



BAYSHORE REGIONAL SEWERAGE AUTHORITY

100 Oak Street, Union Beach, NJ 07735
732-739-1095 OFFICE 732-739-2459 FAX

Robert C. Fischer
EXECUTIVE DIRECTOR

AGENDA FOR REGULAR MEETING MONDAY, MARCH 20, 2017

At _____ P.M. on Monday, March 20, 2017 Chair McMullen calls the meeting of the Bayshore Regional Sewerage Authority to order and makes the following announcement:

I hereby announce that pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of this meeting has been sent to the Asbury Park Press and is on the BRSA Official Website. Notice has also been sent to the Clerks of Aberdeen, Hazlet, Holmdel, Keansburg, Keyport, Matawan, Union Beach and Marlboro and the Western Monmouth Utilities Authority. This notice is also posted in the lobby of the Bayshore Regional Sewerage Authority Administration Building.

Chair McMullen asks all in attendance to stand for the Pledge of Allegiance and a Moment of Silence for the safety of US Troops all over the world.

Chair McMullen requests a roll call of attendance:

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner Pisano _____ Commissioner Whalen _____
Commissioner Steiner _____ Chair McMullen _____

Also in Attendance: Robert C. Fischer, Executive Director
Pete Canal, BRSA Staff Engineer
J. Michael Broyles, BRSA Superintendent
Manuel Ponte, Consulting Engineer
John Napolitano, BRSA Attorney
Susan DuBey, Admin. Assistant

REPORTS

1. Executive Directors Report, BRSA Projects, Special Reports & Connection Applications

- Disaster Recovery Update
- WMUA Request to Return Rent Reserve Overage
- Conservation Restriction Discussion

2. Staff Engineer Report

- Odor Control #1 Improvements Bid Results and Award Recommendation
- Contract Amendment Request – Hazen & Sawyer, Contract 74S

3. Consulting Engineer – R3M

- Odor Con #1 Improvements Constructing Management Services Proposal – R3M

4. Superintendent’s Report

- Treatment Plant Performance

5. Closed Session

- Personnel
- Potential Litigation

MOTION (by Chair McMullen) – to accept the Treasurers Report

6. TREASURER’S REPORT

(by Commissioner Whalen as it appears in Section 6)

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
 Commissioner Pisano _____ Commissioner Whalen _____
 Commissioner Steiner _____ Chair McMullen _____

7. PAYMENT OF BILLS

MOTION (by Chair McMullen) - for payment of the following:

Operating Fund Req. No.P195(Payroll)	\$ 452,906.42
Operating Fund Req. No. 545 (Regular)	\$ 278,970.15
NJEIT Project Fund Req. #PF-22	\$ 120,015.12
NJEIT Project Fund #2 Req. #PF02-07	\$ 344,907.46
Wire Transfer FEMA Funds to NJEIT #WT016	\$ 660,840.46

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
 Commissioner Pisano _____ Commissioner Whalen _____
 Commissioner Steiner _____ Chair McMullen _____

8. APPROVAL OF MINUTES

MOTION (by Chair McMullen) - to approve the following Minutes:

Reorganization & Regular Meeting of February 27, 2017
Closed Session of February 27, 2017

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner Pisano _____ Commissioner Whalen _____
Commissioner Steiner _____ Chair McMullen _____

Public Portion

ANNOUNCEMENT (by Chair McMullen): This portion of the meeting is now open to the public for comments or questions related to Agenda items only. The public is reminded; only questions or comments specific to the scope of the Agenda items are to be addressed at this time. As a courtesy to all, please be mindful of limiting your comments to 5 minutes.

Resolutions

1. RESOLUTION (47/17): To Grant Chelsea Bray Regular Employment Status Effective March 4, 2017

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner Pisano _____ Commissioner Whalen _____
Commissioner Steiner _____ Chair McMullen _____

2. RESOLUTION (48/17): To Return Excess Rent Reserve to Western Monmouth Utilities Authority

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner Pisano _____ Commissioner Whalen _____
Commissioner Steiner _____ Chair McMullen _____

3. RESOLUTION (49/17): To Authorize an Engineering Amendment to Hazen & Sawyer for the Construction Management and Inspection Services of the NIRO Incinerator Repair & Mitigation, Contract No. 74-S, in the amount of \$250,000

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner Pisano _____ Commissioner Whalen _____
Commissioner Steiner _____ Chair McMullen _____

4. RESOLUTION (50/17): To Allow BR Welding, Inc. Withdraw its Bid for Odor Control Scrubber (Phase I) Improvements Contract #97

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner Pisano _____ Commissioner Whalen _____
Commissioner Steiner _____ Chair McMullen _____

5. RESOLUTION (51/17): To Award the Odor Control Scrubber (Phase I) Improvements Contract #97 to Second Low Bidder, Iron Hills Construction Inc, in the amount of \$479,000

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner Pisano _____ Commissioner Whalen _____
Commissioner Steiner _____ Chair McMullen _____

6. RESOLUTION (52/17): To Award Engineering and Construction Management Services for the Odor Control Scrubber (Phase I) Improvements Contract #97 to R3M Engineering

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner Pisano _____ Commissioner Whalen _____
Commissioner Steiner _____ Chair McMullen _____

Public Portion

ANNOUNCEMENT (by Chair McMullen) – This portion of the meeting is OPEN TO THE PUBLIC to discuss any BRSA matters the public may care to address. The public is reminded, only questions or comments not previously addressed; and/or specific to the scope of BRSA’s operations or projects will be addressed. As a courtesy to all members of the public wishing to speak, please be mindful of limiting your comments to 3 minutes.

Executive Session

MOTION (by Chair McMullen) - to go into Closed Session at _____ P.M. in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permitting the exclusion of the public from a meeting in certain circumstances. This action will be taken to discuss matters falling within attorney-client privileges, specifically, pending or anticipated litigation and matters of employment of public employees. It is anticipated at this time that the above stated subject matter shall be made public at such time as the need for non-disclosure no longer exists.

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner Pisano _____ Commissioner Whalen _____
Commissioner Steiner _____ Chair McMullen _____

MOTION (by Chair McMullen) - to end Closed Session and Re-Open the Regular Meeting @ _____ PM.

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner Pisano _____ Commissioner Whalen _____
Commissioner Steiner _____ Chair McMullen _____

Adjournment

ANNOUNCEMENT (by Chair McMullen)

The next Regular Meeting of the BRSA will be held on Monday, April 17, 2017 . All meetings are held at 7:00 PM in the Administration Building at 100 Oak Street, Union Beach, NJ.

MOTION (by Chair McMullen) to adjourn the meeting @ _____ PM.

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner Pisano _____ Commissioner Whalen _____
Commissioner Steiner _____ Chair McMullen _____