

REGULAR MEETING
MONDAY, JULY 15, 2019

At _____ P.M., **Chairman Whalen** makes the following announcement:

The Regular Meeting of the Bayshore Regional Sewerage Authority will now come to order. I hereby announce that pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of this meeting has been sent to the Asbury Park Press. Notice has also been sent to the Clerks of Aberdeen, Hazlet, Holmdel, Keansburg, Keyport, Matawan, Union Beach and Marlboro and the Western Monmouth Utilities Authority. This notice is also posted in the lobby of the Bayshore Regional Sewerage Authority Administration Building.

Chairman Whalen asked all in attendance to stand for the Pledge of Allegiance and a Moment of Silence for the safety of US Troops all over the world.

Chairman Whalen calls for a roll call of attendance:

ROLL CALL: Commissioner Cavanagh _____ Commissioner Steiner _____
Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____

Also In Attendance: Mr. Robert C. Fischer, Executive Director
J. Michael Broyles, Superintendent
John Napolitano, General Counsel
Manuel Ponte, P.E., Consulting Engineer
Peter J. Canal, BRSA Engineer
Susan DuBey, Admin. Assistant

Reports

1. Executive Directors Report

- Disaster Recovery Update
- Dorr Oliver Improvements Conceptual Design

2. Staff Engineer Report

- R3M Amendment Request Contract 108 Storage building
- RFQ 2019-03 TV and Cleaning of Interceptors
- Close out of Contract 105 Odor Control Improvements

3. Consulting Engineer – R3M

- Construction Management Services Proposal, Contract 108 Storage Building

4. Superintendent’s Report

- Plant Report

5. Executive Session

- Personnel & Legal

6. TREASURER’S REPORT

Chairman Whalen calls for a **MOTION** to approve the Treasurer’s Report

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Steiner _____
 Commissioner Khachaturian _____ Commissioner Sutton _____
 Commissioner McMullen _____ Chairman Whalen _____

7. PAYMENT OF REQUISITIONS

Chairman Whalen calls for a **MOTION** - to approve payment of bills listed on:

Operating Fund Req. No. 575 (Regular)	\$299,607.04
Payroll Account Req. No. P 223 (Payroll)	\$194,713.12
NJEIT Project Fund #2 Req. #PF-35	\$ 64,561.75

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Steiner _____
 Commissioner Khachaturian _____ Commissioner Sutton _____
 Commissioner McMullen _____ Chairman Whalen _____

8. APPROVAL OF MINUTES

Chairman Whalen calls for a **MOTION** to approve the following Minutes:

Agenda Meeting Minutes of June 17, 2019
 Closed Session Minutes of June 17, 2019

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Steiner _____
 Commissioner Khachaturian _____ Commissioner Sutton _____
 Commissioner McMullen _____ Chairman Whalen _____

PUBLIC PORTION

ANNOUNCEMENT (by Chairman Whalen): This portion of the meeting is now open to the public for comments or questions related to Agenda items only. The public is reminded; only questions or comments specific to the scope of the Agenda items are to be addressed at this time.

RESOLUTIONS

1. RESOLUTION (86/19): To approve Close-Out of the Odor Control Systems No. 2, 3 & 4 Refurbishment Project, Contract 105

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Steiner _____
Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____

2. RESOLUTION (87/19): To Award Engineering Services During Construction for Repurposing Blower Building No.1 to Storage Building, in the amount of \$56,740.

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Steiner _____
Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____

3. RESOLUTION (88/19): To Amend R3M Design Contract for Contract 108, Storage Building

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Steiner _____
Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____

4. RESOLUTION (89/19): To Authorize an Engineering Amendment in the amount of \$4,750 to Maser Consulting, P.A. for the Annual Engineering Services for GIS, GPS & Network Hosting

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Steiner _____
Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____

5. RESOLUTION (90/19): To Award the Request for Quotation 2019-03 for Annual Cleaning & Video Inspection of Authority Interceptor System to ABB, Inc. in the amount of \$ 19,551.00

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Steiner _____
Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____

PUBLIC PORTION

Chairman Whalen announces: This meeting is open to the public to discuss any BRSA matters the public may care to address. The public is reminded, only questions or comments not previously addressed; and/or specific to the scope of BRSA’s operations or projects will be addressed.

EXECUTIVE SESSION

Chairman Whalen calls for a **MOTION** to go into Closed Session at _____ P.M. in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permitting the exclusion of the public from a meeting in certain circumstances. This action will be taken to discuss matters falling within attorney-client privileges, specifically, pending or anticipated litigation, contract negotiations and matters of employment of public employees. It is anticipated at this time that the above stated subject matter shall be made public at such time as the need for non-disclosure no longer exists.

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Steiner _____
Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____

END CLOSED SESSION

Chairman Whalen calls for a **MOTION** to End Closed Session and Re-Open the Regular Meeting @ _____ P.M.

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Steiner _____
Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____

ADJOURNMENT

ANNOUNCEMENT (by Chairman Whalen):

The next Regular Meeting of the B.R.S.A. is scheduled for Monday, August 19, 2019, at 7:00 P.M. All meetings take place in the Administration Building of the Authority located at 100 Oak Street, Union Beach, NJ 07735.

At _____ P.M., Chairman Whalen calls for a **MOTION** to Adjourn the meeting.

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Steiner _____
Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____