



BAYSHORE REGIONAL SEWERAGE AUTHORITY

100 Oak Street, Union Beach, NJ 07735
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Peter J. Canal, *EXECUTIVE DIRECTOR*
J. Michael Broyles, *DIRECTOR OF OPERATIONS*

AGENDA FOR REGULAR MEETING MONDAY, SEPTEMBER 19, 2022

At _____ P.M., Chairman Cavanagh makes the following announcement:

The Reorganization Meeting of the Bayshore Regional Sewerage Authority will now come to order. I hereby announce that pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of this meeting has been sent to the Asbury Park Press. Notice has also been sent to the Clerks of Aberdeen, Hazlet, Holmdel, Keansburg, Keyport, Matawan, Union Beach and Marlboro and the Western Monmouth Utilities Authority. This notice is also posted in the lobby of the Bayshore Regional Sewerage Authority Administration Building.

Join Zoom Meeting:

Meeting ID: 825 9542 8520

Passcode: 860764

Join Zoom Meeting:

<https://us02web.zoom.us/j/82595428520>

Dial by your location

+1 646 518 9805 US (New York)

+1 646 876 9923 US (New York)

+1 267 831 0333 US (Philadelphia)

Find your local number: <https://us02web.zoom.us/u/keEbcCjL0>

Please be advised that the Zoom link, Meeting ID and Passcode for each meeting are the same.

During the public comment period, if you would like to make a public comment, please press the "Raise Hand" button on Zoom or dialing *9 on your telephone keypad to raise your hand. A representative of the Authority will address you by name or by the last 4 digits of your telephone number to state your comment. The Authority will unmute your microphone. You must state your name and address prior to making a public comment. You may also mute and unmute yourself by pressing the microphone icon on Zoom or dialing *6 on your telephone keypad. The Authority will not accept comments made through the "chat" feature available on Zoom remote meetings.

Chairman Cavanagh asked all in attendance to stand for the Pledge of Allegiance and a Moment of Silence for the safety of US Troops all over the world.

Committed to a Clean Environment for Today, Tomorrow and Generations to Come
BRSA staff, November 2006

Chairman Cavanagh asked all in attendance to stand for the Pledge of Allegiance and a Moment of Silence for the safety of US Troops all over the world.

Chairman Sutton calls for a roll call of attendance (via Zoom):

ROLL CALL: Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairman Cavanagh _____

Also In Attendance: Mr. Peter Canal, Executive Director
Via Zoom J. Michael Broyles, Director of Operations
Roy Anderson, Superintendent
Thomas Petti, P.E., Principal Engineer
John Napolitano, General Counsel
Manuel Ponte, P.E., Consulting Engineer
Victoria DuDasko, HR/Admin. Assistant
Carlos Nunez, IT

Presentation

Michael Bart, CPA, Bart and Bart, Certified Public Accountant- 2021 Annual Authority Audit

Reports

1. Executive Directors Report, BRSA Projects, Special Reports & Connection Applications

- COVID-19 Update
- Disaster Recovery Update, FEMA Scope of Work Change & Authority Advertisement C. 114S, Power Resiliency Generation Project
- Laboratory & Fire Pump Station Flood Insurance Renewal
- Donation of 2006 Ford F-250 to Union Beach
- New Jersey Utility Authorities Joint Insurance Fund Renewal

2. Staff Engineer Report

- Approve Sanitary Sewer Connection Application to 800 Holmdel Road Project
- Authority Advertisement Public Bids C. 140-O Furnish & Deliver No. 2 Fuel Oil
- Project Updates

3. Consulting Engineer – R3M

- Award Amendment R3M Engineering for C. 124 West Keansburg Pump Station bypass facility and Improvements
- Project Updates

4. Director of Operations Report

- Plant Performance
- Union Beach Noise Complaint

- Plant Superintendent Update
- NACWA Peak Performance Gold Award

5. Legal Report - Closed Session

6. TREASURER'S REPORT

Chairman Cavanagh calls for a **MOTION** to approve the Treasurer's Report

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Lauro _____ Commissioner Sutton _____
 Commissioner McMullen _____ Commissioner Whalen _____
 Commissioner Mioduszewski _____ Chairman Cavanagh _____

7. PAYMENT OF REQUISITIONS

Chairman Cavanagh calls for a **MOTION** to approve payment of bills listed on:

Operating Fund Req. No. 613 (Regular)	\$ 834,316.19
Payroll Account Req. No.P261 (Payroll)	\$ 284,935.68
NJEIT Project Fund #III Req.#PF-25	\$ 4,152.50

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Lauro _____ Commissioner Sutton _____
 Commissioner McMullen _____ Commissioner Whalen _____
 Commissioner Mioduszewski _____ Chairman Cavanagh _____

8. APPROVAL OF MINUTES

Chairman Cavanagh calls for a **MOTION** to approve the following Minutes:

Closed Session Minutes of August 15, 2022
 Agenda Meeting Minutes of August 15, 2022

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Lauro _____ Commissioner Sutton _____
 Commissioner McMullen _____ Commissioner Whalen _____
 Commissioner Mioduszewski _____ Chairman Cavanagh _____

PUBLIC PORTION – VIA ZOOM

ANNOUNCEMENT (by Chairman Cavanagh): This meeting is now open to the public for comments or questions related to the Agenda items only. **The public is reminded, only questions or comments specific to the scope of the Agenda items are to be addressed at this time.** As a courtesy to all, please be mindful of limiting your comments to 5 minutes.

RESOLUTIONS

1. RESOLUTION No. (124/22): To Accept the Renewal of Membership in the New Jersey Utility Authorities Joint Insurance Fund

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairman Cavanagh _____

2. RESOLUTION No. (125/22): To Secure Flood Insurance for the Authority Buildings Eligible for National Flood Insurance Program Coverage

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairman Cavanagh _____

3. RESOLUTION No. (126/22): To Advertise for Contract 143-O New Fuel Oil Contract

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairman Cavanagh _____

4. RESOLUTION No. (127/22): To Approve Sanitary Sewer Connection Application for Anthony Odunlami, Developer of 800 Holmdel Road Project

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairman Cavanagh _____

5. RESOLUTION No. (128/22): To Amend R3M CM Services for Contract 124 West Keansburg Pump Station Bypass Facility & Improvements

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairman Cavanagh _____

6. RESOLUTION No. (129/22): To Advertise for Contract 114-S PRG Project

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairman Cavanagh _____

RESOLUTION No. (/22): (If Needed)

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairman Cavanagh _____

PUBLIC PORTION – VIA ZOOM

ANNOUNCEMENT (by Chairman Cavanagh): This portion of the meeting is open to the public to discuss any BRSA matters the public may care to address. The public is reminded, only questions or comments not previously addressed; and/or specific to the scope the BRSA’s operations or projects will be addressed. As a courtesy to all members of the public wishing to speak, please be mindful of limiting your comments to 5 minutes.

EXECUTIVE SESSION

Chairman Cavanagh calls for a **MOTION** to go into Closed Session at _____ P.M. in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permitting the exclusion of the public from a meeting in certain circumstances. This action will be taken to discuss matters falling within attorney-client privileges, specifically, pending or **anticipated litigation, contract negotiations and matters of employment of public employees.** It is anticipated at this time that the above stated subject matter shall be made public at such time as the need for non-disclosure no longer exists.

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairman Cavanagh _____

END CLOSED SESSION

Chairman Cavanagh calls for a **MOTION** to End Closed Session and Re-Open the Regular Meeting @ _____ P.M.

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairman Cavanagh _____

7. RESOLUTION No. (130/22): To Approve the transfer of Authority Vehicle to Union Beach Borough

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairman Cavanagh _____

8. RESOLUTION No. (131/22): To Amend the Authority Covid-19 Policy

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairman Cavanagh _____

RESOLUTION (/22): (If Needed)

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairman Cavanagh _____

ADJOURMENT

ANNOUNCEMENT (by Chairman Cavanagh):

The next B.R.S.A. Regular Meeting is scheduled for Monday, October 17, 2022, at 7:00 P.M. All meetings take place in the Administration Building of the Authority located at 100 Oak Street, Union Beach, NJ 07735.

At _____ P.M., Chairman Cavanagh calls for a **MOTION** to Adjourn the meeting.

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairman Cavanagh _____