



# BAYSHORE REGIONAL SEWERAGE AUTHORITY

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Peter J. Canal, *EXECUTIVE DIRECTOR*  
J. Michael Broyles, *DIRECTOR OF OPERATIONS*

## AGENDA FOR REGULAR MEETING via ZOOM MONDAY JANUARY 22, 2024

At \_\_\_\_\_ P.M., Chairwoman McMullen makes the following announcement:

The Public Meeting of the Bayshore Regional Sewerage Authority will now come to order. I hereby announce that pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of this meeting has been sent to the Asbury Park Press. Notice has also been sent to the Clerks of Aberdeen, Hazlet, Holmdel, Keansburg, Keyport, Matawan, Union Beach and Marlboro and the Western Monmouth Utilities Authority. This notice is also posted in the lobby of the Bayshore Regional Sewerage Authority Administration Building.

Join Zoom Meeting:

<https://us02web.zoom.us/j/88944344251>

**Meeting ID: 889 4434 4251**

**Passcode: 187423**

One tap mobile

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Find your local number: <https://us02web.zoom.us/u/kd1gsCer6s>

Please be advised that the Zoom link, Meeting ID and Passcode for each meeting are the same.

During the public comment period, if you would like to make a public comment, please press the "Raise Hand" button on Zoom or dialing \*9 on your telephone keypad to raise your hand. A representative of the Authority will address you by name or by the last 4 digits of your telephone number to state your comment. The Authority will unmute your microphone. You must state your name and address prior to making a public comment. You may also mute and unmute yourself by pressing the microphone icon on Zoom or dialing \*6 on your telephone keypad. The Authority will not accept comments made through the "chat" feature available on Zoom remote meetings.

*Committed to a Clean Environment for Today, Tomorrow and Generations to Come*

Chairwoman McMullen asked all in attendance to stand for the Pledge of Allegiance and a Moment of Silence for the safety of US Troops all over the world.

Chairwoman McMullen calls for a roll call of attendance (via Zoom):

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Lauro \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Mioduszewski \_\_\_\_\_ Chairwoman McMullen \_\_\_\_\_

Also In Attendance: Mr. Peter Canal, Executive Director  
Via Zoom J. Michael Broyles, Director of Operations  
Thomas Petti, P.E., Principal Engineer  
John Napolitano, General Counsel  
Manuel Ponte, P.E., Consulting Engineer  
Carlos Nunez-Rojas, IT  
Roy Anderson, Superintendent  
Chad Sprague, Regulatory Compliance Manager  
Raquel Dunn, Administrative Assistant/HR Representative  
Tracy Kaplan, Director – Employee Assistance Program,  
Preferred Behavioral Health Group  
Joseph Mele, P.E., MidAtlantic Engineering Partners  
Melanie Aroniss, P.E., MidAtlantic Engineering Partners  
Joe Frissora, P.E., Senior Vice President of HDR

## **Presentations**

- Presentation from Tracy Kaplan, EAP Director, Preferred Behavioral Health Group
- Presentation from Joseph Mele, P.E. and Melanie Aroniss, P.E., MidAtlantic Engineering Partners for Barclay Square at Holmdel
- Joe Frissora, P.E., Senior Vice President of HDR Presenting on Change Orders for PRG Project

## **Reports**

BRSA Projects, Special Reports & Connection Applications

### **1. Executive Directors Report**

- Administrative Update
- Disaster Recovery Update
- LEAP Challenge Grant
- Personnel Updates

### **2. Staff Engineer Report**

- Award Contracts 24-001 to 24-003 Various Chemicals
- Award RFQ 2024-01 Generator Service for a Two-Year Period
- Award RFQ 2024-02 Roof Inspection and Maintenance for a One-Year Period
- Extend RFQ 2022-04 Jet Vacuuming Services for One Year

- Approve Change Order No. 1 for Power Resiliency Generation (PRG) C. 114-S
- Approve Amendment No. 2 for HDR's Construction Services with PRG Project

**3. Consulting Engineer – R3M**

- Project Updates

**4. Director of Operations Report**

- Plant Performance
  - NJUA Joint Insurance Fund Loss Control Report
  - Environmental Joint Insurance Fund Audit
  - NJDEP Pretreatment Program Audit
- Plant Superintendent Update

**5. Legal Report - Closed Session**

**6. TREASURER'S REPORT**

Chairwoman McMullen calls for a **MOTION** to approve the Treasurer's Report

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
 Commissioner Lauro \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
 Commissioner Mioduszewski \_\_\_\_\_ Chairwoman McMullen \_\_\_\_\_

**7. PAYMENT OF REQUISITIONS**

Chairwoman McMullen calls for a **MOTION** to approve payment of bills listed on:

Operating Fund Req. No. 629 (Regular)	\$ 1,101,937.70
NJ IBank Debt Service Payment #DS-29	\$ 22,347.79
NJ IBank Debt Service Payment #DS-30	\$ 163,090.20
NJ IBank Debt Service Payment #DS-31	\$ 57,697.23

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
 Commissioner Lauro \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
 Commissioner Mioduszewski \_\_\_\_\_ Chairwoman McMullen \_\_\_\_\_

## 8. APPROVAL OF MINUTES

Chairwoman McMullen calls for a **MOTION** to approve the following Minutes:

Meeting Minutes of December 18, 2023  
Closed Session Minutes of December 18, 2023

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Lauro \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Mioduszewski \_\_\_\_\_ Chairwoman McMullen \_\_\_\_\_

## PUBLIC PORTION

**ANNOUNCEMENT (by Chairwoman McMullen):** This meeting is now open to the public for comments or questions related to the Agenda items only. **The public is reminded, only questions or comments specific to the scope of the Agenda items are to be addressed at this time.** As a courtesy to all, please be mindful of limiting your comments to 5 minutes.

## RESOLUTIONS

- 1. RESOLUTION (1/24): To Join with the County of Monmouth in Applying for a LEAP Challenge Grant**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Lauro \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Mioduszewski \_\_\_\_\_ Chairwoman McMullen \_\_\_\_\_

- 2. RESOLUTION (2/24): To Authorize Advertisement for Public Bids on Contract 152, 2024 Annual TV & Cleaning of Authority Interceptor Sewer System – Phase 4**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Lauro \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Mioduszewski \_\_\_\_\_ Chairwoman McMullen \_\_\_\_\_

**3. RESOLUTION (3/24): To Authorize Advertisement for Public Bids for Contract 24-005 Preventative Maintenance, Calibrations & Repair of Instrumentation Equipment for a Two (2)-Year Period**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Lauro \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Mioduszewski \_\_\_\_\_ Chairwoman McMullen \_\_\_\_\_

**4. RESOLUTION (4/24): To Award Contract 24-001 Furnishing & Delivering of Sodium Hypochlorite for a One (1)-Year Period, to JCI Jones Chemicals, Inc. of Warwick, NY in the amount of \$382,800.00**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Lauro \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Mioduszewski \_\_\_\_\_ Chairwoman McMullen \_\_\_\_\_

**5. RESOLUTION (5/24): To Award Contract 24-002 Furnishing & Delivering of Caustic Soda for a One (1)-Year Period, to Kuehne Chemical Co., Inc. of Kearny, NJ in the amount of \$36,400.00**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Lauro \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Mioduszewski \_\_\_\_\_ Chairwoman McMullen \_\_\_\_\_

**6. RESOLUTION (6/24): To Award Contract 24-003 Furnishing & Delivering of Bioxide for a One (1)-Year Period, to Evoqua Water Technologies, LLC of Sarasota, FL in the amount of \$19,920.00**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Lauro \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Mioduszewski \_\_\_\_\_ Chairwoman McMullen \_\_\_\_\_

**7. RESOLUTION (7/24): To Award Request for Quotation 2024-01 Generator Inspection, Service & Repairs for a Two (2)-Year Period to Foley, Inc. in the amount of \$28,333.00**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Lauro \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Mioduszewski \_\_\_\_\_ Chairwoman McMullen \_\_\_\_\_

**8. RESOLUTION (8/24): To Extend RFQ 2022-04, Jet Vacuuming Services of the BRSA Plant & Collection System on a Regular & Emergency Basis for a One (1)-Year Period to Vortex Services, LLC in the amount of \$12,000.00**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Lauro \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Mioduszewski \_\_\_\_\_ Chairwoman McMullen \_\_\_\_\_

**9. RESOLUTION (9/24): To Award Request for Quotation 2024-02 Roof Inspection & Preventative Maintenance for a One (1) Year Period to Marshall, LLC in the amount of \$25,450.00**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Lauro \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Mioduszewski \_\_\_\_\_ Chairwoman McMullen \_\_\_\_\_

**10. RESOLUTION (10/24): To Approve Sanitary Sewer Connection Application and Treatment Works Approval Application for Barclay Square at Holmdel, LLC, Developer of Barclay Square at Holmdel**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Lauro \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Mioduszewski \_\_\_\_\_ Chairwoman McMullen \_\_\_\_\_

**11. RESOLUTION (11/24): To Approve Amendment No. 2 to HDR Engineering, Inc. for Construction Management & Inspection Services for Contract 114-S, Power Resiliency Generation Project in the amount of \$56,080.00**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Lauro \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Mioduszewski \_\_\_\_\_ Chairwoman McMullen \_\_\_\_\_

**12. RESOLUTION (12/24): To Award Change Order No. 1, a No-Cost Change Order, to Epic Management, Inc. of Piscataway, NJ for Contract 114-S, Power Resiliency Generation Project**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Lauro \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Mioduszewski \_\_\_\_\_ Chairwoman McMullen \_\_\_\_\_

**PUBLIC PORTION – VIA ZOOM**

**ANNOUNCEMENT (by Chairwoman McMullen):** This portion of the meeting is open to the public to discuss any BRSA matters the public may care to address. The public is reminded, only questions or comments not previously addressed; and/or specific to the scope the BRSA's operations or projects will be addressed. As a courtesy to all members of the public wishing to speak, please be mindful of limiting your comments to 5 minutes.

**EXECUTIVE SESSION**

**Chairwoman McMullen** calls for a **MOTION** to go into Closed Session at \_\_\_\_\_ P.M. in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permitting the exclusion of the public from a meeting in certain circumstances. This action will be taken to discuss matters falling within attorney-client privileges, specifically, pending or **anticipated litigation, contract negotiations and matters of employment of public employees.** It is anticipated at this time that the above stated subject matter shall be made public at such time as the need for non-disclosure no longer exists.

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Lauro \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Mioduszewski \_\_\_\_\_ Chairwoman McMullen \_\_\_\_\_

**END CLOSED SESSION**

Chairwoman McMullen calls for a **MOTION** to End Closed Session and Re-Open the Regular Meeting @ \_\_\_\_\_ P.M.

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Lauro \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Mioduszewski \_\_\_\_\_ Chairwoman McMullen \_\_\_\_\_

**1. RESOLUTION (13/24): To End Probationary Period for Raquel Dunn**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Lauro \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Mioduszewski \_\_\_\_\_ Chairwoman McMullen \_\_\_\_\_

**2. RESOLUTION (14/24): To Promote New Plant Superintendent**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Lauro \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Mioduszewski \_\_\_\_\_ Chairwoman McMullen \_\_\_\_\_

**3. RESOLUTION (15/24): To Approve Proposal for Preferred Behavioral Health Group for Employee Assistance Program**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Lauro \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Mioduszewski \_\_\_\_\_ Chairwoman McMullen \_\_\_\_\_



## ADJOURNMENT

**ANNOUNCEMENT (by Chairwoman McMullen):**

The next B.R.S.A. Reorganization/Regular Meeting is scheduled for Monday, February 26, 2024 at 7:00P.M. All meetings take place in the Administration Building of the Authority, located at 100 Oak Street, Union Beach, NJ 07735.

At \_\_\_\_\_ P.M., Chairwoman McMullen calls for a **MOTION** to Adjourn the meeting.

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

<b>ROLL CALL:</b> Commissioner Cavanagh _____	Commissioner Sutton _____
Commissioner Lauro _____	Commissioner Whalen _____
Commissioner Mioduszewski _____	Chairwoman McMullen _____