

AGENDA FOR
REGULAR MEETING
via Zoom
MONDAY, November 15, 2021

At _____ P.M., Chairman Sutton makes the following announcement:

The Public Meeting of the Bayshore Regional Sewerage Authority will now come to order. I hereby announce that pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of this meeting has been sent to the and Asbury Park Press. Notice has also been sent to the Clerks of Aberdeen, Hazlet, Holmdel, Keansburg, Keyport, Matawan, Union Beach and Marlboro and the Western Monmouth Utilities Authority. This notice is also posted in the lobby of the Bayshore Regional Sewerage Authority Administration Building.

Chairman Sutton asked all in attendance to stand for the Pledge of Allegiance and a Moment of Silence for the safety of US Troops all over the world.

Topic: BRSA Monthly Public Meeting Schedule

Time: Eastern Time (US and Canada)

Mar 15, 2021 07:00 PM	Sep 20, 2021 07:00 PM
Apr 19, 2021 07:00 PM	Oct 11, 2021 07:00PM
May 17, 2021 07:00 PM	Nov 15, 2021 07:00 PM
Jun 21, 2021 07:00 PM	Dec 20, 2021 07:00 PM
Jul 19, 2021 07:00 PM	Jan 24, 2022 07:00 PM
Aug 16, 2021 07:00 PM	Feb 28, 2022 07:00 PM

Join Zoom Meeting: <https://us02web.zoom.us/j/86979686412>

Meeting ID: 869 7968 6412

Passcode: 435470

One tap mobile

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Dial by your location

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Please be advised that the Zoom link, Meeting ID and Passcode for each meeting are same.

During the public comment period, if you would like to make a public comment, please press the "Raise Hand" button on Zoom or dialing *9 on your telephone keypad to raise your hand. A representative of the Authority will address you by name or by the last 4 digits of your telephone number to state your comment. The Authority will unmute your microphone. You must state your name and address prior to making a public comment. You may also mute and unmute yourself by pressing the microphone icon on Zoom or dialing *6 on your telephone keypad. The Authority will not accept comments made through the "chat" feature available on Zoom remote meetings.

Chairman Sutton calls for a roll call of attendance (via Zoom):

ROLL CALL: Commissioner Cavanagh _____ Commissioner Russo _____
Commissioner Khachaturian _____ Commissioner Whalen _____
Commissioner McMullen _____ Chairman Sutton _____

Also, In Attendance: Mr. Peter Canal, Executive Director
Via Zoom J. Michael Broyles, Superintendent
Thomas Petti, P.E., Principal Engineer
John Napolitano, General Counsel
Manuel Ponte, P.E., Consulting Engineer
Victoria DuDasko, HR/Admin. Assistant
Carlos Nunez, IT
Richard Crane, Senior Director PS&S
Robert Fisher, Consulting Engineer PS&S

- **Presentation on Raritan Valley Force Main Evaluation by Richard Crane and Robert Fisher of PS&S**

Reports

BRSA Projects, Special Reports & Connection Applications

1. **Executive Directors Report**
 - COVID-19 Policy Update
 - Disaster Recovery Update
 - Award Amendment PS&S for FEMA Closeout
 - Award Amendment to O'Brien & Gene for LSRP- Vendor Fuel Spill
2. **Staff Engineer Report**
 - Award Annual Fuel Contract to Griffith- Allied Trucking
 - Award Generator Rental to Foley
 - Award Annual GIS Services to Colliers Engineering (Maser)
 - Project Updates
3. **Consulting Engineer – R3M**
 - 2020/2021 Final Flow Report
 - Award WKFM Replacement Phase 2 Design to R3M
 - Project Updates
4. **Superintendent's Report**
 - Plant Performance
 - New Truck Purchase for Operations
 - Incinerator Shut Down for Maintenance
5. **Legal Report - Closed Session**

6. TREASURER'S REPORT

Chairman Sutton calls for a **MOTION** to approve the Treasurer's Report

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Russo _____
Commissioner Khachaturian _____ Commissioner Whalen _____
Commissioner McMullen _____ Chairman Sutton _____

7. PAYMENT OF REQUISITIONS

Chairman Sutton calls for a **MOTION** to approve payment of bills listed on:

Operating Fund Req. No. 603 (Regular)	\$ 561,667.03
Payroll Account Req. No.P251 (Payroll)	\$ 264,857.17
NJEIT Project Fund #II Req.#PF-58	\$ 2,170.00
NJEIT Project Fund #III Req.#PF3-15	\$ 1,922.80

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Russo _____
Commissioner Khachaturian _____ Commissioner Whalen _____
Commissioner McMullen _____ Chairman Sutton _____

8. APPROVAL OF MINUTES

Chairman Sutton calls for a **MOTION** to approve the following Minutes:

Agenda Meeting Minutes of October 11, 2021

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Russo _____
Commissioner Khachaturian _____ Commissioner Whalen _____
Commissioner McMullen _____ Chairman Sutton _____

PUBLIC PORTION

ANNOUNCEMENT (by Chairman Sutton): This portion of the meeting is now open to the public for comments or questions related to Agenda items only. The public is reminded; only questions or comments specific to the scope of the Agenda items are to be addressed at this time. As a courtesy to all, please be mindful of limiting your comments to 5 minutes.

RESOLUTIONS

1. RESOLUTION (127/21): To Approve Final Flow Report 2020/2021

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Russo _____
Commissioner Khachaturian _____ Commissioner Whalen _____
Commissioner McMullen _____ Chairman Sutton _____

2. RESOLUTION (128/21): To Authorize Dental Benefit Coverage with Delta Dental for 2021/2022

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Russo _____
Commissioner Khachaturian _____ Commissioner Whalen _____
Commissioner McMullen _____ Chairman Sutton _____

3. RESOLUTION (129/21): To Award Contract 126-O, Furnishing & Delivering of No. 2 Fuel Oil for a One (1)-Year Period to Griffith-Allied Trucking, LLC of Hillsborough, NJ in the amount of \$327,420.60

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Russo _____
Commissioner Khachaturian _____ Commissioner Whalen _____
Commissioner McMullen _____ Chairman Sutton _____

4. RESOLUTION (130/21): To Award the Rental of One (1) 750KW Diesel Generator to Foley Incorporated in the amount of \$17,768.00

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Russo _____
Commissioner Khachaturian _____ Commissioner Whalen _____
Commissioner McMullen _____ Chairman Sutton _____

5. **RESOLUTION (131/21): To Purchase One (1) 2022 Ford F350 4WD Regular Cab Pick Up by NJ State Contract from Winner Ford of Cherry Hill, NJ, for the Total Amount of \$42,804.00**

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Russo _____
Commissioner Khachaturian _____ Commissioner Whalen _____
Commissioner McMullen _____ Chairman Sutton _____

6. **RESOLUTION (132/21): To Award Engineering Services for 2022 Geographic Information Systems (eGIS) and Global Positioning Systems (GPS) Professional Enterprise to Colliers Engineering & Design, Inc. of Red Bank, NJ in the amount of \$39,905.00**

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Russo _____
Commissioner Khachaturian _____ Commissioner Whalen _____
Commissioner McMullen _____ Chairman Sutton _____

7. **RESOLUTION (133/21): To Award Engineering Design Services for the West Keansburg Force Main Replacement – Phase 2 to R3M Engineering, Inc., in the amount of \$65,350.00**

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Russo _____
Commissioner Khachaturian _____ Commissioner Whalen _____
Commissioner McMullen _____ Chairman Sutton _____

8. **RESOLUTION (134/21): To Amend PS&S Engineering Contract for Close-out of FEMA Project Worksheets and General Assistance in the amount of \$11,000**

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Russo _____
Commissioner Khachaturian _____ Commissioner Whalen _____
Commissioner McMullen _____ Chairman Sutton _____

9. RESOLUTION (135/21): To Award LSRP Environmental Consulting to Ramboll, Inc. in the amount of \$6,500.00

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Russo _____
Commissioner Khachaturian _____ Commissioner Whalen _____
Commissioner McMullen _____ Chairman Sutton _____

10. RESOLUTION (136/21): To Approve Close-Out of Contract 106, Sludge Concentration Tanks Rehabilitation Project

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Russo _____
Commissioner Khachaturian _____ Commissioner Whalen _____
Commissioner McMullen _____ Chairman Sutton _____

11. RESOLUTION (137/21): To Approve Close-Out of Contract 120, Matawan Force Main Repairs at Clark Street

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Russo _____
Commissioner Khachaturian _____ Commissioner Whalen _____
Commissioner McMullen _____ Chairman Sutton _____

RESOLUTION (/21): (If Needed)

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Russo _____
Commissioner Khachaturian _____ Commissioner Whalen _____
Commissioner McMullen _____ Chairman Sutton _____

PUBLIC PORTION – VIA ZOOM

Chairman Sutton announces: This meeting is open to the public to discuss **any BRSA matters** the public may care to address. The public is reminded, only questions or comments not previously addressed; and/or specific to the scope of BRSA's operations or projects will be addressed. As a courtesy to all members of the public wishing to speak, please be mindful of limiting your comments to 5 minutes.

EXECUTIVE SESSION

Chairman Sutton calls for a **MOTION** to go into Closed Session at _____ P.M. in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permitting the exclusion of the public from a meeting in certain circumstances. This action will be taken to discuss matters falling within attorney-client privileges, specifically, pending, or **anticipated litigation, contract negotiations and matters of employment of public employees.** It is anticipated at this time that the above stated subject matter shall be made public at such time as the need for non-disclosure no longer exists.

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Russo _____
Commissioner Khachaturian _____ Commissioner Whalen _____
Commissioner McMullen _____ Chairman Sutton _____

END CLOSED SESSION

Chairman Sutton calls for a **MOTION** to End Closed Session and Re-Open the Regular Meeting @ _____ P.M.

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Russo _____
Commissioner Khachaturian _____ Commissioner Whalen _____
Commissioner McMullen _____ Chairman Sutton _____

12. RESOLUTION (138/21): To Transfer Salvatore Coppola to the Position of Operator

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Russo _____
Commissioner Khachaturian _____ Commissioner Whalen _____

Commissioner McMullen _____ Chairman Sutton _____

RESOLUTION (/21): (If needed)

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Russo _____
Commissioner Khachaturian _____ Commissioner Whalen _____
Commissioner McMullen _____ Chairman Sutton _____

ADJOURNMENT

ANNOUNCEMENT (by Chairman Sutton):

The next B.R.S.A. Public Hearing and Regular Meeting is scheduled for Monday, December 20, 2021, at 7:00 P.M. All meetings take place in the Administration Building of the Authority located at 100 Oak Street, Union Beach, NJ 07735.

At _____ P.M., Chairman Sutton calls for a **MOTION** to Adjourn the meeting.

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Russo _____
Commissioner Khachaturian _____ Commissioner Whalen _____
Commissioner McMullen _____ Chairman Sutton _____