



BAYSHORE REGIONAL SEWERAGE AUTHORITY

100 Oak Street, Union Beach, NJ 07735
732-739-1095 OFFICE 732-739-2459 FAX

Peter J. Canal, *EXECUTIVE DIRECTOR*
J. Michael Broyles, *DIRECTOR OF OPERATIONS*

AGENDA FOR REGULAR MEETING MONDAY, NOVEMBER 14, 2022

At _____ P.M., Chairman Cavanagh makes the following announcement:
The Reorganization Meeting of the Bayshore Regional Sewerage Authority will now come to order. I hereby announce that pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of this meeting has been sent to the Asbury Park Press. Notice has also been sent to the Clerks of Aberdeen, Hazlet, Holmdel, Keansburg, Keyport, Matawan, Union Beach and Marlboro and the Western Monmouth Utilities Authority. This notice is also posted in the lobby of the Bayshore Regional Sewerage Authority Administration Building.

Join Zoom Meeting:

Meeting ID: 825 9542 8520

Passcode: 860764

Join Zoom Meeting:

<https://us02web.zoom.us/j/82595428520>

Dial by your location

+1 646 518 9805 US (New York)

+1 646 876 9923 US (New York)

+1 267 831 0333 US (Philadelphia)

Find your local number: <https://us02web.zoom.us/u/keEbcCjL0>

Please be advised that the Zoom link, Meeting ID and Passcode for each meeting are the same.

During the public comment period, if you would like to make a public comment, please press the "Raise Hand" button on Zoom or dialing *9 on your telephone keypad to raise your hand. A representative of the Authority will address you by name or by the last 4 digits of your telephone number to state your comment. The Authority will unmute your microphone. You must state your name and address prior to making a public comment. You may also mute and unmute yourself by pressing the microphone icon on Zoom or dialing *6 on your telephone keypad. The Authority will not accept comments made through the "chat" feature available on Zoom remote meetings.

ROLL CALL: Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairman Cavanagh _____

Also In Attendance: Mr. Peter Canal, Executive Director
Via Zoom J. Michael Broyles, Director of Operations
Roy Anderson, Superintendent
Thomas Petti, P.E., Principal Engineer
John Napolitano, General Counsel
Manuel Ponte, P.E., Consulting Engineer
Victoria DuDasko, HR/Admin. Assistant
Carlos Nunez, IT
Michael Bart, CPA, Authority Auditor

Reports

1. Executive Directors Report, BRSA Projects, Special Reports & Connection Applications

- COVID-19 Update
- Disaster Recovery Update
- 2023 Authority Budget Update
- Reconciliation of FEMA Project Closeouts
- Authority Rules & Regulations Update

2. Staff Engineer Report

- Award Furnishing & Delivery No.2 Fuel Oil Proposal
- Award Change Order No. 1, C.129 WWTP Misc. Structural Concrete Repairs
- Award Annual 2023 GIS Services Proposal
- Approve Development Connection & TWA for Brightview Senior & Assisted Living Facility
- Project Updates

3. Consulting Engineer – R3M

- Approve Four Quarters 2021/2022 Sewerage Flow Report
- Project Updates

4. Director of Operations Report

- Plant Performance
- Plant Superintendent Update
- Award Uniform Services to Cintas Corp.
- JIF Loss Control Report

5. Legal Report - Closed Session

6. TREASURER'S REPORT

Chairman Cavanagh calls for a **MOTION** to approve the Treasurer's Report

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairman Cavanagh _____

7. PAYMENT OF REQUISITIONS

Chairman Cavanagh calls for a **MOTION** to approve payment of bills listed on:

Operating Fund Req. No. 615 (Regular)	\$ 750,951.41
Payroll Account Req. No.P263 (Payroll)	\$ 238,527.39
NJEIT Project Fund #III Req.#PF-27	\$ 1,623.00

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairman Cavanagh _____

8. APPROVAL OF MINUTES

Chairman Cavanagh calls for a **MOTION** to approve the following Minutes:

Agenda Meeting Minutes of October 17, 2022

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairman Cavanagh _____

PUBLIC PORTION – VIA ZOOM

ANNOUNCEMENT (by Chairman Cavanagh): This meeting is now open to the public for comments or questions related to the Agenda items only. **The public is reminded, only questions or comments specific to the scope of the Agenda items are to be addressed at this time.** As a courtesy to all, please be mindful of limiting your comments to 5 minutes.

RESOLUTIONS

1. RESOLUTION No. (135/22): To Accept R3M's 2022/2023 Final Flow Report

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairman Cavanagh _____

2. RESOLUTION No. (136/22): Rules and Regulations Update

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairman Cavanagh _____

3. RESOLUTION No. (137/22): To Authorize Dental Benefit Coverage with Delta Dental For 2022/2023

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairman Cavanagh _____

4. RESOLUTION No. (138/22): To Award the uniform services to CINTAS Through Participation in the OMNIA Partners Government purchasing Alliance National Cooperative

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairman Cavanagh _____

5. RESOLUTION No. (139/22): To Award Contract 143-O, Furnishing & Delivering of No. 2 Fuel Oil for a One (1)-Year Period to Griffith-Allied Trucking, LLC of Hillsborough, NJ in the amount of \$634,708.30

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairman Cavanagh _____

6. RESOLUTION No. (140/22): To Approve Sanitary Sewer Connection Application for Brightview Senior Living Development, LLC, Developer of an Assisted Living Facility Project

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairman Cavanagh _____

7. RESOLUTION No. (141/22): To Authorize Advertisement for Public Bids on Contract 142, WWTP Odor Control Improvements

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairman Cavanagh _____

8. **RESOLUTION No. (142/22):** To Award Engineering Services for 2023 Geographic Information Systems (eGIS) and Global Positioning Systems (GPS) Professional Enterprise to Colliers Engineering & Design, Inc. of Red Bank, NJ in the amount of \$30,900.00

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairman Cavanagh _____

9. **RESOLUTION No. (143/22):** To Award Change Order No. 1, in the Credit Amount of \$16,050.80 to Waters & Bugbee, Inc. of Hamilton, NJ for Contract 129, Wastewater Treatment Plant Miscellaneous Structural Repairs

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairman Cavanagh _____

RESOLUTION No. (/22): (If Needed)

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairman Cavanagh _____

PUBLIC PORTION – VIA ZOOM

ANNOUNCEMENT (by Chairman Cavanagh): This portion of the meeting is open to the public to discuss any BRSA matters the public may care to address. The public is reminded, only questions or comments not previously addressed; and/or specific to the scope the BRSA's operations or projects will be addressed. As a courtesy to all members of the public wishing to speak, please be mindful of limiting your comments to 5 minutes.

EXECUTIVE SESSION

Chairman Cavanagh calls for a **MOTION** to go into Closed Session at _____ P.M. in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permitting the exclusion of the public from a meeting in certain circumstances. This action will be taken to discuss matters falling within attorney-client privileges, specifically, pending or **anticipated litigation, contract negotiations and matters of employment of public employees.** It is anticipated at this time that the above stated subject matter shall be made public at such time as the need for non-disclosure no longer exists.

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairman Cavanagh _____

END CLOSED SESSION

Chairman Cavanagh calls for a **MOTION** to End Closed Session and Re-Open the Regular Meeting @ _____ P.M.

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairman Cavanagh _____

10. RESOLUTION No. (144/22): To Grant Deana Ball Regular Employment Status Effective November 20, 2022

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairman Cavanagh _____

11. RESOLUTION No. (145/22): To Readopt Bargaining Unit and Managerial Unit Personnel Policies and Procedures Manuals

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____

Commissioner Mioduszewski _____ Chairman Cavanagh _____

12. RESOLUTION No. (146/22): Approve Authority Operation License Training

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairman Cavanagh _____

13. RESOLUTION No. (147/22): Approve Employee Inflation Retention Stipend

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairman Cavanagh _____

RESOLUTION No. (/22): (If Needed)

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairman Cavanagh _____

ADJOURNMENT

ANNOUNCEMENT (by Chairman Cavanagh):

The next B.R.S.A. Regular Meeting and User Fee Hearing is scheduled for Monday, December 19, 2022, at 7:00 P.M. All meetings take place in the Administration Building of the Authority located at 100 Oak Street, Union Beach, NJ 07735.

At _____ P.M., Chairman Cavanagh calls for a **MOTION** to Adjourn the meeting.

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairman Cavanagh _____