



BAYSHORE REGIONAL SEWERAGE AUTHORITY

100 Oak Street, Union Beach, NJ 07735
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Robert C. Fisher
EXECUTIVE DIRECTOR

REGULAR MEETING MONDAY, March 16, 2015

At _____ P.M. on Monday, March 16, 2015 **Chairman Sutton** calls the meeting of the Bayshore Regional Sewerage Authority to order and makes the following announcement:

I hereby announce that pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of this meeting has been sent to the Asbury Park Press and is on the BRSA Official Website. Notice has also been sent to the Clerks of Aberdeen, Hazlet, Holmdel, Keansburg, Keyport, Matawan, Union Beach and Marlboro and the Western Monmouth Utilities Authority. This notice is also posted in the lobby of the Bayshore Regional Sewerage Authority Administration Building.

Chairman Sutton asks all in attendance to stand for the Pledge of Allegiance and a Moment of Silence for the safety of US Troops all over the world.

Chairman Sutton requests a roll call of attendance:

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

Also in Attendance: Robert C. Fischer, Executive Director
Peter Canal, BRSA Engineer
J. Michael Broyles, BRSA Superintendent
Manuel Ponte, Consulting Engineer
John Napolitano, Esq., BRSA Attorney
Susan DuBey, Admin. Assistant

Reports

1. Executive Director Report, BRSA Projects, Special Reports & Connection Applications

- Toll Brothers Connection and Developers Agreement - Holmdel
- Disaster Recovery Update
- Phase II Restoration and Mitigation Funding
- 2015 Financial Disclosure Statements
- NJ Sustainable Energy Joint Meeting/ Natural Gas Bid

2. Staff Engineer Report

- Design of Blower Building #2

- Design of Collection System Repair
- Design of Power Distribution System Project

3. Consulting Engineer Report

- Lab/Office & Matawan HVAC Update
- 1st Quarter Flow Report
- Generator Repair Project

4. BRSA Superintendent’s Report

- Plant Performance

Executive Session – Personnel (Section 8)

Chairman Sutton calls for a **MOTION** to approve the Treasurer’s Report

5. Treasurer’s Report

(by Commissioner Vella) – Section 5

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
 Commissioner McMullen _____ Commissioner Vella _____
 Commissioner Pisano _____ Chairman Sutton _____

6. Payment of Bills

Chairman Sutton calls for a **MOTION** for payment of the following:

Operating Fund Req. No. P169	\$369,716.43
Operating Fund Req. No.519 (Regular)	\$193,903.72
Operating Fund Req. No. S-29 (Sandy)	\$151,875.43

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
 Commissioner McMullen _____ Commissioner Vella _____
 Commissioner Pisano _____ Chairman Sutton _____

7. Approval of Minutes

Chairman Sutton calls for a **MOTION** to approve the following Minutes:

Reorganization & Regular Meeting	February 23, 2015
Closed Session	February 23, 2015

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
 Commissioner McMullen _____ Commissioner Vella _____

Public Portion

ANNOUNCEMENT (by the Chairman): This portion of the meeting is now open to the public for comments or questions related to Agenda items only. As a courtesy to all, please be mindful of limiting your comments to 3 minutes.

Resolutions

1. RESOLUTION (37/15): To accept the Three (3) month Flow Report for 2014/2015

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

2. RESOLUTION (38/15): To Authorize the Request for Qualifications for Final Design and Construction Period Services for the Power Distribution Project 81-S

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

3. RESOLUTION (39/15): To Authorize the Request for Qualifications for Final Design and Construction Period Service for the Combined Blower Building Project 80-S

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

4. RESOLUTION (40/15): To approve Sanitary Sewer Connection and Treatment Works Approval Application for Toll Holmdel, LLC, Developer for Regency @ Holmdel

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

5. RESOLUTION (41/15): To approve Toll Holmdel, LLC Developer Agreement for Regency @ Holmdel

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

6. RESOLUTION (42/15): To approve Sanitary Sewer Connection and Treatment Work Approval Application for Toll NJ IX, L.P., Developer for Reserve @ Holmdel

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

7. RESOLUTION (43/15): To approve Toll NJ IX, L.P. Developer Agreement for Reserve @ Holmdel

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

8. RESOLUTION (44/15): To award Request for Quotation 2015-01 for the Generator Set Inspection and Load Testing at the Wastewater Treatment Plant to Foley, Inc. in the amount of \$23,200.00

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

9. RESOLUTION (45/15): To Authorize Emergency Sludge Disposal Contract with SpectraServ at \$76 per yard

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

10. RESOLUTION (46/15): To Continue Membership in the NJSEM and Execute a Contract for Natural Gas commodity with Direct Energy at \$0.4809 per therm

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

11. RESOLUTION (47/15): To Adopt Not To Exceed Values on Professional Contracts

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

Public Portion

ANNOUNCEMENT (by Chairman Sutton) – This portion of the meeting is OPEN TO THE PUBLIC to discuss any BRSA matters the public may care to address specific to the scope of BRSA’s operations or projects which were not previously addressed. As a courtesy to all, please be mindful of limiting your comments to 3 minutes.

8. Executive Session (IF NEEDED)

Chairman Sutton calls for a **MOTION** to go into Closed Session at _____ P.M. in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permitting the exclusion of the public from a meeting in certain circumstances. This action will be taken to discuss matters falling within attorney-client privileges, specifically, pending or anticipated litigation and matters of employment of public employees. It is anticipated at this time that the above stated subject matter shall be made public at such time as the need for non-disclosure no longer exists.

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

Chairman Sutton calls for a **MOTION** to end Closed Session at _____ P.M.

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

Adjournment

ANNOUNCEMENT (by Chairman Sutton)

The next Meeting of the Bayshore Regional Sewerage Authority is scheduled for Monday, April 20, 2015. All meetings are held in the Administration Building at 100 Oak Street, Union Beach, NJ at 7:00 PM.

Chairman Sutton calls for a **MOTION** to Adjourn the meeting at _____ P.M.

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____