



BAYSHORE REGIONAL SEWERAGE AUTHORITY

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Robert C. Fischer
EXECUTIVE DIRECTOR

AGENDA FOR REGULAR MEETING MONDAY, September 18, 2017

At _____ P.M. on Monday, September 18, 2017 **Chairwoman McMullen** calls the meeting of the Bayshore Regional Sewerage Authority to order and makes the following announcement:

I hereby announce that pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of this meeting has been sent to the Asbury Park Press and is on the BRSA Official Website. Notice has also been sent to the Clerks of Aberdeen, Hazlet, Holmdel, Keansburg, Keyport, Matawan, Union Beach and Marlboro and the Western Monmouth Utilities Authority. This notice is also posted in the lobby of the Bayshore Regional Sewerage Authority Administration Building.

Chairwoman McMullen asks all in attendance to stand for the Pledge of Allegiance and a Moment of Silence for the safety of US Troops all over the world.

Chairwoman McMullen requests a roll call of attendance:

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner Pisano _____ Commissioner Whalen _____
Commissioner Steiner _____ Chairwoman McMullen _____

Also in Attendance: Robert C. Fischer, Executive Director
Pete Canal, BRSA Staff Engineer
J. Michael Broyles, BRSA Superintendent
Manuel Ponte, Consulting Engineer
John Napolitano, BRSA Attorney
Susan DuBey, Admin. Assistant

Reports

1. **Executive Directors Report, BRSA Projects, Special Reports & Connection Applications**
 - Disaster Recovery Update
2. **Staff Engineer Report**
 - Presentation by Hazen & Sawyer – Change Order #1, Contract 80S – Combined Blower Building
 - Metra Slip Lining Update
 - Plant Security Bid results and recommendation
3. **Consulting Engineer – R3M**
 - Headworks Odor Control Project update
4. **Superintendent’s Report**
 - Treatment Plant Performance

Closed Session
5. Legal Report -
6. Personnel

MOTION (by Chairwoman McMullen) – to accept the Treasurers Report

7. TREASURER’S REPORT

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner Pisano _____ Commissioner Whalen _____
Commissioner Steiner _____ Chairwoman McMullen _____

8. Payment of Bills

MOTION (by Chairwoman McMullen) - for payment of the following:

Operating Fund Req. No.P201 (Payroll)	\$ 204,233.57
Operating Fund Req. No.551 (Regular)	\$ 633,261.97
NJEIT Project Fund Req. #PF- 28	\$ 250,392.34
NJEIT Project Fund #2 Req. # 13	\$ 169,804.87
NJEIT Wire Transfer Req. #WT 20	\$ 187,494.30

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner Pisano _____ Commissioner Whalen _____
Commissioner Steiner _____ Chairwoman McMullen _____

9. APPROVAL OF MINUTES

MOTION (by Chairwoman McMullen) - to approve the following Minutes:

Regular Meeting of August 21, 2017
Closed Session Minutes of August 21, 2017

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner Pisano _____ Commissioner Whalen _____
Commissioner Steiner _____ Chairwoman McMullen _____

Public Portion

ANNOUNCEMENT (by Chairwoman McMullen): This portion of the meeting is now open to the public for comments or questions related to **Agenda items only**. The public is reminded; only questions or comments specific to the scope of the Agenda items are to be addressed at this time. As a courtesy to all, please be mindful of limiting your comments to 5 minutes.

Resolutions

1. RESOLUTION (100/17): To Secure Flood Insurance For the Authority Buildings Eligible For National Flood Insurance Program Coverage

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner Pisano _____ Commissioner Whalen _____
Commissioner Steiner _____ Chairwoman McMullen _____

2. RESOLUTION (101/17): To Award the Security Services to Motivated Security Associates Inc. of Somerville, NJ, for a two year period for an amount not to exceed \$93,139.20

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner Pisano _____ Commissioner Whalen _____
Commissioner Steiner _____ Chairwoman McMullen _____

3. RESOLUTION (102/17): To Approve Close-Out of the Project for Primary Clarifier 1 & 2 Rehabilitation, Contract No. 96

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner Pisano _____ Commissioner Whalen _____
Commissioner Steiner _____ Chairwoman McMullen _____

4. RESOLUTION (103/17): To Approve Sanitary Sewer Connection Application for Holmdel Reality Development, LLC, Developer for Saker at Holmdel

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner Pisano _____ Commissioner Whalen _____
Commissioner Steiner _____ Chairwoman McMullen _____

5. RESOLUTION (104/17): To Authorize Advertisement for Bids on the Ash Basin Valve Replacement and New Chamber Project, Contact No. 100

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner Pisano _____ Commissioner Whalen _____
Commissioner Steiner _____ Chairwoman McMullen _____

6. RESOLUTION (105/17): To award Change Order No. 1, in the amount of \$230,300.55 to Stone Hill Contracting Company, Inc. for Contract No. 80-S, Combined Blower Building

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner Pisano _____ Commissioner Whalen _____
Commissioner Steiner _____ Chairwoman McMullen _____

7. RESOLUTION (106/17): To Authorize Advertisement for Request for Quotation for RFQ 2017-04 Landscape Services

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner Pisano _____ Commissioner Whalen _____
Commissioner Steiner _____ Chairwoman McMullen _____

Public Portion

ANNOUNCEMENT (by Chairwoman McMullen) – This portion of the meeting is OPEN TO THE PUBLIC to discuss any BRSA matters the public may care to address. The public is reminded, only questions or comments not previously addressed; and/or specific to the scope of BRSA’s operations or projects will be addressed. As a courtesy to all members of the public wishing to speak, please be mindful of limiting your comments to 3 minutes.

Executive Session

MOTION (by Chairwoman McMullen) - to go into Closed Session at _____ P.M. in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permitting the exclusion of the public from a meeting in certain circumstances. This action will be taken to discuss matters falling within attorney-client privileges, specifically, pending or anticipated litigation and matters of employment of public employees. It is anticipated at this time that the above stated subject matter shall be made public at such time as the need for non-disclosure no longer exists.

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner Pisano _____ Commissioner Whalen _____
Commissioner Steiner _____ Chairwoman McMullen _____

MOTION (by Chairwoman McMullen) - to end Closed Session and Re-Open the Regular Meeting @ _____ PM.

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner Pisano _____ Commissioner Whalen _____
Commissioner Steiner _____ Chairwoman McMullen _____

8. RESOLUTION (/17): (if needed)

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner Pisano _____ Commissioner Whalen _____
Commissioner Steiner _____ Chairwoman McMullen _____

Adjournment

ANNOUNCEMENT (by Chairwoman McMullen)

The next Regular Meeting of the Bayshore Regional Sewerage Authority will be held on Monday, October 16, 2017. All meetings are held at 7:00 PM in the Administration Building at 100 Oak Street, Union Beach, NJ.

MOTION (by Chairwoman McMullen) to adjourn the meeting @ _____ PM.

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner Pisano _____ Commissioner Whalen _____
Commissioner Steiner _____ Chairwoman McMullen _____