

AGENDA FOR
REGULAR MEETING
MONDAY, JANUARY 25, 2021

At _____ P.M., **Chairman Khachaturian** makes the following announcement:
The Meeting of the Bayshore Regional Sewerage Authority will now come to order. I hereby announce that pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of this meeting has been sent to the Asbury Park Press. Notice has also been sent to the Clerks of Aberdeen, Hazlet, Holmdel, Keansburg, Keyport, Matawan, Union Beach and Marlboro and the Western Monmouth Utilities Authority. This notice is also posted in the lobby of the Bayshore Regional Sewerage Authority Administration Building.

The Public Hearing for 2021 Treatment Charges and Regular Meeting of December 21, 2020,

The Regular Meeting of January 25, 2021 and

The Reorganization/Regular Meeting of February 22, 2021

of the Bayshore Regional Sewerage Authority are being held remotely via Zoom web conferencing at 7PM and are being recorded due to the COVID-19 pandemic and are in compliance with the provisions of Executive Orders 103 and 104; the Open Public Meetings Act; and N.J.A.C. 5:39-1.1 to 1.7.

Topic: BRSA Public Meetings

Date and Time:

Dec 21, 2020 07:00 PM – Public Hearing and Regular Meeting

Jan 25, 2021 07:00 PM -- Regular Meeting

Feb 22, 2021 07:00 PM – Reorganization and Regular Meeting

Join Zoom Meeting:

<https://us02web.zoom.us/j/89554296216>

Meeting ID: 895 5429 6216

Passcode: 648638

Dial by your location

+1 267 831 0333 US (Philadelphia)

+1 646 518 9805 US (New York)

+1 646 876 9923 US (New York)

Find your local number: <https://us02web.zoom.us/j/89554296216>

Please be advised that the Zoom link, Meeting ID and Passcode for each meeting are the same.

During the public comment period, if you would like to make a public comment, please press the “Raise Hand” button on Zoom or dialing *9 on your telephone keypad to raise your hand. A representative of the Authority will address you by name or by the last 4 digits of your telephone number to state your comment. The Authority will unmute your microphone. You must state your name and address prior to making a public comment. You may also mute and unmute yourself by pressing the microphone icon on Zoom or dialing *6 on your telephone keypad. The Authority will not accept comments made through the “chat” feature available on Zoom remote meetings.

Chairman Khachaturian asked all in attendance to stand for the Pledge of Allegiance and a Moment of Silence for the safety of US Troops all over the world.

Chairman Khachaturian calls for a roll call of attendance (Via Zoom):

ROLL CALL: Commissioner Cavanagh _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Russo _____ Chairman Khachaturian _____

Also, In Attendance: Peter Canal, Executive Director

Via Zoom Thomas Petti, P.E., Principal Engineer
Mike Broyles, Superintendent
John Napolitano, General Counsel
Manuel Ponte, P.E., Consulting Engineer
Susan DuBey, Administrative Asst.
Victoria DuDasko, Admin. Asst./HR

Reports

1. Executive Directors Report

- COVID 19 Update
- Disaster Recovery Update
- Purchase 2021 Ford 350 4WD for Maintenance Dept.

2. Principal Engineer Report

- Award Recycle Pump Station Engineering Evaluation
- Award RFQ 2021-01 Generator #3 Controller

3. Consulting Engineer – R3M

- Report Update
- First Quarter (2020-2021) Sewerage Flow Report

4. Superintendent's Report

- Plant Report
- Nox Sampling
- NIRO Incinerator Stack Testing Award

5. Executive Session

- Personnel – Legal

6. TREASURER'S REPORT

Chairman Khachaturian calls for a **MOTION** to approve the Treasurer's Report

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Russo _____ Chairman Khachaturian _____

7. PAYMENT OF REQUISITIONS

Chairman Khachaturian calls for a **MOTION** - to approve payment of bills listed on:

Operating Fund Req. No. 593 (Regular)		\$1,067,226.78
Payroll Account Req. No. P241 (Payroll)		\$ 278,102.85
NJEIT Project Fund III	Req. #PF-05	\$ 109,970.00
NJ I-Bank-Phase I	Req.#DS-14	\$ 23,472.79
NJ I-Bank Phase I	Req.#DS-15	\$ 142,920.08
NJ I-Bank Phase II	Req.#DS-16	\$ 60,447.23

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Russo _____ Chairman Khachaturian _____

8. APPROVAL OF MINUTES

Chairman Khachaturian calls for a **MOTION** to approve the following Minutes:

Agenda Meeting Minutes of December 21, 2020
Closed Session Minutes of December 21, 2020

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Russo _____ Chairman Khachaturian _____

PUBLIC PORTION

ANNOUNCEMENT (by Chairman Khachaturian): This portion of the meeting is now open to the public for comments or questions related to **Agenda items only**. The public is reminded; only questions or comments specific to the scope of the Agenda items are to be addressed at this time. As a courtesy to all, please be mindful of limiting your comments to 5 minutes.

RESOLUTIONS

1. RESOLUTION (01/21): To Authorize “Roll Over” CD Investments with Lakeland Bank

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Russo _____ Chairman Khachaturian _____

2. RESOLUTION (02/21): To Authorize “Roll Over” CD Investments with TD Bank

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Russo _____ Chairman Khachaturian _____

3. RESOLUTION (03/21): To Accept the First Three (3) Month Flow Report for 2020/2021

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Russo _____ Chairman Khachaturian _____

4. RESOLUTION (04/21): To Authorize Advertisement for RFQ 2021-04 Jet Vacuuming Services of the BRSA Plant & Collection System on a Regular & Emergency Basis for a One (1) Year Period

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Russo _____ Chairman Khachaturian _____

5. RESOLUTION (05/21): To Authorize Advertisement for RFQ 2021-02 Various Authority Concrete Repairs

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Russo _____ Chairman Khachaturian _____

6. RESOLUTION (06/21): To Purchase One (1) 2021 Ford F350 4WD Regular Cab Pick Up by NJ State Contract from Winner Ford of Cherry Hill, NJ, for the Total Amount of \$46,189.00

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Russo _____ Chairman Khachaturian _____

7. RESOLUTION (07/21): To Authorize Advertisement for RFQ 2021-03 Roof Inspection & Preventative Maintenance for a One (1) Year Period

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Russo _____ Chairman Khachaturian _____

8. RESOLUTION (08/21): To Award Engineering Alternatives Analysis for the Recycle Pump Station Capacity Evaluation to PS&S in the amount of \$29,890.00

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Russo _____ Chairman Khachaturian _____

9. RESOLUTION (09/21): To Award Request for Quotation 2021-01 Generator #3 Controller Replacement to Foley, Inc. in the amount of \$23,762.00

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Russo _____ Chairman Khachaturian _____

10. RESOLUTION (10/21): To Award Contract to Perform Annual Stack Test of NIRO Incinerator to Chavond-Barry Engineering Corp., in the amount of \$60,000.00

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Russo _____ Chairman Khachaturian _____

PUBLIC PORTION

Chairman Khachaturian announces: This meeting is open to the public to discuss **any BRSA matters** the public may care to address. The public is reminded, only questions or comments not previously addressed; and/or specific to the scope of BRSA's operations or projects will be addressed. As a courtesy to all, please be mindful of limiting your comments to 5 minutes.

EXECUTIVE SESSION

Chairman Khachaturian calls for a **MOTION** to go into Closed Session at _____ P.M. in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permitting the exclusion of the public from a meeting in certain circumstances. This action will be taken to discuss matters falling within attorney-client privileges, specifically, pending or **anticipated litigation, contract negotiations and matters of employment of public employees.** It is anticipated at this time that the above stated subject matter shall be made public at such time as the need for non-disclosure no longer exists.

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Russo _____ Chairman Khachaturian _____

END CLOSED SESSION

Chairman Khachaturian calls for a **MOTION** to End Closed Session and Re-Open the Regular Meeting @ _____ P.M.

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Russo _____ Chairman Khachaturian _____

RESOLUTIONS

11. RESOLUTION (11/21): To Grant Daniel Ziegler Regular Employment Status Effective January 10, 2021

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Russo _____ Chairman Khachaturian _____

ADJOURNMENT

ANNOUNCEMENT (by Chairman Khachaturian):

The next B.R.S.A. Reorganization/Regular Meeting is scheduled for Monday, February 22, 2021, at 7:00 P.M. All meetings take place in the Administration Building of the Authority located at 100 Oak Street, Union Beach, NJ 07735.

At _____ P.M., Chairman Khachaturian calls for a **MOTION** to Adjourn the meeting.

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Russo _____ Chairman Khachaturian _____