

**AGENDA FOR**  
**REGULAR MEETING**  
**MONDAY, MAY 20, 2019**

At \_\_\_\_\_ P.M., Chairman Whalen makes the following announcement:  
The Regular Meeting of the Bayshore Regional Sewerage Authority will now come to order. I hereby announce that pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of this meeting has been sent to the Asbury Park Press. Notice has also been sent to the Clerks of Aberdeen, Hazlet, Holmdel, Keansburg, Keyport, Matawan, Union Beach and Marlboro and the Western Monmouth Utilities Authority. This notice is also posted in the lobby of the Bayshore Regional Sewerage Authority Administration Building.

Chairman Whalen asked all in attendance to stand for the Pledge of Allegiance and a Moment of Silence for the safety of US Troops all over the world.

Chairman Whalen calls for a roll call of attendance:

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Steiner \_\_\_\_\_  
Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Chairman Whalen \_\_\_\_\_

Also In Attendance: Mr. Robert C. Fischer, Executive Director  
J. Michael Broyles, Superintendent  
John Napolitano, General Counsel  
Manuel Ponte, P.E., Consulting Engineer  
Peter J. Canal, BRSA Engineer  
John Draikiwicz, Gibbons-Bond Counsel  
Susan DuBey, Admin. Assistant

**Reports**

- 1. Executive Directors Report, BRSA Projects, Special Reports & Connection Applications**
  - Disaster Recovery Update
  - Phase II Long Term Loan Closing – John Draikiwicz
  - Cyber Security Policies
  
- 2. Staff Engineer Report**
  - MPS Emergency Repair
  - Holmdel High School Addition
  - RFQ-TV Inspection & Cleaning, 2019
  - Summer Intern Hiring

**3. Consulting Engineer – R3M**

- 2nd quarter 2018/2019 Flow Report
- Update on Force Main Inspection Results

**4. Superintendent’s Report**

**5. Executive Session**

- Personnel
- Legal

**6. TREASURER’S REPORT**

**Chairman Whalen** calls for a **MOTION** to approve the Treasurer’s Report

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Steiner \_\_\_\_\_  
 Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
 Commissioner McMullen \_\_\_\_\_ Chairman Whalen \_\_\_\_\_

**7. PAYMENT OF REQUISITIONS**

**Chairman Whalen** calls for a **MOTION** - to approve payment of bills listed on:

|  |              |
|--|--------------|
| Operating Fund Requisition No. 573 (Regular)   | \$815,753.62 |
| Payroll Account Requisition No. P221 (Payroll) | \$208,469.62 |
| NJEIT Project Fund #2 Requisition #PF-33       | \$ 16,240.86 |

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Steiner \_\_\_\_\_  
 Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
 Commissioner McMullen \_\_\_\_\_ Chairman Whalen \_\_\_\_\_

**8. APPROVAL OF MINUTES**

**Chairman Whalen** calls for a **MOTION** to approve the following Minutes:

Agenda Meeting Minutes of April 15, 2019  
Closed Session of April 15, 2019

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Steiner \_\_\_\_\_  
 Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
 Commissioner McMullen \_\_\_\_\_ Chairman Whalen \_\_\_\_\_

## **PUBLIC PORTION**

**ANNOUNCEMENT** (by Chairman Whalen): This portion of the meeting is now open to the public for comments or questions related to Agenda items only. The public is reminded; only questions or comments specific to the scope of the Agenda items are to be addressed at this time.

## **RESOLUTIONS**

**1. RESOLUTION (60/19): To Accept the Six (6) Month Flow Report for 2018/2019**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Steiner \_\_\_\_\_  
Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Chairman Whalen \_\_\_\_\_

**2. RESOLUTION (61/19): To Secure Flood Insurance for the Authority Buildings Eligible For National Flood Insurance Program Coverage**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Steiner \_\_\_\_\_  
Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Chairman Whalen \_\_\_\_\_

**3. RESOLUTION (62/19): To Declare Emergency Exists and hire B&R Welding for Repair of Main Pump Station Discharge Header Piping**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Steiner \_\_\_\_\_  
Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Chairman Whalen \_\_\_\_\_

**4. RESOLUTION (63/19): To Authorize Advertisement for RFQ 2019-03 Annual Cleaning and Video Inspection of the Authority Interceptor System**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Steiner \_\_\_\_\_  
Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Chairman Whalen \_\_\_\_\_

**5. RESOLUTION (64/19): To Adopt the Information Technology Practice Policy and Cyber Security Incident Response Plan and Claim Roadmap**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Steiner \_\_\_\_\_  
Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMaullen \_\_\_\_\_ Chairman Whalen \_\_\_\_\_

**6. RESOLUTION (65/19): To Approve Sanitary Sewer Connection Application to Nicholas Mariolis, Developer of Shore Point Motel – Phase I**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Steiner \_\_\_\_\_  
Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Chairman Whalen \_\_\_\_\_

**7. RESOLUTION (66/19): To Approve Holmdel Township Schools for Various Additions and Alterations and the Construction of a New Sanitary Sewer Pumping Station and Force Main**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Steiner \_\_\_\_\_  
Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Chairman Whalen \_\_\_\_\_

**8. RESOLUTION (67/19): To Approve Non-Fair Purchase of Incline for Grit System No. 3**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Steiner \_\_\_\_\_  
Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Chairman Whalen \_\_\_\_\_

**PUBLIC PORTION**

**Chairman Whalen announces:** This meeting is open to the public to discuss **any BRSA matters** the public may care to address. The public is reminded, only questions or comments not previously addressed; and/or specific to the scope of BRSA’s operations or projects will be addressed.

## **EXECUTIVE SESSION**

**Chairman Whalen** calls for a **MOTION** to go into Closed Session at \_\_\_\_\_ P.M. in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permitting the exclusion of the public from a meeting in certain circumstances. This action will be taken to discuss matters falling within attorney-client privileges, specifically, pending or **anticipated litigation, contract negotiations and matters of employment of public employees.** It is anticipated at this time that the above stated subject matter shall be made public at such time as the need for non-disclosure no longer exists.

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Steiner \_\_\_\_\_  
Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Chairman Whalen \_\_\_\_\_

## **END CLOSED SESSION**

**Chairman Whalen** calls for a **MOTION** to End Closed Session and Re-Open the Regular Meeting @ \_\_\_\_\_ P.M.

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Steiner \_\_\_\_\_  
Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Chairman Whalen \_\_\_\_\_

## **RESOLUTION**

9. **RESOLUTION (68/19): To Hire Daniel DeRose as a Summer Intern in the Engineering Department**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Steiner \_\_\_\_\_  
Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Chairman Whalen \_\_\_\_\_

**10. RESOLUTION (69/19): To Hire Gabriel Reis as a Summer Intern in the Engineering Department**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Steiner \_\_\_\_\_  
Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Chairman Whalen \_\_\_\_\_

**ADJOURNMENT**

**ANNOUNCEMENT (by Chairman Whalen):**

The next Regular Meeting of the BRSA Regular Meeting of the Bayshore Regional Sewerage Authority will be held on Monday, June 17, 2019. All meetings are held at 7:00 PM in the Administration Building at 100 Oak Street, Union Beach, NJ.

At \_\_\_\_\_ P.M., Chairman Whalen calls for a **MOTION** to Adjourn the meeting.

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Steiner \_\_\_\_\_  
Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Chairman Whalen \_\_\_\_\_