



BAYSHORE REGIONAL SEWERAGE AUTHORITY

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Peter J. Canal
EXECUTIVE DIRECTOR

MINUTES FOR REGULAR MEETING (via Zoom) MONDAY, MAY 16, 2022

At 7:02 P.M., Chairman Cavanagh made the following announcements:

The Meeting of the Bayshore Regional Sewerage Authority will now come to order. I hereby announce that pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of this meeting has been sent to the Asbury Park Press. Notice has also been sent to the Clerks of Aberdeen, Hazlet, Holmdel, Keansburg, Keyport, Matawan, Union Beach and Marlboro and the Western Monmouth Utilities Authority. This notice is also posted in the lobby of the Bayshore Regional Sewerage Authority Administration Building.

Remote Public Meeting

STATEMENT READ AT BEGINNING OF THE REMOTE MEETING

The meeting of May 16, 2022 of the Bayshore Regional Sewerage Authority is being held remotely at 7PM and is being recorded due to the COVID-19 pandemic and is in compliance with the provisions of Executive Orders 103 and 104; the Open Public Meetings Act; and N.J.A.C. 5:39-1.1 to 1.7.

The meeting will be accessible via phone or by computer:

Dial in by telephone without a computer at **(646) 518-9805** or **(646) 876-9923**

Meeting PIN **860764**

Connect via your internet connected device at: <https://us02web.zoom.us/j/89866994932>

Meeting PIN **860764**

Meeting #82595428520 PIN **860764** at <https://zoom.us/join>

Find your local number: <https://us02web.zoom.us/u/kbmVJoQOiV>

During the public comment period, if you would like to make a public comment, please press the "Raise Hand" button on Zoom or dialing *9 on your telephone keypad to raise your hand. A representative of the Authority will address you by name or by the last 4 digits of your telephone number to state your comment. The Authority will unmute your microphone. You must state your name and address prior to making a public comment. You may also mute and unmute yourself by pressing the microphone icon on Zoom or dialing *6 on your telephone keypad. The Authority will not accept comments made through the "chat" feature available on Zoom remote meetings. Members of the public are also permitted to submit written comments prior to the meeting via mail or e-mail, which will be read during the public comment period.

Chairman Cavanagh asked all in attendance to stand for the Pledge of Allegiance and a Moment of Silence for the safety of US Troops all over the world.

Chairman Cavanagh called for a roll call via Zoom:

PRESENT: Commissioners Lauro, McMullen, Mioduszewski, Sutton, Whalen, and Chairman Cavanagh

Also, in attendance: Peter Canal, Executive Director
Via Zoom J. Michael Broyles, Director of Operations
Thomas Petti, P.E., Principal Engineer
John Napolitano, Esq. General Counsel
Manuel Ponte, P.E. Consulting Engineer
Victoria DuDasko, HR/Admin. Assistant
Carlos Nunes, IT

Reports

BRSA Projects, Special Reports & Connection Applications

1. Executive Directors Report

- **COVID-19 Policy Update-** Regarding the Covid-19 policy, all remains status-quo, with nothing new to report at this time. Potential Covid policy update to be discussed in closed.
- **Disaster Recovery Update-** C.114-S, Power Resiliency Generation (PRG) Project is proceeding. The final documents have been submitted to NJIB/NJDEP for approval. We continue to wait for SED to approve the project. The front end of the bid documents has been finalized and sent to the NJ State Comptroller's office for review on Friday, May 13. We anticipate requesting bids later this summer to early fall. Michael Bart, CPA and John Draikiwicz, Bond Counsel assisted the Authority in acquiring a new bond rating from S&P as required by NJ-IBank.
- **Dorr Oliver-** The design continues to proceed well. HDR completed the Alternative Analysis and is proceeding with the Preliminary Engineering Report and the 30% design submittal. At the 30% submittal, Hazen & Sawyer will conduct the required Value Engineering.
- **Financial-** There is a resolution to renew our Flood Insurance Policy for the Odor Control Building, Chlorine Contact Building and Blower Building No. 2. The total coverage for each building is \$500,000 with \$50,000 deductibles. The total premium for the three (3) locations is \$4,844.
Two of our 13-month investment CDs with Lakeland Bank have matured, totaling \$2,117,674.37. We are reviewing options, researching for competitive CD rates and will be able to report on the topic next month. There are payments to approve this month for Project Fund No. 2 for FEMA Closeout for PS&S in the amount of \$370.00 and PF No. 3 for Power Resiliency Generation Project for Cleary Giacobbe Alfieri Jacobs LLC in the amount of \$2,294.00, R3M Engineering, Inc. in the amount of \$2,409.00 and for S&P Global Rating in the amount of \$15,000. We are also

purchasing a new 52" Zero Turn Mower in the from JB Sales & Service in the amount of \$10,839, the lowest of three quotes.

- **Human Resources**-We have personnel matters for closed session.
- **Other**- We have budgeted every year to send an employee to the AEA Environmental Professional Development Academy (EPDA), due to Covid in recent years, we have been unable to attend. This year we have selected Victoria DuDasko to attend.

2. Principal Engineer Report

- **Contract 124 – West Keansburg Pumping Station Bypass Facility & Improvements** – We are waiting on the delivery of various project materials including valves, piping and the magmeter. We have confirmed the depth and location of the force main with test pits. We are hoping construction can continue in June when the remaining materials are delivered.
- **Contract 138 – Recycle Pumping Station Improvements** – The Recycle Pumping Station Capacity Study was completed by PS&S. PS&S submitted the preliminary design documents on May 16, 2022. We will review and expect to finalize the bid sets in the next few weeks. We are seeking a resolution to authorize advertisement of the Contract for Public Bids once the bid sets are complete.
- **Main Pumping Station Rolling Door Replacements** – The Main Pumping Station has a garage area with rolling steel doors that are corroding and in need of replacement. We previously requested for quotes for rolling door replacements. We previously received some non-responsive quotes and quotes over the bid threshold. We solicited a quote from Set-Rite Corp., of Bristol, PA on NJ State Contract for delivery, installation, and required electrical work to replace the three (3) rolling steel doors. Their quote was about \$14,000 less than previously requested quotes. We are seeking a resolution to award the Main Pumping Station Rolling Door Replacement project to Set-Rite Corp., of Bristol, PA on NJ State Contract in the amount of \$34,429.78.
- **Fire Alarm System Replacement** – There was a need to replace the facility wide fire alarm system. The replacement work started in March and is near completion. The fire and electric inspector from the Borough of Union Beach have inspected the Fire Alarm System and have requested a few minor punch list items.
- **Pumping Station Transfer Switch Replacements & Electrical Upgrades** – The automatic transfer switches (ATS) at Matawan (MPS) and West Keansburg Pumping Stations (WKPS) are over 25 years old and are in need of replacement. We issued an RFP and received three proposals from Hazen, HDR and Mott MacDonald. After reviewing the proposals with our consulting engineer, Manuel Ponte, we have decided to choose Mott MacDonald for the project, as their proposal had the highest score in accordance with the pre-advertised weighted RFP criteria. It was also noted their proposal included a strong project manager and team. We have also reached out to Two Bridges Sewerage Authority as a reference, and they gave a favorable recommendation of Mott MacDonald on similar projects. We are seeking a resolution to award the Pumping Station Transfer Switch Replacements & Electrical Upgrades to Mott MacDonald, LLC of Iselin, NJ in the amount not to exceed \$83,900.00.

Mr. Canal stated for full disclosure the Authority previously hired Killiam Associates as the design engineer for multiple projects in the 1990s. There were contract disputes that resulted in lawsuits between Killiam and the Authority. The company has since been sold, has had numerous name changes and is presently Mott MacDonald. The individuals involved have all since moved on or retired and the Authority does not anticipate any contractual concerns with Mott MacDonald moving forward.

- **Contract 136 – Annual Standby Repair & Service Contract** – There is a need to have an annual standby Contractor for repair and service work at the wastewater plant, pumping stations and/or with the collection system. The Authority has previously advertised and received two bids. We are recommending the lower bidder, CRS Contractors, Inc. of Colts Neck, NJ. We are seeking a resolution tonight to award Contract 136, 2022 Annual Standby Repair & Service Contract to CRS Contractors, in an amount not to exceed \$205,215.06.

Chairman Cavanagh asked what the contract includes? Mr. Petti informed Chairman Cavanagh it is only a standby service and repair contract for work as needed and directed. The Contractor is reimbursed for their bonds and insurance and afterwards is only paid for work completed.

- **LSRP Environmental Services** – In 2012 we had a spill from an above ground fuel oil tank. In May of 2017 an assessment was performed, and no further spill impacts were discovered. Due to Super Storm Sandy and Covid-19 we had delayed completing the additional remediation actions required by the NJDEP. We recently received an extension to complete these activities until May 2024. We are required to contract with a licensed LSRP for the work and have received a proposal from Ramboll, Inc. in the amount of \$26,000.00. There is a resolution on tonight to award this work to Ramboll.

3. Consulting Engineer – R3M

- **Power Resiliency System** – We are assisting in the review of agreements with MCBOA and coordination with the NJ Water Bank and State Comptroller's office for review of the project.
- **WPCP-Miscellaneous Structural Repairs**- We are currently working with the Contractor to review submittals and respond to RFIs.
- **Site-Specific Odor Control Improvements** – We have completed the initial smoke test during the study phase, which resulted in areas for improvements. The Authority Maintenance Staff has already made improvements by making covers airtight and that the additional smoke testing was repeated with a visible improvement. We will proceed with the design.
- **West Keansburg Pump Station Bypass & Meter Facility Construction Services** – We are continuing to coordinate with the Contractor and assisted in the test pits to find the force main.
- **Second Quarter Flow Report**- Nothing outstanding to report. The flows have increased due to rain.

4. Director of Operations Report

- **Plant Performance**-April flow is 11.5 million gallons higher than March.

- **Effluent Quality-** We made some process changes that had a reverse effect, as a result the suspended solids are up. The BOD remains the same.
- **Biosolids Removal-** Fuel oil usage is 3 gallons less per dry ton.
- **Odor Complaints-** We received no odor complaints for this month.
- **Personnel-** All personnel matters will be reviewed in closed.
- **Operations-** The Authority Operators worked with Chavond Barry Engineers to determine if chemical addition will lower the NOx emissions. This project requires further evaluation.
- **Compliance, Safety, and Training-** Mr. Rotondo of the NJDEP conducted the annual unannounced Effluent sampling event, with no issues to report. Mr. Genna of J.A. Montgomery Risk Control visited the Authority to conduct a loss control survey with a few suggestions for improvements, that we are currently reviewing.
- **Laboratory-** The NJDEP Water Pollution Proficiency test is completed. We have achieved acceptable results for all parameters.
- **Computers, Instrumentation and Network Administration-** Asea Brown Boveri performed the first quarter calibration on the meter chamber flow meters and chart recorders. All were found to be within acceptable limits. PACE performed a Relative Accuracy Test Audit on the Continuous Emissions Monitoring System (CEMS) with no issues to report.
- **Treatment Plant-** We have installed the rotating unit for Raw Sewage Pump #3, we are waiting on the delivery of the mechanical seal for completion.
- **Collection System-** We have coordinated with JCP&L for an electrical shutdown for repairs on equipment on Line Road. Due to inconsistent pump operation, we have replaced the Sump Pump controls at West Keansburg Pump Station.

5. Legal Report - Closed Session

TREASURER'S REPORT

STATEMENT OF CASH RECEIPTS AND CASH DISBURSEMENTS

	Balance
	April 30, 2022
<u>UNRESTRICTED INVESTMENTS</u>	
Lakeland Bank-CD#1	\$ 1,068,397.16
Lakeland Bank-CD#2	<u>\$ 1,049,277.21</u>
TOTAL UNRESTRICTED INVESTMENTS	\$ 2,117,674.37
<u>TD BANK UNRESTRICTED CASH</u>	
Incoming Revenue Account	\$ 538,111.11
Operating Regular Account	\$ 2,566,094.24
Operating Reserve Account	\$ 7,860,783.53
Operating Payroll Account	<u>\$ 707,715.27</u>
TOTAL UNRESTRICTED CASH	\$ 11,672,704.15
TOTAL UNRESTRICTED CASH & INVESTMENTS	\$ 13,790,378.52
<u>RESTRICTED INVESTMENT</u>	
Cash Management	\$ 7,335,859.64
Lakeland Bank Reserved Checking	\$ 1,194.46

Lakeland Bank Reserve CD#3	\$ 3,120,873.26
TOTAL RESTRICTED INVESTMENTS	\$10,457,927.36
<u>RESTRICTED CASH</u>	
NJEIT Project Fund	\$ 463,967.73
NJEIT Project Fund #II	\$ 3,677,154.59
NJEIT Project Fund #III	\$ 1,064,029.79
Bond Service Fund	\$ 690,604.69
TOTAL RESTRICTED CASH	\$ 5,895,756.80
TOTAL RESTRICTED CASH & INVESTMENTS	\$16,353,684.16
TOTAL AUTHORITY ACCOUNTS	\$30,144,062.68

Detail of the accounts, receipts and disbursements, including investment activity, are on file in the Administrative Office of the Bayshore Regional Sewerage Authority.

SCHEDULE OF ACCOUNTS RECEIVABLE

	Balance
	April 30, 2022
BRSA CHARGES	
Hazlet Township Sewerage Utility	\$ 0.00
Township of Holmdel	\$ 0.00
Borough of Union Beach	\$ 0.00
Borough of Keyport	\$ 0.00
Borough of Keansburg	\$ 0.00
Borough of Matawan	\$ 0.00
Western Monmouth Utilities Authority	\$ 0.00
Township of Aberdeen	\$ 0.00
TOTAL	\$ 0.00

OUTFALL AUTHORITY CHARGES

Hazlet Township Sewerage Utility	\$ 0.00
Township of Holmdel	\$ 0.00
Borough of Union Beach	\$ 0.00
Borough of Keyport	\$ 0.00
Borough of Keansburg	\$ 0.00
Borough of Matawan	\$ 0.00
Western Monmouth Utilities Authority	\$ 0.00
Township of Aberdeen	\$ 0.00
TOTAL	\$ 0.00

RENT RESERVE ACCOUNTS as of April 30, 2022

Hazlet Township Sewerage Utility	\$ 730,903.05
Township of Holmdel	\$ 323,587.35
Borough of Union Beach	\$ 198,564.94
Borough of Keyport	\$ 301,853.18
Borough of Keansburg	\$ 268,149.65
Borough of Matawan	\$ 328,048.93
Western Monmouth Utilities Authority	\$ 117,062.25

Township of Aberdeen
TOTAL

\$ 484,810.63
\$ 2,752,979.98

OFFERED BY: Commissioner McMullen, SECONDED BY: Commissioner Sutton, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Lauro, McMullen, Mioduszewski, Sutton, Whalen and Chairman Cavanagh

PAYMENT OF REQUISITIONS

Chairman Cavanagh called for a **MOTION** to approve payment of bills listed on:

Operating Fund Req. No. 609 (Regular)	\$ 529,713.10
Payroll Account Req. No. P 257 (Payroll)	\$ 240,186.70
NJEIT Project Fund #11 Req. #PF2-63	\$ 370.00
NJEIT Project Fund #111 Req. #PF3-21	\$ 19,703.00

OFFERED BY: Commissioner Sutton, SECONDED BY: Commissioner McMullen, and carried by a unanimous voice vote recorded as follows:

ROLL CALL: Commissioners Lauro, McMullen, Mioduszewski, Sutton, Whalen and Chairman Cavanagh

APPROVAL OF MINUTES

Chairman Cavanagh called for a **MOTION** to approve the following Minutes:

Regular Meeting Minutes of April 18, 2022
Closed Session Minutes of April 18, 2022

OFFERED BY: Commissioner McMullen, SECONDED BY: Commissioner Sutton, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners McMullen, Mioduszewski, Sutton, Whalen and Chairman Cavanagh

PUBLIC PORTION

Chairman Cavanagh announces: This portion of the meeting is now open to the public for comments or questions related to agenda items only. The public is reminded, only questions or comments specific to the scope of the Agenda items are to be addressed at this time. As a courtesy to all, please be mindful of limiting your comments to 5 minutes.

NO PUBLIC IN ATTENDANCE.

RESOLUTIONS

Resolution No. (85/22): To Accept the Second Three (3) Month Flow Report for 2021/2022

WHEREAS, R3M Engineering, Consulting Engineers for the Bayshore Regional Sewerage Authority, (“Authority”) have determined the quantity of sewerage from each of the Towns and Authorities connected to the Authority’s system for the period December 29, 2021 to March 30, 2022 (second Quarter of 2020/2021); and

WHEREAS, said flow figures have been calculated from actual meter readings, maintenance service reports, meter calibration reports and other data; and

WHEREAS, said flow figures have been reviewed by the Commissioners of this Authority.

NOW THEREFORE BE IT RESOLVED that the Commissioners of the Bayshore Regional Sewerage Authority hereby accept the flow calculations, certified by R3M for the period December 29, 2021 to March 30, 2022 (second Quarter of 2021/2022).

OFFERED BY: Commissioner McMullen, SECONDED BY: Commissioner Sutton, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners McMullen, Mioduszewski, Sutton, Whalen and Chairman Cavanagh

Resolution No. (86/22): To Secure Flood Insurance for the Authority Buildings Eligible For National Flood Insurance Program Coverage

WHEREAS, the Bayshore Regional Sewerage Authority (“Authority”) owns several buildings at the Treatment Plant located at 100 Oak Street in Union Beach, NJ; and

WHEREAS, the buildings further identified as Blower Building 2, Chlorine Contact Building, and Odor Control Building are eligible for flood insurance under the National Flood Insurance Program (“NFIP”); and

WHEREAS, the Selective Insurance Company will provide total coverage of \$1,500,000 for a total premium of \$4,844 with a \$150,000 deductible; and

WHEREAS, as a condition of FEMA funding the Authority is required to obtain and maintain flood insurance on all eligible buildings; and

WHEREAS, the quoted premiums and coverages have been reviewed by the Authority Risk Management consultants, Conner Strong & Buckelew who has recommended binding these coverages; and

WHEREAS, in accordance with NJAC 5:30-5.4(a)(3), the Authority certifies the availability of funds in the insurance line item, to cover the maximum dollar value of the pending contract as set forth in the Resolution.

NOW THEREFORE BE IT RESOLVED, that the Commissioners of the Bayshore Regional Sewerage Authority hereby authorize the payment of the above stated premiums to secure flood insurance for the named Authority Buildings for a one-year term according to the building renewal date and instruct the Executive Director to execute all necessary documentation to secure this coverage.

OFFERED BY: Commissioner Lauro, SECONDED BY: Commissioner McMullen, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners McMullen, Mioduszewski, Sutton, Whalen and Chairman Cavanagh

Resolution No. (87/22): To Award Contract to S&P Global Ratings for the Preparation of a Credit Rating in the amount of \$15,000.00

WHEREAS, the Bayshore Regional Sewerage Authority (the “Authority”) is submitting an application to the New Jersey Infrastructure Bank (the “IBank”) for funding; and

WHEREAS, the Authority’s Bond Counsel notified that the Authority was required to obtain a rating from a credit rating agency to submit to the IBank with the application for funding; and

WHEREAS, S&P Global Ratings submitted the lowest proposal for a credit rating in the amount of \$15,000.00; and

WHEREAS, in accordance with N.J.S.A 5:30-5.4(a)(3), the Authority certifies the availability of funds in the Service Contracts line item of the Authority Operating Budget, to cover the maximum dollar value of the pending Contract as set forth in the Resolution.

NOW THEREFORE BE IT RESOLVED, by the Commissioners of the Bayshore Regional Sewerage Authority hereby award a Contract to S&P Global Ratings for the preparation of a credit rating in the amount not to exceed \$15,000.00.

BE IT FURTHER RESOLVED, that all actions taken in furtherance of this resolution are hereby ratified and approved; and

BE IT FURTHER RESOLVED, that the Executive Director is hereby authorized to execute any and all reasonable and necessary documents to award the project to S&P Global Ratings.

OFFERED BY: Commissioner McMullen, SECONDED BY: Commissioner Lauro, and carried by a unanimous voice vote recorded as follows:

ROLL CALL: Commissioners McMullen, Mioduszewski, Sutton, Whalen and Chairman Cavanagh

Resolution No. (88/22): To Award LSRP Environmental Consulting Services to Ramboll, Inc. in the amount of \$26,000.00

WHEREAS, on March 14, 2012 Bayshore Regional Sewerage Authority (“Authority”) received a conditional no further action (“NFA”) letter from the New Jersey Department of Environmental Protection (“NJDEP”) for the investigation and remediation of a surface spill from an on-site, 3,000-gallon heating oil above-ground storage tank adjacent to the Main Pump Station; and

WHEREAS, as a result of the conditional NFA letter, the NJDEP required a preliminary assessment and sampling of groundwater impacts and close-out activities; and

WHEREAS, due to several Superstorm Sandy Resiliency Projects, the regulatory timeframe for the required close-out activities has been extended to May 2024; and

WHEREAS, as the result the Authority has need for a Licensed Site Remediation Professional (“LSRP”) to provide Environmental Consulting Services including the required sampling and close-out activities; and

WHEREAS, the Authority has solicited a proposal from Ramboll, Inc. of Princeton, NJ for the LSRP Environmental Consulting Services as required in response to the required action by the NJDEP dated April 12, 2022, in the amount not to exceed \$26,000.00; and

WHEREAS, the Executive Director and Principal Engineer have reviewed the proposal and found it to be fair and reasonable; and

WHEREAS, in accordance with NJAC 5:30-5.4(a)(3), the Authority certifies the availability of funds in the Consultant Other line item of the Authority Operating Budget, to cover the maximum dollar value of the pending Contract as set forth in the Resolution.

NOW THEREFORE BE IT RESOLVED, the Commissioners of the Bayshore Regional Sewerage Authority hereby approve a proposal for LSRP Environmental Consulting Services, in the amount not to exceed \$26,000.00 to Ramboll, Inc. of Princeton, NJ in accordance with the terms and conditions of the proposal dated April 12, 2022.

BE IT FURTHER RESOLVED, that the Chairman and Secretary are hereby authorized to execute the contract agreement with Ramboll, Inc. of Princeton, NJ.

BE IT FURTHER RESOLVED, that a copy of this award shall be placed in the official Authority newspaper and on the Authority web site within ten (10) days of award.

OFFERED BY: Commissioner McMullen, SECONDED BY: Commissioner Lauro, and carried by a unanimous voice vote recorded as follows:

ROLL CALL: Commissioners McMullen, Mioduszewski, Sutton, Whalen and Chairman Cavanagh

Resolution No. (89/22): To Award Engineering Design Services for the Pumping Station Transfer Switch Replacement & Electrical Upgrades Project to Mott MacDonald, LLC of Iselin, NJ in the amount of \$83,900.00

WHEREAS, the Bayshore Regional Sewerage Authority (“Authority”) owns and operates two (2) regional sanitary sewer pumping stations known as the Matawan Pumping Station (“MPS”) and the West Keansburg Pumping Station (“WKPS”); and

WHEREAS, the Authority has identified the need for electrical upgrades at the MPS & WKPS, including the replacement of automatic transfer switches and has developed a scope of work in a request for proposal (RFP); and

WHEREAS, the Authority solicited proposals from three (3) Engineering Firms from the Capital Improvement Short List; and

WHEREAS, on April 15, 2022, three (3) proposals were received from Hazen Engineers, Inc, HDR, Inc. and Mott MacDonald, LLC; and

WHEREAS, the Principal Engineer and Consulting Engineer, R3m engineering, inc. independently ranked the firms in accordance with the pre-advertised weighted criteria in the RFP; and

WHEREAS, the firm of Mott MacDonald, LLC of Iselin NJ received the highest rank in accordance with the established criteria in the RFP; and

WHEREAS, the Authority desires to award the Contract for the Pumping Station Transfer Switch Replacement & Electrical Upgrades Project to Mott MacDonald, LLC of Iselin, NJ for a cost not to exceed \$83,900.00; and

WHEREAS, in accordance with N.J.S.A 5:30-5.4 (a) (3), the Authority certifies the availability of funds in the Pump Station Equipment & Improvements line item of the Authority Capital Budget, to cover the maximum dollar value of the pending Contract set forth in this Resolution.

NOW THEREFORE BE IT RESOLVED, the Commissioners of the Bayshore Regional Sewerage Authority hereby award the Contract for the Pumping Station Transfer Switch Replacement & Electrical

Upgrades Project to Mott MacDonald, LLC of Iselin, NJ in accordance with the terms and conditions of their proposal, in the amount not to exceed \$83,900.00.

BE IT FURTHER RESOLVED that the Chairman and Secretary are hereby authorized to execute the contract agreement with Mott MacDonald, LLC of Iselin, NJ.

BE IT FURTHER RESOLVED, that a copy of this award shall be placed in the official Authority newspaper and on the Authority web site within ten (10) days of award.

OFFERED BY: Commissioner McMullen, SECONDED BY: Commissioner Lauro, and carried by a unanimous voice vote recorded as follows:

ROLL CALL: Commissioners McMullen, Mioduszewski, Sutton, Whalen and Chairman Cavanagh

Resolution No. (90/22): To Award Main Pumping Station Rolling Door Replacements to Set-Rite Corp., of Bristol, PA in the amount of \$34,429.78

WHEREAS, the Bayshore Regional Sewerage Authority (“Authority”) owns and maintains a Wastewater Treatment Plant with a Main Pumping Station; and

WHEREAS, there is a need to replace three (3) rolling garage doors at the Main Pumping Station; and

WHEREAS, the Authority can purchase equipment under State Contract without competitive bidding in accordance with Local Public Contract Law; and

WHEREAS, Set-Rite Corp., of Bristol, PA has submitted a proposal for the Main Pumping Station Rolling Door Replacements project including furnishing, installing, and the required electrical work for the new rolling doors, under State Contract Blanket No. 21-GNSV1-01463, in the amount of \$34,429.78; and

WHEREAS, the Authority Engineering Staff has reviewed the State Contract price and find it be fair, reasonable and lower than similar quotes; and

WHEREAS, in accordance with N.J.S.A 5:30-5.4 (a) (3), the Authority certifies the availability of funds in the Treatment Plant Equipment & Improvements line item of the Authority Capital Budget, to cover the maximum dollar value of the pending Contract as set forth in the Resolution.

NOW THEREFORE BE IT RESOLVED, the Commissioners of the Bayshore Regional Sewerage Authority hereby award the Contract for the Main Pumping Station Rolling Door Replacements to Set-Rite Corp., of Bristol, PA in accordance with the terms and conditions of their State Contract, in the amount not to exceed \$34,429.78.

BE IT FURTHER RESOLVED, the Executive Director is hereby authorized to execute any necessary documents to award the Contract to Set-Rite Corp., of Bristol, PA.

OFFERED BY: Commissioner Sutton, SECONDED BY: Commissioner McMullen, and carried by a unanimous voice vote recorded as follows:

ROLL CALL: Commissioners McMullen, Mioduszewski, Sutton, Whalen and Chairman Cavanagh

Resolution No. (91/22): To Authorize Advertisement for Public Bids on Contract 138, Recycle Pumping Station Improvements

WHEREAS, the Bayshore Regional Sewerage Authority (“Authority”) owns and maintains a Wastewater Treatment Plant with a Recycle Pumping Station for plant drainage and process sidestreams; and

WHEREAS, PS&S completed an alternatives analysis to increase the efficiency of the Recycle Pumping Station, evaluate capacity and is recommending various improvements; and

WHEREAS, the Authority has contracted with PS&S to develop Contract 138, Recycle Pumping Station Improvements with technical specifications for the work and design documents for the solicitation of public bids, by Resolution No. 114/21; and

WHEREAS, the Authority requires authorization to solicit public bids for Contracts.

NOW THEREFORE BE IT RESOLVED, the Commissioners of the Bayshore Regional Sewerage Authority hereby authorize the Principal Engineer and Qualified Purchasing Agent to advertise for Public Bids for Contract 138, Recycle Pumping Station Improvements in the Authority Official Newspaper and on the Authority Website.

OFFERED BY: Commissioner McMullen, SECONDED BY: Commissioner Sutton, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners McMullen, Mioduszewski, Sutton, Whalen and Chairman Cavanagh

Resolution No. (92/22): To Award Contract 136, Annual Standby Repair & Service Contract to CRS Contractors, Inc. of Colts Neck, NJ in the amount of \$205,215.06

WHEREAS, the Bayshore Regional Sewerage Authority (“Authority”) owns and operates a Wastewater Treatment Plant and Collection System that includes three Pumping Stations; and

WHEREAS, there is a need to have a standby Contractor for repair and service work; and

WHEREAS, the Authority Engineering Staff has developed a Contract with technical specifications for the work and public bidding documents for solicitation of public bids; and

WHEREAS, in accordance with Local Public Contracts Law, the Authority advertised for Contract 136, Annual Standby Repair & Service Contract, and two (2) sealed bids were received and publicly opened on April 27, 2022 at 11:00 A.M., with the low bidder being CRS Contractors, Inc. of Colts Neck, NJ in the amount of \$205,215.06; and

WHEREAS, the Authority Attorney and Principal Engineer have reviewed the bids and are recommending award of the Contract to CRS Contractors, Inc. of Colts Neck, NJ in the amount of \$205,215.06; and

WHEREAS, in accordance with N.J.S.A 5:30-5.4 (a) (3), the Authority certifies the availability of funds in the Pump Station Equipment & Improvements line item of the Authority Capital Budget, to cover the maximum dollar value of the pending Contract as set forth in the Resolution.

NOW THEREFORE BE IT RESOLVED, the Commissioners of the Bayshore Regional Sewerage Authority that CRS Contractors, Inc. of Colts Neck, NJ is hereby awarded Contract 136, Annual Standby Repair & Service Contract in the amount of \$205,215.06 in accordance with the terms and conditions of the bid and Contract Documents.

BE IT FURTHER RESOLVED, the Chairman and Secretary are hereby authorized to execute the Contract Documents.

OFFERED BY: Commissioner McMullen, SECONDED BY: Commissioner Lauro, and carried by a unanimous voice vote recorded as follows:

ROLL CALL: Commissioners McMullen, Mioduszewski, Sutton, Whalen and Chairman Cavanagh

PUBLIC PORTION

Chairman Cavanagh announces: This portion of the meeting is open to the public to discuss any BRSA matters the public may care to address. The public is reminded, only questions or comments not previously addressed; and/or specific to the scope of BRSA's operations or projects will be addressed. As a courtesy to all members of the public wishing to speak, please be mindful of limiting your comments to 3 minutes.

NO PUBLIC IN ATTENDANCE

EXECUTIVE SESSION

Chairman Cavanagh called for a MOTION to go into Closed Session at 7:39 P.M. in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permitting the exclusion of the public from a meeting in certain circumstances. This action will be taken to discuss matters falling within attorney-client privileges, specifically, pending or anticipated litigation, contract negotiations and matters of employment of public employees. It is anticipated at this time that the above stated subject matter shall be made public at such time as the need for non-disclosure no longer exists.

OFFERED BY: Commissioner McMullen, SECONDED BY: Commissioner Whalen, and carried by a unanimous voice vote recorded as follows:

ROLL CALL: Commissioners Lauro, McMullen, Mioduszewski, Sutton, Whalen and Chairman Cavanagh

END CLOSED SESSION

Chairman Sutton calls for a MOTION to End Closed Session and Re-Open the Regular Meeting @ 7:54 P.M.

OFFERED BY: Commissioner McMullen, SECONDED BY: Commissioner Lauro, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Lauro, McMullen, Mioduszewski, Sutton, Whalen and Chairman Cavanagh

RESOLUTIONS

Resolution No. (93/22): To Hire Deana Hornig as a Laboratory Technician

WHEREAS, The Bayshore Regional Sewerage Authority ("Authority") is a public body corporate and politic organized and existing under and pursuant to the Sewerage Authorities Law; and

WHEREAS, for the more efficient operation of the Authority the Bayshore Regional Sewerage Authority has a need to hire a new employee in the position of Laboratory Technician to fill a vacated position; and

WHEREAS, the Authority posted the position of Laboratory Technician for plant personnel prior to accepting applications; and

WHEREAS, the Authority management staff have interviewed qualified candidates for the position of Laboratory Technician; and

WHEREAS, Deana Hornig of Brick, NJ has demonstrated through her resume and interview the qualities for the position of the Laboratory Technician; and

WHEREAS, in accordance with NJAC 5:30-5.4(a)(3), the Authority certifies the availability of funds in the Authority Plant Salary line item, to cover the maximum dollar value of the pending employee as set forth in the Resolution.

NOW THEREFORE BE IT RESOLVED the Commissioners of the Bayshore Regional Sewerage Authority authorize the hiring of Deana Hornig of Brick, NJ as Laboratory Technician at a starting pay rate of \$30.99 per hour, with a 180-day probationary period and pending the results of the Authority Criminal History, Drug and Alcohol Screening.

BE IT FURTHER RESOLVED subsequent to an acceptable 180-day probationary period Deana Hornig be granted all of the benefits of employment as a regular full time employee of the Bayshore Regional Sewerage Authority.

OFFERED BY: Commissioner McMullen, SECONDED BY: Commissioner Lauro, and carried by a unanimous voice vote recorded as follows:

ROLL CALL: Commissioners McMullen, Mioduszewski, Sutton, Whalen and Chairman Cavanagh

Resolution No. (94/22): To Authorize the Chairman and Secretary to Execute a Service Agreement with the Monmouth County Bayshore Outfall Authority for a Power Resiliency Generation System

WHEREAS, the Bayshore Regional Sewerage Authority (the "Authority") and the Monmouth County Bayshore Outfall Authority ("MCBOA") wish to avoid prolonged power loss resulting in internal flooding, service loss, and damage both internal to the facilities and external to the neighborhoods surrounding the Authority's secondary wastewater facility in Union Beach, New Jersey; and

WHEREAS, to accomplish this goal, the Authority is proposing to construct a Power Resiliency Generation System to install three (3) 1,500 kW natural gas-fired generators in an enclosed Generator Building at the Authority's wastewater treatment plant to maintain continuous power supply to the Authority and MCBOA for a minimum of seven (7) consecutive days; and

WHEREAS, it is necessary to memorialize and to set forth the obligations and responsibilities of each party in a Service Agreement for the Power Resiliency Generation System; and

WHEREAS, the Authority desires to enter into a Service Agreement with MCBOA for the Power Resiliency Generation System.

NOW THEREFORE BE IT RESOLVED, by the Commissioners of the Bayshore Regional Sewerage Authority that the Chairman and Secretary are hereby authorized to execute all reasonable and necessary documents for the Service Agreement for the Power Resiliency Generation System, which shall be in a form suitable to the Authority Attorney and the Executive Director.

OFFERED BY: Commissioner Sutton, SECONDED BY: Commissioner McMullen, and carried by

a unanimous voice vote recorded as follows:

ROLL CALL: Commissioners McMullen, Mioduszewski, Sutton, Whalen and Chairman Cavanagh

ADJOURMENT

ANNOUNCEMENT (by Chairman Cavanagh):

The next B.R.S.A. Public Meeting is scheduled for Monday, June 20, 2022, at 7:00 P.M. All meetings take place in the Administration Building of the Authority located at 100 Oak Street, Union Beach, NJ 07735.

At 7:55 P.M. Chairman Cavanagh called for a **MOTION** to Adjourn the meeting.

OFFERED BY: Commissioner Sutton, SECONDED BY: Commissioner McMullen, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Lauro, McMullen, Mioduszewski, Sutton, Whalen and Chairman Cavanagh

Respectfully submitted,

Victoria DuDasko, Administrative Assistant/HR