

AGENDA FOR
REGULAR MEETING
MONDAY, MARCH 18, 2019

At _____ P.M., Chairman Whalen makes the following announcement:
The Regular Meeting of the Bayshore Regional Sewerage Authority will now come to order. I hereby announce that pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of this meeting has been sent to the Asbury Park Press. Notice has also been sent to the Clerks of Aberdeen, Hazlet, Holmdel, Keansburg, Keyport, Matawan, Union Beach and Marlboro and the Western Monmouth Utilities Authority. This notice is also posted in the lobby of the Bayshore Regional Sewerage Authority Administration Building.

Chairman Whalen asked all in attendance to stand for the Pledge of Allegiance and a Moment of Silence for the safety of US Troops all over the world.

Chairman Whalen calls for a roll call of attendance:

ROLL CALL: Commissioner Cavanagh _____ Commissioner Steiner _____
Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____

Also In Attendance: Mr. Robert C. Fischer, Executive Director
J. Michael Broyles, Superintendent
John Napolitano, General Counsel
Manuel Ponte, P.E., Consulting Engineer
Peter J. Canal, BRSA Engineer
Susan DuBey, Admin. Assistant

Reports

1. Executive Directors Report, BRSA Projects, Special Reports & Connection Applications

- Disaster Recovery Update
- Phase II Bond Closing S-340697-06
- Network Infrastructure Upgrade

2. Staff Engineer Report

- Dorr Oliver Structural Analysis
- Matawan Town Center

3. Consulting Engineer – R3M

- Storage Building Status Up-date

4. Superintendent's Report

5. Executive Session

- Personnel
- Legal

6. TREASURER'S REPORT

Chairman Whalen calls for a **MOTION** to approve the Treasurer's Report

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Steiner _____
 Commissioner Khachaturian _____ Commissioner Sutton _____
 Commissioner McMullen _____ Chairman Whalen _____

7. PAYMENT OF REQUISITIONS

Chairman Whalen calls for a **MOTION** - to approve payment of bills listed on:

Operating Fund Requisition No. 571 (Regular)	\$433,446.11
Payroll Account Requisition No.P219 (Payroll)	\$493,100.51
NJEIT Project Fund #2 Requisition #PF-31	\$109,232.58

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Steiner _____
 Commissioner Khachaturian _____ Commissioner Sutton _____
 Commissioner McMullen _____ Chairman Whalen _____

8. APPROVAL OF MINUTES

Chairman Whalen calls for a **MOTION** to approve the following Minutes:

Agenda Meeting Minutes of February 25, 2019
 Closed Session of February 25, 2019

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Steiner _____
 Commissioner Khachaturian _____ Commissioner Sutton _____
 Commissioner McMullen _____ Chairman Whalen _____

PUBLIC PORTION

ANNOUNCEMENT (by Chairman Whalen): This portion of the meeting is now open to the public for comments or questions related to Agenda items only. The public is reminded; only questions or comments specific to the scope of the Agenda items are to be addressed at this time.

RESOLUTIONS

1. **RESOLUTION (50/19)**: To Authorize Advertisement for Public Bids on Contract No. 109, Modifications to the Authority Standby PHE Project

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Steiner _____
Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____

2. **RESOLUTION (51/19)**: To Authorize Advertisement for Public Bids on Contract No. 108, Repurposing of Blower Building No. 1 to a Storage Building Project

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Steiner _____
Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____

3. **RESOLUTION (52/19)**: To approve Amendment for Sanitary Sewer Connection and Treatment Works Approval Application for Emlenrich, LLC, Developer for Matawan Town Center

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Steiner _____
Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____

4. **RESOLUTION (53/19)**: To Award the Contract to Ocean Computers Systems for Computer Network Infrastructure Upgrade in the Amount Not-To-Exceed \$38,000

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Steiner _____
Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____

PUBLIC PORTION

Chairman Whalen announces: This meeting is open to the public to discuss any BRSA matters the public may care to address. The public is reminded, only questions or comments not previously addressed; and/or specific to the scope of BRSA's operations or projects will be addressed.

EXECUTIVE SESSION

Chairman Whalen calls for a **MOTION** to go into Closed Session at _____ P.M. in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permitting the exclusion of the public from a meeting in certain circumstances. This action will be taken to discuss matters falling within attorney-client privileges, specifically, pending or anticipated litigation, contract negotiations and matters of employment of public employees. It is anticipated at this time that the above stated subject matter shall be made public at such time as the need for non-disclosure no longer exists.

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Steiner _____
Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____

END CLOSED SESSION

Chairman Whalen calls for a **MOTION** to End Closed Session and Re-Open the Regular Meeting @ _____ P.M.

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Steiner _____
Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____

RESOLUTIONS

5. RESOLUTION (54/19): To Hire Michelle Heaton as Finance Administrative Assistant

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Steiner _____
Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____

ADJOURNMENT

ANNOUNCEMENT (by Chairman Whalen):

The next Regular Meeting of the BRSA Regular Meeting of the Bayshore Regional Sewerage Authority will be held on Monday, April 15, 2019. All meetings are held at 7:00 PM in the Administration Building at 100 Oak Street, Union Beach, NJ.

At _____ P.M., Chairman Whalen calls for a **MOTION** to Adjourn the meeting.

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Steiner _____
Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____