

**REGULAR MEETING**  
**MONDAY, JANUARY 21, 2019**

At \_\_\_\_\_ P.M., Chairman Steiner makes the following announcement:  
The Regular Meeting of the Bayshore Regional Sewerage Authority will now come to order. I hereby announce that pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of this meeting has been sent to the Asbury Park Press. Notice has also been sent to the Clerks of Aberdeen, Hazlet, Holmdel, Keansburg, Keyport, Matawan, Union Beach and Marlboro and the Western Monmouth Utilities Authority. This notice is also posted in the lobby of the Bayshore Regional Sewerage Authority Administration Building.

Chairman Steiner asked all in attendance to stand for the Pledge of Allegiance and a Moment of Silence for the safety of US Troops all over the world.

Chairman Steiner calls for a roll call of attendance:

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Khachaturian \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Chairman Steiner \_\_\_\_\_

Also In Attendance: Mr. Robert C. Fischer, Executive Director  
J. Michael Broyles, Superintendent  
John Napolitano, General Counsel  
Manuel Ponte, P.E., Consulting Engineer  
Peter J. Canal, BRSA Engineer  
Susan DuBey, Admin. Assistant

**Reports**

**1. Executive Directors Report, BRSA Projects, Special Reports & Connection Applications**

- Disaster Recovery Update
- Engineering Support Services-R3M-Power Resiliency

**2. Staff Engineer Report**

- Dorr Oliver Structural Analysis
- Hazen Contract Amendment - Combined Blower Building
- Construction Management Services Contract – PSS - Concentration Tanks
- RFP Award - Security System Upgrades-

- 3. Consulting Engineer – R3M**
  - Odor Control Project Update
  - Storage Building Project Update
- 4. Superintendent’s Report**
- 5. Executive Session**
  - Personnel

**6. TREASURER’S REPORT**

**Chairman Steiner** calls for a **MOTION** to approve the Treasurer’s Report

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
 Commissioner Khachaturian \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
 Commissioner McMullen \_\_\_\_\_ Chairman Steiner \_\_\_\_\_

**7. PAYMENT OF REQUISITIONS**

**Chairman Steiner** calls for a **MOTION** - to approve payment of bills listed on:

Operating Fund Requisition No. 569 (Regular)	\$ 489,080.60
Payroll Account Requisition No.P217 (Payroll)	\$ 242,843.74
NJEIT Project Fund #2 Requisition #PF-29	\$ 178,992.74
Wire Transfer FEMA Funds to NJEIT WT #05	\$ 698,926.55

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
 Commissioner Khachaturian \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
 Commissioner McMullen \_\_\_\_\_ Chairman Steiner \_\_\_\_\_

**8. APPROVAL OF MINUTES**

**Chairman Steiner** calls for a **MOTION** to approve the following Minutes:

Agenda Meeting Minutes of December 17, 2018  
 Closed Session of December 17, 2018

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
 Commissioner Khachaturian \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
 Commissioner McMullen \_\_\_\_\_ Chairman Steiner \_\_\_\_\_

## PUBLIC PORTION

**ANNOUNCEMENT** (by Chairman Steiner): This portion of the meeting is now open to the public for comments or questions related to Agenda items only. The public is reminded; only questions or comments specific to the scope of the Agenda items are to be addressed at this time.

## RESOLUTIONS

1. **RESOLUTION (01/19)**: To Award the Request for Quotation 2019-01 for Security System Upgrades Leading Edge Technology Services, LLC, in the amount of \$29,425

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Khachaturian \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Chairman Steiner \_\_\_\_\_

2. **RESOLUTION (02/19)**: To Authorize an Engineering Amendment to Hazen & Sawyer for the Construction Management and Inspection Services of the Combined Blower Building, Contract No. 80-S, in the amount of \$140,000.

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Khachaturian \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Chairman Steiner \_\_\_\_\_

3. **RESOLUTION (03/19)**: To Award Change Order No. 1 in the amount of \$3,679.94 to Iron Hills Construction, Inc. for Contract 105, Odor Control Systems No. 2, 3 & 4 Refurbishment

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Khachaturian \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Chairman Steiner \_\_\_\_\_

4. **RESOLUTION (04/19)**: To Award Contract to Develop Mechanical Equipment Layout and Perform Structural Analysis for Dorr Oliver Incinerator to Hazen Engineers at a Cost Not-To-Exceed \$ 79,929

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Khachaturian \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Chairman Steiner \_\_\_\_\_

**5. RESOLUTION (05/19): To award Contract For Engineering Services Relating to Standby Power Resiliency Facilities for BRSA Treatment Plant to R3m engineering, inc., in the amount of \$28,000**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Khachaturian \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Chairman Steiner \_\_\_\_\_

**6. RESOLUTION (06/19): To approve Close-Out of the Combined Blower Building Contract No. 80s for Stone Hill Contracting Company, Inc.**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Khachaturian \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Chairman Steiner \_\_\_\_\_

**7. RESOLUTION (07/19): To Extend the Agreement with North American Pipeline Services, LLC for Jet Vacuuming Services of the BRSA Plant and Collection System for a One (1) Year Period on a Regular and Emergency Basis in the Amount of \$24,000**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Khachaturian \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Chairman Steiner \_\_\_\_\_

**8. RESOLUTION (08/19): To Purchase 2019 Ford F-350 Pick Up by NJ State Contract from Winner Ford of Cherry Hill, NJ**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Khachaturian \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Chairman Steiner \_\_\_\_\_

**9. RESOLUTION (09/19): To Purchase Kubota RTV 500 Utility Vehicle with Salt Spreader Package**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Khachaturian \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Chairman Steiner \_\_\_\_\_

**PUBLIC PORTION**

**Chairman Steiner announces:** This meeting is open to the public to discuss **any BRSA matters** the public may care to address. The public is reminded, only questions or comments not previously addressed; and/or specific to the scope of BRSA's operations or projects will be addressed.

**EXECUTIVE SESSION**

**Chairman Steiner** calls for a **MOTION** to go into Closed Session at \_\_\_\_\_ P.M. in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permitting the exclusion of the public from a meeting in certain circumstances. This action will be taken to discuss matters falling within attorney-client privileges, specifically, pending or **anticipated litigation, contract negotiations and matters of employment of public employees.** It is anticipated at this time that the above stated subject matter shall be made public at such time as the need for non-disclosure no longer exists.

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Khachaturian \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Chairman Steiner \_\_\_\_\_

**END CLOSED SESSION**

**Chairman Steiner** calls for a **MOTION** to End Closed Session and Re-Open the Regular Meeting @ \_\_\_\_\_ P.M.

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Khachaturian \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Chairman Steiner \_\_\_\_\_