

AGENDA FOR
REGULAR MEETING
MONDAY, OCTOBER 17, 2016

At _____ P.M. on Monday, October 17, 2016 **Chairman Pisano** calls the meeting of the Bayshore Regional Sewerage Authority to order and makes the following announcement:

I hereby announce that pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of this meeting has been sent to the Asbury Park Press and is on the BRSA Official Website. Notice has also been sent to the Clerks of Aberdeen, Hazlet, Holmdel, Keansburg, Keyport, Matawan, Union Beach and Marlboro and the Western Monmouth Utilities Authority. This notice is also posted in the lobby of the Bayshore Regional Sewerage Authority Administration Building.

Chairman Pisano asks all in attendance to stand for the Pledge of Allegiance and a Moment of Silence for the safety of US Troops all over the world.

Chairman Pisano requests a roll call of attendance:

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Steiner _____ Chairman Pisano _____

Also in Attendance: Robert C. Fischer, Executive Director
Pete Canal, BRSA Staff Engineer
J. Michael Broyles, BRSA Superintendent
Manuel Ponte, Consulting Engineer
John Napolitano, BRSA Attorney
Susan DuBey, Admin. Assistant

REPORTS

1. Executive Directors Report, BRSA Projects, Special Reports & Connection Applications

- Disaster Recovery Update
- 2017 Preliminary Budget

2. Staff Engineer Report

- Close-out Contract 89 – Turbo Blower
- Edgewood Property’s – Matawan - Broad Street Plaza
- NIRO Incinerator Startup –Hazen & Sawyer

3. Consulting Engineer – R3M

- Various Authority Buildings Update
- Amendment #1 - Emergency Generator Project
- Final Flow Report 2015/2016
- Headworks Odor Control Report

4. Superintendent’s Report

- Treatment Plant Performance
- Update on Employee New Positions

5. Closed Session



MOTION (by Chairman Pisano) – to accept the Treasurers Report

6. TREASURER’S REPORT

(by Commissioner Sutton)

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
 Commissioner McMullen _____ Commissioner Whalen _____
 Commissioner Steiner _____ Chairman Pisano _____

7. PAYMENT OF BILLS

MOTION (by Chairman Pisano) - for payment of the following:

Operating Fund Req. No.P190 (Payroll)	\$ 163,569.76
Operating Fund Req. No. 540 (Regular)	\$ 375,098.85
NJEIT Project Fund Req. #PF-17	\$ 653,475.97
NJEIT Project Fund #2 Req. #PF02-02	\$ 101,037.21
Wire Transfer FEMA Funds to NJEIT #WT012	\$1,137,653.96

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
 Commissioner McMullen _____ Commissioner Whalen _____
 Commissioner Steiner _____ Chairman Pisano _____

8. APPROVAL OF MINUTES

MOTION (by **Chairman Pisano**) - to approve the following Minutes:

Regular Meeting of September 19, 2016
Closed Session Minutes of September 19, 2016

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Steiner _____ Chairman Pisano _____

Public Portion

ANNOUNCEMENT (by **Chairman Pisano**): This portion of the meeting is now open to the public for comments or questions related to Agenda items only. **The public is reminded; only questions or comments specific to the scope of the Agenda items are to be addressed at this time.** As a courtesy to all, please be mindful of limiting your comments to 5 minutes.

Resolutions

1. RESOLUTION (103/16): To accept R3M's 2015/2016 Final Flow Report

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Steiner _____ Chairman Pisano _____

2. RESOLUTION (104/16): To Approve the 2017 Annual Operating and Capital Budget of the Bayshore Regional Sewerage Authority

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Steiner _____ Chairman Pisano _____

3. RESOLUTION (105/16): To Award a (1) year extension to Allied Oil, LLC for Fuel Oil

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Steiner _____ Chairman Pisano _____

4. RESOLUTION (106/16): To Award a Contract to Cintas Corporation for the Furnishing and Cleaning of Employees Uniforms

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Steiner _____ Chairman Pisano _____

5. RESOLUTION (107/16): To approve Close-Out of the project for West Keansburg Force Main Rehabilitation Project, Contract No. 85

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Steiner _____ Chairman Pisano _____

6. RESOLUTION (108/16): To approve the Final Change Order No. 1 and Close-Out the project for Temporary Installation and Startup of High Speed Direct Drive Centrifugal Blower Package, C.89

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Steiner _____ Chairman Pisano _____

7. RESOLUTION (109/16): To Authorize Engineering Amendment No.1 to R3m Engineering, Inc. for Engineering Services for the Standby Generator Service, Repair and Appurtenant Work, Contract No. 83, in the amount of \$14,000

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Steiner _____ Chairman Pisano _____

8. RESOLUTION (110/16): To reduce the payment Bond for Toll Holmdel, LLC, Developer for Regency at Holmdel

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Steiner _____ Chairman Pisano _____

9. RESOLUTION (111/16): To approve Sanitary Sewer Connection and Treatment Works Approval Application for JSM at Matawan Phase II, LLC for Broad St. Plaza

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Steiner _____ Chairman Pisano _____

10. RESOLUTION (112/16): To approve JSM at Matawan Phase II, LLC Developer Agreement for Broad Street Plaza

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Steiner _____ Chairman Pisano _____

Public Portion

ANNOUNCEMENT (by Chairman Pisano) – This portion of the meeting is OPEN TO THE PUBLIC to discuss any BRSA matters the public may care to address. The public is reminded, only questions or comments not previously addressed; and/or specific to the scope of BRSA’s operations or projects will be addressed. As a courtesy to all members of the public wishing to speak, please be mindful of limiting your comments to 3 minutes.

Executive Session

MOTION (by Chairman Pisano) - to go into Closed Session at _____ P.M. in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permitting the exclusion of the public from a meeting in certain circumstances. This action will be taken to discuss matters falling within attorney-client privileges, specifically, pending or **anticipated litigation and matters of employment of public employees.** It is anticipated at this time that the above stated subject matter shall be made public at such time as the need for non-disclosure no longer exists.

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Steiner _____ Chairman Pisano _____

MOTION (by Chairman Pisano) - to end **Closed Session** and **Re-Open** the Regular Meeting @ _____ PM.

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Steiner _____ Chairman Pisano _____

Adjournment

ANNOUNCEMENT (by Chairman Pisano)

The next Regular Meeting of the Bayshore Regional Sewerage Authority will be held on Monday, November 21, 2016. All meetings are held at 7:00 PM in the Administration Building at 100 Oak Street, Union Beach, NJ.

MOTION (by Chairman Pisano) to adjourn the meeting @ _____ PM.

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Steiner _____ Chairman Pisano _____