



BAYSHORE REGIONAL SEWERAGE AUTHORITY

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Robert C. Fischer
EXECUTIVE DIRECTOR

AGENDA FOR REGULAR MEETING MONDAY, SEPTEMBER 19, 2016

At ____ P.M. on Monday, September 19, 2016 **Chairman Pisano** called the meeting of the Bayshore Regional Sewerage Authority to order and makes the following announcement:

I hereby announce that pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of this meeting has been sent to the Asbury Park Press and is on the BRSA Official Website. Notice has also been sent to the Clerks of Aberdeen, Hazlet, Holmdel, Keansburg, Keyport, Matawan, Union Beach and Marlboro and the Western Monmouth Utilities Authority. This notice is also posted in the lobby of the Bayshore Regional Sewerage Authority Administration Building.

Chairman Pisano asked all in attendance to stand for the Pledge of Allegiance and a Moment of Silence for the safety of US Troops all over the world.

Chairman Pisano requested a roll call of attendance:

PRESENT: Commissioners Khachaturian, McMullen, Steiner, Sutton, Whalen and Chairman Pisano

Also in Attendance: Robert C. Fischer, Executive Director
Peter Canal, BRSA Engineer
J. Michael Broyles, BRSA Superintendent
Manuel Ponte, Consulting Engineer
John Napolitano, BRSA Attorney
Susan DuBey, Admin. Assistant

REPORTS

1. Executive Directors Report, BRSA Projects, Special Reports & Connection Applications

- Disaster Recovery Update
- Army Corp of Engineers Flood Protection Project
- NJUA JIF and Flood Insurance

2. Staff Engineer Report

- Keansburg – Aberdeen and Matawan TWA & Developers Agreement
- Collection System Construction Management Services Proposal

3. Consulting Engineer – R3M

- Various Authority Buildings Update
- Headworks Odor Control Study – Preliminary Results

4. Superintendent’s Report

- Treatment Plant Performance

5. Closed Session

- Personnel - Litigation



MOTION (by Chairman Pisano) – to accept the Treasurers Report

6. TREASURER’S REPORT

(by Commissioner Sutton)

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
 Commissioner McMullen _____ Commissioner Whalen _____
 Commissioner Steiner _____ Chairman Pisano _____

7. PAYMENT OF BILLS

MOTION (by Chairman Pisano) - for payment of the following:

Operating Fund Req. No.P189 (Payroll)	\$ 228,773.95
Operating Fund Req. No. 539 (Regular)	\$ 406,202.20
NJEIT Project Fund Req. #PF-16	\$ 829,792.24
NJEIT Project Fund #2 Req. #PF2-01	\$ 22,821.31

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
 Commissioner McMullen _____ Commissioner Whalen _____
 Commissioner Steiner _____ Chairman Pisano _____

8. APPROVAL OF MINUTES

MOTION (by Chairman Pisano) - to approve the following Minutes:

Regular Meeting of August 15, 2016
Closed Session of August 15, 2016

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Steiner _____ Chairman Pisano _____

Public Portion

ANNOUNCEMENT (by Chairman Pisano): This portion of the meeting is now open to the public for comments or questions related to Agenda items only. **The public is reminded; only questions or comments specific to the scope of the Agenda items are to be addressed at this time.** As a courtesy to all, please be mindful of limiting your comments to 5 minutes.

Resolutions

1. RESOLUTION (96/16): Renewal of Membership in the New Jersey Utility Authorities Joint Insurance Fund

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Steiner _____ Chairman Pisano _____

2. RESOLUTION (97/16): To Award Engineering and Construction Management Services for the 2016 Interceptor Sewer Rehabilitation Project Contract # 95 to Gannett Fleming Engineering

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Steiner _____ Chairman Pisano _____

3. RESOLUTION (98/16): To Reimburse the Boro of Keyport excess Rent Reserve

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Steiner _____ Chairman Pisano _____

4. RESOLUTION (99/16): To Secure Flood Insurance for the Authority Buildings Eligible For National Flood Insurance Program Coverage

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Steiner _____ Chairman Pisano _____

5. RESOLUTION (100/16): To approve Beachway Urban Renewal Associates, L.P. Developer Agreement for Keansburg Mixed Income & Affordable Housing

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Steiner _____ Chairman Pisano _____

6. RESOLUTION (101/16): To approve Sanitary Sewer Connection and Treatment Work Approval Application for Beachway Urban Renewal Associates, L.P., Developer for Keansburg Mixed Income & Affordable Housing

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Steiner _____ Chairman Pisano _____

7. RESOLUTION (102/16): To approve Sanitary Sewer Connection and Treatment Works Approval Application for RPM Development, LLC, Developer for Aberdeen Family, LP & Aberdeen Senior, LP

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Steiner _____ Chairman Pisano _____

Public Portion

ANNOUNCEMENT (by Chairman Pisano) – This portion of the meeting is OPEN TO THE PUBLIC to discuss any BRSA matters the public may care to address. The public is reminded, only questions or comments not previously addressed; and/or specific to the scope of BRSA’s operations or projects will be addressed. As a courtesy to all members of the public wishing to speak, please be mindful of limiting your comments to 3 minutes.

Executive Session

MOTION (by Chairman Pisano) - to go into Closed Session at _____ P.M. in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permitting the exclusion of the public from a meeting in certain circumstances. This action will be taken to discuss matters falling within attorney-client privileges, specifically, pending or **anticipated litigation and matters of employment of public employees.** It is anticipated at this time that the above stated subject matter shall be made public at such time as the need for non-disclosure no longer exists.

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Steiner _____ Chairman Pisano _____

MOTION (by Chairman Pisano) - to end **Closed Session** and **Re-Open** the Regular Meeting @ _____ PM.

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Steiner _____ Chairman Pisano _____

Adjournment

ANNOUNCEMENT (by Chairman Pisano)

The next Regular Meeting of the Bayshore Regional Sewerage Authority will be held on Monday, October 17, 2016. All meetings are held at 7:00 PM in the Administration Building at 100 Oak Street, Union Beach, NJ.

MOTION (by Chairman Pisano) to adjourn the meeting @ _____ PM.

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Steiner _____ Chairman Pisano _____

Committed to a Clean Environment for Today, Tomorrow and Generations to Come

BRSA Staff, November 2006