



# BAYSHORE REGIONAL SEWERAGE AUTHORITY

100 Oak Street, Union Beach, NJ 07735  
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Robert C. Fischer  
EXECUTIVE DIRECTOR

## REGULAR MEETING MONDAY, SEPTEMBER 16, 2019

At \_\_\_\_\_ P.M., **Chairman Whalen** makes the following announcement:

The Regular Meeting of the Bayshore Regional Sewerage Authority will now come to order. I hereby announce that pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of this meeting has been sent to the Asbury Park Press. Notice has also been sent to the Clerks of Aberdeen, Hazlet, Holmdel, Keansburg, Keyport, Matawan, Union Beach and Marlboro and the Western Monmouth Utilities Authority. This notice is also posted in the lobby of the Bayshore Regional Sewerage Authority Administration Building.

**Chairman Whalen** asked all in attendance to stand for the Pledge of Allegiance and a Moment of Silence for the safety of US Troops all over the world.

**Chairman Whalen** calls for a roll call of attendance:

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Russo \_\_\_\_\_  
Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Chairman Whalen \_\_\_\_\_

Also In Attendance: Mr. Robert C. Fischer, Executive Director  
Peter J. Canal, BRSA Engineer  
J. Michael Broyles, Superintendent  
John Napolitano, General Counsel  
Manuel Ponte, P.E., Consulting Engineer  
Susan DuBey, Admin. Assistant  
Mike Samuel, P.E. Consulting Engineer

### Reports

1. **Executive Directors Report**
  - Disaster Recovery Update
  - 2020 Budget Timeline
  - Online Auction-GovDeals-Surplus Equipment
2. **Staff Engineer Report**
  - Lenox Road Connection Application with Sewer Extension
3. **Consulting Engineer – R3M**
  - Proposal for Value Engineering and Support – Power Resiliency Project – Mike Samuel
4. **Superintendent’s Report**
  - Plant Report
5. **Executive Session**
  - Personnel – Legal

*Committed to a Clean Environment for Today, Tomorrow and Generations to Come*

## 6. TREASURER'S REPORT

Chairman Whalen calls for a MOTION to approve the Treasurer's Report

OFFERED BY: Commissioner \_\_\_\_\_ SECONDED BY: Commissioner \_\_\_\_\_

ROLL CALL: Commissioner Cavanagh \_\_\_\_\_ Commissioner Russo \_\_\_\_\_  
Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Chairman Whalen \_\_\_\_\_

## 7. PAYMENT OF REQUISITIONS

Chairman Whalen calls for a MOTION - to approve payment of bills listed on:

Operating Fund Req. No. 577 (Regular)	\$ 445,427.60
Payroll Account Req. No. P 225 (Payroll)	\$ 278,242.68
NJEIT Project Fund #2 Req. #PF-37	\$ 17,283.51

OFFERED BY: Commissioner \_\_\_\_\_ SECONDED BY: Commissioner \_\_\_\_\_

ROLL CALL: Commissioner Cavanagh \_\_\_\_\_ Commissioner Russo \_\_\_\_\_  
Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Chairman Whalen \_\_\_\_\_

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## 8. APPROVAL OF MINUTES

Chairman Whalen calls for a MOTION to approve the following Minutes:

Agenda Meeting Minutes of August 19, 2019  
Closed Session Minutes of August 19, 2019

OFFERED BY: Commissioner \_\_\_\_\_ SECONDED BY: Commissioner \_\_\_\_\_

ROLL CALL: Commissioner Cavanagh \_\_\_\_\_ Commissioner Russo \_\_\_\_\_  
Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Chairman Whalen \_\_\_\_\_

## PUBLIC PORTION

**ANNOUNCEMENT** (by Chairman Whalen): This portion of the meeting is now open to the public for comments or questions related to Agenda items only. The public is reminded; only questions or comments specific to the scope of the Agenda items are to be addressed at this time.

## RESOLUTIONS

1. **RESOLUTION (113/19)**: To Authorize the Administrative Assistant and Finance Administrative Assistant to Perform Certain Financial Functions at the Request of the Executive Director

OFFERED BY: Commissioner \_\_\_\_\_ SECONDED BY: Commissioner \_\_\_\_\_

ROLL CALL: Commissioner Cavanagh \_\_\_\_\_ Commissioner Russo \_\_\_\_\_  
Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Chairman Whalen \_\_\_\_\_

2. **RESOLUTION (114/19)**: To Secure Flood Insurance For Authority Buildings Eligible For National Flood Insurance Program Coverage

OFFERED BY: Commissioner \_\_\_\_\_ SECONDED BY: Commissioner \_\_\_\_\_

ROLL CALL: Commissioner Cavanagh \_\_\_\_\_ Commissioner Russo \_\_\_\_\_  
Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Chairman Whalen \_\_\_\_\_

3. **RESOLUTION (115/19)**: To Approve Sanitary Sewer Connection and Treatment Works Approval Application for Township of Aberdeen, Applicant of 181-185 Lenox Road

OFFERED BY: Commissioner \_\_\_\_\_ SECONDED BY: Commissioner \_\_\_\_\_

ROLL CALL: Commissioner Cavanagh \_\_\_\_\_ Commissioner Russo \_\_\_\_\_  
Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Chairman Whalen \_\_\_\_\_

4. **RESOLUTION (116/19)**: To award Contract For Engineering Services Relating to Standby Power Resiliency Facilities to R3m engineering, Inc., in the amount of \$76,860

OFFERED BY: Commissioner \_\_\_\_\_ SECONDED BY: Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Russo \_\_\_\_\_  
Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Chairman Whalen \_\_\_\_\_

**5. RESOLUTION (117/19): To Authorize the Sale of Surplus Personal Property no longer needed for Public Use on an Online Auction Website**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Russo \_\_\_\_\_  
Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Chairman Whalen \_\_\_\_\_

**6. RESOLUTION (118/19): To Extend Term of Employment for Intern Austin Carrol**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Russo \_\_\_\_\_  
Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Chairman Whalen \_\_\_\_\_

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**PUBLIC PORTION**

**Chairman Whalen announces:** This meeting is open to the public to discuss any BRSA matters the public may care to address. The public is reminded, only questions or comments not previously addressed; and/or specific to the scope of BRSA's operations or projects will be addressed.

**EXECUTIVE SESSION**

**Chairman Whalen** calls for a **MOTION** to go into Closed Session at \_\_\_\_\_ P.M. in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permitting the exclusion of the public from a meeting in certain circumstances. This action will be taken to discuss matters falling within attorney-client privileges, specifically, pending or anticipated litigation, contract negotiations and matters of employment of public employees. It is anticipated at this time that the above stated subject matter shall be made public at such time as the need for non-disclosure no longer exists.

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Russo \_\_\_\_\_  
Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Chairman Whalen \_\_\_\_\_

### **END CLOSED SESSION**

**Chairman Whalen** calls for a **MOTION** to End Closed Session and Re-Open the Regular Meeting @ \_\_\_\_\_ P.M.

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Russo \_\_\_\_\_  
Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Chairman Whalen \_\_\_\_\_

### **ADJOURMENT**

**ANNOUNCEMENT (by Chairman Whalen):**

The next Regular Meeting of the B.R.S.A. is scheduled for Monday, October 21, 2019, at 7:00 P.M. All meetings take place in the Administration Building of the Authority located at 100 Oak Street, Union Beach, NJ 07735.

At \_\_\_\_\_ P.M., Chairman Whalen calls for a **MOTION** to Adjourn the meeting.

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Russo \_\_\_\_\_  
Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Chairman Whalen \_\_\_\_\_