recycling and Disposal of Ash for a Two (2) Year Period in the amount of \$308,000 in accordance with the terms and conditions of the bid and Contract Documents.

BE IT FURTHER RESOLOVED that the Chairman and Secretary are hereby authorized to execute the Contract Documents.

OFFERED BY: Commissioner McMullen, SECONDED BY: Commissioner Sutton, and carried by a unanimous vote recorded as follows:

AYES: Commissioners Cavanagh, McMullen, Russo, Sutton, Whalen and Chairman Khachaturian

RESOLUTION NO (71/20): To Authorize Advertisement for Public Bids on Contract 118, 2020 Annual TV & Cleaning of Authority Interceptor Sewer System – Phase 1

WHEREAS, the Bayshore Regional Sewerage Authority (Authority) owns and maintains more than 12 miles of interceptor sewers throughout its service area; and

WHEREAS, there is a need to clean and video inspect the interceptor sewer system on a periodic basis for condition assessment and determination of necessary repairs; and

WHEREAS, the Authority Staff has developed a plan to clean and video inspect the entire interceptor system over a five (5)-year period; and

WHEREAS, the Authority Engineering Staff has also developed Contract 118, 2020 Annual TV & Cleaning of Authority Interceptor Sewer System – Phase 1, with technical specifications for the work and public bidding documents for solicitation of public bids; and

WHEREAS, the Authority requires authorization to solicit public bids for Contracts.

NOW THEREFORE BE IT RESOLVED, the Commissioners of the Bayshore Regional Sewerage Authority hereby authorize the Principal Engineer and Qualified Purchasing Agent to advertise for Public Bids for Contract 118, 2020 Annual TV & Cleaning of Authority Interceptor Sewer System – Phase 1 in the Authority Official Newspaper and on the Authority Website.

OFFERED BY: Commissioner Sutton, SECONDED BY: Commissioner Russo, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Cavanagh, McMullen, Russo, Sutton, Whalen and Chairman Khachaturian

RESOLUTION NO (72/20): To Award Design and Bidding Assistance for Interceptor Sewer Rehabilitation, Phase 3 to Jacobs Engineering Group, Inc. in the amount of \$104,870

WHEREAS, on April 17, 2020, three (3) proposals were received from Arcadis, Hazen & Sawyer and Jacobs Engineering Group, Inc; and

WHEREAS, the Executive Director and Principal Engineer independently ranked the firms in accordance with the pre-advertised weighted criteria in the RFP; and

WHEREAS, the firm of Jacobs Engineering Group, Inc. received the highest rank in accordance with the established criteria in the RFP; and

WHEREAS, the Authority desires to award the Contract for Design and Bidding Assistance for the Interceptor Sewer Rehabilitation, Phase 3 to Jacobs Engineering Group, Inc. for a cost not to exceed \$104,870; and

WHEREAS, in accordance with N.J.S.A 5:30-5.4 (a) (3), the Authority certifies the availability of funds in the Collection System Improvements line item of the Authority Capital Budget, to cover the maximum dollar value of the pending Contract set forth in this Resolution.

NOW THEREFORE BE IT RESOLVED, the Commissioners of the Bayshore Regional Sewerage Authority hereby award the Contract for the Design and Bidding Assistance for the Interceptor Sewer Rehabilitation, Phase 3 to Jacobs Engineering Group, Inc. of Morristown, NJ in accordance with the terms and conditions of their proposal, in the amount not to exceed \$104,870.

BE IT FURTHER RESOLVED, the Executive Director is hereby authorized to execute any necessary documents to award the Contract to Jacobs Engineering Group, Inc. of Morristown, NJ.

OFFERED BY: Commissioner McMullen, SECONDED BY: Commissioner Cavanagh and carried by a unanimous vote recorded as follows:

AYES: Commissioners Cavanagh, McMullen, Russo, Sutton, Whalen and Chairman Khachaturian

RESOLUTION No. (73/20): To Accept the Amended Proposal from ARCADIS US for “FEMA Consulting Services” for 2020 to Include COVID-19

WHEREAS, the Bayshore Regional Sewerage Authority (“Authority”) has contracted with ARCADIS US for FEMA Consulting Services to support the recovery from Superstorm Sandy and mitigate against future flood events; and

WHEREAS, the Executive Director has determined that additional FEMA Consulting Services are necessary for the COVID-19 FEMA Assistance; and

WHEREAS, Arcadis US does not foresee an increase in the budget for this work over and above the allocation for the year 2020.

NOW THEREFORE BE IT RESOLVED, the Commissioners of the Authority hereby authorize ARCADIS US to assist in FEMA Consulting Services to include COVID-19 at no foreseen additional cost as specified in their proposal dated April 27, 2020.

BE IT FURTHER RESOLVED, the Chairman and Secretary are hereby authorized to execute the contract to ARCADIS US for additional Consulting Services at no additional cost.

BE IT FURTHER RESOLVED, a copy of this award shall be placed in the official Authority newspaper and on the Authority Web site.

OFFERED BY: Commissioner Whalen, SECONDED BY: Commissioner Sutton, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Cavanagh, McMullen, Russo, Sutton, Whalen and Chairman Khachaturian

RESOLUTION No. (74/20): To Approve OHAD Associates, LLC Developer Agreement for Regent Park

WHEREAS, OHAD Associates, LLC (Developer) has requested to be allowed to enter into a Developer's Agreement with the Bayshore Regional Sewerage Authority (Authority) to provide sanitary sewer service to Regent Park located at Lloyd Road & Thornton Avenue, further designated as Block 143, Lots 1.02 & 12 in the Township of Marlboro, a 305 Equivalent Dwelling Units (EDU's) Complex with 285 Residential Units and a Club House; and

WHEREAS, the Development has 63 affordable housing units that qualify for a 50% reduction in connection fees; and

WHEREAS, the Developer is requesting payment for connection fees in a phased matter; and

WHEREAS, the Authority's Attorney will prepare a Developer's Agreement that is acceptable to the Authority Board of Commissioners and OHAD Associates, LLC; and

WHEREAS, the Commissioners of the Authority deem it is in the best interest of the Authority to enter into said Developer's Agreement; and

WHEREAS, the Developer will execute the Developer's Agreement, provide the Authority's Attorney with acceptable guarantees and submit the initial payment of connection fees under the terms and conditions of the Developer's Agreement.

NOW THEREFORE BE IT RESOLVED by the Commissioners of the Bayshore Regional Sewerage Authority hereby authorize the execution of the Developer's Agreement with OHAD Associates, LLC contingent upon satisfaction of the above-mentioned terms and conditions.

BE IT FURTHER RESOLVED upon satisfaction of the above terms and conditions, the Chairman, Secretary and Executive Director are hereby directed to execute the Agreement and to file it with the Monmouth County Clerk's Office.

BE IT FURTHER RESOLVED that this approval is good for a one-year period.

OFFERED BY: Commissioner McMullen, SECONDED BY: Commissioner Russo, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Cavanagh, McMullen, Russo, Sutton, Whalen and Chairman Khachaturian

RESOLUTION No. (75/20): To Approve Sanitary Sewer Connection and Treatment Works Approval Application for OHAD Associates, LLC, Developer of Regent Park

WHEREAS, OHAD Associates, LLC (Developer) is the developer of a project located at Lloyd Road & Thornton Avenue further designated as Block 143, Lots 1.02 & 12 in the Township of Marlboro, a 305 Equivalent Dwelling Units (EDU's) Project with 285 Residential Units, a Clubhouse and 63 Affordable Housing Units; and

WHEREAS, the Developer has indicated they have received all local approvals including local sanitary sewer approval; and

WHEREAS, the project is expected to generate 68,550 gallons per day of wastewater; and

WHEREAS, the Bayshore Regional Sewerage Authority (Authority) Principal Engineer has reviewed the Developers application and is recommending sanitary sewer connection approval; and

WHEREAS, the Developer has paid the review fee of \$1,199.90; and

WHEREAS, OHAD Associates, LLC will execute the Developer's Agreement, pay all review and Attorney fees, provide the Authority's Attorney with acceptable guarantees and submit the initial payment of connection fees under the terms and conditions of the Developer's Agreement.

NOW THEREFORE BE IT RESOLVED by the Commissioners of the Bayshore Regional Sewerage Authority that OHAD Associates, LLC is hereby granted sanitary sewer approval for the above referenced project, contingent upon the above requirements, the execution of the aforementioned Developer's Agreement and the payment of the first installation of connection fees.

BE IT FURTHER RESOLVED the Executive Director is hereby authorized to execute the Statement of Consent documents and return the Treatment Works Approval application to the applicant for processing by the New Jersey Department of Environmental Protection upon execution of the Developer's Agreement and payment of all aforementioned fees.

BE IT FURTHER RESOLVED the Developer must properly maintain its sanitary sewer system in accordance with the Bayshore Regional Sewerage Authority Rules and Regulations, and

BE IT FURTHER RESOLVED that this approval is good for a one-year period.

OFFERED BY: Commissioner McMullen, SECONDED BY: Commissioner Russo, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Cavanagh, McMullen, Russo, Sutton, Whalen and Chairman Khachaturian

RESOLUTION No. (76/20): To Secure Flood Insurance for the Authority Buildings Eligible For National Flood Insurance Program Coverage

WHEREAS, the Bayshore Regional Sewerage Authority ("Authority") owns several buildings at the Treatment Plant located at 100 Oak Street in Union Beach, NJ; and

WHEREAS, the buildings further identified as Blower Building 2, Chlorine Contact Building, and Odor Control Building are eligible for flood insurance under the National Flood Insurance Program ("NFIP"); and

WHEREAS, the Selective Insurance Company will provide total coverage of \$1,500,000 for a total premium of \$4,206 with a \$50,000 deductible for each building; and

WHEREAS, as a condition of FEMA funding the Authority is required to obtain and maintain flood insurance on all eligible buildings; and

WHEREAS, the quoted premiums and coverages have been reviewed by the Authority Risk Management consultants, Conner Strong & Buckelew who has recommended binding these coverages; and

WHEREAS, in accordance with NJAC 5:30-5.4(a)(3), the Authority certifies the availability of funds in the insurance line item, to cover the maximum dollar value of the pending contract as set forth in the Resolution.

NOW THEREFORE BE IT RESOLVED, that the Commissioners of the Bayshore Regional Sewerage Authority hereby authorize the payment of the above stated premiums to secure flood insurance for the named Authority Buildings for a one-year term according to the building renewal date and instruct the Executive Director to execute all necessary documentation to secure this coverage.

OFFERED BY: Commissioner Cavanagh, SECONDED BY: Commissioner Whalen, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Cavanagh, McMullen, Russo, Sutton, Whalen and Chairman Khachaturian

Commissioner Russo read the following into the minutes:

RESOLUTION No. (77/20): In Appreciation and Recognition of the Extraordinary Life and Service of Mayor Paul J. Smith, Jr.

WHEREAS, the Bayshore Regional Sewerage Authority (“Authority”) is a public body corporate and politic organized and existing under and pursuant to the Sewerage Authorities Law; and

WHEREAS, Paul J. Smith, Jr., the Mayor of the Borough of Union Beach (“Borough”), sadly passed away on April 30, 2020; and

WHEREAS, Mr. Smith served as a Councilman for the Borough of Union Beach for twenty-four (24) years; and

WHEREAS, Mr. Smith was elected Mayor of the Borough of Union Beach in 2007 and served the Borough as Mayor for approximately thirteen (13) years from 2007 to his passing on April 30, 2020; and

WHEREAS, throughout his career, Mayor Smith earned admiration and the utmost respect of his peers, policymakers, and associations for his dedication, enthusiasm, professionalism, sense of humor and tireless work and dedication; and

WHEREAS, during a critical time in the history of the Borough, Mayor Smith lead the Borough through the process of rebuilding, helping bring to fruition enormous undertakings and was instrumental in resolving many challenging issues resulting from the destruction from Superstorm Sandy; and

WHEREAS, Mayor Smith worked tirelessly throughout his career to rebuild the Borough’s infrastructure greatly benefitting the community; and

WHEREAS, Mayor Smith was always willing to assist the Authority and offer the Borough’s resources to assist the Authority in the event of an emergency; and

WHEREAS, the Authority will always remember Mayor Smith’s unwavering smile and its members will make an effort to “always keep smiling” in honor of Mayor Smith; and

NOW, THEREFORE, BE IT RESOLVED that the Commissioners of the Bayshore Regional Sewerage Authority take great pleasure in recognizing the significant contributions and achievements of Paul J. Smith, Jr., and hereby expresses their sincere gratitude for the invaluable contributions he has made to the Borough of Union Beach and the Authority; and extends their sincerest condolences to his family as they grieve the loss of an individual that will be deeply missed by all.

BE IT FURTHER RESOLVED that this Resolution be included in the minutes of the meeting and permanent record of the Authority and that copies be sent to the family of Paul J. Smith, Jr. and to the Governing Bodies of each of the member and customer towns to be entered into their permanent records.

OFFERED BY: Commissioner Sutton, SECONDED BY: Commissioner Russo, and carried by a unanimous vote recorded as follows:

AYES: Commissioners Cavanagh, McMullen, Russo, Sutton, Whalen and Chairman Khachaturian

PUBLIC PORTION

Chairman Khachaturian announces: This meeting is open to the public to discuss any BRSA matters the public may care to address. The public is reminded, only questions or comments not previously addressed; and/or specific to the scope of BRSA’s operations or projects will be addressed. As a courtesy to all members of the public wishing to speak, please be mindful of limiting your comments to 5 minutes.

NO ONE WAS PRESENT VIA ZOOM FROM THE PUBLIC

EXECUTIVE SESSION

Chairman Khachaturian called for a **MOTION** to go into Closed Session at 7:45 P.M. in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permitting the exclusion of the public from a meeting in certain circumstances. This action will be taken to discuss matters falling within attorney-client privileges, specifically, pending or anticipated litigation, contract negotiations and matters of employment of public employees. It is anticipated at this time that the above stated subject matter shall be made public at such time as the need for non-disclosure no longer exists.

OFFERED BY: Commissioner McMullen, SECONDED BY: Commissioner Sutton, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Cavanagh, McMullen, Russo, Sutton, Whalen and Chairman Khachaturian

Executive Session minutes are recorded separately.

END CLOSED SESSION

Chairman Khachaturian called for a **MOTION** to End Closed Session and Re-Open the Regular Meeting @ 7:54 P.M.

OFFERED BY: Commissioner McMullen, SECONDED BY: Commissioner Sutton, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Cavanagh, McMullen, Russo, Sutton, Whalen and Chairman Khachaturian

ADJOURMENT

ANNOUNCEMENT (by Chairman Khachaturian):

The next Regular Meeting of the B.R.S.A. is scheduled for Monday, June 15, 2020, at 7:00 P.M. All meetings take place in the Administration Building of the Authority located at 100 Oak Street, Union Beach, NJ 07735.

At 7:55 P.M. Chairman Khachaturian called for a **MOTION** to Adjourn the meeting.

OFFERED BY: Commissioner Sutton, SECONDED BY: Commissioner McMullen, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Cavanagh, McMullen, Russo, Sutton, Whalen and Chairman Khachaturian

Respectfully submitted,
Susan DuBey, Administrative Assistant