

AGENDA FOR
REGULAR MEETING
MONDAY, April 20, 2015

At _____ P.M. on Monday, April 20, 2015 Chairman Sutton called the meeting of the Bayshore Regional Sewerage Authority to order and makes the following announcement:

I hereby announce that pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of this meeting has been sent to the Asbury Park Press and is on the BRSA Official Website. Notice has also been sent to the Clerks of Aberdeen, Hazlet, Holmdel, Keansburg, Keyport, Matawan, Union Beach and Marlboro and the Western Monmouth Utilities Authority. This notice is also posted in the lobby of the Bayshore Regional Sewerage Authority Administration Building.

Chairman Sutton asked all in attendance to stand for the Pledge of Allegiance and a Moment of Silence for the safety of US Troops all over the world.

Chairman Sutton requested a roll call of attendance:

PRESENT: Commissioners Khachaturian, McMullen, Pisano, Steiner, Vella and Chairman Sutton

Also in Attendance: Robert C. Fischer, Executive Director
Peter Canal, BRSA Engineer
J. Michael Broyles, BRSA Superintendent
Manuel Ponte, Consulting Engineer
John Napolitano, Esq., BRSA Attorney
Susan DuBey, Admin. Assistant

Reports

- 1. Executive Director Report, BRSA Projects, Special Reports & Connection Applications**
 - Disaster Recovery Update
 - 2014 Audit Report – Bart & Bart

- 2. Staff Engineer Report**
 - Award of 2015 Collection System Repair and Improvement Design
 - Award of Various Authority Buildings Contract 71S
 - Award of Main Pump Station Contract 73S
 - Single Sampling Point Contract Close-Out

3. Consulting Engineer Report

- Lab/Office & Matawan HVAC Close-out
- Generator Repair Project Update
- Fire Alarm System Repair Project Close-out

4. BRSA Superintendent's Report

- Plant Performance

5. Closed Session

- Personnel
- Contract Negotiations

Chairman Sutton called for a **MOTION** to approve the Treasurer's Report

6. TREASURER'S REPORT

(by Commissioner Vella) Section 5

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
 Commissioner McMullen _____ Commissioner Vella _____
 Commissioner Pisano _____ Chairman Sutton _____

7. Payment of Bills

Chairman Sutton called for a **MOTION** for payment of the following:

Operating Fund Req. No. P170	\$220,589.96
Operating Fund Req. No. 520 (Regular)	\$814,255.74
Operating Fund Req. No. S-30 (Sandy)	\$108,211.57

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
 Commissioner McMullen _____ Commissioner Vella _____
 Commissioner Pisano _____ Chairman Sutton _____

8. Approval of Minutes

Chairman Sutton called for a **MOTION** to approve the following Minutes:

Reorganization & Regular Meeting March 16, 2015
Closed Session March 16, 2015

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

Public Portion

ANNOUNCEMENT (by the Chairman): This portion of the meeting is now open to the public for comments or questions related to Agenda items only. As a courtesy to all, please be mindful of limiting your comments to 3 minutes.

Resolutions

1. **RESOLUTION (48/15)- To Adopt the 2014 Annual Audit Report as presented by Bart and Bart, CPS's BRSA Auditors**

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

2. **RESOLUTION NO. (49/15) - To Execute the Local Finance Board Group Affidavit Form**

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

3. **RESOLUTION NO. (50/15)** - To Approve the Payment of Accrued Days Owed to the Recently Retired David Lockwood, Sr.

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

4. **RESOLUTION NO. (51/15)** - To Approve Salary Adjustments for Non-Union Personnel

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

5. **RESOLUTION NO. (52/15)** – To Accept Maintenance Bond and close-out the project for Single Sampling Point, Contract No. 62.

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

6. **RESOLUTION NO. (53/15)** - To Award Design for Collection System Improvements 2015

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

7. **RESOLUTION NO. (54/15)** – To award Restoration & Mitigation of Various Plant Buildings, Contract 71-S to Shorelands Construction, Inc. in the amount of \$1,135,000

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

8. **RESOLUTION NO. (55/15)** – To approve Sanitary Sewer Connection and Treatment Works Approval Application for M&M at 483 Rt.79, Phase II, LLC, Marlboro

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

9. **RESOLUTION NO. (56/15)** – To approve Sanitary Sewer Connection and Treatment Works Approval Application for M&M at 483 Rt.79, Phase II, LLC, Marlboro

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

10. **RESOLUTION NO. (57/15)** – To approve Sanitary Sewer Connection and Treatment Works Approval Application for Rogalli and Paquet, Holmdel

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

11. **RESOLUTION NO. (58/15)** – To award Main Pump Station & Sludge Return Building & Pump Station No. 1, Repairs and Mitigation, Contract 73-S to Northeast Remsco Construction, Inc. in the amount of \$3,379,000

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

Public Portion

ANNOUNCEMENT (by Chairman Sutton) – This portion of the meeting is OPEN TO THE PUBLIC to discuss any BRSA matters the public may care to address specific to the scope of BRSA's operations or projects which were not previously addressed. As a courtesy to all, please be mindful of limiting your comments to 3 minutes.

Executive Session

Chairman Sutton calls for a **MOTION** to go into Closed Session at _____ P.M. in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permitting the exclusion of the public from a meeting in certain circumstances. This action will be taken to discuss matters falling within attorney-client privileges, specifically, pending or anticipated litigation and matters of employment of public employees. It is anticipated at this time that the above stated subject matter shall be made public at such time as the need for non-disclosure no longer exists.

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

Chairman Sutton calls for a **MOTION** to end Closed Session at _____ P.M.

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

Adjournment

ANNOUNCEMENT (by Chairman Sutton)

The next Meeting of the Bayshore Regional Sewerage Authority is scheduled for Monday, May 18, 2015.

All meetings are held in the Administration Building at 100 Oak Street, Union Beach, NJ at 7:00 PM.

Chairman Sutton called for a **MOTION** to adjourn the meeting at _____ P.M.

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____