

**AGENDA FOR**  
**REGULAR MEETING**  
**MONDAY, NOVEMBER 16, 2020**

At \_\_\_\_\_ P.M., **Chairman Khachaturian** makes the following announcement:  
The Meeting of the Bayshore Regional Sewerage Authority will now come to order. I hereby announce that pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of this meeting has been sent to the Asbury Park Press. Notice has also been sent to the Clerks of Aberdeen, Hazlet, Holmdel, Keansburg, Keyport, Matawan, Union Beach and Marlboro and the Western Monmouth Utilities Authority. This notice is also posted in the lobby of the Bayshore Regional Sewerage Authority Administration Building.

**Remote Public Meeting**

**STATEMENT TO BE READ AT BEGINNING OF ALL REMOTE MEETINGS**

The meeting of November 16, 2020 of the Bayshore Regional Sewerage Authority is being held remotely at 7PM and is being recorded due to the COVID-19 pandemic and is in compliance with the provisions of Executive Orders 103 and 104; the Open Public Meetings Act; and N.J.A.C. 5:39-1.1 to 1.7.

The meeting will be accessible via phone or by computer:

Dial in by telephone without a computer at **(646)518-9805** or **(646)876-9923**

Meeting PIN **828144**

Connect via your internet connected device at: <https://us02web.zoom.us/j/89866994932>

Meeting PIN **828144**

Meeting #89866994932 PIN **828144** at <https://zoom.us/join>

During the public comment period, if you would like to make a public comment, please press the “Raise Hand” button on Zoom or dialing \*9 on your telephone keypad to raise your hand. A representative of the Authority will address you by name or by the last 4 digits of your telephone number to state your comment. The Authority will unmute your microphone. You must state your name and address prior to making a public comment. You may also mute and unmute yourself by pressing the microphone icon on Zoom or dialing \*6 on your telephone keypad. The Authority will not accept comments made through the “chat” feature available on Zoom remote meetings.

Members of the public are also permitted to submit written comments prior to the meeting via mail or e-mail, which will be read during the public comment period.

**Chairman Khachaturian** asks all in attendance to stand for the Pledge of Allegiance and a Moment of Silence for the safety of US Troops all over the world.

**Chairman Khachaturian** calls for a roll call via Zoom:

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Russo \_\_\_\_\_ Chairman Khachaturian \_\_\_\_\_

Also (via Zoom): John Napolitano, Esq.  
Manuel Ponte, P.E.

In Attendance: Peter Canal, Executive Director  
J. Michael Broyles, Superintendent  
Thomas Petti, P.E., Principal Engineer  
Susan DuBey, Administrative Assistant

## **Reports**

### **1. Executive Directors Report**

- Coronavirus (Covid-19) -Update
- Disaster Recovery Update
- Title V Air Permit Modification
- Participant Flows and Charges

### **2. Principal Engineers Report**

- C.81S Power Distribution Contract Closeout
- 2021 Annual GIS Maser Proposal
- C.107-O Fuel Oil Extension

### **3. Consulting Engineer – R3M**

- Force Main Condition Assessment Update
- WKPS Bypass

### **4. Superintendent's Report**

- Plant Performance

### **5. Closed Session**

- Personnel
- Legal

## **6. TREASURER'S REPORT**

**Chairman Khachaturian** calls for a **MOTION** to approve the Treasurer's Report

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Russ \_\_\_\_\_ Chairman Khachaturian \_\_\_\_\_

## **7. PAYMENT OF REQUISITIONS**

**Chairman Khachaturian** calls for a **MOTION** - to approve payment of bills listed on:

Operating Fund Req. No. 591 (Regular)	\$1,291,845.98
Payroll Account Req. No. P 239 (Payroll)	\$ 218,926.33
NJEIT Project Fund #II Req. #PF-50	\$ 280,513.42
NJEIT Project Fund #III Req. #PF-3	\$ 106,956.25

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Russo \_\_\_\_\_ Chairman Khachaturian \_\_\_\_\_

## **8. APPROVAL OF MINUTES**

**Chairman Khachaturian** calls for a **MOTION** to approve the following Minutes:

Agenda Meeting Minutes of October 19, 2020

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Russo \_\_\_\_\_ Chairman Khachaturian \_\_\_\_\_

## **PUBLIC PORTION VIA Zoom**

**ANNOUNCEMENT** (by Chairman Khachaturian): This portion of the meeting is now open to the public for comments or questions related to Agenda items only. The public is reminded; only questions or comments specific to the scope of the Agenda items are to be addressed at this time. As a courtesy to all, please be mindful of limiting your comments to 5 minutes.

## **RESOLUTIONS**

1. **RESOLUTION (117/20)**: To Authorize Dental Benefit Coverage with Delta Dental For 2020/2021

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Russo \_\_\_\_\_ Chairman Khachaturian \_\_\_\_\_

**2. RESOLUTION (118/20): To Award Engineering Services for Professional Enterprise Geographic Information Systems (eGIS) and Global Positioning Systems (GPS), to Maser Consulting, in the amount of \$49,885.00**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Russo \_\_\_\_\_ Chairman Khachaturian \_\_\_\_\_

**3. RESOLUTION (119/20): To Award a One (1) Year Extension for Contract #107-O for Furnishing and Delivering of Fuel Oil to Griffith-Allied Trucking, LLC d.b.a. Allied Oil, in the amount not to exceed \$210,852.00**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Russo \_\_\_\_\_ Chairman Khachaturian \_\_\_\_\_

**4. RESOLUTION (120/20): To Authorize Advertisement for Public Bids on Contract 120, Matawan Force Main Repairs at Clark Street**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Russo \_\_\_\_\_ Chairman Khachaturian \_\_\_\_\_

**5. RESOLUTION (121/20): To Authorize Advertisement for Public Bids on Contract No. 121-O, Furnishing & Delivering of Caustic Soda**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Russo \_\_\_\_\_ Chairman Khachaturian \_\_\_\_\_

**6. RESOLUTION (123/20): To Approve Close-Out of the Restoration & Mitigation of Power Distribution Systems Project, Contract 81-S, for PKF Mark III, Inc.**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_

Commissioner Russo \_\_\_\_\_ Chairman Khachaturian \_\_\_\_\_

## **PUBLIC PORTION - VIA ZOOM**

**Chairman Khachaturian** announces: This meeting is open to the public to discuss **any BRSA matters** the public may care to address. The public is reminded, only questions or comments not previously addressed; and/or specific to the scope of BRSA's operations or projects will be addressed. As a courtesy to all, please be mindful of limiting your comments to 5 minutes.

## **EXECUTIVE SESSION**

**Chairman Khachaturian** calls for a **MOTION** to go into Closed Session at \_\_\_\_\_ P.M. in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permitting the exclusion of the public from a meeting in certain circumstances. This action will be taken to discuss matters falling within attorney-client privileges, specifically, pending or **anticipated litigation, contract negotiations and matters of employment of public employees.** It is anticipated at this time that the above stated subject matter shall be made public at such time as the need for non-disclosure no longer exists.

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_  
**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Russo \_\_\_\_\_ Chairman Khachaturian \_\_\_\_\_

## **END CLOSED SESSION**

**Chairman Khachaturian** calls for a **MOTION** to End Closed Session and Re-Open the Regular Meeting  
@ \_\_\_\_\_ P.M.

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_  
**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Russo \_\_\_\_\_ Chairman Khachaturian \_\_\_\_\_

## **ADJOURMENT**

**ANNOUNCEMENT (by Chairman Khachaturian):** The B.R.S.A. Public Hearing for the 2021 User Charge is scheduled for Monday, December 21, 2020, at 7:00 P.M. immediately followed by the Regular Meeting. All meetings take place in the Administration Building of the Authority located at 100 Oak Street, Union Beach, NJ 07735.

At \_\_\_\_\_ P.M., Chairman Khachaturian calls for a **MOTION** to Adjourn the meeting.

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_  
**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_

Commissioner Russo \_\_\_\_\_ Chairman Khachaturian \_\_\_\_\_