



# BAYSHORE REGIONAL SEWERAGE AUTHORITY

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Robert C. Fischer  
EXECUTIVE DIRECTOR

## AGENDA FOR REGULAR MEETING MONDAY, OCTOBER 19, 2015

At \_\_\_\_\_ P.M. on Monday, October 19, 2015 **Chairman Sutton** calls the meeting of the Bayshore Regional Sewerage Authority to order and makes the following announcement:

I hereby announce that pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of this meeting has been sent to the Asbury Park Press and is on the BRSA Official Website. Notice has also been sent to the Clerks of Aberdeen, Hazlet, Holmdel, Keansburg, Keyport, Matawan, Union Beach and Marlboro and the Western Monmouth Utilities Authority. This notice is also posted in the lobby of the Bayshore Regional Sewerage Authority Administration Building.

**Chairman Sutton** asks all in attendance to stand for the Pledge of Allegiance and a Moment of Silence for the safety of US Troops all over the world.

**Chairman Sutton** requests a roll call of attendance:

**ROLL CALL:** Commissioner Khachaturian \_\_\_\_\_ Commissioner Steiner \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Commissioner Vella \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Chairman Sutton \_\_\_\_\_

Also in Attendance: Robert C. Fischer, Executive Director  
Pete Canal, BRSA Staff Engineer  
J. Michael Broyles, BRSA Superintendent  
Manuel Ponte, Consulting Engineer  
John Napolitano, BRSA Attorney  
Susan DuBey, Admin. Assistant

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### Reports

#### **1. Executive Directors Report, BRSA Projects, Special Reports & Connection Applications**

- Disaster Recovery Update
- 2016 Preliminary Budget
- Plaza Station Connection Application - Aberdeen
- Woodfield Section Septic Conversion - Aberdeen

#### **2. Staff Engineer Report**

- Design of Power Distribution System – HDR
- WKPS Force Main Repair – Cruz Construction

- Cleaning and Video inspection of Authority Interceptor - 2015
- **3A. Consulting Engineer – R3M**
- Final Flows
- **3B Consulting Engineer – Hazen and Sawyer**
- NIRO Contract Change Order #1 & #2
- Combined Blower Building Diffuser Proposal
- **4. Superintendent’s Report**
- Treatment Plant Performance
- **5. Legal Report - Closed Session**
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**Chairman Sutton** calls for a **MOTION** to approve the Treasurer’s Report

**6. TREASURER’S REPORT**

(by Commissioner Vella)

OFFERED BY: Commissioner \_\_\_\_\_ SECONDED BY: Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Khachaturian \_\_\_\_\_ Commissioner Steiner \_\_\_\_\_  
 Commissioner McMullen \_\_\_\_\_ Commissioner Vella \_\_\_\_\_  
 Commissioner Pisano \_\_\_\_\_ Chairman Sutton \_\_\_\_\_

**7. Payment of Bills**

**Chairman Sutton** calls for a **MOTION** for payment of the following:

Operating Fund Req. No.P178 (Payroll)	\$ 187,953.93
Operating Fund Req. No. 526 (Regular)	\$ 56,446.49
Operating Fund Req. No. 527 (Regular)	\$ 334,208.04
NJEIT Project Fund Req. #PF-5	\$1,317,771.88
Wire Transfer FEMA Funds to NJEIT #WT002	\$ 383,420.00

OFFERED BY: Commissioner \_\_\_\_\_ SECONDED BY: Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Khachaturian \_\_\_\_\_ Commissioner Steiner \_\_\_\_\_  
 Commissioner McMullen \_\_\_\_\_ Commissioner Vella \_\_\_\_\_  
 Commissioner Pisano \_\_\_\_\_ Chairman Sutton \_\_\_\_\_

**8. Approval of Minutes**

**Chairman Sutton** calls for a **MOTION** to approve the following Minutes:

Regular Minutes – Meeting of September 21, 2015  
 Closed Session - Meeting of September 21, 2015

OFFEDER BY: Commissioner \_\_\_\_\_ SECONDED BY: Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Khachaturian \_\_\_\_\_ Commissioner Steiner \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Commissioner Vella \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Chairman Sutton \_\_\_\_\_

## **Public Portion**

**ANNOUNCEMENT (by the Chairman):** This portion of the meeting is now open to the public for comments or questions related to Agenda items only. **The public is reminded; only questions or comments specific to the scope of the Agenda items are to be addressed at this time.** As a courtesy to all, please be mindful of limiting your comments to 3 minutes.

## **Resolutions**

### **1. RESOLUTION (107/15): To Award Design of the Power Distribution System Improvement to HDR**

OFFEDER BY: Commissioner \_\_\_\_\_ SECONDED BY: Commissioner \_\_\_\_\_

ROLL CALL: Commissioner Khachaturian \_\_\_\_\_ Commissioner Steiner \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Commissioner Vella \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Chairman Sutton \_\_\_\_\_

### **2. RESOLUTION (108/15): To Authorize the Solicitation of Bids for the Furnishing, Delivery, Installation and Commissioning of a 350 Hp Turbo Blower as a Lease with the Option to Purchase**

OFFEDER BY: Commissioner \_\_\_\_\_ SECONDED BY: Commissioner \_\_\_\_\_

ROLL CALL: Commissioner Khachaturian \_\_\_\_\_ Commissioner Steiner \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Commissioner Vella \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Chairman Sutton \_\_\_\_\_

### **3. RESOLUTION (109/15): To Advertise for Bids for the Furnishing and Delivery of Fuel Oil**

OFFEDER BY: Commissioner \_\_\_\_\_ SECONDED BY: Commissioner \_\_\_\_\_

ROLL CALL: Commissioner Khachaturian \_\_\_\_\_ Commissioner Steiner \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Commissioner Vella \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Chairman Sutton \_\_\_\_\_

### **4. RESOLUTION (110/15): To Secure Flood Insurance for the Authority Buildings Eligible for National Flood Insurance Program Coverage**

OFFEDER BY: Commissioner \_\_\_\_\_ SECONDED BY: Commissioner \_\_\_\_\_

ROLL CALL: Commissioner Khachaturian \_\_\_\_\_ Commissioner Steiner \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Commissioner Vella \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Chairman Sutton \_\_\_\_\_

**5. RESOLUTION (111/15): To Amend Combined Blower Building Design Contract with Hazen and Sawyer to Include Design of New Aeration Diffuser System**

OFFEDER BY: Commissioner \_\_\_\_\_SECONDED BY: Commissioner \_\_\_\_\_

ROLL CALL: Commissioner Khachaturian \_\_\_\_\_ Commissioner Steiner \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Commissioner Vella \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Chairman Sutton \_\_\_\_\_

**6. RESOLUTION (112/15): To award Contract 85, West Keansburg Force Main Rehabilitation Project to Cruz Contractors LLC.**

OFFEDER BY: Commissioner \_\_\_\_\_SECONDED BY: Commissioner \_\_\_\_\_

ROLL CALL: Commissioner Khachaturian \_\_\_\_\_ Commissioner Steiner \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Commissioner Vella \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Chairman Sutton \_\_\_\_\_

**7. RESOLUTION (113/15): To award the Request for Quotation 2015-03 for the Cleaning and Video Inspection of the Authority Interceptor System to National Water Main Cleaning Company**

OFFEDER BY: Commissioner \_\_\_\_\_SECONDED BY: Commissioner \_\_\_\_\_

ROLL CALL: Commissioner Khachaturian \_\_\_\_\_ Commissioner Steiner \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Commissioner Vella \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Chairman Sutton \_\_\_\_\_

**8. RESOLUTION (114/15): To award Gannett Fleming the Construction Management & Inspection Services for the West Keansburg Force Main Rehabilitation Project**

OFFEDER BY: Commissioner \_\_\_\_\_SECONDED BY: Commissioner \_\_\_\_\_

ROLL CALL: Commissioner Khachaturian \_\_\_\_\_ Commissioner Steiner \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Commissioner Vella \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Chairman Sutton \_\_\_\_\_

**9. RESOLUTION (115/15): To award Change Order No. 1 in the amount of \$75,066 to Stone Hill Contracting Company Inc. for Contract 74-S NIRO Incinerator Repairs and Mitigation**

OFFEDER BY: Commissioner \_\_\_\_\_SECONDED BY: Commissioner \_\_\_\_\_

ROLL CALL: Commissioner Khachaturian \_\_\_\_\_ Commissioner Steiner \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Commissioner Vella \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Chairman Sutton \_\_\_\_\_

**10. RESOLUTION (116/15): To award Change Order No. 2 in the amount of \$171,600 to Stone Hill Contracting Company Inc. for Contract 74-S NIRO Incinerator Repairs and Mitigation**

OFFEDER BY: Commissioner \_\_\_\_\_SECONDED BY: Commissioner \_\_\_\_\_

ROLL CALL: Commissioner Khachaturian \_\_\_\_\_ Commissioner Steiner \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Commissioner Vella \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Chairman Sutton \_\_\_\_\_

**11. RESOLUTION (117/15): To authorize a Treatment Works Approval (TWA) for the Township of Aberdeen to install a Gravity Sewer System in Woodfield Area.**

OFFEDER BY: Commissioner \_\_\_\_\_ SECONDED BY: Commissioner \_\_\_\_\_

ROLL CALL: Commissioner Khachaturian \_\_\_\_\_ Commissioner Steiner \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Commissioner Vella \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Chairman Sutton \_\_\_\_\_

**12. RESOLUTION (118/15): To award the Request for Quotation 2015-02 to Furnish and Deliver a Metal Storage Building for the Ash Pad to Blonder Supply Inc.**

OFFEDER BY: Commissioner \_\_\_\_\_ SECONDED BY: Commissioner \_\_\_\_\_

ROLL CALL: Commissioner Khachaturian \_\_\_\_\_ Commissioner Steiner \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Commissioner Vella \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Chairman Sutton \_\_\_\_\_

**13. RESOLUTION (119/15): To approve Sanitary Sewer Connection and Treatment Works Approval Application for Highview Homes, LLC Developer for Plaza Station of Aberdeen**

OFFEDER BY: Commissioner \_\_\_\_\_ SECONDED BY: Commissioner \_\_\_\_\_

ROLL CALL: Commissioner Khachaturian \_\_\_\_\_ Commissioner Steiner \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Commissioner Vella \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Chairman Sutton \_\_\_\_\_

**14. RESOLUTION (120/15): To approve Highview Homes, LLC Developer Agreement for Plaza Station of Aberdeen**

OFFEDER BY: Commissioner \_\_\_\_\_ SECONDED BY: Commissioner \_\_\_\_\_

ROLL CALL: Commissioner Khachaturian \_\_\_\_\_ Commissioner Steiner \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Commissioner Vella \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Chairman Sutton \_\_\_\_\_

**15. RESOLUTION (121/15): To Advertise for Bids for Flood Protection Barriers for the Matawan Pump Station**

OFFEDER BY: Commissioner \_\_\_\_\_ SECONDED BY: Commissioner \_\_\_\_\_

ROLL CALL: Commissioner Khachaturian \_\_\_\_\_ Commissioner Steiner \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Commissioner Vella \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Chairman Sutton \_\_\_\_\_

**16. RESOLUTION (122/15): To Approve the 2016 Annual Operating and Capital Budget of the Bayshore Regional Sewerage Authority**

OFFEDER BY: Commissioner \_\_\_\_\_ SECONDED BY: Commissioner \_\_\_\_\_

ROLL CALL: Commissioner Khachaturian \_\_\_\_\_ Commissioner Steiner \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Commissioner Vella \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Chairman Sutton \_\_\_\_\_

**Public Portion**

**ANNOUNCEMENT (by Chairman Sutton)** – This portion of the meeting is OPEN TO THE PUBLIC to discuss any BRSA matters the public may care to address. The public is reminded, only questions or comments not previously addressed; and/or specific to the scope of BRSA’s operations or projects will be addressed. As a courtesy to all members of the public wishing to speak, please be mindful of limiting your comments to 3 minutes.

**Executive Session**

**Chairman Sutton** calls for a **MOTION** to go into Closed Session at \_\_\_\_\_ P.M. in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permitting the exclusion of the public from a meeting in certain circumstances. This action will be taken to discuss matters falling within attorney-client privileges, specifically, pending or **anticipated litigation and matters of employment of public employees.** It is anticipated at this time that the above stated subject matter shall be made public at such time as the need for non-disclosure no longer exists.

OFFEDER BY: Commissioner \_\_\_\_\_ SECONDED BY: Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Khachaturian \_\_\_\_\_ Commissioner Steiner \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Commissioner Vella \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Chairman Sutton \_\_\_\_\_

At \_\_\_\_\_ P.M. **Chairman Sutton** calls for a **MOTION** to end **Closed Session** (and re-open the Regular Meeting.)

OFFEDER BY: Commissioner \_\_\_\_\_ SECONDED BY: Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Khachaturian \_\_\_\_\_ Commissioner Steiner \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Commissioner Vella \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Chairman Sutton \_\_\_\_\_

## Adjournment

**ANNOUNCEMENT (by Chairman Sutton)**

The next Regular Meeting of the Bayshore Regional Sewerage Authority is on Monday, November 16, 2015. All meetings are held at 7:00 PM in the Administration Building at 100 Oak Street, Union Beach, NJ.

At \_\_\_\_\_ PM **Chairman Sutton** calls for a **MOTION** to adjourn the meeting.

OFFERED BY: Commissioner \_\_\_\_\_ SECONDED BY: Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Khachaturian \_\_\_\_\_ Commissioner Steiner \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Commissioner Vella \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Chairman Sutton \_\_\_\_\_

*Committed to a Clean Environment for Today, Tomorrow and Generations to Come*

*BRSA Staff, November 2006*