



# BAYSHORE REGIONAL SEWERAGE AUTHORITY

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Peter J. Canal, *EXECUTIVE DIRECTOR*  
J. Michael Broyles, *DIRECTOR OF OPERATIONS*

## MINUTES FOR REGULAR MEETING via Zoom MONDAY, May 15, 2023

At 7:02 P.M., Chairwoman McMullen makes the following announcement:

The Public Meeting of the Bayshore Regional Sewerage Authority will now come to order. I hereby announce that pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of this meeting has been sent to the Asbury Park Press. Notice has also been sent to the Clerks of Aberdeen, Hazlet, Holmdel, Keansburg, Keyport, Matawan, Union Beach and Marlboro and the Western Monmouth Utilities Authority. This notice is also posted in the lobby of the Bayshore Regional Sewerage Authority Administration Building.

Join Zoom Meeting:

<https://us02web.zoom.us/j/88944344251>

**Meeting ID: 889 4434 4251**

**Passcode: 187423**

One tap mobile

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Please be advised that the Zoom link, Meeting ID and Passcode for each meeting are the same.

During the public comment period, if you would like to make a public comment, please press the "Raise Hand" button on Zoom or dialing \*9 on your telephone keypad to raise your hand. A representative of the Authority will address you by name or by the last 4 digits of your telephone number to state your comment. The Authority will unmute your microphone. You must state your name and address prior to making a public comment. You may also mute and unmute yourself by pressing the microphone icon on Zoom or dialing \*6 on your telephone keypad. The Authority will not accept comments made through the "chat" feature available on Zoom remote meetings.

Chairwoman McMullen asked all in attendance to stand for the Pledge of Allegiance and a Moment of Silence for the safety of US Troops all over the world.

Chairwoman McMullen calls for a roll call of attendance (via Zoom):

**PRESENT:** Commissioners Cavanagh, Mioduszewski, Sutton, Whalen, and Chairwoman McMullen

**ABSENT:** Commissioner Lauro

Also In Attendance: Mr. Peter Canal, Executive Director  
Via Zoom J. Michael Broyles, Director of Operations  
Roy Anderson, Superintendent  
Thomas Petti, P.E., Principal Engineer  
Victoria Holmes, General Counsel  
Manuel Ponte, P.E., Consulting Engineer  
Carlos Nunez-Rojas, IT  
Chad Sprague, Regulatory Compliance Manager

## Reports

### BRSA Projects, Special Reports & Connection Applications

#### 1. Executive Director's Report

- **Administration** – We continue to have no employees out sick with Covid-19. After speaking with labor counsel, we will be making a policy update soon to loosen some of the Covid restrictions that are currently in place. We are now on-line with the Verily wastewater sampling program. Samples are being collected and sent in. Results are being posted. Invoicing should begin soon.
  - Chairwoman McMullen asked what the results have been. Mr. Broyles stated that the results have been variable, but in-line with those of neighboring wastewater treatment facilities that are part of the program.
  - Commissioner Cavanagh asked what information is public. Mr. Canal explained that it is a comparison of results from other wastewater treatment facilities nationwide (several from NJ). They post the data and send an email notifying us that the results have been posted. We have the ability to drop out of the program at any time.

Our IT department has reported that most of the commissioners are set-up with the Signaturely program and if anyone needs assistance to reach out to us. It has been working well.

- **Disaster Recovery Update** – We held a pre-bid meeting for the Power Resiliency Generation Project on April 13. There are currently three addendums out, causing the bid opening to be moved to June 15, 2023. We hope to award the project at the July 17, 2023 public meeting.
- **Dorr Oliver** – We received the 60% design milestone on April 21, 2023, which included all of the value engineering recommendations. BRSA staff is currently reviewing the submittal and preparing comments.
- **Finance** – We are a member of the NJ Sustainable Energy Joint Meeting (NJSEM) for the bulk purchase of electrical generation for our smaller remote locations. The contract is currently out for bid and electronic bids will be received on or about June 7, 2023. We

hope to have new rates for the July meter readings. There is a resolution on to renew the FEMA required Flood Insurance Policy for the Odor Control Building, Chlorine Building and Blower Building #2. The coverage for each building is \$500,000 with \$50,000 deductibles. We could select a lower deductible for a higher premium if we choose. However, these deductibles are the same as we have selected in the past. The total premium for the three (3) locations is \$5,557. One of our investment CD's totaling approximately \$3.2M at TD Bank matured this month. We rolled it over for the best rate we could find, which was a 6-month term at 4.97%. There is a Resolution to approve the 6-month CD with TD Bank. To date, there are no official amendments required for the 2023 Capital Budget. We have made line-item adjustments, as we have done in the past, to reflect real time / real cost since many of these items had not been bid yet when the budget was approved. No formal action is required at this time. There are payments to approve this month for Project Fund (PF) No.3, Power Resiliency, for HDR in the amount of \$1,593.50, R3M Engineering in the amount of \$192.00 and Cleary Giacobbe Alfieri Jacobs in the amount of \$410.00. We are also making our second quarterly payment to MCBOA in the amount of \$256,300.01.

- **Human Resources** – Last year's summer intern sent the Authority an email expressing his gratitude for the opportunity to work here as an Engineering Intern. There are no matters at this time for Executive Session.

## 2. Principal Engineer's Report

- **Contract 130 – Administration Building Roof Replacement** – We received the building permits on April 20<sup>th</sup>. Materials have begun to arrive and the contractor has informed us that the active construction period will last approximately 3-4 weeks. He will be on-site this week to begin demolition of some existing ballasts on the roof and plans to get started with installation either next week or the following week, once all materials are here.
- **Contract 142 – WWTP Odor Control Improvements** – We received bids for this project on April 26, 2023. There are Resolutions on tonight to award construction and construction management services. We received proposals from a couple of good contractors that came in below our engineer's estimate. The consulting engineer will provide additional details in his report.
- **Contract 145 – Interceptor Sewer Rehabilitation Phase 4A** – As discussed last month, we received bids that came in significantly higher than our engineer's estimates. We have reached out to the contractors and met with Jacobs Engineering Group after rejecting all bids. As a result of these discussions, we have decided to split the project into two smaller phases (Phase 4A & Phase 4B). We are currently looking to move forward with Phase 4A. This phase is the more critical of the phases, involving approximately 2,200 linear feet of 42-inch diameter pipe on 8<sup>th</sup> Street and Bayview Avenue in Union Beach. Phase 4B consists of 36-inch and 24-inch pipe located on Jersey Avenue and Shore Road. The plan is to re-bid Phase 4A, for which we have already incorporated some adjustments from the addenda from the previous bid, then bid Phase 4B in the fall as a 2024 Capital Improvement project. Jacobs is finishing up the re-bid on Phase 4A and we hope to go right back out to bid and have a recommendation for award next month.
- **Contract 146 – NIRO Incinerator Rehabilitation** – The most recent inspection of the NIRO Incinerator identified approximately 200 square feet of cracked refractory (1200-

1300 bricks). Currently, there is an estimated eight-month lead time for receipt of the bricks. We requested that Chavond Barry Engineering develop a spec for the project and we received one (1) bid from Iron Hills Construction in the amount of \$387,000.00, which is below Chavond Barry's estimate of \$408,000.00. In addition to the cracked refractory, the work also includes repairing the refractory support shelf, replacement of some thermocouples and also has provisions for additional brick work if needed. The contractor will be given a 14-day, round the clock, time frame to complete the work. This project will be a 2024 Capital project. However, we would like to award construction and construction services now so that we can get the brick ordered due to the long lead times. There are Resolutions on tonight to award construction to Iron Hills in the amount of \$387,000.00 and award the Construction Administration and Inspection Services proposal to Chavond Barry in the amount of \$20,000.00.

- **Contract 147 – Emergency Generator Radiator Repairs** – As previously discussed, the contractor failed to submit their bid on time after the initial advertisement for bids. We did receive a bid from them on May 3, 2023 after the second advertisement for bids. However, the bid of \$180,000.00 is well over their estimate of \$60,000.00 to \$80,000.00. After reaching out to the contractor, they explained that the high price is a result of issues with providing a back-up emergency generator while work is being performed. Due to the increase in the cost above our estimates, it is in the best interest of the Authority to reject all bids. After two failed bid attempts, public contract law allows us to negotiate with bidders who have submitted a bid previously. Our plan now is to reject bids and reach out to the contractor, BGR Radiator, to discuss the option of the Authority handling the supply of the back-up emergency generator in an effort to get a better price and bring the cost of the project down. There is a Resolution on tonight to reject all bids and enter into negotiations with the contractor for a negotiated price.
- **Contract 23-005 – Furnish & Deliver Emergency Force Main Repair Inventory** – After rejecting bids for this contract last month due to a high bid of over \$190,000.00, we spoke to the contractor who expressed concerns with inventory material availability. As a result, we have revised the scope of supply to include less inventory and re-bid. The PCCP pipe manufacturer, Thompson Pipe, provided the only bid in the amount of \$44,840.00. There is a Resolution on tonight to award Contract 23-005 to Thompson Pipe Group Pressure (TPG) in the amount of \$44,840.00.
- **Plant HVAC Upgrades** – We sought proposals for this project from our short list of Capital Engineers. We received proposals from Mott-MacDonald and Stantec in the amounts of \$268,000.00, \$269,000.00 respectively. Arcadis provided the low proposal of \$194,000.00. The project was tabled last month because all proposals were higher than what we expected. We met with Arcadis and revised the scope of the project by pushing two of the buildings out to a later phase and keeping the Laboratory, Main Pump Station and Grit Facility within the scope of the project. Arcadis submitted a revised proposal and we have a Resolution on tonight to award the Plant HVAC Upgrades Project to Arcadis in the amount of \$150,000.00.
- **Pumping Station & Force Main Condition Assessment & Planning Program – Phase 3** – R3M submitted the Task 2, hydraulic and capacity report of the Matawan Pumping Station. We met with R3M to review the report and are working through a few comments. This phase is now complete. Our focus moving forward from this phase is some additional cleaning / flushing and data acquisition from the pump station. We are

working with R3m to develop a flushing / degreasing plan and they will also be assisting with the data acquisition. We hope to get a proposal from R3M for these services within the next month or two.

- **Contract 136 – Annual Standby Repair & Service Contract** – Our standby contractor, CRS, helped us out with the emergency repair to the Raritan Valley Force Main back in March. The one-year contract expires on May 24, 2023. The contract allows for a one time, one-year, extension not to exceed the CPI. CRS submitted an extension request with an increase to the total Contract Value of 1.89% or \$3,896.69. This increase does fall within the CPI and includes some labor rate increases that they were able to justify. There is a Resolution on tonight to award the one-year extension to CRS.
- **Contract 23-006 – Annual Disposal of Grit & Screenings & RFQ 2023-04 – Various Laboratory Analysis Services** – These are two of our annual operating Contracts. The Contract for disposal of grit and screenings is generally a two (2) year contact which expires in July. The Request for Quotes for Various Laboratory Analysis Services is for our annual Contract for the sampling, testing and analysis for laboratory services above the scope of what our on-site laboratory is certified. There are Resolutions on tonight to advertise for both the Disposal of Grit and Screenings Contract as well as the RFQ for lab services.

Mr. Petti provided some additional information on the Power Resiliency project. We issued our third addendum last week. The addenda have mostly consisted of general questions and answers. The first addendum included some clarification to the specs and drawings. The second addendum pushed the bid back by approximately four (4) weeks. Approximately 20-25 questions were answered between addenda 2 & 3. We do not anticipate a fourth addendum at this time.

Chairwoman McMullen asked for an update on the status on item #24 of the Principal Engineer's Report (Bell Works, B. 11, L. 38, Bell Labs Property, Holmdel) since the last meeting with the developer on March 24, 2023. Mrs. Holmes stated that Mr. Napolitano had reached out to them today and is awaiting a response. Mr. Canal stated that he believes Mr. Napolitano will be providing an update at the next public meeting.

### 3. Consulting Engineer – R3M Report

- **Power Resiliency System** – The project is proceeding well and we continue to assist BRSA staff with the I-BANK and NJDEP.
- **WPCP-Site Specific Odor Control Design** – We received three (3) bids as follows:
  - BR Welding (\$440,000.00)
  - Iron Hills Construction (\$503,000.00)
  - William Call Construction (\$782,100.00)

The engineering estimate for the project was \$472,000.00. We are recommending awarding the contract to BR Welding.

- Commissioner Cavanagh asked Mr. Ponte to explain the scope of the project. A brief discussion concerning the project followed.
- **Administration Building Roof Replacement** – Materials should be arriving to the plant soon. Once received, the work may proceed.

- **Engineering Design Services for West Keansburg Force Main Replacement** – We were on-site while JCP&L relocated a utility pole which will require a re-alignment of that section of the force main. The contractor informed us that the re-alignment will require the procurement of additional pipe fittings that will delay the start of field work from September until November.
- **Condition Assessment and Planning Program of Authority Force Mains: Phase III** – The hydraulic evaluation report was reviewed by BRSA staff and comments are being addressed.
- **General Consulting Engineer Services** – We continue to assist with the I-BANK/NJDEP for the Dorr Oliver Rehabilitation Project. We are also coordinating with BRSA staff regarding the value engineering results. We have also submitted the 2022/2023 Flow Report.
- **Accept Second Quarter 2022/2023 Flow Report** – There are no unusual flows being reported in this quarterly flow report. Attachment A displays the annualized flows for quarter 2 of the last five (5) years. The annualized flow for the second quarter 2022/2023 compares well with the previous 4 years. Table 1 shows similar data, also comparing well year to year.

Commissioner Cavanagh asked if the recent rains took place after the period covered by this flow report. Mr. Canal and Mr. Ponte stated that the current report covers the period from January through March. A brief discussion followed.

Mr. Petti added that R3M submitted a proposal for Engineering Construction and Administration Services for the Odor Control Project. There is a Resolution on tonight to award Engineering Services During Construction for this project in the amount of \$34,180.00.

#### 4. Director of Operation's Report

- **Plant Performance** – The total and average flows for April were similar to what we saw in March. The maximum flow of 15.828 MG shown in the report is from the last day of the month. We received approximately 4 inches of rain over the last 2 days of April. As a result, the flows from the last 2 days of the month accounted for over 10% of the monthly total flow. IFF R&D's flow for the month is 358,500 gallons.
- **Effluent Quality** – The effluent quality continues to improve so we are maintaining our process control parameters. The monthly average for Total Suspended Solids was reduced by 1 ppm and CBOD remained the same as last month. Due to higher influent concentrations, the percent removal of both improved by 1%.
- **Incineration** – We had one shut down to replace the belt on one of the filter presses in preparation for the stack test. The incinerator was down for one (1) day while the press was cleaned and the belt was removed and replaced. We also had one delayed start due to a plugged sludge port. The port was cleared relatively quickly. The stack testing company arrived today to begin set-up of the equipment. We will be performing the stack test over the next several days. Representatives from the NJDEP will be here monitoring the stack test along with the stack testers and Chavond Barry.
- **Odor Complaints** – There were two (2) odor complaints on April 18<sup>th</sup> and 19<sup>th</sup>. The wind speed on both days was approximately 19 mph. We made some adjustments to our odor control systems in an effort to minimize the odor complaints. We moved one of the

atomizers to the manhole where the incinerator scrubber drains in order to knock down the occasional odor that comes from that manhole. Staff noticed that the exhaust from Odor Control Tower #4 did not smell as fresh as it usually does. As a result, the ORP was increased, which did improve the exhaust. We also added an additional length of pipe to the ash line discharge so that the water is discharged below the surface of the ash basin to prevent the release of odors caused by the turbulence of the water hitting the surface. Additionally, the ORP probe was replaced in Odor Control Tower #2 when it was observed that the reading seemed inaccurate.

- **Noise Complaints** – We received a number of complaints in April, all from the same resident. The complainant sends screenshots of his phone app showing levels that are actually below the limit specified in the noise ordinance. We did move our sound meter to a location between the plant and the complainant's home, approximately 75 feet inside the property line. Our readings are approximately 1-2 decibels higher than what he is sending us but they are close. We placed sections of Muscle Wall on the side of the Lab Building roof that faces the complainant's home in an effort to reduce the noise from the HVAC equipment on the roof traveling in that direction.
  - Chairwoman McMullen asked if we are doing anything different that would cause the increase in the number of noise complaints. Mr. Broyles stated that we are not doing anything differently and a brief discussion concerning the noise levels followed.

We have also changed the occupied time on the HVAC equipment in the Lab Building from 5 AM to 8 AM so that the heat will only run prior to 8 AM if the indoor temperature falls below 60 degrees. The boilers used for the baseboard heat in that building were also shut off to reduce the noise from that equipment running.

- Chairwoman McMullen asked if the complainant was new to the area. A discussion concerning the proximity of the complainant's residence to the plant and the equipment that we run followed.
- **Compliance, Safety, and Training** – Mr. Broyles notified the commissioners that they should have received an email from BIS Learning. This email is for each person to set up their account with the NJUA JIF's new Learning Management System. American Aquatic performed the Whole Effluent Toxicity test in April. We received a result of >100% effluent with no observed toxicities, meaning that our effluent is not toxic to marine life.
- **Laboratory** – The lab completed their analysis of the 2023 NJDEP Water Pollution Proficiency Test and issued the results to Environmental Resource Associates (ERA) today. Preliminary results received from ERA indicated that the BRSA lab achieved acceptable results for all analyzed parameters. We did receive the final report in early May, which indicated the same as the preliminary report.
- **Industrial Pretreatment Program** – The NJDEP completed their Technical Review of both the 2021-2022 and 2022-2023 Pretreatment Annual Reports and no areas of concern were identified.
- **Computers, Instrumentation, and Network Administration** – IT continues to work on the monitoring equipment for the new transformer enclosures. T1 & T2 have been hooked up and the information (Temperature, Voltage, Amperage, Etc.) can be viewed on SCADA. ABB performed the 2<sup>nd</sup> quarter flow meter and chart recorder calibrations. The

sample pressure regulator and sample pump for the NIRO Incinerator Continuous Emission Monitoring System were replaced.

- **Treatment Plant Maintenance** – Several repairs were made to the odor control systems to keep that operating efficiently.
- **Collection's System Maintenance** – The grouting of all of the safety retrieval device bases at the meter chambers was completed. All meter chamber retrieval devices are now complete and operational.

5. Legal Report – Closed Session

**6. TREASURER'S REPORT**

**STATEMENT OF CASH RECEIPTS AND CASH DISBURSEMENTS**

	<b>Balance</b>
	<b>April 30, 2023</b>
<b><u>UNRESTRICTED INVESTMENTS</u></b>	
TD Bank -CD#1	\$ 2,118,000.00
Lakeland Bank Reserved Checking	\$ <u>2,453.74</u>
TOTAL UNRESTRICTED INVESTMENTS	\$ 2,120,453.74
<b><u>TD BANK UNRESTRICTED CASH</u></b>	
Incoming Revenue Account	\$ 795,870.56
Operating Regular Account	\$ 2,746,682.14
Operating Reserve Account	\$ 7,821,860.84
Operating Payroll Account	\$ <u>879,065.98</u>
TOTAL UNRESTRICTED CASH	\$ 12,243,479.52
TOTAL UNRESTRICTED CASH & INVESTMENTS	\$ 14,363,933.26
<b><u>RESTRICTED INVESTMENT</u></b>	
Cash Management	\$ 7,551,359.93
TD Bank CD2	\$ <u>3,126,699.44</u>
TOTAL RESTRICTED INVESTMENTS	\$10,678,059.37
<b><u>RESTRICTED CASH</u></b>	
NJEIT Project Fund #I	\$ 470,060.04
NJEIT Project Fund #II	\$ 3,724,876.74
NJEIT Project Fund #III	\$ 1,009,546.44
Bond Service Fund	\$ <u>702,471.35</u>
TOTAL RESTRICTED CASH	\$ 5,906,945.57
TOTAL RESTRICTED CASH & INVESTMENTS	\$16,585,013.94
<b>TOTAL AUTHORITY ACCOUNTS</b>	<b>\$30,948,947.20</b>

Detail of the accounts, receipts and disbursements, including investment activity, are on file in the Administrative Office of the Bayshore Regional Sewerage Authority.



## SCHEDULE OF ACCOUNTS RECEIVABLE

	<b>Balance</b>
	<b>April 30, 2023</b>
<b>BRSA CHARGES</b>	
Hazlet Township Sewerage Utility	\$ 0.00
Township of Holmdel	\$ 0.00
Borough of Union Beach	\$ 0.00
Borough of Keyport	\$ 0.00
Borough of Keansburg	\$ 0.00
Borough of Matawan	\$ 0.00
Western Monmouth Utilities Authority	\$ 0.00
Township of Aberdeen	\$ 0.00
<b>TOTAL</b>	<b>\$ 0.00</b>
<b>OUTFALL AUTHORITY CHARGES</b>	
Hazlet Township Sewerage Utility	\$ 0.00
Township of Holmdel	\$ 0.00
Borough of Union Beach	\$ 0.00
Borough of Keyport	\$ 0.00
Borough of Keansburg	\$ 0.00
Borough of Matawan	\$ 0.00
Western Monmouth Utilities Authority	\$ 0.00
Township of Aberdeen	\$ 0.00
<b>TOTAL</b>	<b>\$ 0.00</b>
<b>RENT RESERVE ACCOUNTS as of March 31, 2023</b>	
Hazlet Township Sewerage Utility	\$ 797,943.30
Township of Holmdel	\$ 326,073.00
Borough of Union Beach	\$ 205,727.84
Borough of Keyport	\$ 304,171.87
Borough of Keansburg	\$ 271,604.30
Borough of Matawan	\$ 330,568.85
Western Monmouth Utilities Authority	\$ 120,243.07
Township of Aberdeen	\$ 500,017.68
<b>TOTAL</b>	<b>\$ 2,856,349.91</b>

Chairwoman McMullen called for a **MOTION** to approve the Treasurer's report.

OFFERED BY: Commissioner Sutton, SECONDED BY: Commissioner Mioduszewski, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Cavanagh, Mioduszewski, Sutton, Whalen, and Chairwoman McMullen

ABSENT: Commissioner Lauro

## **7. PAYMENT OF REQUISITIONS**

Chairwoman McMullen calls for a **MOTION** to approve payment of bills listed on:

Operating Fund Req. No. 621 (Regular)	\$ 766,305.91
Payroll Account Req. No.P269 (Payroll)	\$ 240,076.92
NJIB Project Fund #III Req.#PF-33	\$ 2,165.50

OFFERED BY: Commissioner Sutton, SECONDED BY: Commissioner Cavanagh, and carried by a unanimous voice vote recorded as follows:

ROLL CALL: Commissioners Cavanagh, Mioduszewski, Sutton, Whalen, and Chairwoman McMullen

ABSENT: Commissioner Lauro

## **8. APPROVAL OF MINUTES**

Chairwoman McMullen calls for a **MOTION** to approve the following Minutes:

Meeting Minutes of April 17, 2023

Closed Session Minutes of April 17, 2023

OFFERED BY: Commissioner Cavanagh, SECONDED BY: Commissioner Sutton, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Cavanagh, Mioduszewski, Sutton, Whalen, and Chairwoman McMullen

ABSENT: Commissioner Lauro

**ANNOUNCEMENT (by Chairwoman McMullen):** This portion of the meeting is now open to the public for comments or questions related to Agenda items only. **The public is reminded; only questions or comments specific to the scope of the Agenda items are to be addressed at this time.** As a courtesy to all, please be mindful of limiting your comments to 5 minutes.

NO PUBLIC IN ATTENDANCE

## **RESOLUTIONS**

**RESOLUTION (71/23): To Accept the Second Three (3) Month Flow Report for 2022/2023**

**WHEREAS**, R3M Engineering, Consulting Engineers for the Bayshore Regional Sewerage Authority, (“Authority”) have determined the quantity of sewerage from each of the Towns and Authorities connected to the Authority’s system for the period December 28, 2022 to March 29, 2023 (second Quarter of 2022/2023); and

**WHEREAS**, said flow figures have been calculated from actual meter readings, maintenance service reports, meter calibration reports and other data; and

**WHEREAS**, said flow figures have been reviewed by the Commissioners of this Authority.

**NOW THEREFORE BE IT RESOLVED** that the Commissioners of the Bayshore Regional Sewerage Authority hereby accept the flow calculations, certified by R3M for the period December 28, 2022 to March 29, 2023 (second Quarter of 2022/2023).

OFFERED BY: Commissioner Sutton, SECONDED BY: Commissioner Mioduszewski, and carried by a unanimous voice vote recorded as follows:

ROLL CALL: Commissioners Cavanagh, Mioduszewski, Sutton, Whalen, and Chairwoman McMullen  
ABSENT: Commissioner Lauro

**RESOLUTION (72/23): To Secure Flood Insurance for the Authority Buildings Eligible For National Flood Insurance Program Coverage**

**WHEREAS**, the Bayshore Regional Sewerage Authority (“Authority”) owns several buildings at the Treatment Plant located at 100 Oak Street in Union Beach, NJ; and

**WHEREAS**, the buildings further identified as Blower Building 2, Chlorine Contact Building, and Odor Control Building are eligible for flood insurance under the National Flood Insurance Program (“NFIP”); and

**WHEREAS**, the Selective Insurance Company will provide total coverage of \$1,500,000 for a total premium of \$5,557 with a \$150,000 deductible; and

**WHEREAS**, as a condition of FEMA funding the Authority is required to obtain and maintain flood insurance on all eligible buildings; and

**WHEREAS**, the quoted premiums and coverages have been reviewed by the Authority Risk Management consultants, Conner Strong & Buckelew who has recommended binding these coverages; and

**WHEREAS**, in accordance with NJAC 5:30-5.4(a)(3), the Authority certifies the availability of funds in the insurance line item, to cover the maximum dollar value of the pending contract as set forth in the Resolution.

**NOW THEREFORE BE IT RESOLVED**, that the Commissioners of the Bayshore Regional Sewerage Authority hereby authorize the payment of the above stated premiums to secure flood insurance for the named Authority Buildings for a one-year term according to the building renewal date and instruct the Executive Director to execute all necessary documentation to secure this coverage.

OFFERED BY: Commissioner Mioduszewski, SECONDED BY: Commissioner Sutton, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Cavanagh, Mioduszewski, Sutton, Whalen, and Chairwoman McMullen  
ABSENT: Commissioner Lauro

**RESOLUTION (73/23): To Authorize “Roll Over” CD Investment with TD Bank**

**WHEREAS**, the Bayshore Regional Sewerage Authority (“Authority”) has established a Cash Management Plan (“Plan”) pursuant to the provisions of NJSA 40A:5-14; and

**WHEREAS** the Plan is required in order to set forth the basis for deposits and investments of public funds of said Authority; and

**WHEREAS**, the Plan is intended to assure that all public funds identified within it are deposited and invested in compliance with the terms set forth and required by N.J. S.A. 40A:5-14; and

**WHEREAS**, Certificates of Deposit (“CD’s”) are permissible investments under Article VI- (9) of the Plan;

**WHEREAS**, for the better safety, liquidity and maximum investment return the Authority desires to Roll Over the following Restrictive Fund Investment: \$3,194,001.65 (+/-) for 6-months (new maturing date: November 6, 2023) CD with TD Bank at an interest rate of 4.97%.

**NOW THEREFORE BE IT RESOLVED** the Commissioners of the Bayshore Regional Sewerage Authority hereby authorize and ratify the investments so stated in TD Bank.

OFFERED BY: Commissioner Mioduszewski, SECONDED BY: Commissioner Sutton, and carried by a unanimous voice vote recorded as follows:

ROLL CALL: Commissioners Cavanagh, Mioduszewski, Sutton, Whalen, and Chairwoman McMullen  
ABSENT: Commissioner Lauro

**RESOLUTION (74/23): To Authorize Advertisement for Public Bids for Contract 23-006 Disposal of Grit & Screenings**

**WHEREAS**, the Bayshore Regional Sewerage Authority (“Authority”) has a need to continue the disposal of grit and screenings for daily operations; and

**WHEREAS**, the Authority has current Contract with Spectraserv, Inc. for the disposal of grit and screenings that expires on July 19, 2023; and

**WHEREAS**, the Authority intends to rebid the Contract; and

**WHEREAS**, the Authority requires authorization to solicit public bids for a new Contract.

**NOW THEREFORE BE IT RESOLVED** the Commissioners of the Bayshore Regional Sewerage Authority authorize the Qualified Purchasing Agent and Principal Engineer to advertise for public bids for Contract 23-006 Disposal of Grit & Screenings in the Authority Official Newspaper and on the Authority Website.

OFFERED BY: Commissioner Sutton, SECONDED BY: Commissioner Cavanagh, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Cavanagh, Mioduszewski, Sutton, Whalen, and Chairwoman McMullen  
ABSENT: Commissioner Lauro

**RESOLUTION (75/23): To Authorize Advertisement for RFQ 2023-04 Various Laboratory Analysis Services**

**WHEREAS**, the Bayshore Regional Sewerage Authority (“Authority”) owns and operates a Wastewater Treatment Plant in accordance with numerous permits from the New Jersey Department of Environmental Protection (“NJDEP”); and

**WHEREAS**, there is a need for a service Contract for various laboratory testing, sampling, and analysis from a State of New Jersey certified laboratory to satisfy all the NJDEP permitting requirements; and

**WHEREAS**, a Request for Quotes (RFQ 2023-04) is being developed by the Authority Engineering Staff; and

**WHEREAS**, the Authority requires authorization to solicit public bids for an RFQ.

**NOW THEREFORE BE IT RESOLVED** by the Commissioners of the Bayshore Regional Sewerage Authority that the Principal Engineer and Qualified Purchasing Agent are authorized to advertise for quotes for RFQ 2023-04, Various Laboratory Analysis Services on the Authority Website.

OFFERED BY: Commissioner Mioduszewski, SECONDED BY: Commissioner Whalen, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Cavanagh, Mioduszewski, Sutton, Whalen, and Chairwoman McMullen

ABSENT: Commissioner Lauro

**RESOLUTION (76/23): To Award Contract 23-005 Furnish & Deliver Emergency Force Main Repair Inventory, to TPG Pressure, Inc., d.b.a. Thompson Pipe Group Pressure of Grand Prairie, TX in the amount of \$44,840.00**

**WHEREAS**, the Bayshore Regional Sewerage Authority (“Authority”) owns and maintains three (3) remote Sanitary Sewer Pumping Stations (“PS”) with force main pipelines, designated as the Matawan PS, the West Keansburg PS and the Raritan Valley PS; and

**WHEREAS**, as part of the Condition Assessment & Planning Program of the Authority force mains, R3M Engineering, Inc., the Authority’s Consulting Engineer, prepared a Long-Term Monitoring Program & Emergency Response Plan with the recommendation of maintaining critical pipeline repair pieces for emergency repairs; and

**WHEREAS**, the Authority Engineering Staff has developed Contract 23-005, Furnish & Deliver Emergency Force Main Repair Inventory with technical specifications for the solicitation of Public Bids; and

**WHEREAS**, in accordance with Local Public Contracts Law, the Authority advertised for Contract 23-005, Furnish & Deliver Emergency Force Main Repair Inventory, and one (1) sealed bid was received and publicly opened on May 4, 2023 at 11:00 A.M., with the low bidder being TPG Pressure, Inc., d.b.a. Thompson Pipe Group Pressure (“TPG”) of Grand Prairie, TX in the amount of \$44,840.00; and

**WHEREAS**, the Authority Attorney, Principal Engineer and Qualified Purchasing Agent have reviewed the bid and are recommending award of the Contract to TPG of Grand Prairie, TX in the amount of \$44,840.00; and

**WHEREAS**, in accordance with N.J.S.A 5:30-5.4 (a) (3), the Authority certifies the availability of funds in the Pump Stations Equipment & Improvements line item of the Authority Capital Budget, to cover the maximum dollar value of the pending Contract as set forth in the Resolution.

**NOW THEREFORE BE IT RESOLVED**, the Commissioners of the Bayshore Regional Sewerage Authority that TPG Pressure, Inc., d.b.a. Thompson Pipe Group Pressure of Grand Prairie, TX is hereby awarded Contract 23-005 Furnish & Deliver Emergency Force Main Repair Inventory in the amount of \$44,840.00 in accordance with the terms and conditions of the bid and Contract Documents.

**BE IT FURTHER RESOLVED**, the Chairwoman and Secretary are hereby authorized to execute the Contract Documents.

OFFERED BY: Commissioner Cavanagh, SECONDED BY: Commissioner Mioduszewski, and carried by a unanimous voice vote recorded as follows:

ROLL CALL: Commissioners Cavanagh, Mioduszewski, Sutton, Whalen, and Chairwoman McMullen  
ABSENT: Commissioner Lauro

**RESOLUTION (77/23): To Award a One (1) Year Extension for Contract 136 for Annual Standby Repair & Service Contract to CRS Contractors, Inc. in the amount of \$209,111.75.**

**WHEREAS**, in accordance with Local Public Contracts Law at 11:00 A.M. on Wednesday, April 26, 2022, the Bayshore Regional Sewerage Authority (“Authority”) received bids for Contract 136 Annual Standby Repair & Service Contract; and

**WHEREAS**, on May 16, 2022 the Authority awarded the Annual Standby Repair & Service Contract to the lowest responsible bidder being CRS Contractors, Inc. (“CRS”) of Colts Neck, NJ by Resolution #92/22, in the amount of \$205,215.06; and

**WHEREAS**, on May 24, 2023 the Contract is scheduled to expire; and

**WHEREAS**, the Contract provides by mutual agreement, and the Local Public Contracts Law allows for a one-time (1) year extension, where the extension is available, and the total price shall not exceed the change in the index rate for the twelve (12) months preceding the most recent quarterly calculation and price available; and

**WHEREAS**, the Authority and CRS mutually agreed to extend the original Contract under the same terms with an increase in total price of 1.89% for a period of one (1) year; and

**WHEREAS**, the original Contract value is increasing by \$3,896.69 to a new Contract value of \$209,111.75 due to increased labor & material costs; and

**WHEREAS**, the extension of the original Contract will require authorization from the Commissioners and the completion of Contract extension documents; and

**WHEREAS**, the Principal Engineer and Staff have reviewed the correspondence with CRS accepting the one (1) year extension in accordance with the same product, terms and conditions as the original Contract with a 1.89% increase in total Contract value and are recommending the one (1) year extension; and

**WHEREAS**, in accordance with N.J.S.A. 5:30-5.4 (a) (3), the Authority certifies the availability of funds in the Pump Station Improvements line item of the Authority Capital Budget to cover the maximum dollar value of the pending Contract as set forth in the resolution.

**NOW THEREFORE BE IT RESOLVED**, by the Commissioners of the Bayshore Regional Sewerage Authority that CRS Contractors, Inc. of Colts Neck, NJ is hereby awarded the one (1) year extension of Contract 136 Annual Standby Repair & Service Contract in accordance with the terms and conditions of the original bid and Contract Documents, for a total Contract price of \$209,111.75.

**BE IT FURTHER RESOLVED**, the Chairwoman and Secretary are hereby authorized to execute the Contract extension Documents.

OFFERED BY: Commissioner Mioduszewski, SECONDED BY: Commissioner Sutton, and carried by a unanimous voice vote recorded as follows:

ROLL CALL: Commissioners Cavanagh, Mioduszewski, Sutton, Whalen, and Chairwoman McMullen

ABSENT: Commissioner Lauro

**RESOLUTION (78/23): Rejecting all bids for Contract 147, Emergency Generator Radiator Repairs**

**WHEREAS**, the Bayshore Regional Sewerage Authority (“Authority”) owns and maintains three (3) emergency diesel generators for standby power in the Wastewater Treatment Plant; and

**WHEREAS**, as a result of a recent generator inspection, the Authority has identified the need for repairs and replacement of the generator radiators; and

**WHEREAS**, the Authority Engineering Staff has developed Contract 147, Emergency Generator Radiator Repairs with technical specifications for the solicitation of Public Bids; and

**WHEREAS**, in accordance with Local Public Contracts Law, the Authority advertised for Contract 147, Emergency Generator Radiator Repairs, and one (1) sealed bid was received and publicly opened on May 3, 2023 at 11:30 A.M., with the low bidder being Brooklyn General Repair, Inc. of Plainfield, CT (“BGR”) in the amount of \$180,500.00; and

**WHEREAS**, BGR’s bid substantially exceeds the Engineer’s cost estimate for the project; and

**WHEREAS**, pursuant to N.J.S.A 40A:11-3.2(a), the Authority may reject all bids if the lowest bid substantially exceeds the cost estimate for the project; and

**WHEREAS**, the Authority has twice advertised for bids and rejected bids on both occasions; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-5 the Authority may negotiate a contract were on two (2) occasions no acceptable bids were received.

**NOW THEREFORE BE IT RESOLVED**, by the Commissioners of the Bayshore Regional Sewerage Authority that all bids for Contract 147, Emergency Generator Radiator Repairs are hereby rejected.

**BE IT FURTHER RESOLVED**, that the Authority is authorized and directed to negotiate a contract for Emergency Generator repairs in accordance with N.J.S.A. 40A:11-5.

OFFERED BY: Commissioner Mioduszewski, SECONDED BY: Commissioner Cavanagh, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Cavanagh, Mioduszewski, Sutton, Whalen, and Chairwoman McMullen

ABSENT: Commissioner Lauro

**RESOLUTION (79/23): To Award Engineering Design Services for the Plant HVAC Upgrades Project to Arcadis U.S. Inc., of Fair Lawn, NJ in the amount of \$150,000.00**

**WHEREAS**, the Bayshore Regional Sewerage Authority (“Authority”) owns and maintains multiple office and process buildings within the Wastewater Treatment Plant; and

**WHEREAS**, the Authority has identified the need for various repairs and upgrades to multiple HVAC systems within the facility; and

**WHEREAS**, the Authority has solicited proposals from three (3) Engineering Firms in the Electrical Category of the Pre-Qualified Capital Improvement Projects Short List; and

**WHERAS**, on April 7, 2023, three (3) proposals were received from Arcadis U.S. Inc., Mott MacDonald, LLC and Stantec; and

**WHERAS**, Arcadis U.S. Inc., submitted the lowest cost proposal in the amount of \$150,000.00; and

**WHEREAS**, the Authority desires to award the Contract for the Plant HVAC Upgrades Project to Arcadis U.S. Inc., of Fair Lawn, NJ for a cost not to exceed \$150,000.00; and

**WHEREAS**, in accordance with N.J.S.A 5:30-5.4 (a) (3), the Authority certifies the availability of funds in the Treatment Plant Equipment & Improvements line item of the Authority Capital Budget, to cover the maximum dollar value of the pending Contract set forth in this Resolution.

**NOW THEREFORE BE IT RESOLVED**, the Commissioners of the Bayshore Regional Sewerage Authority hereby award the Contract for the Plant HVAC Upgrades Project to Arcadis U.S. Inc., of Fair Lawn, NJ in accordance with the terms and conditions of their proposal, in the amount not to exceed \$150,000.00.

**BE IT FURTHER RESOLVED** that the Chairwoman and Secretary are hereby authorized to execute the contract agreement with Arcadis U.S. Inc., of Fair Lawn, NJ.

**BE IT FURTHER RESOLVED**, that a copy of this award shall be placed in the official Authority newspaper and on the Authority web site within ten (10) days of award.

OFFERED BY: Commissioner Sutton, SECONDED BY: Commissioner Mioduszewski, and carried by a unanimous voice vote recorded as follows:

ROLL CALL: Commissioners Cavanagh, Mioduszewski, Sutton, Whalen, and Chairwoman McMullen  
ABSENT: Commissioner Lauro

**RESOLUTION (80/23): To Award Contract 142, WWTP Odor Control Improvements to BR Welding, Inc. of Howell, NJ in the amount of \$440,000.00**

**WHEREAS**, the Bayshore Regional Sewerage Authority (“Authority”) owns and operates a 16 million gallon per day secondary wastewater treatment facility in Union Beach, NJ; and

**WHEREAS**, the Authority has identified the need for various improvements to the existing odor control systems; and

**WHEREAS**, the Authority has contracted with R3M Engineering, Inc. to develop Contract 142, WWTP Odor Control Improvements with technical specifications for the work and design documents for the solicitation of public bids, by Resolution No. 77/22; and

**WHEREAS**, in accordance with Local Public Contracts Law, the Authority advertised for Contract 142, WWTP Odor Control Improvements, and three (3) sealed bids were received and publicly opened on April 26, 2023 at 11:00 A.M., with the low bidder being BR Welding, Inc. of Howell, NJ in the amount of \$440,000.00; and

**WHEREAS**, the Authority Attorney, Principal Engineer and R3M Engineering, Inc. have reviewed the bids and are recommending award of the Contract to BR Welding, Inc. of Howell, NJ in the amount of \$440,000.00; and



**WHEREAS**, in accordance with N.J.S.A 5:30-5.4 (a) (3), the Authority certifies the availability of funds in the Treatment Plant Equipment & Improvements line item of the Authority Capital Budget, to cover the maximum dollar value of the pending Contract as set forth in the Resolution.

**NOW THEREFORE BE IT RESOLVED**, the Commissioners of the Bayshore Regional Sewerage Authority that BR Welding, Inc. of Howell, NJ is hereby awarded Contract 142, WWTP Odor Control Improvements in the amount of \$440,000.00 in accordance with the terms and conditions of the bid and Contract Documents.

**BE IT FURTHER RESOLVED**, the Chairwoman and Secretary are hereby authorized to execute the Contract Documents.

OFFERED BY: Commissioner Sutton, SECONDED BY: Commissioner Cavanagh, and carried by a unanimous voice vote recorded as follows:

ROLL CALL: Commissioners Cavanagh, Mioduszewski, Sutton, Whalen, and Chairwoman McMullen  
ABSENT: Commissioner Lauro

**RESOLUTION (81/23): To Award Engineering Services During Construction for Contract 142, WWTP Odor Control Improvements to R3M Engineering, Inc in the amount of \$34,180.00**

**WHEREAS**, the Bayshore Regional Sewerage Authority (“Authority”) owns and operates a 16 million gallon per day secondary wastewater treatment facility in Union Beach, NJ; and

**WHEREAS**, the Authority has identified the need for various improvements to the existing odor control systems; and

**WHEREAS**, by Resolution No. 77/22, the Authority contracted with R3M Engineering, Inc. of Old Bridge, NJ for the engineering design services for the WWTP Odor Control Improvements; and

**WHEREAS**, R3M Engineering, Inc has submitted a proposal for Engineering Services During Construction for the WWTP Odor Control Improvements, dated May 5, 2023, in the amount of \$34,180.00; and

**WHEREAS**, the Executive Director and Principal Engineer have reviewed the proposal and find it to be fair and reasonable; and

**WHEREAS**, in accordance with N.J.S.A 5:30-5.4 (a) (3), the Authority certifies the availability of funds in the Treatment Plant Equipment & Improvements line item of the Authority Capital Budget, to cover the maximum dollar value of the pending Contract set forth in this Resolution.

**NOW THEREFORE BE IT RESOLVED**, the Commissioners of the Bayshore Regional Sewerage Authority hereby approve the proposal for Engineering Services During Construction for Contract 142, WWTP Odor Control Improvements Project to R3M Engineering, Inc. of Old Bridge, NJ in accordance with the terms and conditions of their proposal, dated May 5, 2023 in the amount not to exceed \$34,180.00.

**BE IT FURTHER RESOLVED**, that the Chairwoman and Secretary are hereby authorized to execute the Contract agreement with R3M Engineering, Inc. of Old Bridge, NJ.

**BE IT FURTHER RESOLVED**, that a copy of this award shall be placed in the official Authority newspaper and on the Authority web site within ten (10) days of award.

OFFERED BY: Commissioner Mioduszewski, SECONDED BY: Commissioner Sutton, and carried by a unanimous voice vote recorded as follows:

ROLL CALL: Commissioners Cavanagh, Mioduszewski, Sutton, Whalen, and Chairwoman McMullen  
ABSENT: Commissioner Lauro

**RESOLUTION (82/23): To Award Contract 146, NIRO Incinerator Rehabilitation to Iron Hills Construction Inc., of Easton, PA in the amount of \$387,000.00.**

**WHEREAS**, the Bayshore Regional Sewerage Authority (“Authority”) owns and operates a fluidized bed incineration system for thermal destruction of organic solids generated and removed from the treatment process; and

**WHEREAS**, the Authority has identified the need for internal refractory repairs, replacement of the refractory support shelf and thermocouples and other miscellaneous repairs; and

**WHEREAS**, the Authority has contracted with Chavond-Barry Engineering Corp., to develop Contract 146, NIRO Incinerator Rehabilitation with technical specifications for the work and design documents for the solicitation of public bids, by Resolution No. 46/22; and

**WHEREAS**, in accordance with Local Public Contracts Law, the Authority advertised for Contract 146, NIRO Incinerator Rehabilitation, and one (1) sealed bid was received and publicly opened on May 3, 2023 at 11:00 A.M., with the low bidder being Iron Hills Construction, Inc. of Easton, PA in the amount of \$387,000.00; and

**WHEREAS**, the Authority Attorney, Principal Engineer and Chavond-Barry Engineering Corp. have reviewed the bids and are recommending award of the Contract to Iron Hills Construction, Inc. of Easton, PA in the amount of \$387,000.00; and

**WHEREAS**, in accordance with N.J.S.A 5:30-5.4 (a) (3), the Authority certifies the availability of funds in the Incinerator Equipment & Improvements line item of the Authority Capital Budget, to cover the maximum dollar value of the pending Contract as set forth in the Resolution.

**NOW THEREFORE BE IT RESOLVED**, the Commissioners of the Bayshore Regional Sewerage Authority that Iron Hills Construction, Inc. of Easton, PA is hereby awarded Contract 146, NIRO Incinerator Rehabilitation in the amount of \$387,000.00 in accordance with the terms and conditions of the bid and Contract Documents.

**BE IT FURTHER RESOLVED**, the Chairwoman and Secretary are hereby authorized to execute the Contract Documents.

OFFERED BY: Commissioner Cavanagh, SECONDED BY: Commissioner Sutton, and carried by a unanimous voice vote recorded as follows:

ROLL CALL: Commissioners Cavanagh, Mioduszewski, Sutton, Whalen, and Chairwoman McMullen  
ABSENT: Commissioner Lauro

**RESOLUTION (83/23): To Award Engineering Construction Services for Contract 146, NIRO Incinerator Rehabilitation to Chavond Barry Engineering Corp. in the amount of \$20,000.00 amount of \$20,000.00**

**WHEREAS**, the Bayshore Regional Sewerage Authority (“Authority”) owns and operates a fluidized bed incineration system for thermal destruction of organic solids generated and removed from the treatment process; and

**WHEREAS**, the Authority has identified the need for internal refractory repairs, replacement of the refractory support shelf and thermocouples and other miscellaneous repairs; and

**WHEREAS**, by Resolution No. 46/22, the Authority contracted with Chavond Barry Engineering Corp. of Blawenburg, NJ for the engineering design services for the NIRO Incinerator Rehabilitation; and

**WHEREAS**, R3M Engineering, Inc has submitted a proposal for Engineering Construction Services for the NIRO Incinerator Rehabilitation, dated May 5, 2023, in the amount of \$20,000.00; and

**WHEREAS**, the Executive Director and Principal Engineer have reviewed the proposal and find it to be fair and reasonable; and

**WHEREAS**, in accordance with N.J.S.A 5:30-5.4 (a) (3), the Authority certifies the availability of funds in the Incinerator Equipment & Improvements line item of the Authority Capital Budget, to cover the maximum dollar value of the pending Contract set forth in this Resolution.

**NOW THEREFORE BE IT RESOLVED**, the Commissioners of the Bayshore Regional Sewerage Authority hereby approve the proposal for Engineering Construction Services for Contract 146, NIRO Incinerator Rehabilitation Project to Chavond Barry Engineering Corp. of Blawenburg, NJ in accordance with the terms and conditions of their proposal, dated May 5, 2023 in the amount not to exceed \$20,000.00.

**BE IT FURTHER RESOLVED**, that the Chairwoman and Secretary are hereby authorized to execute the Contract agreement with Chavond Barry Engineering Corp. of Blawenburg, NJ.

**BE IT FURTHER RESOLVED**, that a copy of this award shall be placed in the official Authority newspaper and on the Authority web site within ten (10) days of award.

OFFERED BY: Commissioner Sutton, SECONDED BY: Commissioner Mioduszewski, and carried by a unanimous voice vote recorded as follows:

ROLL CALL: Commissioners Cavanagh, Mioduszewski, Sutton, Whalen, and Chairwoman McMullen

ABSENT: Commissioner Lauro

## **PUBLIC PORTION**

**Chairwoman McMullen announces:** This meeting is open to the public to discuss any BRSA matters the public may care to address. The public is reminded, only questions or comments not previously addressed; and/or specific to the scope of BRSA's operations or projects will be addressed. As a courtesy to all members of the public wishing to speak, please be mindful of limiting your comments to 5 minutes.

NO PUBLIC IN ATTENDANCE

## **EXECUTIVE SESSION**

NO EXECUTIVE SESSION REQUIRED

## **ADJOURMENT**

### **ANNOUNCEMENT (by Chairwoman McMullen):**

The next B.R.S.A. Public Meeting and Connection Fee Public Hearing is scheduled for Monday, June 19, 2023, at 7:00 P.M. All meetings take place in the Administration Building of the Authority located at 100 Oak Street, Union Beach, NJ 07735.

At 8:04 P.M. Chairwoman McMullen called for a **MOTION** to Adjourn the meeting.

OFFERED BY: Commissioner Whalen, SECONDED BY: Commissioner Sutton, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Cavanagh, Mioduszewski, Sutton, Whalen and Chairwoman McMullen

ABSENT: Commissioner Lauro

Respectfully submitted,

Chad Sprague, Regulatory Compliance Manager