



# BAYSHORE REGIONAL SEWERAGE AUTHORITY

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Robert C. Fischer  
EXECUTIVE DIRECTOR

## AGENDA FOR REGULAR MEETING MONDAY, JULY 18, 2016

At \_\_\_\_\_ P.M. on Monday, July 18, 2016 **Chairman Pisano** calls the meeting of the Bayshore Regional Sewerage Authority to order and makes the following announcement:

I hereby announce that pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of this meeting has been sent to the Asbury Park Press and is on the BRSA Official Website. Notice has also been sent to the Clerks of Aberdeen, Hazlet, Holmdel, Keansburg, Keyport, Matawan, Union Beach and Marlboro and the Western Monmouth Utilities Authority. This notice is also posted in the lobby of the Bayshore Regional Sewerage Authority Administration Building.

**Chairman Pisano** asks all in attendance to stand for the Pledge of Allegiance and a Moment of Silence for the safety of US Troops all over the world.

**Chairman Pisano** requests a roll call of attendance:

**ROLL CALL:** Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairman Pisano \_\_\_\_\_

Also in Attendance: Robert C. Fischer, Executive Director  
Pete Canal, BRSA Staff Engineer  
J. Michael Broyles, BRSA Superintendent  
Manuel Ponte, Consulting Engineer  
John Napolitano, BRSA Attorney  
Susan DuBey, Admin. Assistant

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## REPORTS

### 1. Executive Directors Report, BRSA Projects, Special Reports & Connection Applications

- Disaster Recovery Update
- Project Fund #2 New Account

### 2. Staff Engineer Report

- WKPS Odor and Corrosion Control Project - Reject and Re-Advertise Bids
- Hidden Village at Aberdeen – Developers Agreement and Connection Approval
- Collection System Rehabilitation Project

- 3. **Consulting Engineer – R3M**
  - Various Authority Buildings Update
  - Generator Project Update
- 4. **Superintendent's Report**
  - Treatment Plant Performance
- 5. **Closed Session**

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**MOTION** (by Chairman Pisano) – to accept the Treasurers Report

**6. TREASURER'S REPORT**

(by Commissioner Sutton)

OFFERED BY: Commissioner \_\_\_\_\_ SECONDED BY: Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
 Commissioner McMullen \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
 Commissioner Steiner \_\_\_\_\_ Chairman Pisano \_\_\_\_\_

**7. PAYMENT OF BILLS**

**MOTION** (by Chairman Pisano) - for payment of the following:

Operating Fund Req. No.P187 (Payroll)	\$ 203,223.38
Operating Fund Req. No. 537 (Regular)	\$ 582,409.64
NJEIT Project Fund Req. #PF-14	\$ 658,334.18
Wire Transfer FEMA Funds to NJEIT #WT010	\$ 1,489,289.63

OFFERED BY: Commissioner \_\_\_\_\_ SECONDED BY: Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
 Commissioner McMullen \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
 Commissioner Steiner \_\_\_\_\_ Chairman Pisano \_\_\_\_\_

**8. APPROVAL OF MINUTES**

**MOTION** (by Chairman Pisano) - to approve the following Minutes:

Regular Meeting of June 20, 2016  
 Closed Session Minutes of June 20, 2016

OFFERED BY: Commissioner \_\_\_\_\_ SECONDED BY: Commissioner \_\_\_\_\_

ROLL CALL: Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairman Pisano \_\_\_\_\_

### Public Portion

**ANNOUNCEMENT (by Chairman Pisano):** This portion of the meeting is now open to the public for comments or questions related to Agenda items only. **The public is reminded; only questions or comments specific to the scope of the Agenda items are to be addressed at this time.** As a courtesy to all, please be mindful of limiting your comments to 5 minutes.

### Resolutions

**1. RESOLUTION (83/16): To Authorize the Opening of a 2016 NJEIT Project Fund-Phase II Checking Account and Permit Transfer of Funds Electronically**

OFFERED BY: Commissioner \_\_\_\_\_ SECONDED BY: Commissioner \_\_\_\_\_

ROLL CALL: Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairman Pisano \_\_\_\_\_

**2. RESOLUTION (84/16): To Allow MBE Mark III Electric, Inc. Withdraw its Bid for West Keansburg Pump Station Odor Control Facility Project**

OFFERED BY: Commissioner \_\_\_\_\_ SECONDED BY: Commissioner \_\_\_\_\_

ROLL CALL: Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairman Pisano \_\_\_\_\_

**3. RESOLUTION (85/16): Rejecting all Bids for the West Keansburg Pump Station Odor Control Facility Project**

OFFERED BY: Commissioner \_\_\_\_\_ SECONDED BY: Commissioner \_\_\_\_\_

ROLL CALL: Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairman Pisano \_\_\_\_\_

**4. RESOLUTION (86/16): To Approve Yellow Brook Property Company, LLC Developer Agreement for Hidden Village at Aberdeen**

OFFERED BY: Commissioner \_\_\_\_\_ SECONDED BY: Commissioner \_\_\_\_\_

ROLL CALL: Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairman Pisano \_\_\_\_\_

**5. RESOLUTION (87/16): To Authorize Advertisement for Bids on the Interceptor Sewer Rehabilitation Project Phase 1, Contact 95**

OFFERED BY: Commissioner \_\_\_\_\_ SECONDED BY: Commissioner \_\_\_\_\_

ROLL CALL: Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairman Pisano \_\_\_\_\_

**6. RESOLUTION (88/16): To approve Sanitary Sewer Connection and Treatment Works Approval Application for Yellow Brook Property Company, LLC, Developer for Hidden Village at Aberdeen**

OFFERED BY: Commissioner \_\_\_\_\_ SECONDED BY: Commissioner \_\_\_\_\_

ROLL CALL: Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairman Pisano \_\_\_\_\_

**Public Portion**

**ANNOUNCEMENT (by Chairman Pisano)** – This portion of the meeting is OPEN TO THE PUBLIC to discuss any BRSA matters the public may care to address. The public is reminded, only questions or comments not previously addressed; and/or specific to the scope of BRSA’s operations or projects will be addressed. As a courtesy to all members of the public wishing to speak, please be mindful of limiting your comments to 3 minutes.

**Executive Session**

**MOTION (by Chairman Pisano)** - to go into Closed Session at \_\_\_\_\_ P.M. in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permitting the exclusion of the public from a meeting in certain circumstances. This action will be taken to discuss matters falling within attorney-client privileges, specifically, pending or **anticipated litigation and matters of employment of public employees.** It is anticipated at this time that the above stated subject matter shall be made public at such time as the need for non-disclosure no longer exists.

OFFERED BY: Commissioner \_\_\_\_\_ SECONDED BY: Commissioner \_\_\_\_\_

ROLL CALL: Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairman Pisano \_\_\_\_\_

**MOTION (by Chairman Pisano)** - to end **Closed Session** and **Re-Open** the Regular Meeting @  
\_\_\_\_\_ PM.

OFFERED BY: Commissioner \_\_\_\_\_ SECONDED BY: Commissioner \_\_\_\_\_

ROLL CALL: Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairman Pisano \_\_\_\_\_

### **Adjournment**

**ANNOUNCEMENT (by Chairman Pisano)**

The next Regular Meeting of the Bayshore Regional Sewerage Authority will be held on Monday, August 15, 2016. All meetings are held at 7:00 PM in the Administration Building at 100 Oak Street, Union Beach, NJ.

**MOTION (by Chairman Pisano)** to adjourn the meeting @ \_\_\_\_\_ PM.

OFFERED BY: Commissioner \_\_\_\_\_ SECONDED BY: Commissioner \_\_\_\_\_

ROLL CALL: Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairman Pisano \_\_\_\_\_