



# BAYSHORE REGIONAL SEWERAGE AUTHORITY

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Robert C. Fischer  
EXECUTIVE DIRECTOR

## AGENDA FOR REGULAR MEETING MONDAY, JUNE 19, 2017

At \_\_\_\_\_ P.M. on Monday, June 19, 2017 Chairwoman McMullen calls the meeting of the Bayshore Regional Sewerage Authority to order and makes the following announcement:

**I hereby announce that pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of this meeting has been sent to the Asbury Park Press and is on the BRSA Official Website. Notice has also been sent to the Clerks of Aberdeen, Hazlet, Holmdel, Keansburg, Keyport, Matawan, Union Beach and Marlboro and the Western Monmouth Utilities Authority. This notice is also posted in the lobby of the Bayshore Regional Sewerage Authority Administration Building.**

**Chairwoman McMullen asks all in attendance to stand for the Pledge of Allegiance and a Moment of Silence for the safety of US Troops all over the world.**

**Chairwoman McMullen requests a roll call of attendance:**

**ROLL CALL:** Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairwoman McMullen \_\_\_\_\_

Also in Attendance: Robert C. Fischer, Executive Director  
Pete Canal, BRSA Staff Engineer  
J. Michael Broyles, BRSA Superintendent  
Manuel Ponte, Consulting Engineer  
John Napolitano, BRSA Attorney  
Susan DuBey, Admin. Assistant

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## REPORTS

### 1. Executive Directors Report, BRSA Projects, Special Reports & Connection Applications

- Disaster Recovery Update
- PW Close-out – Administration/Laboratory Buildings

### 2. Staff Engineer Report

- Grit and Screening Contract
- RFQ – Laboratory Analysis
- Traffic Control – Clark Street Force Main Project

*Committed to a Clean Environment for Today, Tomorrow and Generations to Come*

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*BRSA staff, November 2006*

**3. Consulting Engineer – R3M**

- Clark Street Emergency Repair Update
- Headworks Odor Control Update

**4. Superintendent’s Report**

- Treatment Plant Performance
- Ash Removal Underway

**5. Closed Session**

- Personnel

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**MOTION** (by Chairwoman McMullen) – to accept the Treasurers Report

**6. TREASURER’S REPORT**

OFFERED BY: Commissioner \_\_\_\_\_ SECONDED BY: Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
 Commissioner Pisano \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
 Commissioner Steiner \_\_\_\_\_ Chairwoman McMullen \_\_\_\_\_

**7. PAYMENT OF BILLS**

**MOTION** (by Chairwoman McMullen) - for payment of the following:

Operating Fund Req. No.P198 (Payroll)	\$ 194,561.43
Operating Fund Req. No. 548 (Regular)	\$1,081,059.14
NJEIT Project Fund Req. #PF-25	\$ 56,851.20
NJEIT Project Fund II Req. #02-10	\$ 240,160.27
Wire Transfer FEMA Funds to NJEIT #WT 18	\$ 781,653.34

OFFERED BY: Commissioner \_\_\_\_\_ SECONDED BY: Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
 Commissioner Pisano \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
 Commissioner Steiner \_\_\_\_\_ Chairwoman McMullen \_\_\_\_\_

**8. APPROVAL OF MINUTES**

**MOTION** (by Chairwoman McMullen) - to approve the following Minutes:

Regular Meeting of May 22, 2017  
 Closed Session Minutes of May 22, 2017

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairwoman McMullen \_\_\_\_\_

## **PUBLIC PORTION**

**ANNOUNCEMENT (by Chairwoman McMullen):** This portion of the meeting is now open to the public for comments or questions related to Agenda items only. The public is reminded; only questions or comments specific to the scope of the Agenda items are to be addressed at this time. As a courtesy to all, please be mindful of limiting your comments to 5 minutes.

## **RESOLUTIONS**

**1. RESOLUTION (72/17): To award the Various Laboratory Analysis Service Contract to Aqua Pro Tech**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairwoman McMullen \_\_\_\_\_

**2. RESOLUTION (73/17): To award the Annual Disposal of Grit & Screening Contract No. 98-O to Spectraserv**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairwoman McMullen \_\_\_\_\_

**3. RESOLUTION (74/17): To Authorize Contract with Hazlet Township Police Department for Traffic Control**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairwoman McMullen \_\_\_\_\_

**4. RESOLUTION (75/17): To Authorize Contract with Borough of Keyport Police Department for Traffic Control**

OFFERED BY: Commissioner \_\_\_\_\_ SECONDED BY: Commissioner \_\_\_\_\_

ROLL CALL: Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairwoman McMullen \_\_\_\_\_

**5. RESOLUTION (76/17): To Update Engineering Titles at the Bayshore Regional Sewerage Authority**

OFFERED BY: Commissioner \_\_\_\_\_ SECONDED BY: Commissioner \_\_\_\_\_

ROLL CALL: Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairwoman McMullen \_\_\_\_\_

**6. RESOLUTION (77/17): To award Change Order No. 4, FINAL in the credit amount of (\$153,489) to Northeast Remsco for Contract No. 73S, Main Pump Station and Sludge Return Building & PS #1, Repairs & Mitigation**

OFFERED BY: Commissioner \_\_\_\_\_ SECONDED BY: Commissioner \_\_\_\_\_

ROLL CALL: Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairwoman McMullen \_\_\_\_\_

**PUBLIC PORTION**

**ANNOUNCEMENT (by Chairwoman McMullen)** – This portion of the meeting is OPEN TO THE PUBLIC to discuss any BRSA matters the public may care to address. The public is reminded, only questions or comments not previously addressed; and/or specific to the scope of BRSA’s operations or projects will be addressed. As a courtesy to all members of the public wishing to speak, please be mindful of limiting your comments to 3 minutes.

**EXECUTIVE SESSION**

**MOTION (by Chairwoman McMullen)** – to go into Closed Session at \_\_\_\_\_ P.M. in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permitting the exclusion of the public from a meeting in certain circumstances. This action will be taken to discuss matters falling within attorney-client privileges, specifically, pending or anticipated litigation and matters of employment of public employees. It is anticipated at this time that the above stated subject matter shall be made public at such time as the need for non-disclosure no longer exists.

OFFERED BY: Commissioner \_\_\_\_\_ SECONDED BY: Commissioner \_\_\_\_\_

ROLL CALL: Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairwoman McMullen \_\_\_\_\_

**7. RESOLUTION (78/17): To Hire Denise Vesce as Purchasing Agent/ Inventory Clerk Effective July 1, 2017**

OFFERED BY: Commissioner \_\_\_\_\_ SECONDED BY: Commissioner \_\_\_\_\_

ROLL CALL: Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairwoman McMullen \_\_\_\_\_

**MOTION (by Chairwoman McMullen) - to end Closed Session and Re-Open the Regular Meeting @ \_\_\_\_\_ PM.**

OFFERED BY: Commissioner \_\_\_\_\_ SECONDED BY: Commissioner \_\_\_\_\_

ROLL CALL: Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairwoman McMullen \_\_\_\_\_

**Adjournment**

**ANNOUNCEMENT (by Chairwoman McMullen)**

**A PUBLIC HEARING for the 2017/2018 Connection Fee and the next Regular Meeting of the Bayshore Regional Sewerage Authority will be held on Monday, July 17, 2017. All meetings are held at 7:00 PM in the Administration Building at 100 Oak Street, Union Beach, NJ.**

**MOTION (by Chairwoman McMullen) to adjourn the meeting @ \_\_\_\_\_ PM.**

OFFERED BY: Commissioner \_\_\_\_\_ SECONDED BY: Commissioner \_\_\_\_\_

ROLL CALL: Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairwoman McMullen \_\_\_\_\_